**Acquittal of temporary renaming of sports ground**

This form should be completed annually to acquit the sponsorship income generated from temporarily renaming a sports ground. A separate acquittal must be completed at the end of each 12 month period within the term of sponsorship.

Please ensure that you have all required information **prior** to completing the acquittal form.

Please attach the completed form to an email and send to [inq@colacotway.vic.gov.au](mailto:inq@colacotway.vic.gov.au) marked for the attention of the Arts and Leisure Department.

Fields marked with **\*** are required.

**Acquittal conditions**

* Sponsorship income from temporary renaming of a sports ground must be used on sports development or facility development and is **not** permitted to be used for player payments
* An annual acquittal is required to be submitted to Council
* The sponsorship arrangement must be noted in the club/community group’s annual financial report

**\***You agree that all information provided on this form is true and correct.

**Reserve or sports ground**

**\***Reserve name



**\***Description of temporarily renamed facility

For example:  Oval, Grand stand, Courts etc.



**Sponsorship**

**\***Sponsorship organisation name



**\***Temporary name of the sports ground



**Sponsorship (cont/d)**

**\***Sponsorship term start date



**\***Sponsorship term end date



**\***Sponsorship amount received for this period $



**Acquittal information**

List item and amount.

**\***What was the sponsorship income received during this period used for?



Please include how the sponsorship was apportioned to other tenants, attachments/supporting information e.g. Financial Report Statement with this acquittal.

**Club details**

**\***Name of club



**\***Contact name



**\***Email



**\***Phone



**\***Postal address



The collection and handling of personal information in this form is carried out in accordance with Council’s Information Privacy Policy.