



QUARTERLY PERFORMANCE REPORT 2019-2020

FIRST QUARTER: 1 JULY – 30 SEPTEMBER 2019



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Introduction

How to read this report

This Council Plan Quarterly Performance Report assesses our progress against the *Council Plan 2017-2021*. The activities and initiatives in the Council Plan are Council's strategies for achieving our community outcomes (Themes) and goals as we work toward our strategic vision.

Measuring Our Progress

The *Council Plan 2017-2021* comprises four key areas of focus: Our Prosperity, Our Place, Our Community and Our Leadership & Management. Each area of focus has desired goals, actions and measures that guide what we want to achieve for Colac Otway Shire, all of which require assessment and reporting of progress.

Strategic Vision

'Towards a prosperous future'

The Councillors of Colac Otway Shire commit to plan for growth in business and employment for our towns and settlements; the delivery of high quality services that meet community needs and demonstrate value for money; and to be leaders and work together as a team with the community and the organisation to achieve our goals for the Shire.

Council Direction set in the Council Plan 2017-2021

The Council Plan is Council's overarching strategic document responding to the issues faced by our community. It sets out our goals, key actions and performance measures for the next four years.

The key issues faced by our community have informed the choice of major projects/activities that Council has identified as its highest priority. Council has committed to complete these projects over the life of this plan, supporting the achievement of our stated goals. The Council Plan does not contain the detail of day-to-day operational activities, short term projects or recurrent work programs.

Community Engagement in the Development of the Council Plan

Our Council Plan was directly informed by a significant community engagement program, which sought input from the community about their aspirations for the Shire. This was the most comprehensive consultation program ever conducted in Colac Otway Shire and received a very positive response.

Consultation included letters to more than 900 community groups, businesses and progress associations, an online and paper-based survey, feedback from Community Conversation sessions held around the Shire and pop-up listening posts that were held in Colac and Apollo Bay. These sessions were well attended and we received invaluable feedback on the draft Council Plan and various other matters of interest to the community.

During the development of the new Council Plan, social and cultural implications were carefully considered along with attention to the funding available to carry out the many projects contained in the plan. The Council Plan was adopted on 28 June 2017.



Council Plan Strategic Themes

The Council Plan 2017-2021 includes strategic themes (long term community outcomes), goals and actions for achieving these for the four-year period. The Council Plan also contains strategic indicators for monitoring achievement of the strategic objectives and a strategic resource plan. The following are the four outcomes detailed in the Council Plan.

Our Prosperity

Colac Otway Shire has a diverse economy, much of it built on the natural environmental values of the area. The area has enjoyed successful dairy and food processing industries for many decades; supports the timber industry; has a growing tourism industry built on both a striking coastline and the forests of the Otway's; small, specialist food producers, many forming the Colac Otway food trail; plus, a host of local retail businesses, arts and crafts enterprises; and health and education services.

The Shire has two larger towns of Colac and Apollo Bay, and a number of smaller towns. Each of these has unique attractions and supports local cultures and communities. The Shire is strategically placed halfway between Geelong and Warrnambool which provides opportunities for economic development and a growing population supported by access to work.

Our Places

Infrastructure assets such as roads, drainage and footpaths are important because they help deliver services to the community. Roads and footpaths provide the ability for people to access work, education and recreation. Drainage provides protection to properties and allows for safe transport.

It is important for us to manage assets in a rational way so that we can ensure they are sustainable over the long term so that those services are provided to future generations.

Our Community

Colac Otway Shire sustains a mixed population of tourists, businesses, farmers, retirees and families, some of whom settled in the Shire recently and some who can trace their families' history back to the original settlers. We also have a small population of aboriginal people. The land of the Shire sustains different ways of living, from affordable housing options in the towns, to spectacular properties with views of the forest and the sea. Potential for population growth in the Shire will increase due to highway improvements and proximity to the larger centres of Geelong and Warrnambool.

The Shire enjoys good services and infrastructure, supporting families to connect and live well at all life stages. While the Shire is well resourced compared with many other semi-rural shires, with the potential of continued growth there needs to be good planning to have the right infrastructure and services in place.

Our Leadership & Management

There are many demands on the resources of Colac Otway Shire. The major source of income, ratepayer funds, has been constrained through the introduction of rate capping by the State government and an increasing challenge for the community to continue to afford rate increases.

The environment of the shire is attractive and well-recognised. Its' diversity also results in involvement by many authorities and stakeholders, creating the need for partnerships and clarity about the role of the shire. Recently experienced incidents such as bushfire and floods impact on the community and draw a significant amount of organisational resources, both in emergency response but also in longer term planning and support to the community. It is expected that such events will be more common as climate change accelerates.

Chief Executive Report



The first quarter of the 2019/20 financial year provided Council with resolutions to two significant legal proceedings for Colac Otway Shire including the long-standing Bluewater redevelopment dispute.

Colac Otway Shire Council was found not guilty in a WorkSafe case relating to the death of employee, the late Owen James which had been difficult for the family and friends of Mr James and Council staff and management.

Council continued its advocacy work, meeting with State Deputy Secretary Lee Miezis and DELWP Colleen White at Apollo Bay, Kennett River and Forrest to discuss City Deal projects including the Apollo Bay Harbour Precinct Redevelopment and Kennett River infrastructure needs.

The visit to Colac Otway Shire also provided an opportunity for Council to update the State Government representatives on the progress of Wildlife Wonders and the Forrest Mountain Bike Trail project to expand and upgrade the major recreational tourism attraction.

Council also met with State Opposition Michael O'Brien and Federal Shadow Minister for Infrastructure, Transport and Regional Development Catherine King and Member for Polwarth Richard Riordan, while also providing an update on Council's work to secure an appropriate location for a mobile phone tower at Birregurra to Member for Corangamite Libby Coker.

While the regional campaign to bring fast rail to Geelong will benefit travellers between Colac and Melbourne, Council also continues to advocate for more services between Colac and Geelong, the track duplication between Geelong and Warrnambool, and Velocity trains on the Warrnambool line.

Councillors and staff joined Colac's NAIDOC Week event and has started work on its Reconciliation Action Plan as Colac Otway works with Traditional Owners on a range of projects across the shire. Council management is also continuing to build relationships with community groups, businesses and industry, visiting Colac Neighbourhood House, Colac Youth Health Hub, Colac Community Hub Inc, Turning Point campus, and hosting a building and planning workshop with local property stakeholders.

A meeting with the Colac Area Health Board and CEO Fiona Brew provided an opportunity to discuss joint job training and staff development, and important issues in our community including family violence, mental health and Aboriginal health.

Work is continuing on the Great Ocean Road Authority, with Colac Otway advocating for the establishment of the authority office in Apollo Bay, while Colac Otway's focus on the coast during the first quarter included an open house in Apollo Bay as part of the Community Infrastructure Plan community consultation process.

Colac Otway Performing Arts and Cultural Centre hosted another successful CrossXpollination fibre and textiles exhibition, attracting fantastic community feedback, and our arts community has quickly settled into its new Colac base, The Makers' Space.

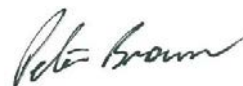
Western Victoria MP Gayle Tierney joined Council to officially open the Wydinia Kindergarten playspace, which was made possible thanks to a \$160,504 grant through the Inclusive Kindergartens Facilities Program.

Council continued to work through the significant challenges associated with the Winifred Nance Kindergarten redevelopment including a range of structural issues, and errors made in the tender process.

Council undertook an internal review and reassessed the scope of the project, with a focus on completing the redevelopment to address all concerns, and is providing regular updates to families ahead of the projected 2020 Term 1 completion.

In other challenges, Colac Otway was among just a few Council's with SKM recycling contracts to find alternative recycling services and avoid sending any recyclable material to landfill.

Colac Otway has been able to continue sending kerbside recycling collections to Visy since the SKM closure through its waste contractor Wheelie Waste, with Council extending the temporary agreement to October 2020 to ensure recycling continues.








Peter Brown
Chief Executive



Understanding the Quarterly Performance Report

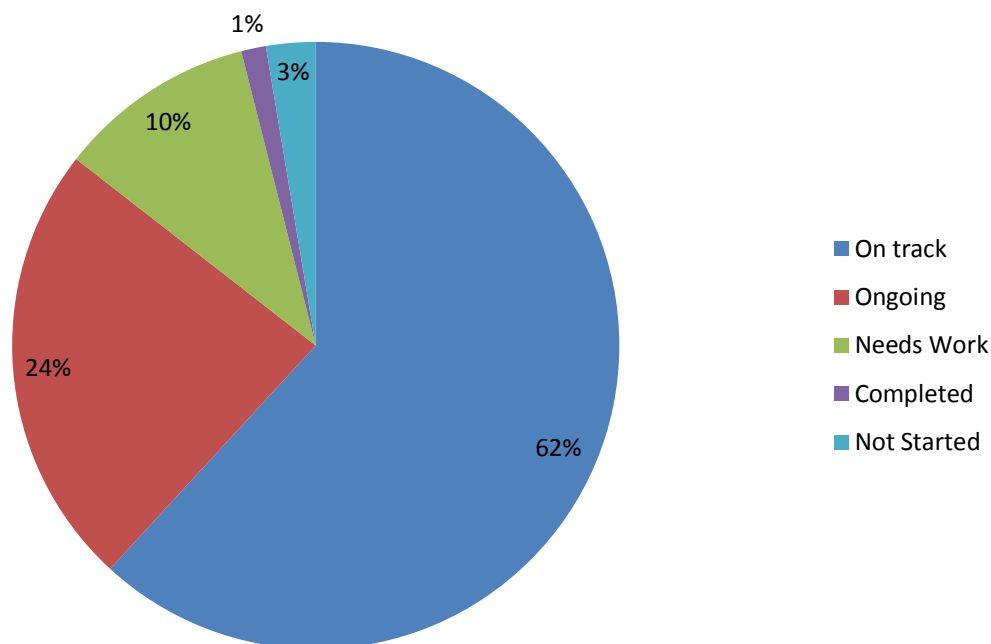
The Quarterly Performance Report provides council and the community with information on the progress of Council Plan actions, Planning and Building activities, Capital Works and Major Projects and the status of Council's finances.

The following icons are used to quickly identify the **status** of an Action which relates to the current financial year.

 ON TRACK	Work has commenced and on track
	Action has been completed
 MONITOR	Action is Ongoing, will be monitored for the duration of the Council Plan
 NEEDS WORK	Project has commenced, action is on hold
 No TARGET	Work has not commenced

The following pie chart shows 62% of actions are on track as of the first quarter of 2019/20. There are 18 actions (24%) that are ongoing for the four years of the Council Plan 2017-2021. Of the 76 Council Plan actions, 10% are currently off track with details provided in the commentary.

Progress Status





The following pages provide information about the status of each Council Plan Action, % **Complete** is the progress made against the action for the current financial year, whilst comments have been included against each action to provide greater clarity.





Chief Executive Office


Chief Executive Governance & Communications

Action	% Complete	Status
4.5.1.1 Review the Community Engagement Policy to guide council decision making		 No TARGET
Officers have been awaiting changes to the Local Government Act before reviewing the Community Engagement Policy. As the new Act has not been forthcoming and the likelihood of a new Act before the end of 2019 diminishes weekly, the review will commence in the near future, looking to anticipated legislative changes as per the exhibited Local Government Bill 2018.		

Action	% Complete	Status
4.4.1.1 Implement a program of ongoing service reviews to ensure our services are efficient and effective and are valued by the community	25.00	 ON TRACK
Council has adopted a program of detailed service reviews for the next three years. The program will be reviewed on an annual basis and will be implemented subject to budget being available.		


Action	% Complete	Status
2.1.1.2 Conduct an ongoing program of service reviews to guide planning for infrastructure	25.00	 ON TRACK
Council has adopted a program of detailed service reviews for the next three years. The program will be reviewed on an annual basis and will be implemented subject to budget being available. A full review of Infrastructure and Leisure Services has been substantially completed and will be reported to Council. Council is also undertaking detailed planning in relation to asset management and is expected that asset management plans and a long term financial plan will be adopted in 2020.		


Action	% Complete	Status
1.4.1.1 Advocate for the establishment of a Great Ocean Road Authority	100.00	
The establishment of a Victorian Great Ocean Road Authority has been adopted as policy by Victorian State Government. Council has begun advocating that the Authority be located in Apollo Bay as it is centrally located to the area of the proposed Authority.		


Action	% Complete	Status
2.1.1.3 Council to work with key stakeholders such as the Otway Coast Committee, the Apollo Bay Chamber of Commerce and Council with the aim of aligning strategic planning and advocacy efforts for Apollo Bay	Ongoing	 MONITOR
Council will continue to work with key stakeholders for the duration of the Council Plan. The Mayor and Chief Executive meet monthly with the Chamber of Commerce and Otway Coast Committee (OCC) to ensure open dialogue. Key collaborations in 2019/20 include support for Apollo Bay Boat Harbour renewal and development, response to coastal erosion and preparation for development of Community Infrastructure Plans.		





Chief Executive Office

Action	% Complete	Status
4.1.1.1 Identify new income opportunities	Ongoing	 MONITOR
<p>Council will continue to identify new income opportunities for the duration of the Council Plan. Council has been successful in receiving substantial grant funds towards improvements at Memorial Square, Central Reserve and the Western Reserve in Colac. Council has also been successful for funding of \$19 million to undertake the City Deal Program, fund Harbour improvements at Apollo Bay, a walking/cycling trail between Wild Dog Creek and Skenes Creek, and toilet and parking improvements at Kennett River.</p>		

Action	% Complete	Status
2.1.1.1 Develop and maintain constructive partnerships to access appropriate levels of funding, coordination, infrastructure and services.	Ongoing	 MONITOR
<p>Council will continue to maintain constructive relationships for the duration of the Council Plan. Strong relationships established with G21, Regional Development Victoria, VicRoads, Barwon Water, Southern Rural Water, Great Ocean Road Regional Tourism (GORRT), Great Ocean Road Taskforce, Parks Victoria, State and Federal Government Members of Parliament.</p>		


Action	% Complete	Status
1.1.1.1 Strengthen partnerships with employers in the Shire.	Ongoing	 MONITOR
<p>CE has continued to meet with significant businesses in the Shire. The Mayor and CE have held a series of meetings with real estate agents and others to discuss planning and building issues in 2019. Council meets monthly with action for Apollo Bay which comprises representatives of the Apollo Bay Chamber of Commerce the Skenes Creek community and the Otway Coast Committee.</p>		

Action	% Complete	Status
1.3.1.1 Develop and maintain regional partnerships and joint advocacy.	75.00	 ON TRACK
<p>Council will continue to maintain strong partnerships with key stakeholders for the duration of the Council Plan.</p> <p>Council is represented on the following organisations:</p> <ul style="list-style-type: none"> • G21 • Great Ocean Road Taskforce • Great Ocean Road Regional Tourism • Barwon Regional Partnership 		

Action	% Complete	Status
4.2.1.1 Ensure where ever possible decision are debated and made in open Council meetings.	Ongoing	 MONITOR
<p>During the monthly review by the Executive Management Team of upcoming council meeting reports, consideration is always given as to whether or not an item can be considered in open council.</p>		



Chief Executive Office

Action	% Complete	Status
4.2.1.1 Develop and implement a program of regular reporting on key activities to ensure they are focused on implementing priorities.	25.00	
<p>Review of reporting documents has continued to occur with the addition of a Monthly Key Indicators Report presented to the Executive Management Team to ensure any risks or trends are identified promptly and acted on appropriately.</p> <p>It was identified that the Quarterly Performance Report would be more accurate with less corrections required if reporting to Council was delayed by a further three weeks following the end of quarter. This allows Departments relying on external stakeholders for information the appropriate time to receive results, and sufficient time to reconcile the end of quarter financials.</p>		



Corporate Services


General Manager Corporate Services


People & Culture


Contracts & Procurement


Financial Services


Information Services


Action	% Complete	Status
4.3.1.2 Manage our risk exposure, including providing a safe working environment where "Work Health and Safety is everyone's business"	25.00	 ON TRACK
Priority one actions from the 2019 OHS Strategic Work Plan are on schedule. Second round of the OHS Internal Audits to begin following commencement of the new OHS and Risk Officer.		

Action	% Complete	Status
4.3.1.1 Support organisational development to ensure key organisational capability areas support the organisation to deliver on Council priorities.	25.00	 ON TRACK
The People and Culture Strategic Plan 2019-2021 year one actions are being implemented on a timely basis and progress of the strategic plan actions are being regularly reported to the Executive Management Team and staff.		

Action	% Complete	Status
1.3.1.1 Seek regional funds from State and Federal Governments.	Ongoing	 MONITOR
This is an ongoing task with every opportunity being assessed.		


Action	% Complete	Status
4.2.1.1 Maintain the 10 year long term financial plan (LTFP).	60.00	 ON TRACK
The LTFP project is well underway with a considerable amount of work being done on the service planning. A first draft LTFP is expected before the end of 2019.		


Action	% Complete	Status
4.4.1.1 Develop partnerships to procure services and materials on a regional basis.	40.00	 ON TRACK
A trades breakfast was undertaken in conjunction with the release of tenders that was attended by over fifty contractors. Two Occupational Health and Safety (OHS) sessions were conducted following the breakfast to assist contractors in responding to the OHS component of tenders. Another contractor breakfast is being scheduled for February 2020.		


Action	% Complete	Status
4.4.1.2 Enhance opportunities for increased local spending of Council expenditure.	10.00	 NEEDS WORK
A measure is under development that will help identify percentage of local spend by Council. Once this has been developed, procurement categories where there is a low level spend can be identified. This will help us identify areas where more local spending can be encouraged.		



Corporate Services

Action	% Complete	Status
4.4.1.1 Maintain low risk audit rating for financial sustainability.	Ongoing	 MONITOR
<p>The following five financial sustainability indicators will be rated low risk for the 2018/19 financial year. Net Result, Liquidity, Indebtness, Capital Replacement, Renewal Gap.</p> <p>The following two financial sustainability indicators will be rated moderate risk for the 2018/19 financial year. Adjusted Underlying Result and Internal Financing.</p> <p>The current Strategic Resource Plan indicates that Council's financial sustainability will be in decline over the four year period, with a continual reduction in cash reserves.</p>		

Action	% Complete	Status
4.1.1.1 Manage the short and long-term financial sustainability of the shire through prudent financial management.	Ongoing	 MONITOR
<p>Implementing 2019/20 adopted budget</p> <p>Developed Finance Business Partnering to support managers in delivering the adopted budget</p> <p>Developing a Budget Preparation and Management Policy to guide Council in meeting their sound financial management principles.</p> <p>Drafting a Statutory and Discretionary Reserves Policy for Council's consideration. This will assist in managing any future obligations and cash flow challenges.</p> <p>Work in continuing on the Long Term Financial Plan. It is hoped a draft will be presented to Council in the coming months.</p>		

Action	% Complete	Status
4.1.2.1 Organisational development and legislative compliance	25.00	 ON TRACK
<p>WAN – review of options in progress Have prioritised competing projects. 50% complete</p> <p>SOE: Currently in end user acceptance phase (UAT). 90% complete. Aiming to roll out over coming 3 months.</p> <p>Authority Major upgrade complete. 100%</p> <p>Remote access software implementation complete. 100%</p> <p>Doc Assembler solution has successfully replaced Info Council. Users are very happy with its functionality. 100%</p> <p>Asset Management Software review has been transferred to the Infrastructure department for project management. – no longer in my scope of work.</p> <p>The new Intranet has been launched. It provides global access, and integration with our corporate document repository. 100% Complete</p> <p>The digital mail house solution has been launched with training provided. 100% complete</p> <p>The transfer of our archive records offsite has been postponed pending resourcing. Aiming for Jan 2020 project start. 15% complete</p>		



Development & Community Services


General Manager Development & Community Services


Planning, Building & Health Protection


Environment & Community Safety


Economic Development & Tourism


Community Services

Action	% Complete	Status
2.4.1.5 Implement emission reduction programs for Council operations.	25.00	
Work continues toward achieving the Carbon Neutral Target in 2020. Current emission reduction projects include upgrades of heating and cooling systems at Bluewater and COPACC and the installation of solar panels on the Colac Community Library and Learning Centre. Work is also underway to upgrade more of Council's street lights.		

Action	% Complete	Status
2.4.1.7 Implement Council's Climate Adaption Strategy.	25.00	
Council continues to undertake actions in accordance with Council's Climate Adaptation Plan. A recent achievement is the securing of funds from Department of Environment Water Land and Planning (DEWLP) to develop landslide risk mitigation plans for Grey River, Kennett River and Skenes Creek.		


Action	% Complete	Status
2.4.1.6 Enhance and protect biodiversity through weed control and revegetation.	25.00	
The 2019/20 Weed Control Program has been developed and quotes are currently being sought for contractors to do the work. In addition, expressions of interest have been sought for pest plant and animal control grants on private land. This is a new initiative that is enabled through a Federal Government Grant.		


Action	% Complete	Status
2.4.1.1 Ensure best practice guides planning and management of the natural environment and associated assets, and Council's response to climate change.	29.00	
Environmental advice continues to be provided on planning applications, strategic planning matters and on Council's Major projects to ensure best practice standards are being met.		


Action	% Complete	Status
2.3.1.1 Work with our community to protect amenity values in our places through strategic compliance action and animal management that is focused on ensuring education, safety and livability.	25.00	
The Domestic Animal Management Plan has been implemented effectively. All animals collected have been treated humanely and a high proportion have either been rehoused or returned to their owner. Compliance actions have been taken where necessary, but every effort has been made to educate members of the community before using compliance measures.		





Development & Community Services


Action	% Complete	Status
2.2.1.1 Ensure best practice guides planning and management of the natural environment and associated assets.	29.00	 ON TRACK
Environmental advice continues to be provided on planning applications, strategic planning matters and on Council's Major projects to ensure best practice standards are being met.		

Action	% Complete	Status
2.4.1.2 Advocate and drive discussion to minimise coastal erosion in partnership with other stakeholders, implement measures to assist climate adaptation and protection of the Great Ocean Road.	26.00	 ON TRACK
Council Officers continue to seek funding for the second stage of the Local Coastal Hazard Assessments, but at this stage funding has not been secured. However, Council Officers from across the organisation continue to work with DEWLP on sand re-nourishment in the Apollo Bay and Marengo region in an attempt to reduce the threat posed to the harbor and other Council infrastructure.		

Action	% Complete	Status
2.4.1.3 Improve the health and sustainability of the natural environment through structured planning with our partners.	30.00	 ON TRACK
Council Officers continue to work with various other government agencies and community groups to improve the environment. Recent examples include support of the Southern Otway Sustainability Group, working with DEWLP, Regional Roads Victoria and Landcare Groups on integrated weed control and the raising of community awareness in Wye River and Separation Creek.		


Action	% Complete	Status
2.4.1.4 Deliver localised planning to communities to reduce fire risk.	20.00	 NEEDS WORK
A range of community events are being planned in the lead up to the fire season in Apollo Bay, Wye River, Forrest, Beech Forest, Barwon Downs and Gellibrand.		


Action	% Complete	Status
2.6.1.1 Community based planning to build local understanding and preparedness for emergency events.	25.00	 ON TRACK
A range of community based planning events are being planned in the lead up to the fire season in Apollo Bay, Wye River, Forrest, Beech Forest, Barwon Downs and Gellibrand.		


Action	% Complete	Status
2.6.1.2 Education, joint planning and preparations undertaken to prepare for climate related threats and emergencies.	27.00	 ON TRACK
Various training has been undertaken for Council staff in relation to managing Emergency Relief Centres and providing leadership during emergency events. A large Emergency Relief Centre Exercise has also been organized with Corangamite and Surf Coast Shires to help staff put their training into practice.		





Development & Community Services


Action	% Complete	Status
3.4.1.1 Participate in the G21 Healthy Eating and Active Living regional priority project.	25.00	
Continue to plan and implement initiatives. A 2019/20 workplan for Incidental Activity has been developed. The two keys objectives are to 'Build capacity of regional organisations for people over 55 to engage in incidental activity' and 'Increase awareness of the health of incidental activities for people over 55'.		

Action	% Complete	Status
3.2.1.1 Support community clubs, groups and associations to provide welcoming and inclusive environments for all members of our community within council facilities.	Ongoing	
Ongoing meetings with hall committees to discuss their roles and responsibilities for Committees of Management.		

Action	% Complete	Status
3.5.1.1 Increase advocacy in partnership with our community to enhance cultural awareness, inclusiveness, safety and health, community, family and education.	Ongoing	
Funding secured from the State Government to work collaboratively with Aboriginal community, State Government and within Council to increase attendance of Aboriginal families in Maternal and Child Health services.		


Action	% Complete	Status
3.1.1.1 Support community organisations through the community grants program.	25.00	
Community Grants Program is now online and this year's applications have been assessed and grants approved.		


Action	% Complete	Status
3.2.1.1 Provide grant programs to involve local people in activities that facilitate their health, wellbeing and enjoyment.	25.00	
Community Grants Program now fully online and this year's applications have been assessed and grants approved. There are many successful projects supporting inclusiveness and increasing health and wellbeing.		


Action	% Complete	Status
1.1.1.1 Implement a Colac Otway Economic Development Strategy.	25.00	
Implementation is continuing through activities consistent with the Strategy's actions.		





Development & Community Services

Action	% Complete	Status
1.1.1.4 Identify and support employment in tourism.	25.00	 ON TRACK
This action is an ongoing. Currently working on two significant investments in the Shire as well as a number of smaller developments. In addition, work continues on the Tourism Workforce Planning project in partnership with Great Ocean Road Regional Tourism and other key stakeholders.		

Action	% Complete	Status
1.2.1.2 Facilitate the attraction of investment in the development of high standard accommodation in Colac and Apollo Bay, complemented by high yielding nature based experiences.	25.00	 ON TRACK
Council has prepared an Accommodation Demand Study, Accommodation Site Identification and Investment Prospectus for Colac. Continue to work with potential investors for accommodation in both Colac and Apollo Bay.		


Action	% Complete	Status
1.2.1.3 Encourage and support existing owners of accommodation to upgrade, refurbish and develop new infrastructure to meet visitor demand.	10.00	 NEEDS WORK
Ongoing activity across the Shire with accommodation owners.		


Action	% Complete	Status
1.1.1.3 Attract investment to implement key master plans that will drive economic growth such as the Lake Colac Foreshore Master Plan.	25.00	 ON TRACK
Grant funding of \$100,000 (matched by Colac Otway Shire) has been received to undertake detailed design work on the Forrest Mountain Bike Trails. Once the design work is completed Council will be in a position to seek funding for the implementation of the updated and new designs for the trail network. Advocacy for external funding for the implementation has commenced.		


Action	% Complete	Status
1.3.1.1 Seek to influence education providers to match local job opportunities with available skills training.	25.00	 ON TRACK
Ongoing discussions have been held with a number of providers. South West TAFE has recorded significant growth in registered students and training uptake.		





Development & Community Services

Action	% Complete	Status
1.2.1.1 Review the Shire Events Strategy and partner with event organisers to assist them preserve the amenity of residents while running successful events.	Ongoing	
Events Strategy has been reviewed and Council is working closely with event organisers to ensure local events are well organised and has little impact on local amenity.		

Action	% Complete	Status
1.3.1.2 Support programs to reduce youth unemployment and promote employment for disadvantaged groups in partnership with employers, G21 and the GROW initiative.	Ongoing	
Significant work undertaken in conjunction with GROW in the development of a Colac Workforce Development Network. The Network has identified five key actions which will investigate employment opportunities for several cohorts including youth, mothers wishing to return to work, underemployed people, aged and disadvantaged. The Network is established and supported by all the four large employers in Colac. Online Business to Business Platform 'Localised' is also expanding with the addition of a 'Jobs Hub' function which will allow potential employers to log in all of the available jobs they have and what skill sets they are looking for in a candidate.		


Action	% Complete	Status
1.1.1.2 Identify and improve tourism assets across the Shire.	Ongoing	
Ongoing activity across the Shire. Significant funding secured through the City Deal to implement key tourism infrastructure developments along the Great Ocean Road.		


Action	% Complete	Status
1.2.1.4 Review the Great Ocean Road Closure Policy.	25.00	
This activity is being led by Regional Roads Victoria (RRV) and has been stalled for some time now. It is expected that RRV will commence community consultation on the revised policy in December 2019.		


Action	% Complete	Status
1.2.1.5 Identify and promote Tourism pathways between attractions across the whole shire.		
Not commenced.		



Development & Community Services


Action	% Complete	Status
1.1.1.3 Remove unnecessary planning triggers to streamline planning processes.	25.00	
<p>Council adopted its four Yearly Planning Scheme Review in March 2018. Consultant Glossop has drafted proposed changes to Council's Planning Scheme which give effect to this Review, and to streamline planning provisions where possible.</p> <p>The process of exhibiting an amendment has been delayed due to State Government reforms implemented in August 2018, which require a translation of the current Municipal Strategic Statement in the Planning Scheme into the new State Planning Policy Framework (PPF) before Council can exhibit changes to its policy framework and change overlay provisions.</p> <p>The translation has taken longer than expected, but is likely to occur early in 2020, followed by exhibition of a Council Amendment mid-year. Officers will continue to refine the proposed local overlay changes whilst the State Government led translation occurs.</p> <p>Officers have initiated amendments to the Planning Scheme that remove a series of anomalies to controls on specific properties and remove the redundant Environmental Significance Overlay from waterways in urban parts of Colac and the Warrion Groundwater Area – these will be completed early in 2020.</p> <p>Work is occurring within three precincts of the Heritage overlay in Colac to remove unnecessary permit triggers in the Overlay, which will be presented to Council to support a planning scheme amendment.</p> <p>Work has also commenced to review the mapping of the Erosion Management Overlay (landslide risk) to rationalise its coverage, however this has been delayed by a State Government review of the overlay control.</p>		


Action	% Complete	Status
1.2.1.1 Explore options to facilitate new tourism accommodation	10.00	
<p>A future budget allocation is required to engage consultants to investigate appropriate means by which tourism development can be encouraged in appropriate locations in the Shire. Planning and Economic Development officers have worked collaboratively to proactively seek investment in tourist accommodation in Colac.</p>		


Action	% Complete	Status
2.3.1.1 Develop and implement a prioritised program to review and implement master plans, community infrastructure plans and structure plans for small towns across the shire.	25.00	
<p>A Community Infrastructure Plan is being developed for Apollo Bay, Skenes Creek and Marengo that will identify future social, community and physical infrastructure needs. The Colac 2050 Growth Plan is complete, and Development Plans are being facilitated for residential growth areas in Colac West and Elliminyt (including the development of shared infrastructure plans), and industrial land at Forest Street, Colac. Future budget allocations will be required to review the structure plans for Birregurra and Forrest.</p>		



Development & Community Services


Action	% Complete	Status
2.2.1.1 Update the Planning Scheme to reflect changing community needs and priorities.	25.00	
<p>Council adopted its four Yearly Planning Scheme Review in March 2018. Consultant Glossop has drafted proposed changes to Council's Planning Scheme which give effect to this Review. The process of exhibiting an amendment has been delayed due to State Government reforms implemented in August 2018 which will require a translation of the current Municipal Strategic Statement in the Planning Scheme into the new State Planning Policy Framework (PPF) before Council can exhibit changes to its policy framework. The translation is expected to be finalised early in 2020, followed by exhibition of a Council amendment.</p> <p>The Colac 2050 Growth Plan was finalised and implemented via Amendment C97 which was adopted by Council in August 2019, and is with the Minister for approval. When approved, this amendment will facilitate planning for expansion of residential zoned land to accommodate growth of Colac.</p>		


Action	% Complete	Status
1.1.1.1 Provide direction on how growth across the shire should proceed and ensure adequate land is provided for industrial and residential use.	25.00	
<p>The Colac 2050 Growth Plan was completed and adopted by Council in August 2019, along with an amendment to the Planning Scheme (C97) that directs where and how growth across Colac should occur in the future. Officers are currently finalising technical work which will enable the production of a draft Development Plan for the Colac West residential growth area, and are liaising with land owners west of Wyuna Estate at Elliminyt concerning a Development Plan at that location. Officers are also commencing the Development of a Plan to guide industrial development in Forrest Street, Colac utilising a grant from the Victorian Planning Authority (VPA). In addition, a Community Infrastructure Plan is being developed at Apollo Bay to guide the provision of new infrastructure in Apollo Bay, Marengo and Skenes Creek, as well as development at the Apollo Bay Harbour.</p>		

Action	% Complete	Status
1.1.1.2 Conduct a review of the housing stock in Colac and establish a Residential Housing Strategy to ensure current and future stock is suitable to attract new residents.	25.00	
<p>The adopted Colac 2050 Growth Plan includes a basic analysis of housing needs in Colac. This informed the development of the Plan, however a more comprehensive Housing Needs Assessment is required to be completed that includes consideration of affordable housing needs, an aging population, etc. This project requires dedicated Council funding, and will be considered in the 2020/21 budget process. It is proposed this will occur as part of a wider Settlement Strategy for the Shire that includes Apollo Bay with consideration to an ageing population and providing housing for workers within the seasonal tourism sector.</p>		



Development & Community Services

Action	% Complete	Status
1.1.1.4 Prepare an Infrastructure Master Plan for Apollo Bay and Coastal Townships, covering categories including roads, car parking, bus parking, footpaths and storm water drainage.	25.00	
<p>Consultants were engaged in March 2019 to produce a Community Infrastructure Plan for Apollo Bay, Skenes Creek and Marengo that will include a Foreshore Plan for the Otway Coast Committee and Development Plan for the Apollo Bay Harbour. The consultant has undertaken initial community consultation and produced an Issues and Options Paper for further community engagement in November. A draft report is due by early 2020. This work builds on the Coastal Traffic and Parking Strategy undertaken in 2018/19 which establishes strategies in the coastal townships for management of parking, buses and other infrastructure such as toilets associated with tourism pressures.</p>		


Action	% Complete	Status
1.2.1.2 Review Planning controls for the coastal hinterland and support establishment of tourist accommodation.	25.00	
<p>A future budget allocation is required to review the planning provisions that apply to land along the coast and in the coastal hinterland, with the intention of encouraging tourism in appropriate locations. The State Government is preparing a Strategic Framework Plan for the Great Ocean Road hinterland which will influence this work.</p>		





Infrastructure & Leisure Services


General Manager Infrastructure & Leisure Services Service & Operations Assets & Project Delivery


Arts & Leisure Services


Action	% Complete	Status
2.1.1.1 Develop and implement a Property Strategy.	25.00	
Revaluating the outcomes for the item based on service reviews and reallocation of responsible service planners.		


Action	% Complete	Status
2.3.1.2 Incorporate treatments into infrastructure standards that enhance community perceptions of safety.	25.00	
Successful in gaining external funding for street lighting along the newly constructed Queens St shared path.		

Action	% Complete	Status
2.3.1.1 Enhance the attractiveness of towns in the shire for both residents and tourists/visitors.	25.00	
Continued upgrade to roundabouts through Colac, negotiation for improved plantings to Colac's eastern entrance through the Princes Highway duplication project.		

Action	% Complete	Status
2.5.1.1 Develop a system of capital allocations based on Asset Management Plans.	25.00	
Develop designs for all 2019/20 renewal projects.		


Action	% Complete	Status
2.5.1.2 Develop a project management framework, covering proposals, planning and delivery.	25.00	
Successful rollout of CAMMS Project which is being ingrained into the project delivery team. Next steps to train all staff involved in projects across the organisation.		


Action	% Complete	Status
2.5.1.3 Develop a capital works reporting framework.	Ongoing	
Completed. Monthly capital works report is functioning.		


Action	% Complete	Status
2.5.1.4 Deliver the annual capital works program.	65.00	
As at 30 September 2019 the 2019/20 Capital Works program is 24% complete. This is ahead of the planned YTD forecast.		





Infrastructure & Leisure Services

Action	% Complete	Status
3.4.1.1 Consider health of the community when formulating policy for Council's Property Strategy.	20.00	 NEEDS WORK
Revaluating the outcomes for the item based on service reviews and reallocation of responsible service planners.		

Action	% Complete	Status
3.2.1.1 Supports community activities through information dissemination and planning information.	Ongoing	 MONITOR
Soldier settlement meetings, advice and recommendations to interested community members. Provided links and information regarding grant opportunities to recreation database and other groups such as Colac Makers, Colac Golf Club, Bowling Club and Baseball Club. Responded to community enquiries regarding opportunities for public art installation, walk to school, cultural heritage commemoration, plaques and memorials.		


Action	% Complete	Status
3.6.1.1 Update social infrastructure planning on a continuing basis to guide asset planning.	7.00	 NEEDS WORK
Preliminary scoping of a Public Halls Strategy has commenced.		


Action	% Complete	Status
3.3.1.2 Support for community groups.	Ongoing	 MONITOR
Recreation and Open Space support the Old Beechy Rail Trail Committee (OBRT) meetings monthly as Executive Officer. Worked with consultant to undertake risk assessments of private land along the trail and develop recommendations for insurance cover to be incorporated in License agreements. Letters of support provided to Colac Makers, Colac Cricket Club, Colac Braves Baseball Club and Central Bowling Club. Application submitted for safety improvements along Colac Station section of OBRT. Attendance at Central Reserve Advisory committee meeting. Wrote to the Minister for Sport advocating for the continuation of the Country Football Netball Program and increased funding amount available to complete projects.		


Action	% Complete	Status
3.3.1.1 Provide opportunities for lifelong learning and community connections through library programs.	8.00	 NEEDS WORK
Library Service Review commenced. Draft report and service standards due December. Public consultation in February - March 2020 with final recommendation to Council May 2020. Regular attendance at Corangamite Regional Library Centre Board Meetings and investigation into extended hours at the Apollo Bay Library over Christmas period.		



Infrastructure & Leisure Services

Action	% Complete	Status
3.4.1.1 Deliver programs through the Bluewater Centre that promote physical activity in the shire.	25.00	
<p>Bluewater Leisure Centre promotes physical activity through multiple programs and services that are offered at the centre. Currently the facility is serving 2,483 members, the highest number of members the centre has recorded.</p> <p>The centre delivers regular classes to its members and non-members including:</p> <ul style="list-style-type: none"> - 19 group fitness classes - 12 active aging programs - 19 aquatic group fitness classes - over 40 virtual group fitness classes <p>Bluewater has recorded over 12,000 visitations each month this financial year to these classes, which is a 74% increase from the same period last year.</p> <p>Further to the regular class timetables, this quarter Bluewater trialed a pre & post-natal Pilates program specifically targeting Mother's to be or new Mum's to keep them engaged in exercise and social connection. This 8-week program was run during childcare hours to support new mothers and the Pilates session was fully booked with a waiting list with mother's attending that have never accessed the Bluewater facility before.</p> <p>Bluewater have also recently reintroduced a Boot Camp program to provide participants with a supported and motivating environment to achieve their fitness goals. The upcoming program beginning October 28 will be offering night sessions on top of the traditional morning sessions to provide more opportunities for our community to participate in the program. This change to the program has been made following feedback from participants and patrons that have missed out on Boot Camp as previously only morning sessions were offered.</p> <p>Following a review of the staff structure, Bluewater is in the process of appointing a new Programs Coordinator role at the centre. This role will enable Bluewater to focus on diversifying the programs and events the centre offers in order to attract more people to the centre to promote physical health and social connection.</p>		


Action	% Complete	Status
2.3.1.1 Advocate for improvements to public open space where the State Government is the land owner/manager.	25.00	
<p>A list of priority projects has been prepared identifying reserves and open space infrastructure improvements that Council will advocate for, where State Government is the land owner/ manager.</p>		


Action	% Complete	Status
2.3.1.2 Continue to support the Apollo Bay community's advocacy for the development of a public indoor heated swimming pool in Apollo Bay.	25.00	
<p>Funding Agreement negotiated with the Department of Education and Apollo Bay P-12 School Council.</p> <p>Agreement to be presented to Council in October for endorsement. Pool enclosure estimated to be completed in February 2020.</p>		




Infrastructure & Leisure Services

Action	% Complete	Status
3.4.1.2 Build capacity of local sports groups in promoting healthy eating and physical activity.	Ongoing	 MONITOR
<p>Council endorsement of the G21 and Cricket Victoria Regional Cricket Strategy.</p> <p>Met with FFV (Federation Football Victoria - Soccer) and Colac Otway Rovers to discuss opportunities for increasing participation, resulting in a Term 4 project.</p> <p>G21 AFL Barwon Regional Strategy adopted - implementing actions identified in the strategy.</p> <p>Current projects include: Western Reserve oval redevelopment and lighting upgrade and Central Reserve lighting upgrade and netball court redevelopment.</p> <p>G21 Region Football (Soccer) Strategy adopted. Supporting local club to identify a permanent home in Colac. Advocacy for the Former School Site is ongoing</p>		



Action	% Complete	Status
2.3.1.3 Support enjoyment of outdoor experiences through the provision of a network of quality open spaces, including paths and trails.	25.00	 ON TRACK
<p>Funding has been secured for a range of projects that will be implemented over the next year, including Memorial Square play space, public toilets, velodrome resurfacing at Elliminyt Recreation Reserve, oval and lighting improvements at Western Reserve, Central Reserve Netball Court and lighting upgrade.</p> <p>An application for funding has been submitted, to continue with the implementation of the Memorial Square Masterplan.</p> <p>Advocacy projects have been identified for further implementation of the Lake Colac Foreshore Masterplan.</p> <p>The Cororooke Open Space Masterplan update has been finalised so that advocacy efforts can continue.</p> <p>Forrest Common Masterplan is being finalised for presentation and adoption by Council in December 2019.</p>		

Action	% Complete	Status
3.4.1.3 Encourage more people to participate and be inclusive of others.	Ongoing	 MONITOR
<p>Cinema Lease finalised in August 2019.</p> <p>Worked with the Mens Shed and local businesses to prepare timber Christmas trees to be painted by nine local schools.</p> <p>Worked with Colac Makers to develop artwork for Christmas banners.</p> <p>Colac Imperials Football Netball Club continues to work with Leisure Networks in implementing the "Change Our Game" gender equity program. Letter of support provided to Leisure Networks to continue this program.</p>		

Action	% Complete	Status
2.1.1.1 Evaluate the feasibility of a regional wet waste facility to manage waste from road and drainage maintenance.		 NEEDS WORK
Further investigations are required		



Infrastructure & Leisure Services

Action	% Complete	Status
2.4.1.1 Enhance the level of resource recycling and reuse across the shire.	25.00	
A detailed schedule is in place for all townships, botanical gardens, open spaces and sports reserves.		
Action	% Complete	Status
2.3.1.1 Maintain parks and gardens, sports reserves and streetscapes.	25.00	
All reusable materials are recovered and used appropriately across the shire. This includes road side material, piping, signage, concrete and recovered asphalt.		



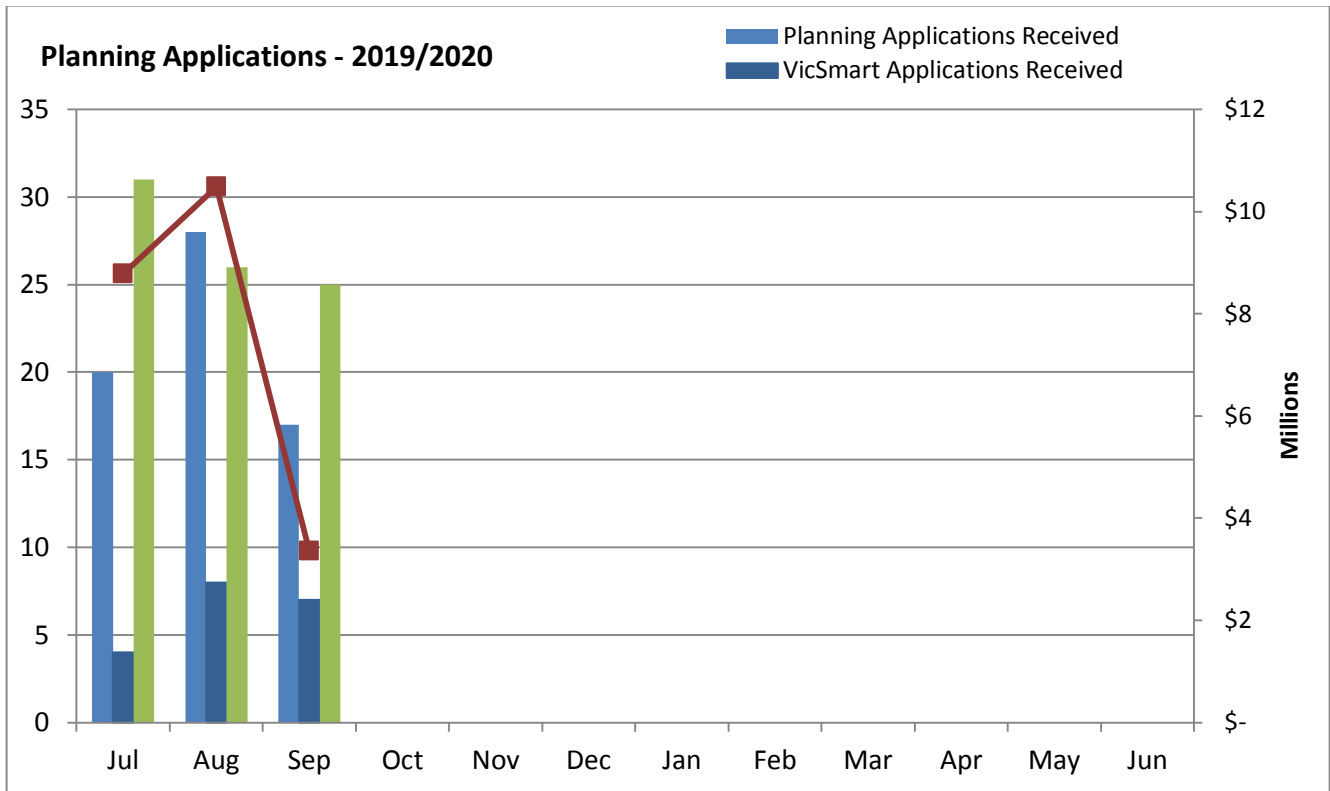


PLANNING & BUILDING REPORT

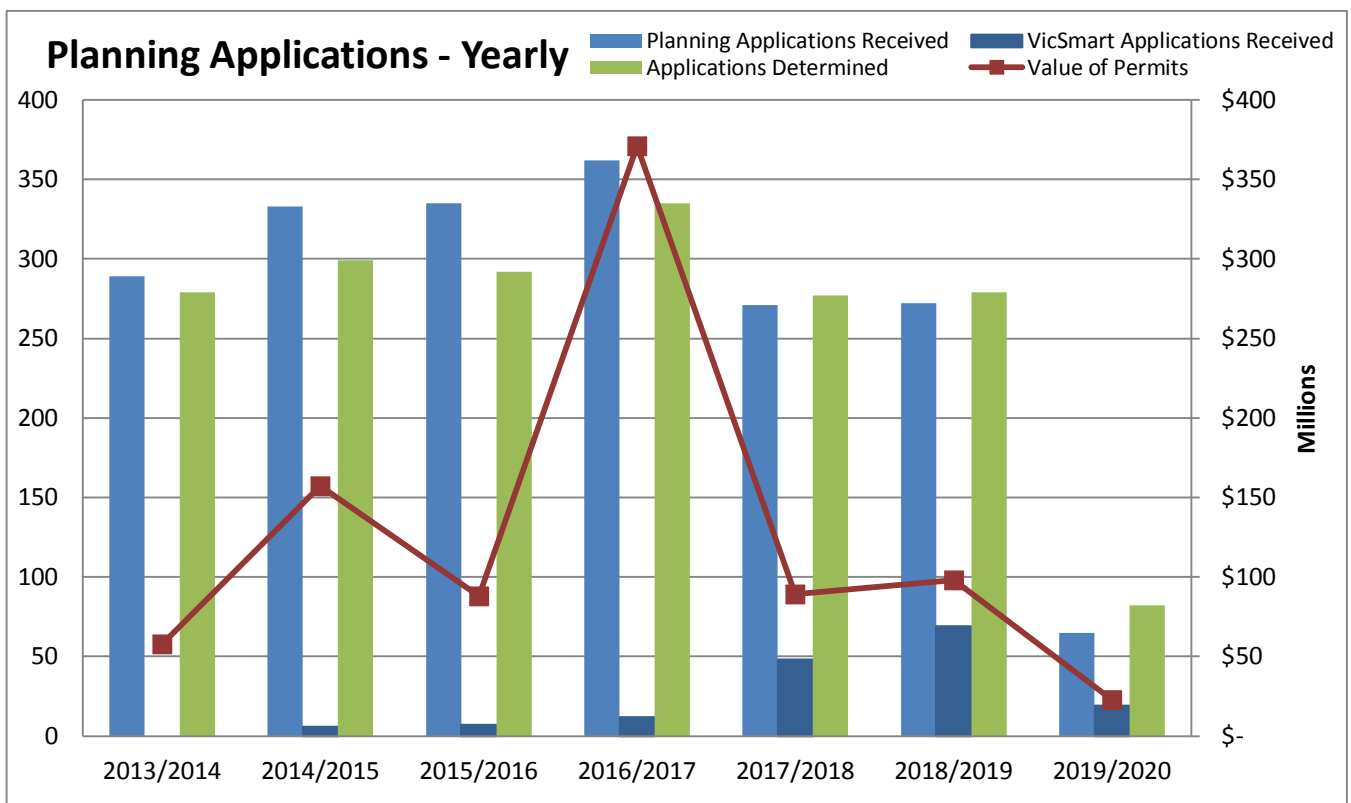


Planning & Building Performance Report

The bar graph below represents the numbers of planning permit applications lodged with Council (all applications –blue; VicSmart applications – dark blue), and the number of decisions issued (green) by month. The economic value of lodged planning permit applications is shown in red.

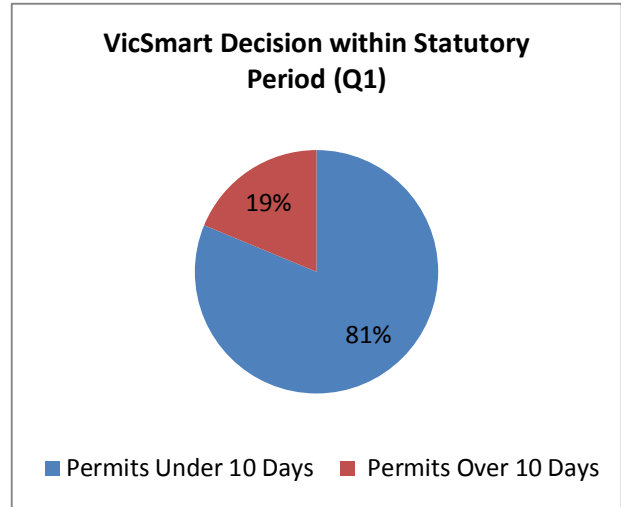
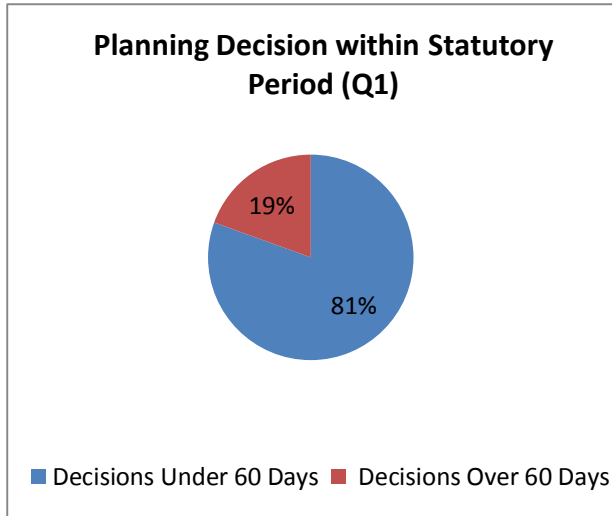


The graph below shows the same information, comparing the number of received planning permit applications and planning decisions issued across different financial years, as well as value of permits. This indicates a reasonably consistent upward trend in building activity year on year.

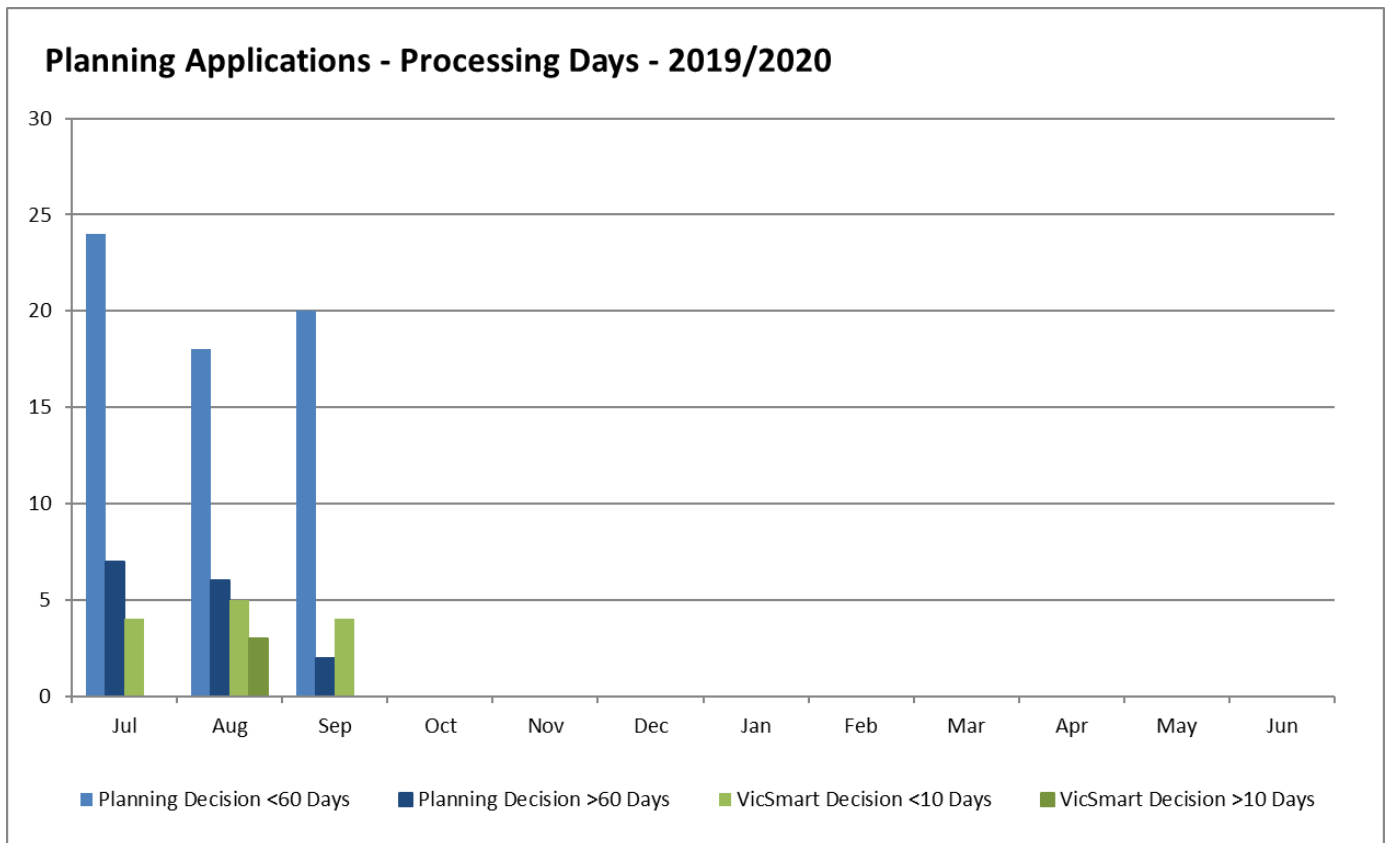


Planning & Building Performance Report

The following graphs show the average days taken to determine planning permit applications in the reported quarter, with decisions issued in the statutory timeframe in blue and decisions issued outside the statutory timeframe in red.

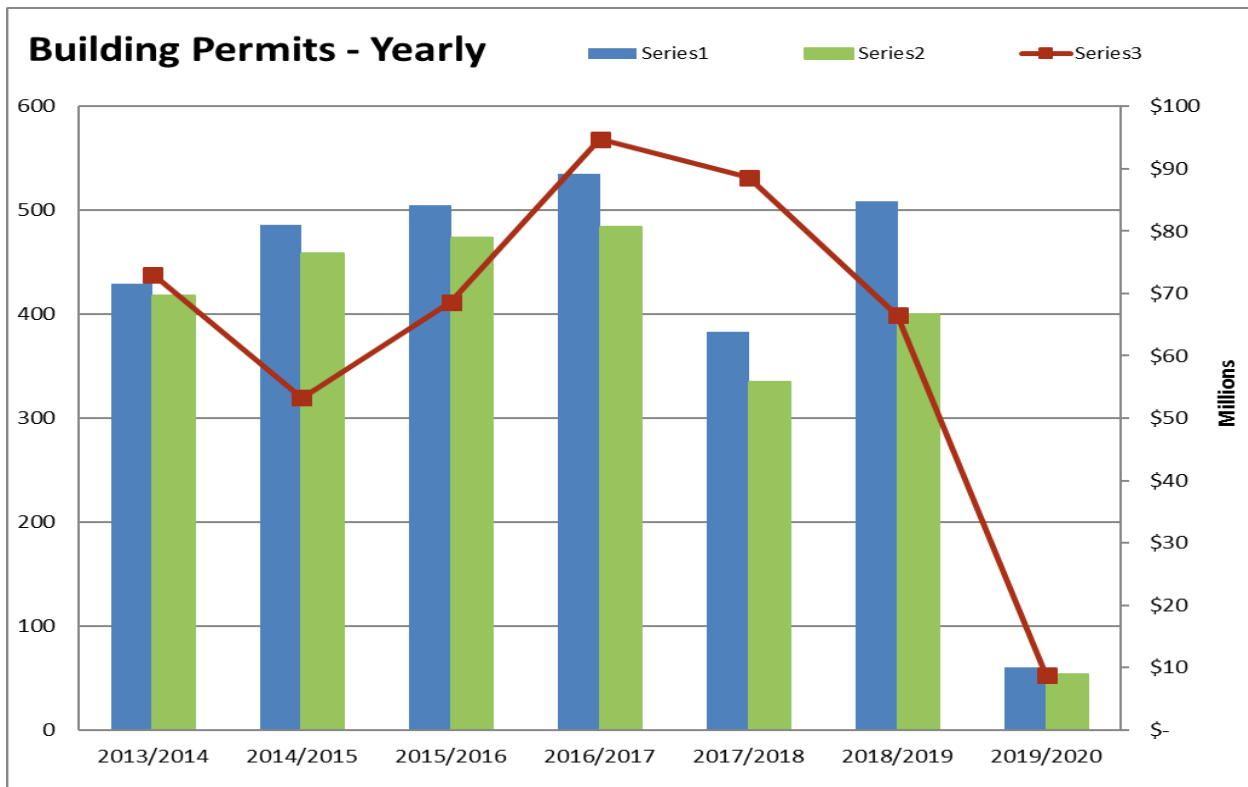


The following graph indicates the average days taken to determine planning permit applications in 2019/20, by month:

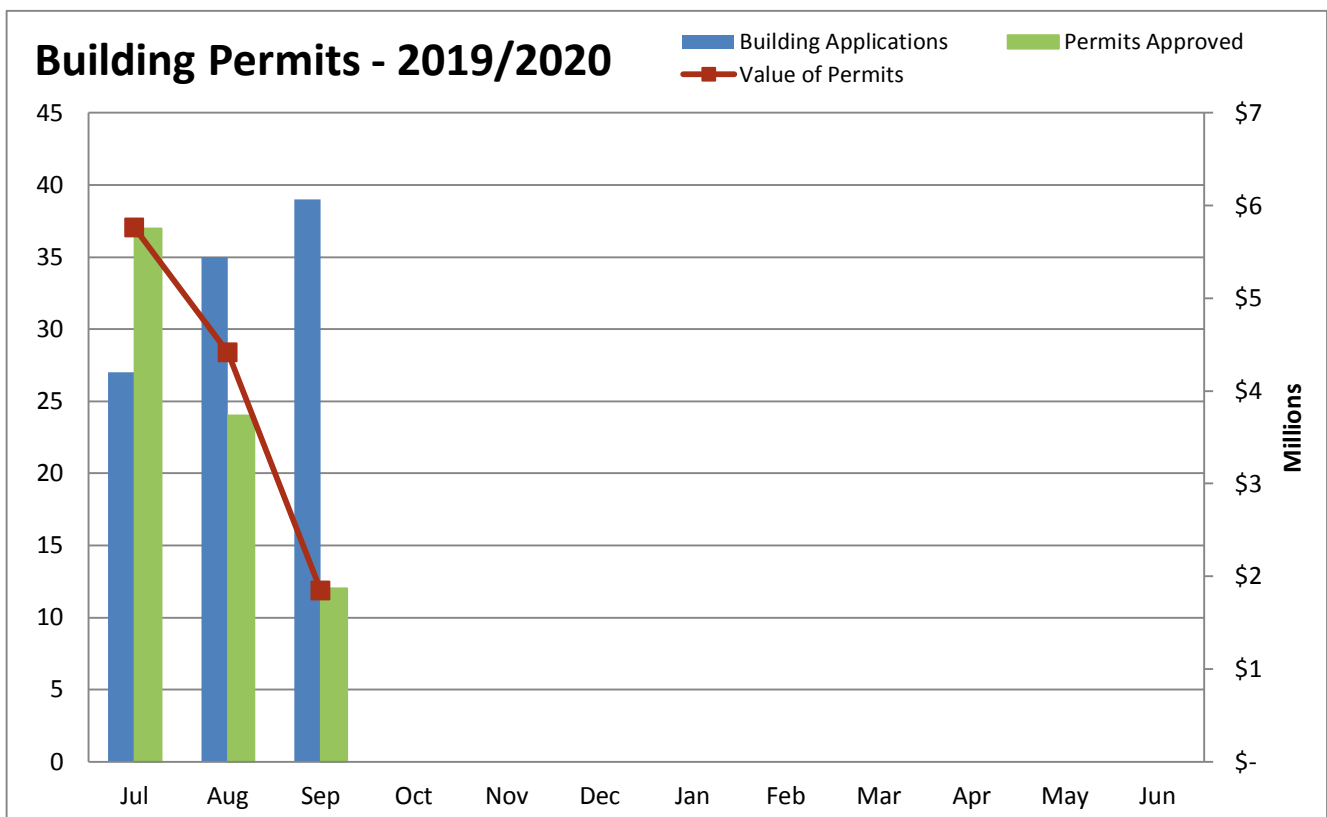


Planning & Building Performance Report

The following graph shows the number of building permit applications (blue) and permits issued (green) by year, as well as the economic value of applications received (red line). Note this includes all permits issued by private building surveyors as well as Council.



The following graph shows the number of building permit applications received (blue) and permits issued (green) by month, as well as the economic value of applications received (red line).



Planning & Building Performance Report

PLANNING PERMITS OF INTEREST

In terms of commercial developments, a planning permit was issued for the use and development of the land at 365 Princes Highway, Colac West for motorbike sales and servicing. The proposal includes the construction of a 453.6m² shed and car parking area. A carpet retail business previously operated from the site; the applicant has advised that the building in which the carpet business was located is to be used in connection with the dwelling on the land.

Four permits were issued during this time period for warehouses and industrial buildings in Hugh Murray Drive, Colac.

The use of a former dwelling at 10 Miller Street, Colac as a medical centre was allowed during this quarter, with a reduction in parking of 2 spaces also permitted. This site is adjacent to the Corangamite Clinic, with other medical centres and a dental clinic also in the vicinity. The building will be used as a pathology collection service in association with Corangamite Clinic.

In coastal areas, a replacement bridge was permitted on the Great Ocean Road at Wye River. Temporary architecturally designed bench seats associated with the Great Ocean Road centenary celebrations were allowed in Kennett River, Apollo Bay and Wye River. Five group accommodation units were allowed at 86 Manna Gum Drive.

Events on private land were allowed in Beech Forest (part of the Winter Wild festival) and Cressy (the airfield centenary celebration). Whilst the application at Cressy was only received around 4 weeks before the event was scheduled to take place, officers managed to expedite the application and issue a decision in time for the event.

Five permits were issued for dwellings in the bushfire affected areas of Wye River and Separation Creek during the last quarter. Outside the bushfire area, a further 20 permits were issued for dwellings.

Most other applications during this period were for the subdivision of land (mainly two lot subdivisions), buildings and works associated with existing dwellings, vegetation removal, agricultural buildings and signage. Of note is a permit issued for the installation of a marble panel commemorating 80 soldiers and nurses, who enlisted in World War 1 and had a connection to Colac, whose names were missing from the memorial in Memorial Square.

Work also continued during this period on the revised Development Plan for 6230 and 6280 Great Ocean Road, Apollo Bay (DPO5), which should be formally submitted shortly. When received, the Development Plan will be put on informal public exhibition. The Statutory Planning Unit has also been liaising with the proponents for Wildlife Wonders over the past few months, with a secondary consent application about to be submitted for a smaller interim visitor building on the land. In addition, the Statutory Planning Unit has been liaising with the landowner of the proposed quarry at 320 Mooleric Road, Ombersley, who has taken over the planning permit after MCG Group went into liquidation. The landowner is keen to implement the permit.

The appeal lodged with VCAT against Council's failure to make a decision on a proposed 8 lot subdivision at 3036 Colac Forrest Road, Forrest was withdrawn during the last quarter. Another appeal against Council's failure to make a decision on two dwellings at 21 Riverside Drive, Wye River was also withdrawn at the beginning of October, with the applicant advising of the intention to reduce the proposal to one dwelling, as recommended throughout by Council officers.

An appeal was lodged against Council's failure to issue a decision on an application for a major promotion sign at 19 Gallop Street in Colac. Reasons the application would have been refused had the appeal not been lodged were subsequently provided to VCAT and the applicant. This appeal will be heard in January 2020.





CAPITAL WORKS & MAJOR PROJECTS PERFORMANCE REPORT



**COLAC OTWAY SHIRE COUNCIL
CAPITAL WORKS PERFORMANCE REPORT
For 3 Months Ending 30 September 2019**

1. Summary

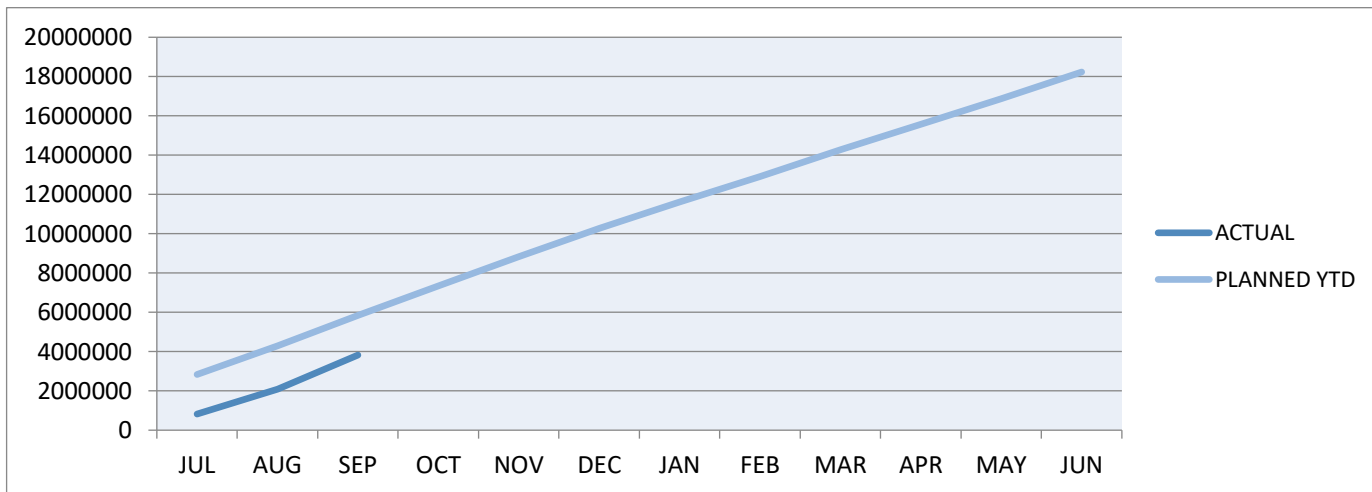
The Capital Projects Year-to-date (YTD) expenditure to 30 September 2019 of \$3.82m is 65% of the \$5.8m forecasted YTD spend, and 21% of the annual forecasted spend.

2. Planned Expenditure Forecast

Current Major Projects Program Percentage Summary as at 30 September 2019

	Year to Date		Annual
	Actual	Forecast	Forecast
	\$	\$	\$
Capital Project Expenditure - YTD	3,823,322	5,848,446	18,230,946
Planned vs Actual		65%	21%

Expenditure - Forecast vs Actual



COLAC OTWAY SHIRE COUNCIL
CAPITAL WORKS PERFORMANCE REPORT
For 3 Months Ending 30 September 2019

3. Programme Summary

	YTD Actual	Annual Budget	Annual Forecast	YTD/Forecast	Commentary
	\$	\$	\$	%	
Active Reserves Programme	39,379	795,250	811,432	5%	A large portion of this relates to the western reserve oval reconstruction. Works have commenced, late March is the anticipated completion date.
Bridges Programme	415,316	715,000	965,000	43%	The remainder of the unspent budget will go towards 3 bridge replacements this year - Forest St, Upper Gellibrand and Jacksons Track.
Building Programme	147,593	876,000	1,248,471	12%	The building programme has been established, works are ongoing and on track.
Footpath Programme	44,112	383,280	383,280	12%	The footpath replacement programme is in the 2nd of a 3-year contract. Works have been gradual since July 1.
Furniture Programme	56,301	0	70,242	80%	This relates to the 2 way radio system that service and operations are in control of.
ICT Hardware Programme	6,759	140,000	313,389	2%	
ICT Software Programme	57,303	0	188,280	30%	
Kerb and Channel Programme	0	75,000	75,000	0%	The kerb and channel replacement programme is in the 2nd of a 3-year contract. Works have been gradual since July 1.
Land	807	0	0	100%	
Light Fleet Programme	78,959	630,000	703,653	11%	
Major Plant Programme	921,783	1,540,000	2,830,712	33%	
Open Space Assets	0	50,000	50,000	0%	Works have been undertaken on the Cressy Playground, the rest of the programme still to be decided.
Open Space Furniture Programme	1,052	0	0	100%	
Open Space Programme	56,455	850,000	850,000	7%	This relates to the Central Reserve Lighting and Netball Court resurfacing. Tenders to be evaluated in October and will be presented at the November Council meeting.
Playground Programme	88,010	600,000	720,245	12%	This expenditure relates to the Memorial Square Playground. Currently undertaking work relating to the detailed design of the playspace.
Reseal Programme	1,084	1,212,298	1,212,298	0%	3-year contract awarded by September Ordinary Council Meeting. Works will commence in early December.
Resheet Programme	685,205	1,400,000	1,400,000	49%	Controlled by service and operations - tracking well.
Road and Street Furniture Programme	130,644	490,000	494,000	26%	Several projects completed and more underway - bollarding, street signs, line marking, tactiles. This also includes the Apollo Bay and Kennett River toilet blocks, which will potentially be installed by Christmas.
Road Improvement Programme	19,760	100,000	100,000	20%	This relates to design work for future projects. Projects have been identified for design and are currently underway.
Road Reconstruction Programme	71,131	2,542,298	2,998,115	2%	Service and operations have commenced their portion of works, with Binns Road out to tender for contractors to complete. Cracksealing programme is in progress and stabilisation will commence in November.
Road Side Drainage Programme	46,601	0	0	100%	This is utilising budget from the Stormwater programme.
Road Slip Programme	90,146	361,800	361,800	25%	Works well underway on this programme.
Road Stabilisation Programme	5,563	0	0	100%	This is utilising budget from the road reconstruction programme.
Stormwater Programme	859,360	300,000	2,455,029	35%	This includes work for bushfire recovery and capital works combined. The capital works programme (\$300k) is nearing completion (\$214k spent).
Total	3,823,322	13,060,926	18,230,946	21%	

**COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS PERFORMANCE REPORT
For 3 Months Ending 30 September 2019**

1. Summary

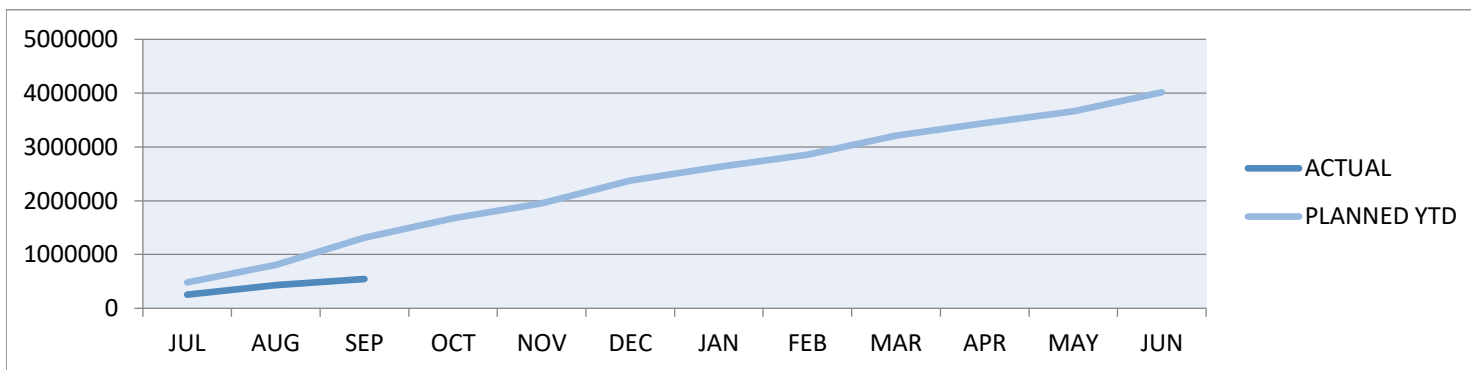
The Major Projects Year-to-date (YTD) expenditure to 30 September 2019 of \$545k is 42% of the \$1.3m forecasted YTD spend, and 14% of the annual forecasted spend.

2. Planned Expenditure Forecast

Current Major Projects Program Percentage Summary as at 30 September 2019

	Year to Date		Annual
	Actual	Forecast	Forecast
	\$	\$	\$
Major Project Expenditure - YTD	544,808	1,296,485	4,015,534
Planned vs Actual		42%	14%

Expenditure - Forecast vs Actual



COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS PERFORMANCE REPORT
For 3 Months Ending 30 September 2019

3. Major Projects of interest

Major Project	YTD Actuals	Annual Forecast	Commentary
	\$	\$	
Apollo Bay Harbour Precinct Development Plan Total	37,118	402,508	The Business Case is currently being completed and the investment logic mapping exercise is to be completed in October. Technical assessments for the harbour, and further required assessments, are currently being completed. This project is likely to be 80% spent by 30 June 2020.
Communities Combating Pests & Weeds Impacts During Drought 2019-2020	0	200,000	This project is on track. An Expression Of Interest process is complete, with grants now being processed. All funds are expected to be expended in this financial year.
Colac Civic Precinct Plan	4,240	197,010	Working with other agencies, including Victrack, Colac Area Health, Dept of Transport and DELWP, to develop a scope for the Civic Precinct health and railway area of Colac. In the December quarter quotes will be sought from suitable consultants for a needs assessment on future precinct infrastructure needs. The work will be completed in April, and the development of the master plan will begin prior to 30 June. It is expected that approximately 50% of the forecast will be spent by 30 June 2020.
Apollo Bay Community Infrastructure Plan	10,720	183,538	This project will be fully spent. Issues and opportunities consultation is being completed in November. The draft plan is expected by January.
Community Grants Programme Category 1	123,748	172,876	Majority of the grant funding has already been provided. This will be expended by the end of the year.
SV LGES Program – Energy Audits Implementation	0	160,663	This project is on track. Works have commenced on upgrading HVAC, with all funds to be spent in this financial year.
Community Events & Support Programme Category 2	42,757	101,500	This will be expended by the end of the year. The expenditure is incurred inconsistently across the entire year.
Small Town Priorities	0	100,000	Work towards this has already been completed. Potential projects have been identified and are currently being reviewed. Likely to be fully expended by 30 June 2020.
Lighting Project	0	100,000	This project is on track. Arrangements are currently being finalised to get all the lights upgraded within the next 3 months.
Economic Development - Forrest Mountain Bike Trail Implementation	23,000	99,696	The first section of the bike trail has almost been completed. This should be expended by the end of the year.
GIS software restructure	0	75,000	This project is unlikely to be required due to a Brimbank GIS collaborative MoU. This will be confirmed in the December 2019 quarter.
Revised Erosion Management Overlay Mapping	0	77,580	The tender process has been on hold due to a State government overlay review. The tender process will begin shortly, with 50% of the project expected to be completed by 30 June 2020.
COPACC Full House Audience Development Project	1,633	40,000	To be fully spent by the end of December 2019.



FINANCIAL PERFORMANCE REPORT



Quarterly Budget Report for 3 Months Ending 30 September 2019

Executive Summary

After completing the first quarter of the 2019/20 financial year the financial performance of Council remains consistent with the adopted budget. As discussed below there are some variances to budget expected, but overall these will not materially alter Council's overall financial position.

The Executive Team have reviewed the results to 30 September and after taking the 2018/19 actual results into consideration (including carry forwards), provide the following summary in relation to the 2019/20 forecast results.

Compared to the adopted budget:

- Operating surplus is forecast to decrease by \$1,049k to \$305k.
- Capital works program is forecast to increase by \$5.2m to \$18.2m.
- Closing cash balance is forecast to increase by \$4m to \$13.4m.
- Reserve balance is forecast to decrease by \$640k to \$12.1m.

Further detail of these results are contained within the body of this report. The current forecast assumes that all major projects and capital works are completed on 30 June 2020 and that 50% of the 2020/21 Federal Assistance Grants are received in advance again.

OPERATING RESULT

The operating result to 30 September 2019 is a surplus of \$23m, compared to a year to date budgeted surplus of \$22.8m. The large result at this time of year is primarily due to the recognition of revenue relating to general rates, municipal charge and waste management charges in August.

The forecast result for the 2019/20 year has decreased by \$1,049k to \$305k. The following table provides a summary of the annual forecast.

	\$'000
2019/20 Adopted Budget Surplus/(Deficit)	1,354
Operating Carry Overs from 2018/19	(254)
Port of Apollo Bay Carry Overs from 2018/19	(2,104)
Major Projects Carry Overs from 2018/19	(1,954)
Outstanding Grants relating to above 2018/19 projects	868
Colac CBD project funding – Grant not claimed in 18/19	975
Supplementary Rates revenue – this includes new holiday rentals	120
Materials and Services – Issue identified late in the 19/20 budget process	411
Legal Costs – Expenditure relating to WorkSafe and BWFC cases less than budget	77
Internal Audit and Independent Audit Committee Members – Missed in budget	(75)
Roads to Recovery funding – Increased funding	210

Emergency Management grant funds – Grants for Apr-June 2019 Exp	553
BWFC restructure - redundancies	(64)
Building Fees – Includes Administrative Fee currently set to zero	(23)
Staff satisfaction survey – Not budgeted for	(11)
Public Health - Site inspections contractor due to injured staff member	(20)
Long Term Work Place injuries – Net deficit between salaries and reimbursement	(79)
Additional Resources to improve Statutory Planning service	(57)
Correction to final statements*	391
Other (<\$10k)	(14)
2019/20 Annual Forecast Surplus/(Deficit)	305

*The adopted budget was established assuming this income was included. A system issue resulted in a number of items totalling \$391k being excluded from the final published documents.

There still remains a number of uncertainties surrounding Council expenditure in 2019/20 so it is recommended that identified favourable variances are not allocated to additional projects until a greater level of certainty has been established. Some of these uncertainties include:

- The proposed 2020 AFL Match.
- Due diligence regarding former Colac High School site.
- Required expenditure for Winifred Nance.
- 2-way radio contract.

As will be discussed later in this report Council's cash balance forecast for 30 June 2020 remains marginal when compared to the level of reserves.

Rates and Charges

Rates and Charges are forecast to exceed budget by \$120k, primarily due to some larger than expected supplementary valuations and the fact that Council officers have commenced the process of identifying Holiday Rental properties that were being rated as residential. To date there have been 170 properties identified and notified of a change to their rating classification. This has increased the number of Holiday Rental properties to 615.

The forecast conservatively assumes a further 170 properties will be identified, based on indicative unvalidated data it could be as much as double this.

Grants

Grants are progressing ahead of budget primarily due to timing and two large unbudgeted grants, being \$975k relating to the completed Colac CBD development from prior years and \$553k received relating to reimbursement of expenditure relating to flood disaster funding.

\$353k of new grant revenue has been included in the forecast in relation to the following unbudgeted, fully funded, projects. Corresponding expenditure has been included in Material and Services (No net impact):

- Roadside Weeds and Pests - \$43k
- Birregurra Stormwater Drainage Strategy - \$50k
- Walk to School Project - \$15k
- Colac Civic Precinct Plan - \$80k
- Aboriginal Engagement - Healthy Babies Stronger Families - \$105k
- Apollo Bay Community Infrastructure Plan - \$60k

Contributions – Monetary

The forecast has been adjusted to include an additional \$240k or revenue relating to:

- Irrewarra Recreation Reserve upgrade - \$90k
- Colac Civic Precinct - \$90k (\$10k from VicRail and \$80k from Colac Area Health)
- Apollo Bay Community Infrastructure Plan \$60k – Otway Coast Committee

Other Income

The forecast for other income includes an additional reimbursement of \$76k from Worksafe. This partially offsets the additional employee costs relating to employees with long-term work place injuries.

Employee Costs

Following a detailed review of 2018/19 employee costs and the year to date results it was identified that there are a number of items that were not appropriately considered in our annual budgeting process.

These relate to:

- allowing more funding for long term workplace injuries as this is currently an issue at COS;
- monitor capital labour costs that may be expensed due to not meeting capital thresholds. This will have no impact on Council's cash position, but will increase the employee costs reported in the income statement.
- Movement in employee leave provisions.

These considerations will be included in future budget processes and monitored throughout the year.

Employee costs for 2019/20 have been forecast to increase by a total of \$327k due to the following:

- \$155k due to salary being paid to employees on long term injuries. Council is forecasting to receive \$76k in reimbursement from its insurer.
- \$111k due to the restructure of Bluewater Fitness Centre. This is partly offset by \$47k in additional revenue for 2019/20.
- \$57k due to a decision to increase resources in the Statutory Planning area to improve the level of service to the community.

In order to achieve the 2019/20 forecast employee cost expenditure of \$20m, the Executive must be able to recognise the \$450k reduction Council set when adopting the original budget. To date a total of \$331k has been identified. The following is a summary of how this has been achieved.

	FTE	\$'000
Corporate Services and Governance administration support reduced	0.50	40
Health and Wellbeing Administrator	0.50	31
Environmental Project Officer/Coordinator restructure	0.40	28
GIS Coordinator	1.00	88
Customer Assist role not replaced - Apollo Bay	0.19	13
Finance Projects Officer	0.20	21
Roles recruited with Trainee or reduced band	n/a	58
Delayed recruitment without backfill	0.40	52
Annual savings identified to 30 September	3.19	331

Material and Services

Materials and Services at 30 September 2019 were \$5.3m, which represented 29% of the original budget (\$18.4m) and 23% of the forecast (\$22.7m). The forecast has been adjusted to include carry forwards and the expenditure relating to new funded projects.

The following tables provide further detail, per service area, on the level of legal expenses and 'employee type' consultants and contractors included in the Material and Services category.

There was \$165k expended on legal fees for the quarter ending 30 September 2019. The majority of this was expended on the Work Safe critical incident (\$43k), Bluewater mediation (\$76k) and Statutory Planning advice (\$8k).

It must be noted that the final legal costs for the Work Safe critical incident and Bluewater mediation are forecast to be \$153k and \$110k respectively. These compares favourably to budget as each of these matters were budgeted to cost \$170k.

Legals by Department	Total
Capital Works	5,901
Arts and Leisure	6,025
Assets and Project Delivery	77,395
Corporate Services Management	3,991
Environment and Community Safety	3,233
Governance	3,759
People, Performance and Culture	45,349
Planning, Building and Health	16,332
Services and Operations	2,883
Grand Total	164,867

As a comparison total Legal costs incurred in 2018/19 were \$539k.

There has been \$298k expended on employment agent contractors as at 30 September 2019.

By Department Labour Hire	Total
⊕ Arts and Leisure	\$ 436
⊕ Assets and Project Delivery	\$ 154,176
⊕ Corporate Services Management	\$ 14,664
⊕ Economic Development	\$ 10,019
⊕ Financial Services	\$ 20,837
⊕ Planning, Building and Health	\$ 583
⊕ Port Administration	\$ 944
⊕ Services and Operations	\$ 96,653
Grand Total	\$ 298,311

In addition to the \$298k of consultants/contractors currently classified as Material and Services, there has been \$107k classified in the Capital Works program for project management.

As a comparison there was \$1.62m expended on employment agent contractors in 2018/19 and \$605k classified in the Capital Works program for project management.

CAPITAL WORKS

As per the attached report \$3.8m of the capital works program has been delivered to 30 September 2019. This represents 29% of the original budget (\$13.1m) and 21% of the annual forecast (\$18.2m).

Per the table below the \$5.1m increase in the current capital works forecast reflects the projects carried over from 2018/19 and a minor reduction in the ICT Strategic Plan costs.

	\$'000
2019/20 Capital Works Budget	(13,061)
Capital Projects Carry Overs from 2018/19	(3,085)
Bushfire Recovery - Wye River and Separation Creek Township - Reticulated Stormwater Drainage– Pits & Pipes (funded by reserves)	(2,155)
ICT Strategic Plan	70
2019/20 Capital Works Forecast	(18,231)

BALANCE SHEET AND CASH FLOW

Cash Balance

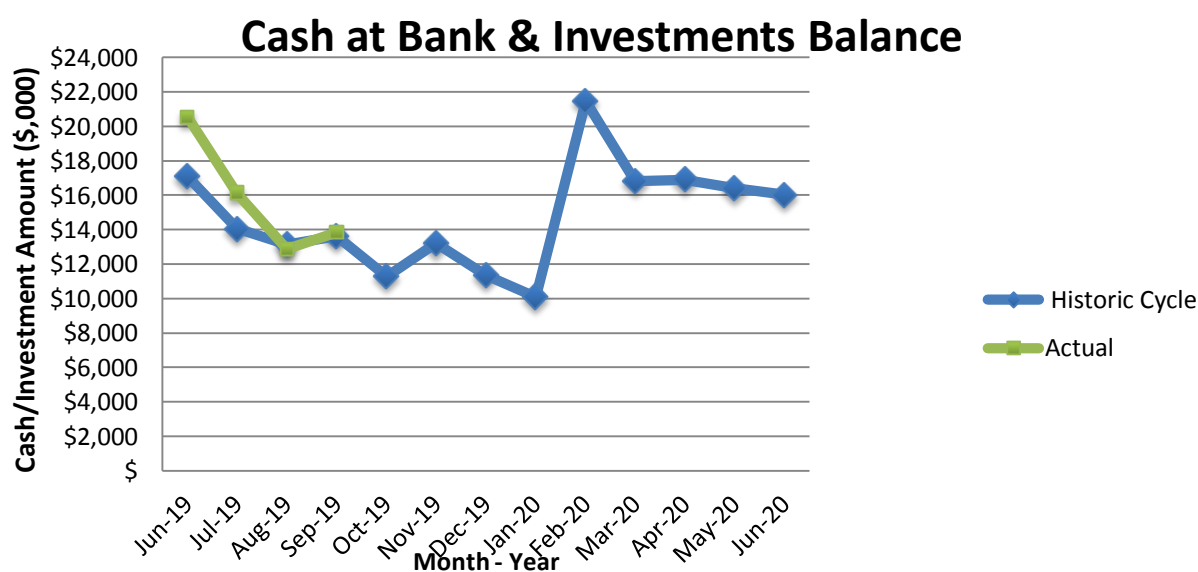
The graph below shows projections of how Council's cash balance was expected to perform to 30 September 2019. The graph portrays:

- Historical Cycle – which is an estimation of what the cash balance is expected to be at the end of each month based upon historical averages. The historical cycle will reflect recent years which include one off major projects.
- The Actual – this is the actual balance at the end of each month of the year up to and including September 2019.

It can be seen that Council's cash balance is within expectations and every opportunity is taken to invest surplus cash to maximise investment returns in accordance to Council's Investment Policy.

The investment income received to 30 September was \$60k, which is above the YTD budget of \$50k. It must be noted that this income has been derived predominantly from investments entered into prior to recent rate cuts. Since this budget was constructed, the cash rate has decreased from 1.50% to 1.00% (as at 30 September 2019).

As at 30 September 2019, Term Deposits were earning an average of 1.42%. This is 0.42% above the cash rate, which exceeds the performance benchmark of the Reserve Bank Cash rate plus 0.35%. Our investments were well within the diversification limits set-out in the investment policy.



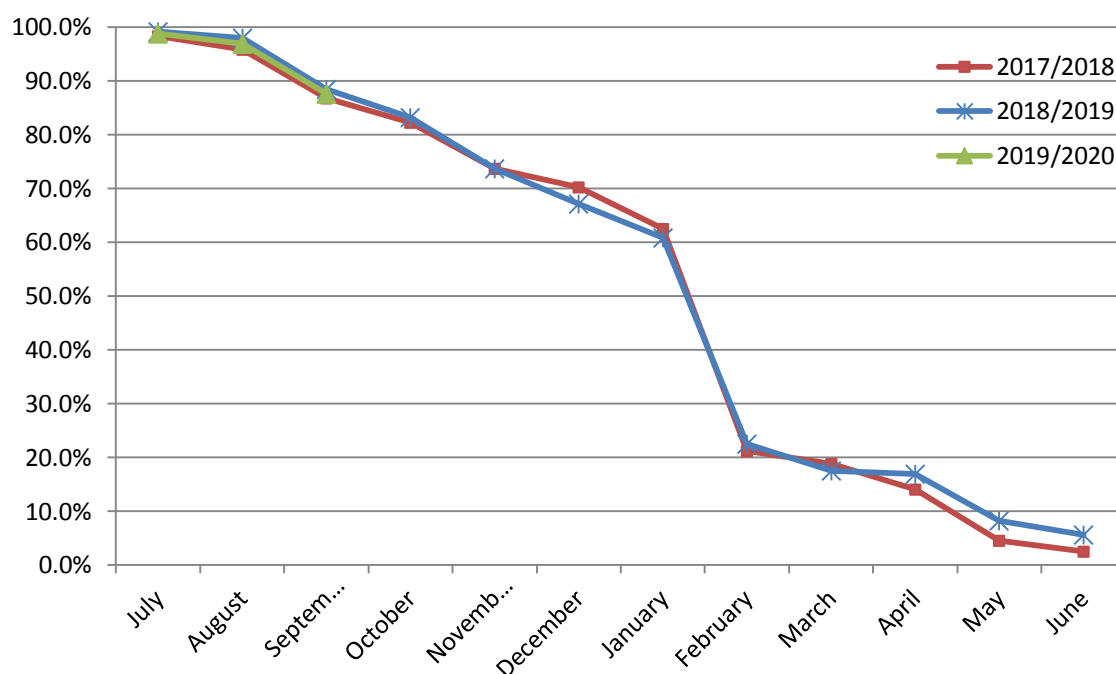
Rate Debtors

As at 30 September 2019, \$31.3 million was raised in rates and charges including batches of supplementary valuations generated by changes to council's property base. At 30 September 2019 13% of the rates raised have been collected compared to the same period of the 2018/19 financial year of 12%.

The due date for ratepayers opting to pay in full is 15 February 2020. The due dates for ratepayers opting to pay via instalments are 30 September 2019, 2 December 2019, 28 February 2020 and 31 May 2020. Any ratepayer who has not opted for instalment payments is required to make the full payment before 15 February 2020.

The following graph shows that current collection trends are closely following the 2017/18 and 2018/19 collection trends:

% of Rates Outstanding



Borrowings Analysis

The following is the current schedule of Debt held by Council at 30 September 2019:

Loan Description	Current Year Loan Liability	Non-Current Loan Liability	Meeting Schedule
9203 - Loan 7 - Roads, car parking etc (\$1.65m)	\$116,083	\$0	Y
9206 - Loan 10 - AB tfr statn, libra (\$2m)(NAB)	\$208,852	\$0	Y
9207 - Loan 11 - Lakeside, AB tfr s(\$1.1m)(NAB)	\$106,246	\$151,455	Y
9208 - Loan 12 - Saleyards roof (\$1.178m)(CBA)	\$59,957	\$752,580	Y
9209 - Loan 13 - Street light PV panels (\$416k)	\$42,070	\$120,349	Y
9210 - Loan 14 - Bluewater redevelop(\$1m)(Bond)	\$1,000,000	\$0	Y
TOTAL	\$1,533,208	\$1,024,383	

As at 30 September 2019 principal repayments of \$164k have been made in 2019/20. The \$1m bond is scheduled to be repaid in full on 4 November 2019.

Based on Current Levels of Borrowings the following reflects our current performance against key ratios:

Measure	Calculation	Explanation	30-Jun-19	30-Sep-19	Current Risk Rating
Indebtedness (%)	Non-current liabilities / own-sourced revenue	Comparison of non-current liabilities (mainly comprising borrowings) to own-sourced revenue. The higher the percentage, the less the entity is able to cover non-current liabilities from the revenues the entity generates itself. Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.	24%	28%	Low
Borrowings % of rate Revenue (%)	Interest bearing loans and borrowings/rate revenue	Measurement of the proportion of borrowings against rate revenue raised. The higher the % the higher the proportion of available annual rate revenue is being used to back borrowings.	9%	8%	Low

Other Reserves

As indicated earlier in the report Council's cash balance at 30 June 2020 is forecast to be \$1.4m in excess of the forecast reserves balance, which is a positive result given there was a deficit balance at 30 June 19.

At 30 June 2019 'Other Reserves' totalled \$22.6m and the closing cash balance totalled \$20.5m, creating a \$2.1m deficit. This deficit ultimately occurred due to Council's working capital reducing by \$4.1m in 2018/19. Since 30 June 2017, Council's working capital has reduced by a total of \$7m from \$19.4m to \$12.4m.

There are many factors that have contributed to this reduction in working capital. As at 30 June 2019 the three major contributing factors related to:

1. \$975k grant that had not been received as at 30 June 2019, despite the project being completed in prior financial years. This related to the Colac CBD development.
2. \$553k of disaster recovery (flood) expenditure incurred in April, May and June 2019 that had not been reimbursed as at 30 June 2019.
3. The 2018/19 budget was not prepared correctly, which effectively resulted in Council investing more funds into its Capital Works program than it otherwise would have. This contributed to Council's internal financing ratio dropping from 110% to only 88%.

The 2019/20 forecast is indicating that this measure (Cash v Reserves) will be returned to a positive result of \$1.4m, by virtue of the following movements.

	\$'000
Cash v Reserve Surplus/(Deficit) 2018/19	(2,152)
Increase/(Decrease) in Cash per adopted budget	(2,859)
(Increase)/Decrease in Reserves per adopted budget	1,456
Increase/(Decrease) in Operating per forecast (exclude carry forwards)	2,395
(Increase)/Decrease in Reserves per forecast – Bushfire	2,000
(Increase)/Decrease in Reserves per forecast – Contingent Liability	500
(Increase)/Decrease in Capital Works per forecast	22
Cash v Reserve Surplus/(Deficit) 2019/20	1,362

It must be noted that the Balance Sheet is also forecasting a 'Trade and Other Payables' balance of \$4.1m at 30 June 2020. Hence, the current measure of cash v reserves is heavily dependent on the timing of receivables and payables.

Council's working capital balance at 30 June 2020 is forecast to be \$5.7m or 151%. However, it must be remembered that it is assumed all major projects and capital works are completed this financial year.

Local Authorities Superannuation Fund - Defined Benefits

Council has a potential financial exposure to the Local Authorities Superannuation Fund - Defined Benefits Plan. Under the Australian Prudential Regulation Standards (SPS160) defined benefits funds must meet strict funding requirements. This funding requirement is measured by the Vested Benefits Index (VBI), which shows as a percentage the ratio of investments held by the fund compared to the estimated benefits payable by the fund at the same time. The latest available Vested Benefits Index for the Vision Super Defined Benefits fund is listed in the table below:

Date	Vested Benefits Index
September 2016	103.7%
December 2016	105.4%
March 2017	106.6%
June 2017	103.1%
June 2018	106.0%
September 2018	106.9%
December 2018	101.9%
March 2019	105.4%
June 2019	107.1%

If the VBI falls below the nominated amount in any quarter then the Australian Prudential Regulation Authority may require that the fund make a funding call on its members. Any funding call made must return the fund to a VBI position of over the nominated figure within 3 years.

As at 30 June 2019, the actual VBI for the sub-plan was 107.1%, which presents an increase compared to that of 30 June 2018. The VBI is primarily impacted by:

- The level of investment returns which impacts the asset pool supporting the defined benefit liabilities of the sub-plan; and
- The level of active member salary increases advised to Vision Super and pension increases in line with CPI, which impacts the defined benefit liabilities of the sub-plan.

At the time of writing this report there was no information available regarding the VBI as at 30 September 2019.

Colac Otway Shire Council
Comprehensive Income Statement
For 3 Months Ending 30 September 2019

	YTD		Annual		YTD %	
	Actual \$'000	Budget \$'000	Budget \$'000	Forecast \$'000	Budget %	Forecast %
Income						
Rates and charges	31,256	30,908	31,165	31,285	100%	100%
Statutory fees and fines	162	185	816	812	20%	20%
User fees	1,318	1,289	5,268	5,293	25%	25%
Grants - operating	2,582	1,673	10,022	10,773	26%	24%
Grants - capital	1,150	835	3,340	5,803	34%	20%
Contributions - monetary	7	33	132	372	5%	2%
Contributions - non monetary	-	-	-	-	0%	0%
Net gain (or loss) on disposal of property, infrastructure, plant and equipment	-	37	147	147	0%	0%
Share of net profits (or loss) of associates and joint ventures	-	9	35	35	0%	0%
Other income	321	88	416	508	77%	63%
Total income	36,795	35,057	51,341	55,027	72%	67%
Expenses						
Employee costs	5,193	4,774	19,656	19,983	26%	26%
Materials and services	5,292	4,743	18,431	22,746	29%	23%
Depreciation and amortisation	2,878	2,650	10,600	10,600	27%	27%
Bad and doubtful debts	0	1	2	2	15%	15%
Borrowing costs	13	28	112	112	12%	12%
Other expenses	417	306	1,186	1,279	35%	33%
Total expenses	13,794	12,500	49,987	54,722	28%	25%
Surplus/(deficit) for the year	23,001	22,557	1,354	305		
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment/(decrement)	-	-	-	-		
Share of other comprehensive income of associates and joint ventures	-	-	-	-		
Total comprehensive result	23,001	22,557	1,354	305		

Colac Otway Shire Council
Balance Sheet
As at 30 September 2019

	YTD	Annual Budget	Annual Forecast
	\$'000	\$'000	\$'000
Assets			
Current assets			
Cash and cash equivalents	13,841	9,358	13,447
Trade and other receivables	32,779	3,336	2,983
Inventories	151	201	181
Other assets	175	228	430
Total current assets	46,946	13,123	17,042
Non-current assets			
Intangible assets	-	-	-
Property, infrastructure, plant and equipment	317,856	295,741	324,243
Investments in associates, joint arrangements and subsidiaries	390	390	435
Total non-current assets	318,247	296,131	324,678
Total assets	365,193	309,254	341,720
Liabilities			
Current liabilities			
Trade and other payables	4,853	2,455	4,110
Trust funds and deposits	496	512	846
Interest-bearing liabilities	1,533	286	286
Provisions	5,540	4,870	6,100
Total current liabilities	12,421	8,124	11,343
Non-current liabilities			
Interest-bearing liabilities	1,024	738	738
Provisions	7,967	8,130	8,555
Total non-current liabilities	8,991	8,868	9,293
Total liabilities	21,413	16,992	20,636
Net assets	343,780	292,261	321,084
Equity			
Accumulated Surplus	145,136	124,443	132,982
Reserves	198,644	167,819	188,102
Total Equity	343,780	292,261	321,084

Colac Otway Shire Council
Statement of Cash Flows
For 3 Months Ending 30 September 2019

	YTD Actual	Annual Budget	Forecast	YTD % Budget	Forecast
	Inflows/ (Outflows) \$'000	Inflows/ (Outflows) \$'000	Inflows/ (Outflows) \$'000	Inflows/ (Outflows) %	Inflows/ (Outflows) %
Cash flows from operating activities					
Rates and charges	1,910	31,253	31,604	6%	6%
Statutory fees and fines	162	816	812	20%	20%
User fees	1,318	5,268	5,293	25%	25%
Grants - operating	2,710	10,269	10,773	26%	25%
Grants - capital	1,150	3,587	5,803	32%	20%
Contributions - monetary	7	132	372	5%	2%
Trust funds and deposits taken/(paid)	(306)	44	44	(694%)	(694%)
Other receipts	321	416	498	77%	64%
Employee costs	(5,193)	(18,508)	(18,838)	28%	28%
Materials and services	(4,341)	(18,223)	(22,564)	24%	19%
Other payments	(417)	(1,186)	(1,279)	35%	33%
Net cash provided by/(used in) operating activities	(2,681)	13,868	12,517	(19%)	(21%)
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(4,315)	(15,409)	(18,276)	28%	24%
Proceeds from sale of property, infrastructure, plant and equipment	490	490	490	100%	100%
Net cash provided by/(used in) investing activities	(3,825)	(14,919)	(17,786)	26%	22%
Cash flows from financing activities					
Finance costs	(13)	(112)	(112)	12%	12%
Repayment of borrowings	(164)	(1,697)	(1,697)	10%	10%
Net cash provided by/(used in) financing activities	(177)	(1,809)	(1,809)	10%	10%
Net increase (decrease) in cash and cash equivalents	(6,683)	(2,859)	(7,078)		
Cash and cash equivalents at the beginning of the period	20,524	12,217	20,524		
Cash and cash equivalents at the end of the period	13,841	9,358	13,447		

**COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 3 Months Ending 30 September 2019**

The following analysis provides Council with detailed financial information for the Service Areas of Council.

Notes

1. Income is presented as a negative. Favourable variances will therefore be a negative.
2. The 'Actual' figure does not include commitments.
3. Inaccurate phasing results in unreliable YTD Current Budget figures.
4. These are net figures for each service area.

Dept	Unit	Service
------	------	---------

SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Chief Executive Office					
Chief Executive					
03000 - Chief Executive Office Operations (WO)	180,758	105,203	75,555	430,012	445,712
Chief Executive Total	180,758	105,203	75,555	430,012	445,712
Governance					
03010 - Communications Operations (WO)	81,383	63,559	17,824	259,916	373,856
03030 - Elected Members Support (WO)	79,781	82,346	(2,565)	338,740	338,740
03320 - Governance Management Operations (WO)	94,052	143,690	(49,638)	534,157	534,157
Governance Total	255,216	289,595	(34,379)	1,132,813	1,246,753
Chief Executive Office Total	435,974	394,798	41,176	1,562,825	1,692,465
Commentary:					
03000 - Chief Executive Office Operations (WO) Actual includes \$77k one-off Annual Expenditure (19/20 MAV, G21 Annual Contribution).					

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 3 Months Ending 30 September 2019

The following analysis provides Council with detailed financial information for the Service Areas of Council.

Notes

1. Income is presented as a negative. Favourable variances will therefore be a negative.
2. The 'Actual' figure does not include commitments.
3. Inaccurate phasing results in unreliable YTD Current Budget figures.
4. These are net figures for each service area.

Dept	Unit	Service
------	------	---------

SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Corporate Services					
Assets, Borrowings, Overheads, Adjustments					
01130 - Grants Commission Funding (WO)	(803,515)	(850,000)	46,485	(6,880,283)	(6,880,283)
01511 - Capital Works Income (WO)	(1,407,788)	(2,036,997)	629,209	(3,426,000)	(5,144,096)
01545 - Light Fleet Revenue (WO)	(143,400)	(122,502)	(20,898)	(490,000)	(490,000)
03055 - On-Cost Recovery	345,553	0	345,553	0	0
03121 - Loan Repayments	13,322	27,963	(14,641)	111,853	111,853
03175 - VicRoads Operations (WO)	(852)	0	(852)	0	0
03260 - Corporate Overheads (WO)	17,167	31,251	(14,084)	110,000	110,000
19183 - Asset profit	0	85,752	(85,752)	343,000	343,000
19185 - Depreciation and revaluation	2,878,437	2,649,990	228,447	10,600,000	10,600,000
Assets, Borrowings, Overheads, Adjustments Total	898,925	(214,543)	1,113,468	368,570	(1,349,526)
Corporate Services Management					
03100 - Corporate Services Management (WO)	82,677	111,521	(28,844)	375,876	450,876
03170 - Customer Service Operations (WO)	102,601	113,899	(11,298)	477,952	477,952
03330 - Contracts and Procurement Operations (WO)	43,800	74,583	(30,783)	306,985	306,485
Corporate Services Management Total	229,077	300,003	(70,926)	1,160,813	1,235,313
Financial Services					
03110 - Property & Rates Operations (WO)	75,635	127,791	(52,156)	286,460	286,460
03111 - Rates Revenue	(28,067,512)	(27,817,703)	(249,809)	(27,984,866)	(28,104,866)
03115 - Financial Services Management (WO)	52,455	59,880	(7,425)	371,256	245,006
03118 - Payroll Services (WO)	41,659	43,078	(1,419)	177,075	177,075
03120 - Financial Control Operations (WO)	64,708	103,278	(38,570)	429,519	429,519
Financial Services Total	(27,833,055)	(27,483,676)	(349,379)	(26,720,556)	(26,966,806)
Information Services					
03140 - IT Services Operations (WO)	446,622	674,204	(227,582)	2,381,108	2,541,131
03142 - Information Management Services (WO)	40,368	31,126	9,242	13,500	124,500
03145 - GIS Operations (WO)	52	33,144	(33,092)	95,204	105,204
03150 - Records Management Operations (WO)	66,776	167,720	(100,944)	563,337	601,607
Information Services Total	553,818	906,194	(352,376)	3,053,149	3,372,442
People, Performance and Culture					
03160 - Human Resources Operations (WO)	75,028	120,091	(45,063)	458,388	456,888
03162 - Organisational Development Operations (WO)	65,491	100,402	(34,911)	410,610	322,670
03164 - PPC Management (WO)	1,543	6,273	(4,730)	16,000	5,600
03165 - Risk Management Operations (WO)	493,197	109,905	383,292	693,431	685,265
People, Performance and Culture Total	635,259	336,671	298,588	1,578,429	1,470,423
Corporate Services Total	(25,515,975)	(26,155,351)	639,376	(20,559,595)	(22,238,154)
Commentary:					
03140 - IT Services Operations (WO) variance is largely due to timing differences relating to Major Project delivery & software license renewal.					
03145 - GIS Operations (WO) - Timing of expenditure will differ from budget due to the implementation of a new shared-service arrangement.					
03165 - Risk Management Operations (WO) - Annual insurance was not phased accurately.					

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 3 Months Ending 30 September 2019

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Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Development and Community Services					
Community Services					
03750 - Family & Children`s Services Operations (WO)	3,559	(41,465)	45,024	121,129	136,129
03770 - Maternal & Child Health Operations (WO)	27,018	22,214	4,804	62,057	88,867
03820 - Aged Care Management Administration (WO)	(213,375)	(265,226)	51,851	(237,509)	(233,509)
03871 - Regional Assessment Service Operations (WO)	17,704	(8,392)	26,096	(88,922)	(31,034)
04140 - Community Service Management Operations (WO)	(51,719)	(13,564)	(38,155)	252,514	327,514
Community Services Total	(216,812)	(306,433)	89,621	109,269	287,967
Development and Community Services Management					
04000 - Community & Development Services Management (WO)	74,583	46,878	27,705	192,565	192,565
Development and Community Services Management Total	74,583	46,878	27,705	192,565	192,565
Economic Development					
03350 - Colac Livestock Selling Centre Operations (WO)	(16,328)	(11,465)	(4,863)	(40,645)	(40,645)
03910 - Events Operations (WO)	24,105	37,789	(13,684)	113,673	123,673
03920 - Tourism Operations (WO)	117,197	52,125	65,072	211,049	211,049
04150 - Colac Visitor Information Centre Operations (WO)	38,416	28,031	10,385	115,281	115,281
04155 - Great Ocean Road VIC Operations (WO)	55,516	66,696	(11,180)	278,136	276,836
04170 - Economic Development Operations (WO)	371,187	308,278	62,909	939,549	1,110,071
Economic Development Total	590,092	481,454	108,638	1,617,043	1,796,265
Environment and Community Safety					
03415 - Landfill Management (WO)	50,123	44,499	5,624	183,042	183,042
04037 - School Crossing Supervision Operations (WO)	(21,897)	16,625	(38,522)	69,885	69,885
04040 - Local Laws Operations (WO)	106,665	86,154	20,511	363,762	363,762
04060 - Environmental and Community Safety Operations (WO)	164,338	300,607	(136,269)	606,297	1,098,663
04065 - Environment & Community Safety Management (WO)	(28)	3,252	(3,280)	13,000	13,000
04085 - Emergency Management Operations (WO)	74,375	68,132	6,243	198,112	277,395
Environment and Community Safety Total	373,575	519,269	(145,694)	1,434,098	2,005,747
Planning, Building and Health					
04005 - Strategic Planning Operations (WO)	149,850	280,374	(130,524)	281,106	943,756
04007 - Planning Building & Health Management (WO)	110,312	124,014	(13,702)	536,199	620,789
04010 - Statutory Planning Operations (WO)	93,990	87,046	6,944	304,827	361,827
04020 - Building Services Operations (WO)	53,258	43,752	9,506	152,475	175,025
04100 - Public Health Operations (WO)	132,049	114,215	17,834	364,345	384,345
Planning, Building and Health Total	539,460	649,401	(109,941)	1,638,952	2,485,742
Development and Community Services Total	1,360,899	1,390,569	(29,670)	4,991,927	6,768,286
Commentary:					
04140 - Community Service Management Operations (WO) - Grant funding has been received, which was not budgeted.					
03920 - Tourism Operations (WO) - The budgeted phasing of annual subscriptions and memberships was not accurate.					
04005 - Strategic Planning Operations (WO) - The phasing of Major Projects predicted a larger spend in the September quarter.					
04007 - Planning Building & Health Management (WO) - The phasing of Major Projects predicted a larger spend in the September quarter.					

**COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 3 Months Ending 30 September 2019**

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Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Disaster Recovery					
Flood					
06090 - Disaster Recovery Events (Flood) (WO)	(553,970)	(553,000)	(970)	0	(553,000)
Flood Total	(553,970)	(553,000)	(970)	0	(553,000)
Disaster Recovery Total	(553,970)	(553,000)	(970)	0	(553,000)
Commentary:					
06090 - Disaster Recovery Events (Flood) (WO) - Funding received for Disaster Recovery works completed in 2018-19.					

COLAC OTWAY SHIRE COUNCIL
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Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Infrastructure and Leisure Services					
Arts and Leisure					
03710 - Libraries (WO)	13,116	179,052	(165,936)	716,210	716,210
03735 - Bluewater Fitness Centre Operations (WO)	115,420	184,233	(68,813)	817,722	881,708
03740 - Recreation Operations (WO)	79,196	57,215	21,981	233,827	283,827
03745 - Arts & Leisure Management (WO)	34,386	48,366	(13,980)	231,542	231,542
03880 - COPACC Management Operations (WO)	53,864	115,092	(61,228)	405,819	445,819
Arts and Leisure Total	295,981	583,958	(287,977)	2,405,120	2,559,106
Assets and Project Delivery					
03310 - Capital Works Management (WO)	137,464	110,629	26,835	953,910	595,191
03340 - Strategic Asset & Property Services Operations (WO)	311,607	340,855	(29,248)	1,193,511	1,274,100
03490 - Buildings Maintenance & Operations (WO)	208,631	213,713	(5,082)	879,100	949,100
04038 - Standpipe Management Operations (WO)	1,142	1,945	(804)	8,000	8,000
Assets and Project Delivery Total	658,843	667,142	(8,299)	3,034,521	2,826,391
Infrastructure and Leisure Services Management					
03200 - Infrastructure & Leisure Services Management (WO)	114,439	49,043	65,396	193,390	193,390
03205 - Infrastructure Customer Services (WO)	87,268	100,542	(13,274)	414,980	414,980
Infrastructure and Leisure Services Management Total	201,707	149,585	52,122	608,370	608,370
Services and Operations					
03240 - Parks, Gardens and Open Space Maintenance (WO)	382,453	532,794	(150,341)	2,187,535	2,187,535
03274 - Transport Infrastructure Maintenance (WO)	1,525,940	781,439	744,501	3,168,891	3,168,891
03410 - Waste Management Administration (WO)	103,648	161,660	(58,012)	538,217	608,459
03411 - Waste Services (Garbage Charge Income)	(3,188,986)	(3,175,685)	(13,301)	(3,185,436)	(3,185,436)
03420 - Domestic Refuse Collection (WO)	218,878	385,515	(166,637)	1,542,053	1,542,053
03431 - Transfer Station Operations (WO)	277,616	456,546	(178,930)	1,826,185	1,826,185
03550 - Plant Operations (WO)	(709,443)	(12,633)	(696,810)	(50,100)	(50,100)
03551 - Plant Operations (GL Only)	487,072	(201,492)	688,564	(395,150)	(806,150)
03570 - Services & Operations Depot (WO)	322,536	238,494	84,042	971,108	971,108
Services and Operations Total	(580,284)	(833,362)	253,078	6,603,303	6,262,545
Infrastructure and Leisure Services Total	576,247	567,323	8,924	12,651,314	12,256,412
Commentary:					
03710 - Libraries (WO) - Change in the billing cycle moving forward so will be on track by the end of year.					
03240 - Parks, Gardens and Open Space Maintenance (WO) - Timing of works as this is phased as an equal 12 split. Expected to be on track by the end of year.					
03274 - Transport Infrastructure Maintenance (WO) - Overspent currently due to the phasing of the programme. This is expected to reduce once the capital component of the works is being completed.					
03420 - Domestic Refuse Collection (WO) - This is a timing issue, as there is a pending invoice expected to be received by Council.					
03550 - Plant Operations (WO) & 03551 - Plant Operations (GL Only) should be reviewed as a collective. There has been larger internal usage recovery than originally budgeted.					

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
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Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Port of Apollo Bay					
Capital Works					
37510 - Apollo Bay Harbour Capital Works (WO)	100,837	101,530	(693)	0	312,899
Capital Works Total	100,837	101,530	(693)	0	312,899
Port Administration					
33550 - Apollo Bay Harbour Major Plant Operation Cost	7,002	0	7,002	0	0
35510 - Apollo Bay Harbour Admin (WO)	587,632	598,413	(10,781)	0	1,455,809
Port Administration Total	594,635	598,413	(3,778)	0	1,455,809
Port of Apollo Bay Total	695,472	699,943	(4,471)	0	1,768,708
Total	(23,001,354)	(23,655,718)	654,364	(1,353,529)	(305,283)

Commentary:
POAB is fully-funded.
POAB Major Projects carried forward from 2018-19 are yet to be reflected in the Current Budgeted figures.

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 3 Months Ending 30 September 2019

2019-20 Capital Expenditure Program Summary

	YTD Actual	Annual Budget	Annual Forecast	YTD/ Forecast
	\$	\$	\$	%
Active Reserves Programme	39,379	795,250	811,432	5%
Bridges Programme	415,316	715,000	965,000	43%
Building Programme	147,593	876,000	1,248,471	12%
Footpath Programme	44,112	383,280	383,280	12%
Furniture Programme	56,301	0	70,242	80%
ICT Hardware Programme	6,759	140,000	313,389	2%
ICT Software Programme	57,303	0	188,280	30%
Kerb and Channel Programme	0	75,000	75,000	0%
Land	807	0	0	100%
Light Fleet Programme	78,959	630,000	703,653	11%
Major Plant Programme	921,783	1,540,000	2,830,712	33%
Open Space Assets	0	50,000	50,000	0%
Open Space Furniture Programme	1,052	0	0	100%
Open Space Programme	56,455	850,000	850,000	7%
Playground Programme	88,010	600,000	720,245	12%
Reseal Programme	1,084	1,212,298	1,212,298	0%
Resheet Programme	685,205	1,400,000	1,400,000	49%
Road and Street Furniture Programme	130,644	490,000	494,000	26%
Road Improvement Programme	19,760	100,000	100,000	20%
Road Reconstruction Programme	71,131	2,542,298	2,998,115	2%
Road Side Drainage Programme	46,601	0	0	100%
Road Slip Programme	90,146	361,800	361,800	25%
Road Stabilisation Programme	5,563	0	0	100%
Stormwater Programme	859,360	300,000	2,455,029	35%
Total	3,823,322	13,060,926	18,230,946	21%

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 3 Months Ending 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actual	Annual Budget	Annual Forecast
	\$	\$	\$
Active Reserves Programme			
00035287 - 2018-19 Capital Works - Active Reserve Programme - Cororooke Toilets	484	0	0
00035814 - 2018-19 - Capital Works - Western Reserve Oval Reconstruction and Lighting	38,895	795,250	811,432
Active Reserves Programme Total	39,379	795,250	811,432
Bridges Programme			
00031853 - Budget Work Order - Bridge Rehabilitation Programme	66,710	715,000	965,000
00035566 - 2018-19 Capital Works - Bridge Renewal Programme - Jackson Track, Upper Gellibrand and Forest Street Bridge Design	9,823	0	0
00035578 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Chapel Street over Barongarook Creek	80,542	0	0
00035581 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Roadknight Creek Road	46,838	0	0
00035584 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Wonga Road over Loves Creek	52,513	0	0
00035589 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Wilson Street over Barongarook Creek	47,888	0	0
00035590 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Kawarren Rec Reserve over Loves Creek	36,417	0	0
00035604 - 2018-19 - Capital Works - Bridge Programme - Consultancy Fees	4,522	0	0
00036009 - 2018-19 Capital Works - Bridge Programme - Veseys Bridge Replacement	21,999	0	0
00036158 - 2019-20 Capital Works - Bridge Programme - Forest St Bridge Widening	16,030	0	0
00036159 - 2019-20 Capital Works - Bridge Programme - Jacksons Track Bridge Replacement	12,652	0	0
00036160 - 2019-20 Capital Works - Bridge Programme - Upper Gellibrand Road Bridge Replacement	13,140	0	0
00036282 - 2019-20 Capital Works - Bridge Programme - Rock Beaching Warrowie Road	6,242	0	0
Bridges Programme Total	415,316	715,000	965,000
Building Programme			
00031855 - Budget Work Order - Building Renewal Programme	0	726,000	726,000
00034624 - 2017-18 Capital Works - Solar Power Generation - Colac Library Solar PV System (50kW)	6,700	0	68,693
00034648 - 2017-18 Capital Works - Building Programme - Irrewarra Netball Facilities Upgrade	150	0	0
00034796 - 2017-18 Capital Works - Building Renewal Programme- Library Annexure	6,335	0	0
00034929 - 2017-18 Capital Works - Building Renewal Programme - Birregurra Hall Kitchen Upgrade	4,236	0	0
00035072 - 2018-19 - Capital Works - Forrest Caravan Park Waste Water Upgrade	3,099	150,000	269,954
00035116 - 2017-18 Capital Works - Building Renewal Programme - Winifred Nance Kindergarten	29,331	0	136,324
00035543 - 2018-19 Capital Works - Building Renewal Programme - Gellibrand Neighbourhood House	0	0	47,500
00035541 - 2018-19 Capital Works - Building Renewal Programme - Planning, Permits etc 19/20	2,832	0	0
00035548 - 2018-19 Capital Works - Building Renewal Programme - Apollo Bay Senior Citizens Centre	13,551	0	0
00035556 - 2018-19 Capital Works - Building Renewal Programme - Yacht Club	12,636	0	0
00035816 - 2018-19 Capital Works - COPACC Cinema 2 Air Conditioner Replacement	40,620	0	0
00035881 - 2018-19 Capital Works - Building Renewal Programme - Rossmoyne Road Pound Dog Run	5,267	0	0
00035916 - 18-19 Mid Year - Capital Works - S&O Mechanical Workshop Upgrades	-301	0	0
00035972 - 2018-19 Capital Works - Building Renewal Programme - Pound Road Training Room	8,963	0	0
00035999 - 2018-19 Capital Works - Building Renewal Programme - Kennett River Toilets	811	0	0
00036202 - 2019-20 Capital Works - Building Renewal Programme - Maternal & Child Health Centre - Air Con Upgrade	1,918	0	0
00036203 - 2019-20 Capital Works - Building Renewal Programme - Red Rock - Rail and Steps Replacement	11,444	0	0
Building Programme Total	147,593	876,000	1,248,471

COLAC OTWAY SHIRE COUNCIL
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Work Order	YTD Actual	Annual Budget	Annual Forecast
	\$	\$	\$
Footpath Programme			
00031845 - Budget Work Order - Footpath Renewal Programme	0	383,280	383,280
00035377 - 2018-19 - Footpath Renewal Programme - Airdrie Street, Coalc	4,971	0	0
00035568 - 2018-19 - Footpath Renewal Programme - Hart Street, Elliminyt - Irrewillipe Road to Ballagh	18,909	0	0
00036052 - 2019-20 Capital Works - Footpath Renewal Programme - Grant Street South	1,500	0	0
00036053 - 2019-20 Capital Works - Footpath Renewal Programme - Grant Street North	1,400	0	0
00036124 - 2019-20 Capital Works - Footpath Renewal Programme - Balnagowan Avenue	654	0	0
00036145 - 2019-20 Capital Works - Footpath Renewal Programme - McDonald Street	654	0	0
00036156 - 2019-20 Capital Works - Footpath Renewal Programme - Wynne Street	654	0	0
00036263 - 2019-20 Capital Works - Footpath Renewal Programme - Dunoon Street Footpath Works	4,440	0	0
00036265 - 2019-20 Capital Works - Footpath Renewal Programme - Apollo Bay Remove and Replace Concrete	8,909	0	0
00036294 - 2019-20 Capital Works - Footpath Renewal Programme - Armstrong Street	96	0	0
00036295 - 2019-20 Capital Works - Footpath Renewal Programme - Calvert Street	96	0	0
00036296 - 2019-20 Capital Works - Footpath Renewal Programme - Cants Street	96	0	0
00036297 - 2019-20 Capital Works - Footpath Renewal Programme - Fyans Street	96	0	0
00036301 - 2019-20 Capital Works - Footpath Renewal Programme - Beech Footpath	1,639	0	0
Footpath Programme Total	44,112	383,280	383,280
Furniture Programme			
00032708 - Capital Works 2015-16 - Furniture and Equipment Replacement Programme - Upgrade of 2-way Radio System	56,301	0	70,242
Furniture Programme Total	56,301	0	70,242
ICT Hardware Programme			
ICT Strategic Plan: Digital Enablement of a Mobile Workforce	0	70,000	0
00035067 - 2018-19 - Capital Works - Wide Area Network (WAN) Upgrade and Expansion	13,959	70,000	254,985
00035068 - 2018-19 - Capital Works - ICT Disaster Recovery capability improvements	-7,200	0	58,404
ICT Hardware Programme Total	6,759	140,000	313,389
ICT Software Programme			
00034626 - 2017-18 Capital Works - Software Update to support Statutory Planning Services	3,175	0	0
00035065 - 2018-19 - Capital Works - Civica Suite - Major Upgrade + functionality expansion	1,790	0	171,942
00035077 - 2018-19 - Capital Works - GIS Aerial Imagery renewal + topological LIDAR	52,338	0	16,338
ICT Software Programme Total	57,303	0	188,280
Kerb and Channel Programme			
00031854 - Budget Work Order - Kerb and Channel Replacement Programme	0	75,000	75,000
Kerb and Channel Programme Total	0	75,000	75,000
Land			
00035924 - 18-19 Mid Year - Capital Works - Colac Aerodrome - Land Purchase	807	0	0
Land Total	807	0	0
Light Fleet Programme			
00031824 - Budget Work Order - Light Fleet Acquisitions and Sales	0	630,000	630,000
00036016 - 2018-19 - Capital Works - Holden Trailblazer 4x4 LT	0	0	33,653
00036044 - 2018-19 Capital Works - Fleet Acquisition - Holden Colorado Space Cab LS 4X4	35,668	0	40,000
00036240 - 2019-20 Capital Works - Fleet Acquisition - Nissan Pathfinder ST-L	43,291	0	0
Light Fleet Programme Total	78,959	630,000	703,653

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 3 Months Ending 30 September 2019

Notes

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Work Order	YTD Actual	Annual Budget	Annual Forecast
	\$	\$	\$
Major Plant Programme			
00031825 - Budget Work Order - Major Plant Acquisitions and Sales	0	1,540,000	1,540,000
00035914 - 18-19 Mid Year - Capital Works - Replacement of Emulsion Tank Pound Rd Depot	0	0	50,000
00035928 - 2018-19 Capital Works - Major Plant Programme - Hino 13,000L Water Tank	204,563	0	203,863
00035929 - 2018-19 Capital Works - Major Plant Programme - CAT CW12 Pneumatic Roller	143,394	0	138,000
00035930 - 2018-19 Capital Works - Major Plant Programme - CAT CW12 Pneumatic Roller	143,327	0	138,000
00036041 - 2018-19 Capital Works - Major Plant Programme - Toro Z Master 7000	0	0	25,000
00036042 - 2018-19 Capital Works - Major Plant Programme - Caterpillar 12M Grader	277,500	0	382,500
00036043 - 2018-19 Capital Works - Major Plant Programme - Hino 7000 series tipper	0	0	200,349
00036157 - 2019-20 Capital Works - Major Plant Programme - Kobelco Excavator SK75SR	153,000	0	153,000
Major Plant Programme Total	921,783	1,540,000	2,830,712
Open Space Assets			
00031849 - Budget Work Order - Open Space Renewal Programme	0	50,000	50,000
Open Space Assets Total	0	50,000	50,000
Open Space Furniture Programme			
00031922 - Colac CBD and Entrances Project Works	1,052	0	0
Open Space Furniture Programme Total	1,052	0	0
Open Space Programme			
00034607 - 2017-18 Capital Works - Colac Lake Foreshore Masterplan Implementation	14,335	0	0
00035945 - 2019-20 - Capital Works - Open Space - Central Reserve Lighting and Netball Court Redevelopment	33,109	850,000	850,000
00036011 - 2019-20 - Capital Works - Open Space - Elliminyt Recreation Reserve Velodrome Resurfacing	7,410	0	0
00036028 - 2018-19 Capital Works - Open Space - Concrete Path Richmond Street Park	1,600	0	0
Open Space Programme Total	56,455	850,000	850,000
Playground Programme			
00035101 - 2018-19 Capital Works - Memorial Square Masterplan Implementation	0	0	120,245
00035610 - 2018-19 Capital Works - Playground Programme - Wydinia Kindergarten - Playground and Landscaping	88,010	0	0
00035946 - 2019-20 Capital Works - Playground Programme - Memorial Square Playspace	0	600,000	600,000
Playground Programme Total	88,010	600,000	720,245
Reseal Programme			
00031880 - Budget Work Order - Local Roads Reseal Programme	0	1,212,298	1,212,298
00036060 - 2019-20 Capital Works - Reseal Programme - Bourkes Road	108	0	0
00036063 - 2019-20 Capital Works - Reseal Programme - Corangamite Lake Road	108	0	0
00036066 - 2019-20 Capital Works - Reseal Programme - Cressy Shelford Road	108	0	0
00036070 - 2019-20 Capital Works - Reseal Programme - Drapers Road	217	0	0
00036082 - 2019-20 Capital Works - Reseal Programme - Langs James Road	108	0	0
00036083 - 2019-20 Capital Works - Reseal Programme - Larpent (North) Road	108	0	0
00036089 - 2019-20 Capital Works - Reseal Programme - Nalangil Road	108	0	0
00036092 - 2019-20 Capital Works - Reseal Programme - Old Yeo Road	108	0	0
00036097 - 2019-20 Capital Works - Reseal Programme - Settlement Road	108	0	0
Reseal Programme Total	1,084	1,212,298	1,212,298

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 3 Months Ending 30 September 2019

Notes

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Work Order	YTD Actual	Annual Budget	Annual Forecast
	\$	\$	\$
Resheet Programme			
00031851 - Budget Work Order - Unsealed Road Resheet Programme	0	1,400,000	1,400,000
00034771 - Capital Works 2017-18 - Resheet Programme - Ramsay Road, Irrewarra	127	0	0
00035190 - 2018-2019 Capital Works - Resheet Programme - Delaneys Road, Balintore	30,183	0	0
00035194 - 2018-2019 Capital Works - Resheet Programme - Settlement Road, Swan Marsh	22,199	0	0
00035198 - 2018-2019 Capital Works - Resheet Programme - Irrewillipe Pirron Yaloak Road, Irrewillipe	437	0	0
00035200 - 2018-2019 Capital Works - Resheet Programme - Dorans Road, Coragulac	3,732	0	0
00035204 - 2018-2019 Capital Works - Resheet Programme - McMasters Road, Eurack	1,314	0	0
00035208 - 2018-2019 Capital Works - Resheet Programme - Rankins Road, Irrewillipe	28	0	0
00035218 - 2018-2019 Capital Works - Resheet Programme - Aire Settlement Road, Johanna	55,376	0	0
00035222 - 2018-2019 Capital Works - Resheet Programme - Killala Road, Apollo Bay	8,198	0	0
00035227 - 2018-2019 Capital Works - Resheet Programme - Barham River Road, Apollo Bay	9,216	0	0
00035228 - 2018-2019 Capital Works - Resheet Programme - Old Ocean Road, Glenaire	96	0	0
00035239 - 2018-2019 Capital Works - Resheet Programme - Gibson Avenue, Kennett River	1,308	0	0
00035240 - 2018-2019 Capital Works - Resheet Programme - Cassidy Drive, Kennett River	2,030	0	0
00035241 - 2018-2019 Capital Works - Resheet Programme - Hawdon Avenue, Kennett River	4,650	0	0
00035242 - 2018-2019 Capital Works - Resheet Programme - Ridge Drive, Kennett River	706	0	0
00035243 - 2018-2019 Capital Works - Resheet Programme - Ridge Drive, Kennett River	1,828	0	0
00035249 - 2018-2019 Capital Works - Resheet Programme - Point Avenue, Skenes Creek	2,707	0	0
00035251 - 2018-2019 Capital Works - Resheet Programme - Tomahawk Creek Road, Irrewillipe	1,006	0	0
00035252 - 2018-2019 Capital Works - Resheet Programme - Moomowroong Road, Lavers Hill	15,864	0	0
00035253 - 2018-2019 Capital Works - Resheet Programme - Carlisle Gellibrand Road, Carlisle River	148,576	0	0
00035255 - 2018-2019 Capital Works - Resheet Programme - Gellibrand East Road, Gellibrand	22,981	0	0
00035256 - 2018-2019 Capital Works - Resheet Programme - Gellibrand East Road, Gellibrand	10,360	0	0
00035257 - 2018-2019 Capital Works - Resheet Programme - Lardners Track, Gellibrand	75,417	0	0
00035258 - 2018-2019 Capital Works - Resheet Programme - Wonga Road, Kawarren	19	0	0
00035261 - 2018-2019 Capital Works - Resheet Programme - Ridge Road, Gellibrand	4,219	0	0
00035263 - 2018-2019 Capital Works - Resheet Programme - MacDonalds Road, Kawarren	19	0	0
00035264 - 2018-2019 Capital Works - Resheet Programme - Kawarren East Road, Kawarren	19	0	0
00035268 - 2018-2019 Capital Works - Resheet Programme - Burrupa Road, Chapple Vale	14,259	0	0
00035595 - 2018-2019 Capital Works - Unsealed Road Pavement - Project Management	2,325	0	0
00036201 - 2019-20 Capital Works - Delaneys Road, Balintore	3,369	0	0
00036272 - 2019-20 Capital Works - Resheet Programme - O`Shea`s Road, Alvie	54,885	0	0
00036273 - 2019-20 Capital Works - Resheet Programme - Kervins Road, Pirron Yallock	7,222	0	0
00036274 - 2019-20 Capital Works - Resheet Programme - Illets Road, Dreeite	34,433	0	0
00036275 - 2019-20 Capital Works - Resheet Programme - Stones Road, Larpent	14,356	0	0
00036276 - 2019-20 Capital Works - Resheet Programme - Tomahawk Creek Irrewillipe	19,919	0	0
00036277 - 2019-20 Capital Works - Resheet Programme - Sextons Road, Swan Marsh	21,111	0	0
00036278 - 2019-20 Capital Works - Resheet Programme - Boundary Hill Road, Yeodene	33,315	0	0
00036279 - 2019-20 Capital Works - Resheet Programme - Williss Road, Nalingal	35,874	0	0
00036280 - 2019-20 Capital Works - Resheet Programme - Normans Road, Beeac	14,276	0	0
00036292 - 2019-20 Capital Works - Resheet Programme - Old Coach Road, Skenes Creek	7,246	0	0
Resheet Programme Total	685,205	1,400,000	1,400,000

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 3 Months Ending 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actual	Annual Budget	Annual Forecast
	\$	\$	\$
Road and Street Furniture Programme			
00031867 - Budget Work Order - Street Furniture Renewal Programme	0	240,000	240,000
00035071 - 2018-19 - Capital Works - Township Christmas Decorations - Colac & Apollo Bay light pole upgrade	4,000	0	4,000
00035137 - 2017-18 Capital Works - Welcolme to Colac Sign	145	0	0
00035826 - 2018-19 Capital Works - Strategic Road Improvement - Barongarook Road speed limit review	10,274	0	0
00035836 - 2018-19 Capital Works - Street Furniture Programme - Connor Street Carparking	35,083	0	0
00035922 - Capital Works 2017-18 - Street Furniture Programme - Queens Ave Bollard Installation & Linemarking	50,300	0	0
00035947 - 2019-20 Capital Works - Street Furniture Programme - Coastal Tourism Parking, Traffic & Interim Toilet	2,933	250,000	250,000
00036049 - 2018-19 Capital Works - Street Furniture Programme - Queens Ave Road Linemarking	5,690	0	0
00036205 - 2019-20 Capital Works - Street Furniture Programme - Barwon Downs Park - Bollarding	10,310	0	0
00036259 - 2019-20 Capital Works - Street Furniture Programme - Farrington Street Speed Hump Replacement	5,000	0	0
00036266 - 2019-20 Capital Works - Street Furniture Programme - Apollo Bay Tactile Installation	6,909	0	0
Road and Street Furniture Programme Total	130,644	490,000	494,000
Road Improvement Programme			
00033517 - Budget Work Order - Strategic Road Improvements	0	100,000	100,000
00035076 - 2018-19 - Capital Works - Tourism Traffic and Parking Strategy Implementation	16,201	0	0
00035886 - 2018-19 Capital Works - Strategic Road Improvement - Muller Road Skenes Creek Drainage	2,642	0	0
00035894 - 2018-19 Capital Works - Strategic Road Improvement - Installation of signs and lone painting Ryans, McKays and Warrowie Road Intersections	917	0	0
Road Improvement Programme Total	19,760	100,000	100,000

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 3 Months Ending 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actual	Annual Budget	Annual Forecast
	\$	\$	\$
Road Reconstruction Programme			
00031850 - Budget Work Order - Sealed Road Reconstruction Renewal Programme	0	2,017,298	2,017,298
00031882 - Budget Work Order - Sealed Roads Major Patch Programme	0	400,000	400,000
00035310 - 2018-19 Capital Works - Road Reconstruction Programme - Queen Street	540	0	0
00035575 - 2018-19 Capital Works - Road Reconstruction Programme - Road Design	813	0	0
00035601 - 2018-19 Capital Works - Sealed Road Pavement Programme - Binns Road Design & Construction	26,298	0	455,817
00035986 - 2019-20 Capital Works - Road Reconstruction Programme - Forest Street	2,776	0	0
00035991 - 2019-20 Capital Works - Road Reconstruction Programme - Weering School Road	5,743	0	0
00035993 - 2019-20 Capital Works - Road Reconstruction Programme - Collins Road	5,871	0	0
00035994 - 2019-20 Capital Works - Road Reconstruction Programme - Drapers Road	750	0	0
00035995 - 2019-20 Capital Works - Road Reconstruction Programme - Conns Lane	8,415	0	0
00036239 - 2019-20 Capital Works - Road Reconstruction Programme - Forest Street Road and Bridge Construction	370	0	0
00036261 - 2019-20 Capital Works - Sealed Road Pavement Programme - Rossmoyne Road Pavement Widening	3,839	0	0
00036262 - 2019-20 Capital Works - Sealed Road Pavement Programme - Boylans Lane Realignment	2,950	0	0
00036264 - 2019-20 Capital Works - Sealed Road Pavement Programme - Sheehans Road Widening	6,850	0	0
00036281 - 2019-20 Capital Works - Sealed Road Pavement Programme - Repair Section of Pengilley Avenue	5,534	0	0
00036303 - 2019-20 Capital Works - Sealed Road Pavement Programme - Gellibrand Street Carpark	383	0	0
00036325 - Budget Work Order - Crack Sealing Programme	0	125,000	125,000
Road Reconstruction Programme Total	71,131	2,542,298	2,998,115
Road Side Drainage Programme			
00036018 - 2018-19 Capital Works - Drainage Programme - Hart Street Drainage Stage 1	46,601	0	0
Road Side Drainage Programme Total	46,601	0	0
Road Slip Programme			
00031864 - Budget Work Order - Road Slip Rehabilitation Programme	0	361,800	361,800
00034915 - 2017-2018 - Capital Works - Rehabilitation Programme - Costins Access Landslip Investigation	376	0	0
00035159 - 2017-2018 - Capital Works - Road Slip Rehabilitation Programme - Road Slip 13 Wild Dog Road	1,327	0	0
00035808 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Site 6 Binns Road	2,895	0	0
00035809 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Site 8 Binns Road	5,223	0	0
00035810 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Site 10 Killala Road	20,535	0	0
00035811 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Site 12 Wild Dog Road	22,905	0	0
00036161 - 2019-20 - Capital Works - Road Slip Rehabilitation Programme - Binns Road	34,905	0	0
00036244 - 2019-20 Capital Works - Road Slip Rehabilitation Programme - Costins Access Cultural Heritage	1,980	0	0
Road Slip Programme Total	90,146	361,800	361,800

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 3 Months Ending 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

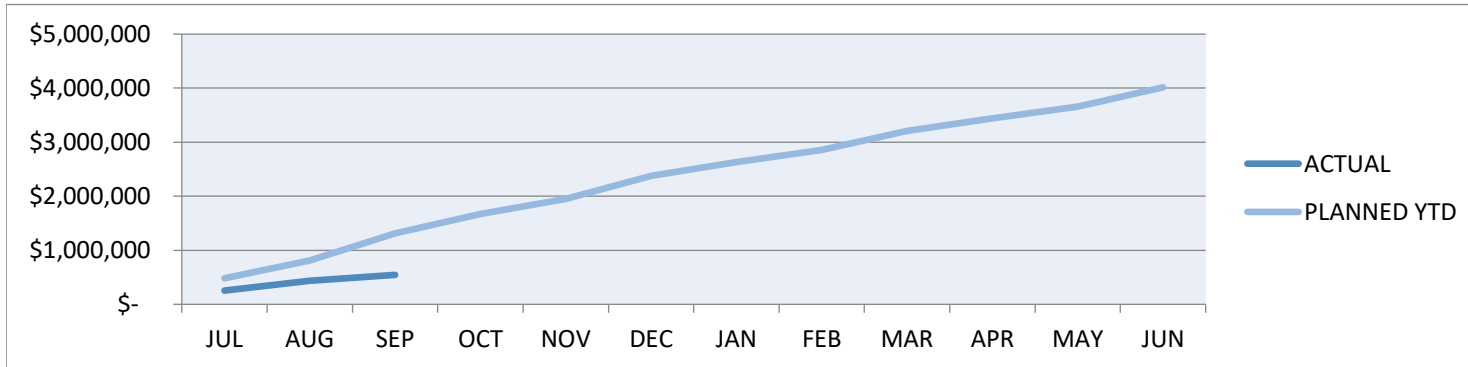
Work Order	YTD Actual	Annual Budget	Annual Forecast
	\$	\$	\$
Road Stabilisation Programme			
00036206 - 2019-20 Capital Works - Road Stabilisation Program - Alvie Transfer Station	323	0	0
00036207 - 2019-20 Capital Works - Road Stabilisation Program - Corangamite Lake Road	94	0	0
00036208 - 2019-20 Capital Works - Road Stabilisation Program - Cressy Road	94	0	0
00036209 - 2019-20 Capital Works - Road Stabilisation Program - Eurack Road	283	0	0
00036210 - 2019-20 Capital Works - Road Stabilisation Program - Poorneet Road	94	0	0
00036212 - 2019-20 Capital Works - Road Stabilisation Program - Old Yeo Road	94	0	0
00036213 - 2019-20 Capital Works - Road Stabilisation Program - Bushbys Road	189	0	0
00036214 - 2019-20 Capital Works - Road Stabilisation Program - Barongarook Road	94	0	0
00036217 - 2019-20 Capital Works - Road Stabilisation Program - Scenic Drive	283	0	0
00036218 - 2019-20 Capital Works - Road Stabilisation Program - Cape Otway Road	283	0	0
00036219 - 2019-20 Capital Works - Road Stabilisation Program - Seaview Drive	283	0	0
00036220 - 2019-20 Capital Works - Road Stabilisation Program - Gambier Street	378	0	0
00036221 - 2019-20 Capital Works - Road Stabilisation Program - Costin Street	378	0	0
00036222 - 2019-20 Capital Works - Road Stabilisation Program - Pengilly Avenue	472	0	0
00036223 - 2019-20 Capital Works - Road Stabilisation Program - Thomson Street	189	0	0
00036224 - 2019-20 Capital Works - Road Stabilisation Program - Swan Marsh Road	378	0	0
00036225 - 2019-20 Capital Works - Road Stabilisation Program - Queen Street	189	0	0
00036226 - 2019-20 Capital Works - Road Stabilisation Program - Garrett Street	283	0	0
00036227 - 2019-20 Capital Works - Road Stabilisation Program - Wilson Street	189	0	0
00036228 - 2019-20 Capital Works - Road Stabilisation Program - Hill Street	236	0	0
00036231 - 2019-20 Capital Works - Road Stabilisation Program - Queen Street	94	0	0
00036232 - 2019-20 Capital Works - Road Stabilisation Program - Elsinore Street	94	0	0
00036233 - 2019-20 Capital Works - Road Stabilisation Program - Parker Avenue	94	0	0
00036234 - 2019-20 Capital Works - Road Stabilisation Program - Wild Dog Road	94	0	0
00036235 - 2019-20 Capital Works - Road Stabilisation Program - Phillips Track	94	0	0
00036236 - 2019-20 Capital Works - Road Stabilisation Program - Talbot Street	94	0	0
00036237 - 2019-20 Capital Works - Road Stabilisation Program - Thomas Street	94	0	0
00036238 - 2019-20 Capital Works - Road Stabilisation Program - Morrison Street	94	0	0
Road Stabilisation Programme Total	5,563	0	0
Stormwater Programme			
00034298 - 2016-17 Capital Works - Stormwater Improvement Programme - Thompson Street Outfall	69,925	0	0
00034698 - 2016-17 Major Project - Bushfire Recovery - Wye River and Separation Creek Township - Constructon Retaining Walls	822	0	0
00035058 - 2016-17 Capital Works - Bushfire Recovery - Wye River and Separation Creek Township - Reticulated Stormwater Drainage- Table drains and driveway culve	102,667	0	0
00035059 - 2016-17 Capital Works - Bushfire Recovery - Wye River and Separation Creek Township - Reticulated Stormwater Drainage- Pits & Pipes	588,394	0	2,155,029
00035876 - 2018-19 Capital Works - Drainage Improvements Promgramme - Tulloh Street Drainage	71,655	0	0
00035969 - Budget - Stormwater Drainage Renewal Programme	0	300,000	300,000
00035979 - 2018-19 Capital Works - Drainage Improvement Programme - Wydinia Kinder Drainage	7,680	0	0
00035983 - 2018-19 Capital Works - Drainage Improvement Programme - Murray Street West Drainage	3,113	0	0
00036004 - 2018-19 Capital Works - Drainage Improvement Programme - Open Drainage Renewal Program - Airey's Street	8,490	0	0
00036051 - 2019-20 Capital Works - Drainage Improvement Programme - Hart Street Drainage - Airey St to Irwillipe Road	4,516	0	0
00036260 - 2019-20 Capital Works - Drainge Improvement Programme - Cants Road Level Crossing Drainage Outfall	2,097	0	0
Stormwater Programme Total	859,360	300,000	2,455,029
Total	3,823,322	13,060,926	18,230,946

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 3 Months Ending 30 September 2019

Current Major Projects Program Percentage Summary as at 30 September 2019

	2019-20 Actual	2019-20 Forecast		
Major Project Expenditure	544,808	4,015,534	14%	Expended
Major Project Income	(115,126)	(763,941)	15%	Received
Major Project Net	429,683	3,251,593		

Expenditure - Forecast vs Actual



Commentary

The forecast YTD expenditure as at 30th September was \$1.3m. The Actual YTD spend has been \$545k. This indicates that only 42% of expected Major Project spend has been achieved.

It is important to note that:

- The forecast YTD figure relies on accurate phasing.
- The 'Actual' figure does not include commitments.

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 3 Months Endign 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast
	\$	\$	\$
Arts and Leisure			
00034710 - Operating Project - Walk to School Project (RAC)			
Expenditure	1,924	0	15,000
Income	(15,000)	0	(15,000)
00034710 - Operating Project - Walk to School Project (RAC) Total	(13,076)	0	0
00035905 - 18-19 Mid Year - Opreating Projects - Former Colac High School Site Master Plan			
Expenditure	0	0	50,000
00035905 - 18-19 Mid Year - Opreating Projects - Former Colac High School Site Master Plan Total	0	0	50,000
00034903 - 2017-18 - Major Project - COPACC Full House Audience Development Project			
Expenditure	1,633	0	40,000
00034903 - 2017-18 - Major Project - COPACC Full House Audience Development Project Total	1,633	0	40,000
Arts and Leisure Total	(11,443)	0	90,000
Assets and Project Delivery			
00034118 - 2016-17 Major Project - Council Property Management Framework			
Expenditure	0	0	20,000
00034118 - 2016-17 Major Project - Council Property Management Framework Total	0	0	20,000
00035094 - 2018-19 Operating Project - Assessing Landslide Risk To Key Infrastructure and Assets in COS			
Expenditure	0	0	41,281
00035094 - 2018-19 Operating Project - Assessing Landslide Risk To Key Infrastructure and Assets in COS Total	0	0	41,281
00035095 - 2015-16 Major Project - Birregurra Stormwater Drainage Strategy			
Expenditure	12,133	0	50,400
Income	(50,400)	0	(50,400)
00035095 - 2015-16 Major Project - Birregurra Stormwater Drainage Strategy Total	(38,267)	0	0
00035102 - 2018-19 Operating Projects - Memorial Square Toilet Design (Masterplan Implementation)			
Expenditure	97	0	95,589
00035102 - 2018-19 Operating Projects - Memorial Square Toilet Design (Masterplan Implementation) Total	97	0	95,589
00035911 - 18-19 Mid Year - Opreating Projects - Development of Public Toilet Strategy			
Expenditure	0	0	25,000
00035911 - 18-19 Mid Year - Opreating Projects - Development of Public Toilet Strategy Total	0	0	25,000
00035953 - 2019-20 Operating Project - Infrastructure External Design			
Expenditure	11,627	0	100,000
00035953 - 2019-20 Operating Project - Infrastructure External Design Total	11,627	0	100,000
00035954 - 2019-20 Operating Project - City Deal Project			
Expenditure	0	500,000	500,000
Income	0	0	(500,000)
00035954 - 2019-20 Operating Project - City Deal Project Total	0	500,000	0
00035997 - 2018-19 Operating Project - Landslide Remediaton 39 Morley Ave, Wye River			
Expenditure	5,392	0	0
00035997 - 2018-19 Operating Project - Landslide Remediaton 39 Morley Ave, Wye River Total	5,392	0	0
Assets and Project Delivery Total	(21,152)	500,000	281,870

COLAC OTWAY SHIRE COUNCIL
 MAJOR PROJECTS REPORT
 For 3 Months Endign 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	
	\$	\$	\$	
Community Services				
00034109 - 2016-17 Major Project - Colac East Kindergarten Extension				
Expenditure	1,460	0	0	
00034109 - 2016-17 Major Project - Colac East Kindergarten Extension Total	1,460	0	0	
00035099 - 2018-19 Operating Projects - EziTracker: Managing Remote Workforces				
Expenditure	2,747	2,000	2,000	
00035099 - 2018-19 Operating Projects - EziTracker: Managing Remote Workforces Total	2,747	2,000	2,000	
00035839 - 2018-19 Operational Project - MCH - Hard to Staff Project				
Expenditure	0	0	26,810	
00035839 - 2018-19 Operational Project - MCH - Hard to Staff Project Total	0	0	26,810	
Community Services Total	4,207	2,000	28,810	

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 3 Months Endign 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast
	\$	\$	\$
Economic Development			
00034649 - 2017-18 Major Project - Economic Development - Forrest Mountain Bike Trail Implementation			
Expenditure	23,000	0	99,696
00034649 - 2017-18 Major Project - Economic Development - Forrest Mountain Bike Trail Implementation Total	23,000	0	99,696
00034867 - 2017-2018 - Small Town Improvement Programme (STIP) - Forrest Common Master Plan			
Expenditure	0	0	3,450
00034867 - 2017-2018 - Small Town Improvement Programme (STIP) - Forrest Common Master Plan Total	0	0	3,450
00034870 - 2017-2018 - Small Town Improvement Programme (STIP) - Apollo bay Memorial Options Plan			
Expenditure	0	0	7,000
00034870 - 2017-2018 - Small Town Improvement Programme (STIP) - Apollo bay Memorial Options Plan Total	0	0	7,000
00035105 - 2018-19 Operating Project - GROW Project			
Expenditure	0	0	26,250
00035105 - 2018-19 Operating Project - GROW Project Total	0	0	26,250
00035271 - 2019-20 Operating Project - Community Grants Programme Category 1			
Expenditure	123,748	160,000	172,876
00035271 - 2019-20 Operating Project - Community Grants Programme Category 1 Total	123,748	160,000	172,876
00035272 - 2019-20 Operating Project - Community Events & Support Programme Category 2			
Expenditure	42,757	101,500	101,500
00035272 - 2019-20 Operating Project - Community Events & Support Programme Category 2 Total	42,757	101,500	101,500
00035273 - 2019-20 Operating Project - Small Grants Programme Category 3			
Expenditure	26,765	30,000	30,000
00035273 - 2019-20 Operating Project - Small Grants Programme Category 3 Total	26,765	30,000	30,000
00035274 - 2019-20 Operating Project - Building Facade Improvement Programme Category 4			
Expenditure	4,000	20,000	20,000
00035274 - 2019-20 Operating Project - Building Facade Improvement Programme Category 4 Total	4,000	20,000	20,000
00035506 - Community Grants - student achievement awards			
Expenditure	0	1,000	1,000
00035506 - Community Grants - student achievement awards Total	0	1,000	1,000

COLAC OTWAY SHIRE COUNCIL
 MAJOR PROJECTS REPORT
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Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	
	\$	\$	\$	
00035507 - Community Grants - Garden Awards				
Expenditure	0	5,000	5,000	
00035507 - Community Grants - Garden Awards Total	0	5,000	5,000	
00035508 - 2019-20 Operating Project - Community Grants Programme Smarty Grants				
Expenditure	11,364	12,500	12,500	
00035508 - 2019-20 Operating Project - Community Grants Programme Smarty Grants Total	11,364	12,500	12,500	
00035907 - 18-19 Mid Year - Opreating Projects - Book Easy Online Booking System				
Expenditure	0	0	10,000	
00035907 - 18-19 Mid Year - Opreating Projects - Book Easy Online Booking System Total	0	0	10,000	
00035961 - 2019-20 Opreating Projects - Small Town Priorities				
Expenditure	0	100,000	100,000	
00035961 - 2019-20 Opreating Projects - Small Town Priorities Total	0	100,000	100,000	
00035962 - 2019-20 Opreating Projects - Lighting Infrastructure for Event Promotion				
Expenditure	0	40,000	40,000	
00035962 - 2019-20 Opreating Projects - Lighting Infrastructure for Event Promotion Total	0	40,000	40,000	
Economic Development Total	231,633	470,000	629,272	

COLAC OTWAY SHIRE COUNCIL
 MAJOR PROJECTS REPORT
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Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast
	\$	\$	\$
Environment and Community Safety			
00031708 - VASP G21 Phase Three Action Plan Implementation (CRC)			
Expenditure	0	0	9,178
00031708 - VASP G21 Phase Three Action Plan Implementation (CRC) Total	0	0	9,178
00031709 - VASP GSC Phase Three Action Plan Implementation (CRC)			
Expenditure	0	0	18,630
00031709 - VASP GSC Phase Three Action Plan Implementation (CRC) Total	0	0	18,630
00032042 - VASP Colac Otway - Embedding Climate Adaptation in Colac Otway Projects, Programmes and Processes			
Expenditure	0	0	7,895
00032042 - VASP Colac Otway - Embedding Climate Adaptation in Colac Otway Projects, Programmes and Processes Total	0	0	7,895
00035012 - Roadside Weeds & Pests Management Project			
Expense	0	0	43,041
Income	(43,041)	0	(43,041)
00035012 - Roadside Weeds & Pests Management Project Total	(43,041)	0	0
00035097 - 2018-19 Operating Project - Apollo Bay Township and Foreshore Masterplan			
Expenditure	86,294	0	0
00035097 - 2018-19 Operating Project - Apollo Bay Township and Foreshore Masterplan Total	86,294	0	0
00035885 - 2018-19 Operating Project - SV LGES Program – Energy Audits Implementation			
Expenditure	0	0	160,663
00035885 - 2018-19 Operating Project - SV LGES Program – Energy Audits Implementation Total	0	0	160,663
00035912 - 18-19 Mid Year - Opreating Projects - Lighting Project			
Expenditure	0	0	100,000
00035912 - 18-19 Mid Year - Opreating Projects - Lighting Project Total	0	0	100,000
00036014 - Operating Project - Communities Combating Pests & Weeds Impacts During Drought 2019-2020			
Expenditure	0	0	200,000
00036014 - Operating Project - Communities Combating Pests & Weeds Impacts During Drought 2019-2020 Total	0	0	200,000
Environment and Community Safety Total	43,253	0	496,366

COLAC OTWAY SHIRE COUNCIL
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Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast
	\$	\$	\$
Information Services			
00035086 - 2018-19 Operating Projects - Pound Road records archive remediation and administration			
Expenditure	0	0	40,000
00035086 - 2018-19 Operating Projects - Pound Road records archive remediation and administration Total	0	0	40,000
00035087 - 2018-19 Operating Projects - Telecommunications Continuity (Mirgration Phone Systems)			
Expenditure	0	0	55,000
00035087 - 2018-19 Operating Projects - Telecommunications Continuity (Mirgration Phone Systems) Total	0	0	55,000
00035088 - 2018-19 Operating Projects - Trim Upgrade and Development			
Expenditure	0	0	38,023
00035088 - 2018-19 Operating Projects - Trim Upgrade and Development Total	0	0	38,023
00035093 - 2018-19 Operating Projects - CCTV Upgrades for Colac CBD			
Expenditure	0	0	27,000
00035093 - 2018-19 Operating Projects - CCTV Upgrades for Colac CBD Total	0	0	27,000
00035904 - 18-19 Mid Year - Opreating Projects - Docusign Implementation			
Expenditure	0	0	38,270
00035904 - 18-19 Mid Year - Opreating Projects - Docusign Implementation Total	0	0	38,270
00035948 - 2019-20 Operating Projects - ICT - Digital Enablement of a Mobile Workforce			
Expenditure	11,463	70,000	70,000
00035948 - 2019-20 Operating Projects - ICT - Digital Enablement of a Mobile Workforce Total	11,463	70,000	70,000
00035949 - 2019-20 Operating Projects - ICT - Works Management System			
Expenditure	0	30,000	30,000
00035949 - 2019-20 Operating Projects - ICT - Works Management System Total	0	30,000	30,000
00035950 - 2019-20 Operating Projects - ICT - ePlanning - Public Portal			
Expenditure	0	50,000	50,000
00035950 - 2019-20 Operating Projects - ICT - ePlanning - Public Portal Total	0	50,000	50,000
00035951 - 2019-20 Operating Projects - ICT - Resourcing Strategy			
Expenditure	32,500	130,000	130,000

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 3 Months Endign 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	
	\$	\$	\$	
00035951 - 2019-20 Operating Projects - ICT - Resourcing Strategy Total	32,500	130,000	130,000	
00035952 - 2019-20 Operating Projects - GIS software restructure				
Expenditure	0	75,000	75,000	
00035952 - 2019-20 Operating Projects - GIS software restructure Total	0	75,000	75,000	
00035960 - 2019-20 Operating Projects - Colac Otway Shire Website Upgrade				
Expenditure	1,069	30,000	30,000	
00035960 - 2019-20 Operating Projects - Colac Otway Shire Website Upgrade Total	1,069	30,000	30,000	
Information Services Total	45,032	385,000	583,293	
People, Performance and Culture				
00035815 - Major Project - Organisational Developement - e-recruit project				
Expenditure	1,065	0	0	
00035815 - Major Project - Organisational Developement - e-recruit project Total	1,065	0	0	
00035875 - 18-19 Mid Year - Opreating Projects - MePACS - Mobile Duress Alarms				
Expenditure	3,120	0	0	
00035875 - 18-19 Mid Year - Opreating Projects - MePACS - Mobile Duress Alarms Total	3,120	0	0	
00035958 - 2019-20 Operating Projects - S&O Safety Audit Action Plan				
Expenditure	7,874	95,000	95,000	
00035958 - 2019-20 Operating Projects - S&O Safety Audit Action Plan Total	7,874	95,000	95,000	
00036315 - 2019-20 Operating Project - Gender Equity				
Expenditure	0	0	5,000	
00036315 - 2019-20 Operating Project - Gender Equity Total	0	0	5,000	
People, Performance and Culture Total	12,059	95,000	100,000	

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 3 Months Endign 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast
	\$	\$	\$
Planning, Building and Health			
00031784 - Major Project - Colac Structure Plan Review (Colac 2050 Plan)			
Expenditure	29,883	40,000	40,000
00031784 - Major Project - Colac Structure Plan Review (Colac 2050 Plan) Total	29,883	40,000	40,000
00034111 - 2016-17 Major Project - Apollo Bay Harbour Expresion of Interest			
Expenditure	685	0	0
00034111 - 2016-17 Major Project - Apollo Bay Harbour Expresion of Interest Total	685	0	0
00034116 - 2016-17 Major Project - Bruce St Investigation			
Expenditure	9,347	0	21,713
00034116 - 2016-17 Major Project - Bruce St Investigation Total	9,347	0	21,713
00034639 - 2017-18 Major Project - Streamlining Planning Scheme - cutting red tape			
Expenditure	10,530	0	83,560
00034639 - 2017-18 Major Project - Streamlining Planning Scheme - cutting red tape Total	10,530	0	83,560
00035004 - 2017-18 Major Project - Amendment C90 - Flood Overlay Changes			
Expenditure	7,490	0	31,331
00035004 - 2017-18 Major Project - Amendment C90 - Flood Overlay Changes Total	7,490	0	31,331
00035103 - 2018-19 Operational Projects - Apollo Bay Harbour Precinct Development Plan			
Expenditure	37,118	0	402,508
00035103 - 2018-19 Operational Projects - Apollo Bay Harbour Precinct Development Plan Total	37,118	0	402,508
00035908 - 18-19 Mid Year - Opreating Projects - Colac Civic Precinct Plan			
Expenditure	4,240	100,000	197,010
Income	0	0	(90,000)
00035908 - 18-19 Mid Year - Opreating Projects - Colac Civic Precinct Plan Total	4,240	100,000	107,010
00035910 - 18-19 Mid Year - Opreating Projects - Revised Erosion Management Overlay Mapping			
Expenditure	0	0	77,580
00035910 - 18-19 Mid Year - Opreating Projects - Revised Erosion Management Overlay Mapping Total	0	0	77,580
00035968 - 2019-20 Opreating Projects - Domestic Wastewater Management Plan Review			
Expenditure	0	30,000	30,000
00035968 - 2019-20 Opreating Projects - Domestic Wastewater Management Plan Review Total	0	30,000	30,000
00035974 - 2018-19 Major Project - Colac West Developent Plan			
Expenditure	805	0	0
00035974 - 2018-19 Major Project - Colac West Developent Plan Total	805	0	0
00036241 - 2018-19 Operating Project - Apollo Bay Community Infrastructure Plan			
Expenditure	10,720	0	183,538
Income	0	0	(60,000)
00036241 - 2018-19 Operating Project - Apollo Bay Community Infrastructure Plan Total	10,720	0	123,538
Planning, Building and Health Total	110,818	170,000	917,240

COLAC OTWAY SHIRE COUNCIL
 MAJOR PROJECTS REPORT
 For 3 Months Endign 30 September 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	
	\$	\$	\$	
Services and Operations				
00032730 - Recycling Education - SKM Contract				
Income	(6,685)	(5,500)	(5,500)	
00032730 - Recycling Education - SKM Contract Total	(6,685)	(5,500)	(5,500)	
00035091 - 2018-19 Operating Project - Weigh Bridge Upgrade Software				
Expenditure	102	0	70,242	
00035091 - 2018-19 Operating Project - Weigh Bridge Upgrade Software Total	102	0	70,242	
00035909 - 18-19 Mid Year - Opreating Projects - Birregurra, Alvie & Apollo Bay Transfer Station Signage and Site Upgrade				
Expenditure	900	0	0	
00035909 - 18-19 Mid Year - Opreating Projects - Birregurra, Alvie & Apollo Bay Transfer Station Signage and Site Upgrade Total	900	0	0	
00035959 - 2019-20 Opreating Projects - Kerbside Collection & Transfer Station Operations Contract Preparation				
Expenditure	20,957	60,000	60,000	
00035959 - 2019-20 Opreating Projects - Kerbside Collection & Transfer Station Operations Contract Preparation Total	20,957	60,000	60,000	
Services and Operations Total	15,275	54,500	124,742	
Total	429,683	1,676,500	3,251,593	

Colac Otway Shire Council
2018/19 Carry Forwards - Detail

OPERATING

	Carry Forward Amount		Comment
	Income	Expense	
Operations			
Community Services Management			
00036015 - Operations - Aboriginal Engagement - Healthy Babies Stronger Families		75,000	Grant funding
Community Services Management Total	0	75,000	
Economic Development Management			
00036020 - Operations - Small Business Victoria Events Funding	0	11,250	State Grant for 19/20
Economic Development Management Total	0	11,250	
Emergency Services (incl. Natural Disasters)			
00035715 - Operations - Emergency Management General	0	85,283	State Government Grant administered by Surf Coast Shire. We have received the funds from Surf Coast for our 19-20 share of the grant and it needs to be rolled over into the 19-20 budget.
Emergency Services (incl. Natural Disasters) Total	0	85,283	
Events			
00035717 - Operations - Events	0	5,000	Unspent event funding
00035807 - Operations - Events - Australia Day	0	5,000	Budget does not show under 35807 for 18/19 so please take from WO35717.
Events Total	0	10,000	
Family & Children Services			
00035718 - Operations - Family & Children Services	0	15,000	Grant Funding
Family & Children Services Total	0	15,000	
Rural Access			
00035023 - Operations - Rural Access	0	57,888	Ongoing services provided
Rural Access Total	0	57,888	
Operations Total	0	254,421	

2018/19 Carry Forwards - Detail
Port of Apollo Bay

Please note: These projects have all been approved and are expected by DoT.

		Carry Forward Amount		Comment
		Income	Expense	
Major Projects				
Work Order				
35518	Barrum replacement project	0	14,399	This will be complete early in 2019/20
35515	In Harbour Dredging project	0	1,050,000	Funding was received in late June for 19/20 project
33593	Slipway Operations	0	30,000	Funding was received in late June for 19/20 project
36037	Lee Breakwater Repair	0	200,000	Funding was received in late June for 19/20 project
36037	Lee Breakwater Repair	0	73,500	Funding was received in late June for 19/20 project
35522	Port Boat Ramp Car Park Renewal Project	(335,226)	705,196	Funded project in progress
New	Ablutions replacement	0	25,000	Toilet building to be purchased/built
33951	Dredging Harbour Entrance	0	5,837	Project to be delivered
Total POAB		(335,226)	2,103,932	

Colac Otway Shire Council
2018/19 Carry Forwards - Detail

MAJOR PROJECTS

	Carry Forward Amount		Comment
	Income	Expense	
Major Projects			
Arts and Leisure			
00035905 - 18-19 Mid Year - Operating Projects - Former Colac High School Site Master Plan		50,000	
Arts and Leisure Total		50,000	
Assets			
00034118 - 2016-17 Major Project - Council Property Management Framework	0	20,000	Project underway. Strategically delayed to follow Building AMP
00035102 - 2018-19 Operating Projects - Memorial Square Toilet Design (Masterplan Implementation)	0	95,589	Procurement complete. About to commence
00035911 - 18-19 Mid Year - Operating Projects - Development of Public Toilet Strategy	0	25,000	This project is currently underway. It is already half-complete, with an invoice soon expected..
Assets Total	0	140,589	
COPACC			
00034903 - 2017-18 - Major Project - COPACC Full House Audience Development Project	0	40,000	Grant received in advance from Creative Vic - receipted in the COPACC management area.
COPACC Total	0	40,000	
Economic Development Management			
00034649 - 2017-18 Major Project - Economic Development - Forrest Mountain Bike Trail Implementation	0	99,696	Change / increase scope of original project. Joining program stage 1 & 2 together. Project still on track to finish in October as originally planned
00034867 - 2017-2018 - Small Town Improvement Programme (STIP) - Forrest Common Master Plan	0	3,450	Program yet to be completed in 2019/20.
00034870 - 2017-2018 - Small Town Improvement Programme (STIP) - Apollo bay Memorial Options Plan	0	7,000	Council resolution to hold funds
00035271 - 2019-20 Operating Project - Community Grants Programme Category 1	0	12,876	Community groups haven't supplied final acquittal reports to receive the final grant allocation
00035907 - 18-19 Mid Year - Operating Projects - Book Easy Online Booking System	0	10,000	Project moved to 2019/20 financial year
Economic Development Management Total	0	133,022	
Environment			
00031708 - VASP G21 Phase Three Action Plan Implementation (CRC)	0	9,178	Grant funding to be carried over. It will be used to match State Government Grant (3CA Grants, DELWP) – application submitted, awaiting confirmation from DELWP due in late July 2019.
00031709 - VASP GSC Phase Three Action Plan Implementation (CRC)	0	18,630	Grant funding to be carried over. It will be used to match State Government Grant (3CA Grants, DELWP) – application submitted, awaiting confirmation from DELWP due in late July 2019.
00032042 - VASP Colac Otway - Embedding Climate Adaptation in Colac Otway Projects, Programmes and Processes	0	7,895	Grant funding to be carried over. It will be used to match State Government Grant (3CA Grants, DELWP) – application submitted, awaiting confirmation from DELWP due in late July 2019.
00035885 - 2018-19 Operating Project - SV LGES Program – Energy Audits Implementation	0	160,663	Allocated by Council to match SV LG Energy Saver Grant of \$100,000. SV component of matching 100K in funding to be received in July 2019 after funding agreement is finalised and signed by both parties.
00035912 - 18-19 Mid Year - Operating Projects - Lighting Project	0	100,000	Allocated by Council in the mid-year budget (2018-19) for Main Roads LED Streetlighting Upgrade Project to be delivered during 2019-2020 financial year.
00036014 - Communities Combating Pests & Weeds Impacts During Drought 2019-2020	0	200,000	Federal Grant agreement signed and we expect to receive the money before the end of the financial year, but no expenditure will happen so it will all need to be carried over.
Environment Total	0	496,366	

MAJOR PROJECTS

	Carry Forward Amount		Comment
	Income	Expense	
Information Services			
00035086 - 2018-19 Operating Projects - Pound Road records archive remediation and administration	0	40,000	Did not progress during 2018/19 due to resourcing concerns. Will commence 2019/20
00035087 - 2018-19 Operating Projects - Telecommunications Continuity (Migration Phone Systems)	0	55,000	Strategic delay - Will be ready to commence in 2019-20
00035088 - 2018-19 Operating Projects - Trim Upgrade and Development	0	38,023	Underway - Will be completed in 2019-20
00035093 - 2018-19 Operating Projects - CCTV Upgrades for Colac CBD	0	27,000	Will commence 2019-20. This was brought-forward as part of the mid-year review.
00035904 - 18-19 Mid Year - Operating Projects - Docusign Implementation	0	38,270	This was brought-forward as part of the mid-year review and has been started. This will be completed in 2019-20.
Information Services Total	0	198,293	
Maternal & Child Health Service			
00035839 - 2018-19 Operational Project - MCH - Hard to Staff Project	0	26,810	Grant funding
Maternal & Child Health Service Total	0	26,810	
Planning Building & Health Management			
00035908 - 18-19 Mid Year - Operating Projects - Colac Civic Precinct Plan	0	17,010	Project commenced with scoping exercise. Funds will be added to 2019/20 budget allocation to complete project.
00035910 - 18-19 Mid Year - Operating Projects - Revised Erosion Management Overlay Mapping	0	77,580	Initial work undertaken to prepare for Review but delayed due to State Govt Review of overlay
Planning Building & Health Management Total	0	94,590	
Project Delivery			
00035094 - 2018-19 Operating Project - Assessing Landslide Risk To Key Infrastructure and Assets in COS	0	41,281	Project underway. Remaining to be spent
Project Delivery Total	0	41,281	
Strategic planning			
00033449 - Major Projects 2014-15 - Bruce St Landfill Site Investigation		38,610	Budget was allocated to Landfill but should be Planning
00034116 - 2016-17 Major Project - Bruce St Investigation	0	(16,897)	Budget split, Landfill and Planning, all allocated to Planning now. Environmental audit to determine suitability of land for sale has taken longer than anticipated due to complexity of issues.
00034639 - 2017-18 Major Project - Streamlining Planning Scheme - cutting red tape	0	83,560	Project substantially delayed by State Govt PS changes.
00035004 - 2017-18 Major Project - Amendment C90 - Flood Overlay Changes	0	31,331	Delay completing amendment due to Council resolution re submissions. Majority of carry forward consists of DELWP/CCMA grant received early.
00035109 - Major Project 2017-18 - Economic Cost Benefit Analysis - Forrest Mountain Bike Trails Strategic Plan and Apollo Bay Harbour Precinct - MacroPlan	0	58,583	Budget for Harbour project was allocated to Economic Development but should be Planning - delay in expending funds for this element of the project
00035103 - 2018-19 Operational Projects - Apollo Bay Harbour Precinct Development Plan	0	343,925	Project has been delayed due to Council resolution to undertake Development Plan prior to EOI process for private investment, and delay in commencement of Apollo Bay Community Infrastructure Plan for procurement reasons. Carry forward reflects that no external grant of \$100K will be received to offset expenditure as previously budgeted.
00035097 - 2018-19 Operating Project - Apollo Bay Township and Foreshore Masterplan		123,538	Work order originally allocated to Environment but should be Planning
00036241 - 2018-19 Operating Project - Apollo Bay Community Infrastructure Plan	0	0	Early stages of project due to time taken in 2018 to negotiate inclusion in project of DELWP/OCC Foreshore Plan, and procurement process. Original budget was allocated to different department
Strategic planning Total	0	662,650	
Waste Management			
00035091 - 2018-19 Operating Project - Weigh Bridge Upgrade Software	0	70,242	Project has commenced. Waste reserve
Waste Management Total	0	70,242	
Major Projects Total	0	1,953,843	

CAPITAL WORKS

	Carry Forward Amount		Comment
	Income	Expense	
Capital Works			
Active Reserves Programme			
00035814 - 2018-19 - Capital Works - Western Reserve Oval Reconstruction and Lighting	0	16,182	Remainder of grant funding from the 1st stage of the project.
Active Reserves Programme Total	0	16,182	
Bridges Programme			
00031853 - Budget Work Order - Bridge Rehabilitation Programme	(396,000)	250,000	State Grants to complete Forest St, Jacksons Trk and Upper Gellibrand Rd Bridges.
Bridges Programme Total	(396,000)	250,000	
Building Programme			
00034624 - 2017-18 Capital Works - Solar Power Generation - Colac Library Solar PV System (50kW)	0	68,693	Project underway.
00034648 - 2017-18 Capital Works - Building Programme - Irrewarra Netball Facilities Upgrade	(90,000)	0	State Grant of \$10k and \$80k from Irrewarra FNC
00035543 - 2018-19 Capital Works - Building Renewal Programme - Gellibrand Neighbourhood House	0	47,500	
00035072 - 2018-19 - Capital Works - Forrest Caravan Park Waste Water Upgrade	0	119,954	Multi-Year Project
00035116 - 2017-18 Capital Works - Building Renewal Programme - Winifred Nance Kindergarten	0	136,324	Project Underway
Building Programme Total	(90,000)	372,471	
Furniture Programme			
00032708 - Capital Works 2015-16 - Furniture and Equipment Replacement Programme - Upgrade of 2-way Radio System	0	70,242	The project is currently underway and is expected to require the entire allocated expenditure.
Furniture Programme Total	0	70,242	
ICT Hardware Programme			
00035067 - 2018-19 - Capital Works - Wide Area Network (WAN) Upgrade and Expansion	0	184,985	The project is currently underway and is expected to require the entire allocated expenditure.
00035068 - 2018-19 - Capital Works - ICT Disaster Recovery capability improvements	0	58,404	The project is currently underway and is expected to require the entire allocated expenditure.
ICT Hardware Programme Total	0	243,389	

CAPITAL WORKS

	Carry Forward Amount		Comment
	Income	Expense	
ICT Software Programme			
00035065 - 2018-19 - Capital Works - Civica Suite - Major Upgrade + functionality expansion	0	171,942	Partially allocated to WO 34627 in 18/19. Will utilise all of budget in 2019/20..
00035077 - 2018-19 - Capital Works - GIS Aerial Imagery renewal + topological LIDAR	0	16,338	Project completed early 2019-20.
ICT Software Programme Total	0	188,280	
Light Fleet Programme			
00036016 - 2018-19 - Capital Works - Holden Trailblazer 4x4 LT	0	33,653	Ordered in the 2018-19 Year.
00036044 - 2018-19 Capital Works - Fleet Acquisition - Holden Colorado Space Cab LS 4X4	0	40,000	Ordered as a part of the 2018-19 Programme
Light Fleet Programme Total	0	73,653	
Major Plant Programme			
00035914 - 18-19 Mid Year - Capital Works - Replacement of Emulsion Tank Pound Rd Depot	0	50,000	Funded from the 2018-19 Programme.
00035928 - 2018-19 Capital Works - Major Plant Programme - Hino 13,000L Water Tank	0	203,863	On Order from the 2018-19 Year.
00035929 - 2018-19 Capital Works - Major Plant Programme - CAT CW12 Pneumatic Roller	0	138,000	From the 2018-19 Programme.
00035930 - 2018-19 Capital Works - Major Plant Programme - CAT CW12 Pneumatic Roller	0	138,000	Ordered in the 2018-19 Year.
00036041 - 2018-19 Capital Works - Major Plant Programme - Toro Z Master 7000	0	25,000	Purchased as a part of the 2018-19 Programme.
00036042 - 2018-19 Capital Works - Major Plant Programme - Caterpillar 12M Grader	0	382,500	Ordered as a part of the 2018-19 programme.
00036043 - 2018-19 Capital Works - Major Plant Programme - Hino 7000 series tipper	0	200,349	Ordered as a part of the 2018-19 Programme.
00036157 - 2019-20 Capital Works - Major Plant Programme - Kobelco Excavator SK75SR	0	153,000	Ordered as a part of the 2018-19 programme.
Major Plant Programme Total	0	1,290,712	
Open Space Programme			
00034607 - 2017-18 Capital Works - Colac Lake Foreshore Masterplan Implementation	(50,000)	0	Finalisation of the project
Open Space Programme Total	(50,000)	0	
Playground Programme			
00035101 - 2018-19 Capital Works - Memorial Square Masterplan Implementation	(109,000)	120,245	Project Underway
00035946 - 2019-20 Capital Works - Playground Programme - Memorial Square Playspace	225,000	0	Grant Received in advance in 2018/19.
Playground Programme Total	116,000	120,245	

CAPITAL WORKS

	Carry Forward Amount		Comment
	Income	Expense	
Road and Street Furniture Programme			
00035071 - 2018-19 - Capital Works - Township Christmas Decorations - Colac & Apollo Bay light pole upgrade	0	4,000	As per Council Resolution
Road and Street Furniture Programme Total	0	4,000	
Road Reconstruction Programme			
00035601 - 2018-19 Capital Works - Sealed Road Pavement Programme - Binns Road Design & Construction	(113,096)	455,817	Income Received in advance for this project.
Road Reconstruction Programme Total	(113,096)	455,817	
Capital Works Total	(533,096)	3,084,991	