

Application for an Amendment under Secondary Consent

Use this form to make a minor amendment to your endorsed plans or to gain written consent from the Responsible Authority for a variation of the requirement(s) within a condition of the Planning Permit

Council cannot consider a change under Secondary Consent that may alter the proposal or any conditions contained within the Planning Permit, or any proposed amendment(s) that may cause detriment to any party and may be required to be advertised.

An application cannot be accepted without a completed application form, the amended plans (if required) to clearly identify changes to the site or the previously endorsed plans and the assessment fee. An explanation of the changes and why they are needed should also be provided.

The Responsible Authority has the right to choose not to approve your proposed amendment under secondary consent.

Need help with the application?

Contact Council to discuss the specific requirements for this application. Insufficient or unclear information may delay your application.

Has there been a meeting or discussion with a Council officer with regard to the amendments sought?

| | | |
|------------------------------|-----------------------------|---------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No | Date <input type="text"/> |
| If yes, with whom?: | | |

The Land

Please provide the street address of the land.

| | |
|----------------------|--------------------------------|
| Street No.: | Street Name: |
| <input type="text"/> | <input type="text"/> |
| Suburb/Locality: | Postcode: <input type="text"/> |

Describe what works have commenced on the site (if any).

| |
|---|
| <input type="text"/> |
| <input type="text"/> |
| Eg. Development not started, foundations have been laid, development at lock up stage etc |

The Planning Permit

Provide full details of the amendment being applied for.

What permit is being amended?

Include the permit number and what the permit allows.

Under what condition are you applying for secondary consent?

| | |
|---|---|
| Planning Permit No.: | |
| Was the Application VicSmart | Was the Application for a Single Dwelling |
| What the Planning Permit allows: | |
| <input type="text"/> | |
| Condition No.(s): | |
| The condition would normally state: "The development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority." or: "... unless otherwise approved by the Responsible Authority..." | |

