

Application to Spruik in a Public Place

General Local Law No. 1 - Part 10 - Section 10.4

What you need to do for your application



Complete the form

Make sure all sections are complete and you have supplied all supporting documents.



Supporting Documents

Please ensure you attach all supporting documents to your application.

Fees Apply

Permit fee **\$115.00**

Fee waived for registered charitable organisations.

Fee Payment

- ☐ Please contact me to arrange payment
- ☐ Please invoice me

Office Use Only

RT 137

Receipt Number

Date Paid

Collection of Information

Colac Otway Shire is committed to protecting your privacy. The personal information requested on this form is being collected by Colac Otway Shire for the purpose of an Application to Spruik in a Public Place and other related purpose. The personal information may also be disclosed to Local Laws, Risk and OHS, Emergency Management, Health Protection, Building and Statutory Planning departments for the purpose of assessing if further approvals may be required for the event. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, the application for a permit cannot proceed. If you wish to alter any of the personal information you have supplied to Colac Otway Shire, please contact Council via telephone on 5232 9400 or email inq@colacotway.vic.gov.au. Council's Privacy Policy is available from our website: colacotway.vic.gov.au/Council-the-shire/Council-policies and all Council Customer Service Centres.

Your Details

First name

Last name

Residential or postal address

Best phone number to contact you on

Email

Application Details

Description of activities

Age of performer(s)*

Number of performer(s)

Type of instrument/s (if applicable)

**Persons under-16 years of age must be accompanied by a parent or guardian.*

Start Date

End Date

Start Time:

End Time:

Has permission been obtained from the surrounding businesses? ☐ YES ☐ NO

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Public Liability Insurance

Please ensure that the following information is attached with this application.

Applicant's Public Liability Policy Certificate of Currency noting Colac Otway Shire Council as an interested party (with proof of a minimum \$20 million Public Liability Insurance coverage) attached. Please be advised that it is the applicant's responsibility to ensure that your insurance policy covers the activity or event relevant to the application.

Signature

Name

Signature

Date

D

D

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M

Y

Y