

# Services Sign - Application Form

*(It is encouraged to discuss relevant VicRoads Signing Officer prior to lodging an application).*

Date: \_\_\_\_\_

Briefly describe the nature and operation of your business:

Name of Facility / Service: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Facility / Service Address: \_\_\_\_\_

\_\_\_\_\_

List the services offered at your facility:

\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

Fax: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Hours of operation:

Name of applicant/contact: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Distance your facility is located from the nearest declared arterial road:

\_\_\_\_\_

Are there other tourist attractions/service facilities in the vicinity that could benefit from a group Signing scheme?

\_\_\_\_\_

Location/s of proposed sign/s

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Municipal Council: \_\_\_\_\_

Are there any existing signs which will become redundant and/or could be removed if new signs are approved?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please append the following information in support of your application:

- Map/s of facility location and proposed signage location/s;
- Photograph/s of existing signs at the proposed sign sites;
- Photograph/s of onsite business identification signs at your facility;
- Proposed signface design;
- Relevant licences and approvals to operate as an establishment, including original town planning permit and any subsequent amendments;
- Current promotional material/brochures; and
- Evidence of prior consultation with the relevant Municipal Council Signing Officer.

All sections be completed and with the relevant supporting material, please submit the application to the VicRoads tourist signing officer. Failure to supply all necessary information will delay the assessment of this application.