



<p>Following annual inspection, swing mooring holders will be required to engage an external contractor for repairs and certification of mooring compliance. Note that the port engages an appropriate commercial diving contractor who will be able to assist swing mooring holders. There is likely to be an increase in cost to mooring holders (eg Geelong holders pay approx. \$1,500 every two years).</p> <ul style="list-style-type: none"> <li>FW raised 'star' pontoons as a potential mooring option for the Port in the future with many benefits over the current swing moorings. A grant would be needed to fund this (estimated at \$100k plus installation costs). The star pontoons fit up to eight boat and have the advantage of a small pontoon area.</li> </ul>	
<b>Agenda Item 8: Material to Line the Slipway Cradle and Ladder at Tambo Bay's Berth (ABO32)</b>	
<ul style="list-style-type: none"> <li>Port crew to confer with Markus N. to confirm what is needed to improve the lining of the slipway cradle. The ladder at Tambo Bay's berth is problematic. It is bent and rusted and gets stuck on the gunwales of Tambo Bay in some tide conditions. The ladder should be removed and replaced.</li> </ul>	<b>#4</b>
<b>Agenda Item 9: Update on Port Condition and Current Projects at the Port</b>	
<b>Sheet pile wall remediation</b>	
<ul style="list-style-type: none"> <li>The contract for the sheet pile wall remediation is under negotiation – the preferred tenderer has submitted a design that deviates from that provided in the tender brief. The altered design is to be peer reviewed before it can possibly be accepted</li> <li>COS Capital Works team will manage this project moving forward and have appointed a project manager.</li> <li>Expected completion in 2023.</li> <li><b>Q. Risks to public if not done? (AA)</b> – FW advised that continued deterioration will occur noting that the project was funded by DOT under emergency funding as urgent works. JM raised that a major storm event could do extensive damage to infrastructure in the marina (such as occurred in Coffs Harbour which has a similar layout). The Authority requested that risks around sheet pile wall remediation are included in handover risk plan.</li> <li>Cr Potter to escalate urgency for sheet pile wall project to progress with COS CEO – has been delayed as a result of complications with the Port handover.</li> <li>FW highlighted that there is also a separate fund for section A. Additionally, surplus funds from the grant for the sheet pile wall (section D) have been allocated in the funding agreement to be used for remediation of sections C and A.</li> </ul>	<p style="text-align: center;"><b>#5</b></p> <p style="text-align: center;"><b>#6</b></p>
<b>Upgrades to boat ramp/floating pontoons</b>	
<ul style="list-style-type: none"> <li>SMcB thanked for this successful upgrade. All feedback so far is positive. Second all-access gangway to be put in place tomorrow to finalise the upgrade.</li> </ul>	
<b>Boat ramp toilets – VFA Grant</b>	
<ul style="list-style-type: none"> <li>FW in discussions with VFA to keep funding current – project is in a holding pattern while the Authority considers a review process of the Apollo Bay Harbour Development Plan with respect to Marine and Coastal policy.</li> </ul>	
<b>Fish Cleaning tables – VFA Grant</b>	
<ul style="list-style-type: none"> <li>Coastal consent granted in late Dec 2022. Feedback was sought from the community on concept designs for the tables. FW advised that, following some stabilisation works at the rock revetment, there will likely be three tables in an undercover area. Surplus funding from another source to be used for temp fencing to deter seal(s) – see also Item 10 below.</li> </ul>	
<b>Ocean Rescue storage shed – VFA Grant</b>	
<ul style="list-style-type: none"> <li>As per Boat Ramp toilets above.</li> </ul>	
<b>Agenda Item 10: Safety – Risks, Issues and Incidents</b>	
<ul style="list-style-type: none"> <li>Seals at the boat ramp/fish cleaning station continue to pose a risk to public safety. FW has reached out to Fisheries who have confirmed that they can issue warnings and fines to people feeding or getting too close to the seals (COS not authorised as this falls under the Wildlife Act). Compliance and education noted as key to mitigating risk.</li> <li>Least desirable outcome is that DELWP close the fish tables and boat ramp in response to avoiding a seal attack (which they are authorised to do).</li> <li>Sheet pile wall report to be added to the Harbour risk plan as ongoing risk (urgent) for GORCAPA reference.</li> </ul>	
<b>Agenda Item 11: POABCC Membership – Extension of 2-Year Term</b>	
<ul style="list-style-type: none"> <li>Agreed that POABCC memberships, which are now expired, are to be extended while the Port transition is in progress and that the same group will be active when the Authority takes over.</li> </ul>	

<b>Agenda Item 12: General Business</b>	
<ul style="list-style-type: none"> <li>• Stickers to identify berth numbers are being installed in the coming weeks (berths are currently numbered but not signed).</li> <li>• FW reported that the 10 security cameras installed last year are fully operational and have been used already for a couple of incidents which have taken place at the Port. The dredge pipe outflow area is also covered by the camera.</li> <li>• There are also cameras provided by Boating Vic at the boat ramp. They enable views of the ramp, carpark and harbour entrance condition via the Boating Vic App (available for free). This allows the public to see if the carpark is full and to assess conditions at the entrance – great for people thinking of coming down to fish etc.</li> <li>• PB raised that there is sometimes Port equipment and materials obstructing access to his boat – FW said to keep reporting when this occurs.</li> <li>• WD raised the lack of boat trailer parking (has significantly decreased since the carpark was sealed, noting that the sealing works are a good improvement). Normal cars continue to park in the boat trailer parks, particularly over summer. This was noted as a compliance issue which the Authority is currently under-resourced to manage effectively. FW raised that the site is constrained in terms of adding more boat trailer parks and a designer would need to be engaged to investigate possible solutions.</li> </ul>	
<b>Agenda Item 13: Items for Future Meetings</b>	
<ul style="list-style-type: none"> <li>• Not discussed.</li> </ul>	
<b>Meeting Close @ 1:40pm</b>	

**Next Meeting:** Tue 2 May 2023, 12:30pm – 1:30pm (TBC)

Action Items					
#	ACTION	DATE	NOTES	RESPONSIBLE	STATUS
#1	Finalise land transfer from COS to GORCAPA at POAB.	21/02/23	All transfer to be completed in 2023.	COS/GORCAPA	Ongoing
#2	Recruit new Port Manager.	21/02/23	Late June/early July 2023. COS to undertake recruitment process.	FC, FW	On track
#3	Swing mooring holders to be notified of impending change to requirements for compliance certification. External commercial diving contractor to be engaged for repairs and compliance certification.	21/02/23	Changes to commence from next inspection due date – September 2023.	Port Manager	On track
#4	Remove/replace ladder at Tambo Bay's berth (AB032)	21/2/23	Marcus P to consult with the Fishermen's Coop (Markus N, Russell F and Nick P). To be replaced by end of April 2023.	Marcus P	Pending
#5	Include sheet pile wall in risk plan for Port.	21/02/23	Add issues around safety to risk plan.	FW	Pending
#6	Escalate urgency for sheet pile wall project to progress,	21/02/23	Cr Potter to raise with COS CE.	Cr Potter	Pending