

MINUTES.

Tuesday 8 November 2022 Time: 12.30pm

1.	<p>ATTENDEES:</p> <p>Jesse Morrow (JM) – Apollo Bay Sailing Club Peter Biddle (PB) – Apollo Bay Ocean Rescue Bill Gross (BG) – Apollo Bay Community Representative John Marriner (JM) – Apollo Bay Community Representative Frank Castles (FC)/Simon McBeth (SM)/Fiona Waddington (FW) – Colac Otway Shire Cr Chris Potter (CP) – Councillor Colac Otway Shire Cr Graeme Costin (GC) – Councillor Colac Otway Shire.</p>	
2.	<p>APOLOGIES</p> <p>Markus Nolle/Nick Polgeest/Russell Frost Marcus Pola Wayne Diffey Anthony Alfirenko/Cath Olive</p>	
3.	<p>MINUTES FROM LAST MEETING</p> <p>No issues. Adopted by FC</p>	
4.	<p>CITY DEAL PROJECTS – AN UPDATE</p> <p>All City Deal projects are on hold are on hold awaiting advice from State and Federal Governments. This includes the Kennet River toilets, Skenes Creek walking trail and the Apollo Bay Harbour development.</p>	
5.	<p>TRANSITION OF PORT FROM COS TO GORCAPA</p> <p>Land management of 4 land parcels was transferred from COS to GORCAPA on 24 October 2022. The transition of the Port Manager has been deferred until a time yet to be determined. It is envisaged that GORCAPA will eventually manage all the ports between Torquay and Port Campbell.</p> <p>Question regarding assets in the recently transitioned land parcels. Have the land leases and licenses been completely transferred?</p> <p>FC To confirm.</p>	FC
6.	<p>TERMS AND CONDITIONS OF BERTH/MOORING OCCUPATION</p> <p>Update to terms and conditions of occupation is ongoing. Some alterations were drafted regarding derelict vessels following POABCC meeting in May 2022. A</p>	

	<p>complete review of the document will be actioned early next year. It is not yet a priority due to other commitments (transition and project management). Renewal of annual berth/mooring permits (for the period 1 October to 30 September 2023) is in progress.</p> <p>The permits issued will include a clause to indicate that the Port Manager is expected to transfer during the licence period and that from the time of transition the licence will be with GORCAPA ('the Authority'). The clause also indicates that the transition will cause no impact to the licence condition.</p>	SM
7.	<p>SWING MOORING ANNUAL INSPECTION/COMPLIANCE CERTIFICATE</p> <p>The existing system will be retained for this year. Inspections have been done, awaiting divers' report. Any maintenance work/hardware replacement will be done by the port crew. Hardware will be itemised and invoiced at cost. The cost of the port crew/vessel will be split between those of the mooring holders whose moorings need work done.</p>	
8.	<p>FENDER MATERIAL AT THE LOW LANDING FOR USE IN THE SLIPWAY CRADLE AND LADDER AT TAMBO BAY'S BERTH (ABO32)</p> <p>Slipway cradle – this suggestion was made by Markus Nolle at the last meeting. The material on the new fenders at the low landing is PTFE (Teflon). This doesn't provide any grip, which is a requirement in the slipway cradle. Other materials (possibly rubber or plastic) will be considered to line the slipway cradle.</p> <p>The ladder at berth AB026 was flagged by Russell Frost at the last meeting as being problematic. The ladder will be measured and a replacement organised to mitigate the risk of the vessel Tambo Bay becoming stuck on the ladder at low tides.</p>	SM SM
9.	<p>UPDATE ON PORT CONDITION AND CURRENT PROJECTS AT THE PORT</p> <p><u>Sheet pile wall remediation.</u> Councillors have made a decision regarding the contract last week (confidential) and progress will be made.</p> <p><u>Upgrades to boat ramp/floating pontoons</u> Demolition of the old wooden jetty and the floating pontoon is complete. Dredging by port crew and Evans long reach excavator is complete. Removal of old piles and new piling will be done week beginning 14 November. This will be followed by a period of approximately 3 weeks that the ramp will remain open but without pontoons. The new pontoons from Bellingham Marine are scheduled for delivery and installation late November – early December. The project is on track for practical completion by mid-December.</p>	

The Sailing Club's Flying 15 State titles on 26/27 November will be slightly inconvenienced by the lack of pontoons, but we will offer our best support. Free berthing will be provided to participants to alleviate the inconvenience.

Better Boating have offered additional funding to provide an all-abilities lift on the pontoons. This will enable wheelchair users to be safely transferred from the boat ramp pontoons into boats moored alongside.

VFA Funded projects – Boat ramp toilets, Fish cleaning tables, Ocean Rescue shed.

All 3 projects are awaiting consent under the Marine and Coastal Act (MACA consent).

The MACA application for the toilets and fish tables (a combined application) was submitted to DELWP in April 2022.

At the August 2022 POABCC meeting, the requirement for GORCAPA to provide written endorsement of the MACA application was discussed. An action item from that meeting was for Cath Olive (GORCAPA) to provide the committee with a timeline for their response to DELWP regarding the application for these VFA funded infrastructure upgrades.

Leia Spokes provided a response to FC on 2 November on behalf of GORCAPA. The response indicates that the Authority has written to DELWP last week (late October). They are in support of the upgrades to the fish cleaning tables but have acknowledged the need to for further strategy in relation to the toilets. A consultative approach will be engaged to assess and determine the appropriate provision of toilets facilities across the Apollo Bay foreshore and the port. In view of this strategic requirement, the Authority has recommended to DELWP that the consent application be split such that the fish tables and toilets be treated separately.

There are concerns regarding the MACA application for the Sea Rescue shed, regarding consolidation of the asset within the broader harbour precinct. It is possible that this assessment would need to be merged in with the broader City Deals project. Coastal policy supports minimising numbers of buildings.

FC explained – The Development Plan (ABHDP) included siting for toilets and a sea rescue shed for City Deal. Extensive consultation in the community indicated 80% community support for the plan. GORCAPA/DELWP stated that there is need to review the City Deal proposed plans and Colac Otway Shire development plan.

Bill Gross enquired about the funding agreements and is there possibility that we could lose the funding? SM stated that the timelines for funding agreements were tight and we will not be able to meet milestones or deadlines as a result of the delays. VFA have been notified of the issues to progress and delivery. GORCAPA appear to have fulfilled their obligations to DELWP in relation to the MACA application. A DELWP/GORCAPA site visit is pending. This may resolve

	<p>outstanding concerns or provide guidance to progress the projects. VFA have been asked to engage with DELWP.</p> <p>BG- requested that the group disappointment in the lack of action be conveyed to Cath Olive. CP reiterated that Cath Olive gave an undertaking to the POABCC to follow up with the group on the progress of the application and the requested correspondence to DELWP.</p> <p>FC agreed to action with Cath Olive.</p> <p>CP: A letter to be sent from the POABCC to GORCAPA and VFA expressing disappointment at the lack of progress of these projects. Content suggestions as made:</p> <p>BG – to write and emphasize potential loss of the funding amounts should it not be possible to deliver the projects within the timeline of the funding agreements. POABCC gave in principle support for the projects.</p> <p>PB - Sea Rescue are disappointed with the lack of progress on the shed.</p> <p><u>Diesel tank relocation</u> Complete – Old tank removed 29/30 September 2022.</p>	<p>FC</p> <p>FC (chair) on behalf of POABCC</p>
<p>10.</p>	<p>SAFETY – RISKS, ISSUES AND INCIDENTS.</p> <p>Incident - Oil filters were accidentally placed in the skip by a deckhand. The skipper notified us to fix the problem. Port crew assisted with oil spill clean-up and information regarding oil disposal facility. Good communication.</p> <p>The sheet pile wall is noticeably deteriorating. Time from contract to works – about 9 months. Risk of failure in the meantime.</p>	
<p>11.</p>	<p>GENERAL BUSINESS.</p> <p>FC. This committee is expected to transfer to GORCAPA when the operations transfer. The 2-year term for membership (as determined in the terms of reference) is due in Feb 2023.</p> <p>FC sought feedback/support from the committee to extend the term of the current membership until the transfer of operations to GORCAPA.</p> <p>FC to consult governance re extending the term. Crs. Potter and Costin support a formal approach</p> <p>FC – to seek Council support and guidance to extend the term up until such time as GORCAPA finalises their consultative strategy. This forum would be</p>	<p>FC</p> <p>FC</p>

	maintained and would continue with the current membership and terms of reference.	
12.	ITEMS FOR FUTURE MEETINGS	
13.	NEXT MEETING Tuesday 7 February 2022 – to confirm prior to close of meeting.	