



Quarterly Performance Report 2019-2020

**Second Quarter
1 Oct - 31 Dec 2019**



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Acknowledgment

The Colac Otway Shire proudly acknowledges the Gulidjan and Gadubanud peoples of the Eastern Maar Nation as the traditional custodians of the Colac Otway Region.

We pay our respects to their Ancestors and Elders, past, present and emerging. We recognise and respect their unique cultural heritage, beliefs and relationship to their traditional lands, which continue to be important to them today and into the future.

Introduction

How to read this report

This Council Plan Quarterly Performance Report assesses our progress against the *Council Plan 2017-2021*. The activities and initiatives in the Council Plan are Council's strategies for achieving our community outcomes (Themes) and goals as we work toward our strategic vision.

Measuring Our Progress

The *Council Plan 2017-2021* comprises four key areas of focus: Our Prosperity, Our Places, Our Community and Our Leadership & Management. Each area of focus has desired goals, actions and measures that guide what we want to achieve for Colac Otway Shire, all of which require assessment and reporting of progress.

Council Direction set in the Council Plan 2017-2021

The Council Plan is Council's overarching strategic document responding to the issues faced by our community. It sets out our goals, key actions and performance measures for the four years.

The key issues faced by our community have informed the choice of major projects/activities that Council has identified as its highest priority. Council has committed to complete these projects over the life of this plan, supporting the achievement of our stated goals. The Council Plan does not contain the detail of day-to-day operational activities, short term projects or recurrent work programs.

Strategic Vision

**'Towards a prosperous future'
The Councillors of Colac Otway Shire commit to plan for growth in business and employment for our towns and settlements; the delivery of high quality services that meet community needs and demonstrate value for money; and to be leaders and work together as a team with the community and the organisation to achieve our goals for the Shire.**

Community Engagement in the Development of the Council Plan

Our Council Plan was directly informed by a significant community engagement program, which sought input from the community about their aspirations for the Shire. This was the most comprehensive consultation program ever conducted in Colac Otway Shire and received a very positive response.

Consultation included letters to more than 900 community groups, businesses and progress associations, an online and paper-based survey, feedback from Community Conversation sessions held around the Shire and pop-up listening posts that were held in Colac and Apollo Bay. These sessions were well attended and we received invaluable feedback on the draft Council Plan and various other matters of interest to the community.

The development of the new Council Plan, social and cultural implications were carefully considered along with attention to the funding available to carry out the many projects contained in the plan. The Council Plan was adopted on 28 June 2017.

Chief Executive Report

Securing funding to build the kindergarten component of an Early Years' Hub in Apollo Bay and progressing the Winifred Nance Kindergarten redevelopment after significant delays were among Council's achievements of the quarter.

Colac Otway Shire has been advocating to State and Federal governments for several years on the need for an Early Years' Hub in Apollo Bay, with school and community support for it to be located at Apollo Bay P-12 College.

In December, the State Government committed to funding a two-room kindergarten to accommodate 66 children across three and four-year-old kindergarten at the college site, with support for Council's Early Years Hub concept.

Council is now focused on advocating to the Federal Government to gain further external funding to assist in delivering the hub which will include space for childcare, Maternal and Child Health services, and associated visiting children's services.

Unexpected structural issues, including asbestos removal, and the tender process for the Winifred Nance Kindergarten project were reviewed and resolved during the October-December quarter allowing work to continue.

A colony of Grey-headed Flying Foxes returned to Colac Botanic Gardens in December and increasing numbers likely to provide a challenge for Colac Otway Shire Council, maintenance and protection of the gardens, and the community.

Council has an application for a permit to disperse the flying foxes lodged with DELWP however there is an understanding that permission is unlikely during the traditional nurturing period between October and March.



Colac Otway staff continued preparations and working through the Local Government Bill 2019, released in November, to understand its impact on Council as an organisation and changes which will affect Councillors and anyone nominating at the 2020 Council Election.

Colac Otway hosted Local Government Minister Adem Somyurek in October and Councillors and officers were able to discuss the Bill and a range of other issues during the visit.

Mayor Cr Jason Schram and I also signed the Small Business Friendly Charter during Minister Somyurek's visit – reaffirming Colac Otway's commitment to supporting small business.

Other opportunities to continue Council's advocacy included Minister for Regional Development Jaclyn Symes' visit to the Port of Apollo Bay to discuss the harbour redevelopment and other City Deal projects and Colac Otway's Priority Projects.

Joining the G21 delegation to Canberra also provided Cr Schram and me with a great opportunity to meet with government ministers, opposition ministers and local MPs to discuss Colac Otway's Priority Projects.

Council has partnered with local industries and new businesses, providing support through our Economic Development team, and launching a joint advertising initiative in Geelong coinciding with the completion of the Princes Highway duplication to promote career opportunities in Colac.

Planning progressed for a proposed whiskey distillery in Colac while Council approved a planning application for a new fuel outlet and convenience store in Colac, among a significant number of other development applications shire-wide.

Colac Otway continues to work alongside other agencies on numerous regional projects, from the Great Ocean Road Authority establishment to Barwon Water's Water for our Future campaign, while Council also focused on delivering specific local projects including the Western Oval Redevelopment, the Apollo Bay Harbour Boat Trailer Park upgrade, new public toilets in Apollo Bay, new solar compaction bins in Otways' townships and the upgrade of Council's website.

The spring-summer schedule of road maintenance and upgrades delivered some significant improvements across the shire during the October-December quarter, with major works in Birregurra's Strachan Street and Colac's Forrest Street to start in the New Year.

Council also partnered with local artists, schools, businesses in the creation of new Christmas banners and trees for Colac and banners for Apollo Bay, with financial support also provided to assist the Apollo Bay community's lighting up of the Norfolk Pine.

New Neighbourhood Safer Places at Barwon Downs and Beech Forest were operational before the start of the fire season, taking the total number of identified NSPs across the shire to nine.

Major events supported by Colac Otway Shire Council through its Community Grants Program, from the Birregurra Festival to the Warrion Flower Show, attracted large crowds and showcased the community's talents, skills and spirit.

Council also welcomed the AFL's announcement that Colac's Central Reserve would host a 2020 Marsh Community Series match between Geelong and Essendon on March 9, with plans in place and efforts well underway to ensure the ground would be in top condition for the national event.

The match will require significant Council resourcing, however as an AFL event it will provide the community with a major sporting experience and offer great exposure and potential marketing opportunities for tourism, economic development and growth for Colac and Colac Otway Shire.

Peter Brown
Chief Executive
Colac Otway Shire Council

Council Plan

Strategic Themes

The Council Plan 2017-2021 includes strategic themes (long term community outcomes), goals and actions for achieving these for the four year period. The Council Plan also contains strategic indicators for monitoring achievement of the strategic objectives and a strategic resource plan. The following are the four outcomes detailed in the Council Plan.

Our Prosperity

Colac Otway Shire has a diverse economy, much of it built on the natural environmental values of the area. The area has enjoyed successful dairy and food processing industries for many decades; supports the timber industry; has a growing tourism industry built on both a striking coastline and the forests of the Otway's; small, specialist food producers, many forming the Colac Otway food trail; plus, a host of local retail businesses, arts and crafts enterprises; and health and education services.

The Shire has two larger towns of Colac and Apollo Bay, and a number of smaller towns. Each of these has unique attractions and supports local cultures and communities. The Shire is strategically placed halfway between Geelong and Warrnambool which provides opportunities for economic development and a growing population supported by access to work.

Our Places

Infrastructure assets such as roads, drainage and footpaths are important because they help deliver services to the community. Roads and footpaths provide the ability for people to access work, education and recreation. Drainage provides protection to properties and allows for safe transport. It is important for us to manage assets in a rational way so that we can ensure they are sustainable over the long term so that those services are provided to future generations.

Our Community

Colac Otway Shire sustains a mixed population of tourists, businesses, farmers, retirees and families, some of whom settled in the Shire recently and some who can trace their families' history back to European settlement, whilst our population of Aboriginal people dates back tens of thousands of years. The land of the Shire sustains different ways of living, from affordable housing options in the towns, to spectacular properties with views of the forest and the sea. Potential for population growth in the Shire will increase due to highway improvements and proximity to the larger centres of Geelong and Warrnambool. The Shire enjoys good services and infrastructure, supporting families to connect and live well at all life stages. While the Shire is well resourced compared with many other semi-rural shires, with the potential of continued growth there needs to be good planning to have the right infrastructure and services in place.

Our Leadership & Management

There are many demands on the resources of Colac Otway Shire. The major source of income, ratepayer funds, has been constrained through the introduction of rate capping by the State government and an increasing challenge for the community to continue to afford rate increases.

The environment of the shire is attractive and well-recognised. Its' diversity also results in involvement by many authorities and stakeholders, creating the need for partnerships and clarity about the role of the shire. Recently experienced incidents such as bushfire and floods impact on the community and draw a significant amount of organisational resources, both in emergency response but also in longer term planning and support to the community. It is expected that such events will be more common as climate change accelerates.

Understanding the Report

The Quarterly Performance Report provides council and the community with information on the progress of Council Plan Actions, Planning and Building activities, Capital Works and Major Projects and the status of Council's finances.

What the icons mean:



Work has commenced and on track



Action has been completed



Action is ongoing for duration of the Council Plan



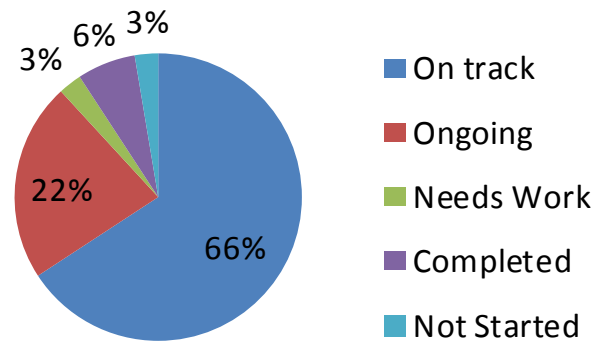
Project has commenced, actions require further work



Work has not commenced

The following pie chart shows 66% of the actions are on track as of the second quarter of 2019-2020. There are 17 actions (22%) that are ongoing for the four years of the Council Plan 2017-2021. Of the 76 Council Plan actions, two need further work to ensure they remain on track for completion under the current Council Plan. Further details about progress and challenges are provided in the commentary.


Progress Status





The following pages provide information about the status of each Council Plan Action, % **Complete** is the progress made against the action for the current financial year, whilst comments have been included against each action to provide greater clarity.


Chief Executive Office


Chief Executive Governance & Communications

Action	% Complete	Status
4.5.1.1 Review the Community Engagement Policy to guide council decision making		 No TARGET
Officers have been awaiting changes to the Local Government Act before reviewing the Community Engagement Policy. As the Local Government Bill 2019 is currently before Parliament, the review is expected to formally commence in the near future, however because the anticipated changes to this policy are expected to be quite significant, officers are regularly discussing engagement practices and potential areas of improvement.		


Action	% Complete	Status
4.4.1.1 Implement a program of ongoing service reviews to ensure our services are efficient and effective and are valued by the community	Ongoing	 MONITOR
Council has adopted a program of detailed service reviews for the next three years. The program is reviewed on an annual basis and will be implemented subject to budget being available.		


Action	% Complete	Status
2.1.1.2 Conduct an ongoing program of service reviews to guide planning for infrastructure	50.00	 ON TRACK
Council has adopted a program of detailed service reviews for the next three years. The program is reviewed on an annual basis and will be implemented subject to budget being available. A review of the Asset Management and Project Management areas within the Infrastructure and Leisure Services Division has been completed and reported to Council. Council is also proposing a review of Service and Operations in 2020.		


Action	% Complete	Status
1.4.1.1 Maintaining connections with the Great Ocean Road Authority and provide input into social, economic and environmental values.	50.00	 ON TRACK
A bill to establish a Victorian Great Ocean Authority has been introduced to the Victorian Parliament. Council is advocating that the Authority be located in Apollo Bay as it is centrally located to the area of the proposed Authority.		


Action	% Complete	Status
2.1.1.3 Council to work with key stakeholders such as the Otway Coast Committee, the Apollo Bay Chamber of Commerce and Council with the aim of aligning strategic planning and advocacy efforts for Apollo Bay	Ongoing	 MONITOR
Council continues to work with key stakeholders for the duration of the Council Plan. The Mayor, available Councillors and the Chief Executive meet monthly with the Chamber of Commerce and Otway Coast Committee (OCC) to ensure open dialogue. Key collaborations in 2019/20 include support for Apollo Bay Boat Harbour renewal and development, response to coastal erosion and preparation for development of Community Infrastructure Plans.		


Chief Executive Office


Action	% Complete	Status
4.1.1.1 Identify new income opportunities	Ongoing	
<p>Council will continue to identify new income opportunities for the duration of the Council Plan. Council has been successful in receiving substantial grant funds towards improvements at Memorial Square, Central Reserve and the Western Reserve in Colac. Council has been successful for funding of \$19 million to undertake the City Deal Program, fund Harbour improvements at Apollo Bay, a walking/cycling trail between Wild Dog Creek and Skenes Creek, and toilet and parking improvements at Kennett River. The Victorian State Government has announced funding for an Early Years Centre in Apollo Bay.</p>		

Action	% Complete	Status
2.1.1.1 Develop and maintain constructive partnerships to access appropriate levels of funding, coordination, infrastructure and services.	Ongoing	
<p>Council will continue to maintain constructive relationships for the duration of the Council Plan. Strong relationships established with G21, Regional Development Victoria, VicRoads, Barwon Water, Southern Rural Water, Great Ocean Road Regional Tourism (GORRT), Great Ocean Road Taskforce, Parks Victoria, State and Federal Government Members of Parliament.</p>		

Action	% Complete	Status
1.1.1.1 Strengthen partnerships with employers in the Shire, and continue to participate in and support the Designated Area of Migration Agreement and associated projects.	Ongoing	
<p>The Chief Executive has continued to meet with significant businesses in the Shire. The Mayor and CE have held a series of meetings with real estate agents and other to discuss planning and building issues in 2019. Council meets monthly with 'Action for Apollo Bay' which comprises representatives of the Apollo Bay Chamber of Commerce the Skenes Creek community and the Otway Coast Committee.</p>		

Action	% Complete	Status
1.3.1.1 Develop and maintain regional partnerships and joint advocacy.	50.00	
<p>Council will continue to maintain strong partnerships with key stakeholders for the duration of the Council Plan. Council is represented on the following organisations:</p> <ul style="list-style-type: none"> • G21 • Great Ocean Road Taskforce • Great Ocean Road Regional Tourism • Barwon Regional Partnership 		

Action	% Complete	Status
4.2.1.1 Ensure where ever possible decision are debated and made in open Council meetings.	50.00	
<p>During the monthly review by Executive Management of upcoming council meeting reports, consideration is always given as to whether or not an item can be considered in open council.</p>		

Action	% Complete	Status
4.2.1.1 Develop and implement a program of regular reporting on key activities to ensure they are focused on implementing priorities.	50.00	
<p>A review of the current reporting software is underway, improvements on how we better utilise the software have been identified and will be implemented over the coming months.</p>		

Corporate Services


General Manager Corporate Services


People & Culture


Contracts & Procurement


Financial Services


Information Services


Action	% Complete	Status
4.3.1.2 Manage our risk exposure, including providing a safe working environment where "Work Health and Safety is everyone's business"	40.00	 ON TRACK
An audit of Council's OH&S policies, procedures and safe-work practices was conducted by Crowe Horwath in accordance with Australian Standard 4801. The 2020 OHS Strategic Work Plan has been developed, incorporating those actions (50%) which were unable to be finalised by December 2019. The commencement of the second round of OH&S Internal Audits was deferred and will recommence following investigation into other possible alternatives.		

Action	% Complete	Status
4.3.1.1 Support organisational development to ensure key organisational capability areas support the organisation to deliver on Council priorities.	50.00	 ON TRACK
The People and Culture Strategic Plan 2019-2021 year one actions are being implemented on a timely basis. Actions implemented as at 31 December include, Alignment and Engagement Survey actions following the 2019 pulse survey, the e-recruit system, 2020 annual learning calendar finalised, review of the Performance Evaluation System and policy review.		


Action	% Complete	Status
1.3.1.1 Seek regional funds from State and Federal Governments.	Ongoing	 MONITOR
This is an ongoing task with every opportunity being assessed.		


Action	% Complete	Status
4.2.1.1 Maintain the 10 year long term financial plan (LTFP).	60.00	 ON TRACK
The first draft LTFP and service plans were presented to a Council briefing during January 2020. Work will continue on developing the plan into a robust document. It is intended that the LTFP will play a significant role in the development of future budgets.		


Action	% Complete	Status
4.4.1.1 Develop partnerships to procure services and materials on a regional basis.	50.00	 ON TRACK
Working with South West RPen to discuss future opportunities for collaboration.		

Action	% Complete	Status
4.4.1.2 Enhance opportunities for increased local spending of Council expenditure.	50.00	 ON TRACK
Tendering workshop is being planned for March 2020. Local suppliers will be invited to attend with presentations from WorkSafe, Small Business Victoria, Procurement and Economic Development.		

Corporate Services

Action	% Complete	Status
4.4.1.1 Maintain low risk audit rating for financial sustainability.	Ongoing	 MONITOR
<p>The following five financial sustainability indicators will be rated low risk for the 2018/19 financial year. Net Result, Liquidity, Indebtness, Capital Replacement, Renewal Gap.</p> <p>The following two financial sustainability indicators will be rated moderate risk for the 2018/19 financial year. Adjusted Underlying Result and Internal Financing.</p> <p>The current Strategic Resource Plan indicates that Council's financial sustainability will be in decline over the four year period, with a continual reduction in cash reserves.</p>		

Action	% Complete	Status
4.1.1.1 Manage the short and long-term financial sustainability of the shire through prudent financial management.	Ongoing	 MONITOR
<p>Implementing 2019/20 adopted budget</p> <p>Developed Finance Business Partnering to support managers in delivering the adopted budget</p> <p>Developing a Budget Preparation and Management Policy to guide Council in meeting their sound financial management principles.</p> <p>Drafting a Statutory and Discretionary Reserves Policy for Council's consideration. This will assist in managing any future obligations and cash flow challenges.</p> <p>Work in continuing on the Long Term Financial Plan. It is hoped a draft will be presented to Council in the coming months.</p>		


Action	% Complete	Status
4.1.2.1 Organisational development and legislative compliance	50.00	 ON TRACK
<p>Significant work has been undertaken during this quarter in relation to:</p> <p>WAN - Wide Area Network upgrades</p> <p>Windows 10 SOE - roll out almost complete</p> <p>Online capabilities - Intranet and smart forms</p> <p>The outsourcing of the GIS department has proven a great success, with training and project scheduling being completed during this quarter.</p> <p>Development of the ICT Disaster Recovery Strategy and ECM Strategy (Enterprise Content Management/Records management) has begun.</p>		


Development & Community Services


General Manager Development & Community Services


Planning, Building & Health Protection
Environment & Community Safety


Economic Development & Tourism
Community Services


Action	% Complete	Status
2.4.1.5 Implement emission reduction programs for Council operations.	50.00	
Work continues toward achieving the Carbon Neutral Target in 2020. In recent time more efficient heating and cooling systems have been installed in Bluewater and COPACC. Work is also underway to upgrade more of Council's street lights, install solar panels on the Colac Community Library and Learning Centre and the Service and Operations Depot.		

Action	% Complete	Status
2.4.1.7 Implement Council's Climate Adaption Strategy.	60.00	
Council continues to undertake actions in accordance with Council's Climate Adaption Plan. Funds were obtained from DEWLP to develop landslide risk mitigation plans for Grey River, Kennett River and Skenes Creek. This plan will be completed in early 2020 and will provide the basis for seeking further funding to help make these towns more resilient to landslides.		


Action	% Complete	Status
2.4.1.6 Enhance and protect biodiversity through weed control and revegetation.	65.00	
The 2019/20 Environmental Weed Control Program is currently being undertaken. Target weeds include boxthorn, broome, gorse and blackberry. In addition, Council is managing a grants program for private landholders to manage pest plants and animals, with funds provided through a Federal Government Grant.		


Action	% Complete	Status
2.4.1.1 Ensure best practice guides planning and management of the natural environment and associated assets, and Council's response to climate change.	50.00	
Environmental advice continues to be provided on planning applications, strategic planning matters and on Council's Major projects to ensure best practice standards are being met. Recent advice has involved ensuring minimising environmental impacts associated with bridge construction.		


Action	% Complete	Status
2.3.1.1 Work with our community to protect amenity values in our places through strategic compliance action and animal management that is focused on ensuring education, safety and livability.	50.00	
Work continues to ensure animals are registered and wandering animals are managed appropriately. Over 50 dogs were impounded during the second quarter and most were returned to their owner.		


Action	% Complete	Status
2.2.1.1 Ensure best practice guides planning and management of the natural environment and associated assets.	50.00	
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
Development & Community Services


Action	% Complete	Status
2.4.1.2 Advocate and drive discussion to minimise coastal erosion in partnership with other stakeholders, implement measures to assist climate adaptation and protection of the Great Ocean Road.	50.00	
Council officers continue to seek funding for the second stage of the Local Coastal Hazard Assessments, but at this stage funding has not been secured. Council officers from across the organisation are working with DEWLP on how to do sand re-nourishment in the Apollo Bay and Marengo region in an attempt to reduce the threat posed to the harbor and other Council infrastructure.		

Action	% Complete	Status
2.4.1.3 Improve the health and sustainability of the natural environment through structured planning with our partners.	50.00	
Council officers continue to work with various Government agencies and community groups to improve the environment. Recent examples include working with DEWLP, Regional Roads Victoria and Landcare Groups on integrated weed control and with Councils from across South West Victoria on the formation of a new Greenhouse Alliance.		


Action	% Complete	Status
2.4.1.4 Deliver localised planning to communities to reduce fire risk.	50.00	
Community events were undertaken in the lead up to the 2019-2020 fire season in Apollo Bay, Wye River, Forrest, Beech Forest, Barwon Downs and Gellibrand. These events focused on the location of Neighbourhood Safer Places and the need for people to develop personal bushfire plans that focus on the safety of themselves and their family.		


Action	% Complete	Status
2.6.1.1 Community based planning to build local understanding and preparedness for emergency events.	50.00	
Community events were undertaken in the lead up to the 2019-2020 fire season in Apollo Bay, Wye River, Forrest, Beech Forest, Barwon Downs and Gellibrand. These events focused on the location of Neighbourhood Safer Places and the need for people to develop personal bushfire plans that focus on the safety of themselves and their family.		


Action	% Complete	Status
2.6.1.2 Education, joint planning and preparations undertaken to prepare for climate related threats and emergencies.	60.00	
Various training has been undertaken for Council staff in relation to managing Emergency Relief Centre's and providing leadership during emergency events. A large Emergency Relief Centre Exercise was undertaken in October with Corangamite and Surf Coast Shires to help staff put their training into practice. Further training is being organized for staff in 2020 to further enhance Council's capacity to respond to Emergency events.		


Action	% Complete	Status
3.4.1.1 Participate in the G21 Healthy Eating and Active Living regional priority project.	50.00	
Officers continue to participate in the G21 Healthy Eating and Active Living Project. A review of the Municipal Health and Wellbeing Plan is underway. Results from the recent Community Services Survey are being used to guide Council and community programs for over 65's. Community Care workers have been surveyed on their implementation of Incidental Activity practices.		


Development & Community Services

Action	% Complete	Status
3.2.1.1 Support community clubs, groups and associations to provide welcoming and inclusive environments for all members of our community within council facilities.	Ongoing	 MONITOR
Council continues to support community groups through ongoing meetings with Hall and Recreation Committees, the annual Community Grants program and general advice as requested.		


Action	% Complete	Status
3.5.1.1 Increase advocacy in partnership with our community to enhance cultural awareness, inclusiveness, safety and health, community, family and education.	Ongoing	 MONITOR
<p>A coordinator has been appointed to implement the Beginning Steps Project, which has been developed to increase the attendance of Aboriginal families in Maternal and Child Health services. The project is due to commence 20 January 2020.</p> <p>Review of 50 plus Plan, Early Years Plan and Access Equity and Inclusion Plan has led to the development of the COS People Matter Plan which has five key themes:</p> <ul style="list-style-type: none"> - People are Included and Connected - People are Heard - People are Empowered - People are Happy and Healthy - People are Able to Live Well 		

Action	% Complete	Status
3.1.1.1 Support community organisations through the community grants program.	50.00	 ON TRACK
Grant guidelines have been reviewed and will be presented to Council's February 2020 meeting with a view to opening the scheme in early March 2020. The majority of funds from the 2019-2020 program have been provided to community groups with the first acquittals being received.		


Action	% Complete	Status
3.2.1.1 Provide grant programs to involve local people in activities that facilitate their health, wellbeing and enjoyment.	50.00	 ON TRACK
Community Grants Program now fully online. There are four categories in the program providing organisations, groups and clubs with opportunities to access grants ranging from small to \$10,000.		


Action	% Complete	Status
1.1.1.1 Implement a Colac Otway Economic Development Strategy.	50.00	 ON TRACK
Implementation is continuing through activities consistent with the Strategy's 60 actions. Activities are on track with what was expected by this time of year, with some major projects being reliant on successful internal and external funding bids for next financial year.		


Development & Community Services


Action	% Complete	Status
1.1.1.4 Identify and support employment in tourism.	50.00	
<p>The Wildlife Wonders project is aiming to open mid-2020 and the Whipper Snapper development is progressing positively.</p> <p>The Forrest Mountain Bike Trails Detailed Design Project will also be finalised over the coming months. The project summarises what work is required to reinstate Forrest's mountain bike network as a nationally significant facility. Without investment Forrest's economic stability and community liveability will be significantly impacted in the short term; with investment Forrest's economy will experience long term growth and sustainability.</p> <p>In addition, work continues on the Tourism Workforce Planning project in partnership with Great Ocean Road Regional Tourism and other key stakeholders.</p>		

Action	% Complete	Status
1.2.1.2 Facilitate the attraction of investment in the development of high standard accommodation in Colac and Apollo Bay, complemented by high yielding nature based experiences.	Ongoing	
<p>Council has prepared an Accommodation Demand Study, Accommodation Site Identification and Investment Prospectus for Colac. Continuing to work with potential investors for accommodation in both Colac and Apollo Bay.</p>		


Action	% Complete	Status
1.2.1.3 Encourage and support existing owners of accommodation to upgrade, refurbish and develop new infrastructure to meet visitor demand.	Ongoing	
<p>Ongoing activity across the Shire with accommodation owners.</p>		


Action	% Complete	Status
1.1.1.3 Attract investment to implement key master plans that will drive economic growth such as the Lake Colac Foreshore Master Plan.	50.00	
<p>Forrest Mountain Bike Trails design complete, Council is now seeking funding for implementation with a \$500K grant application currently with Regional Development Victoria.</p> <p>There is a current grant application with Regional Airports Funding Scheme to implement stage one of the Colac Municipal Aerodrome Masterplan 2014.</p> <p>Council's Business Development Officer's role has been changed to Grants and Development Officer to bring about a stronger focus on grant management and procurement.</p>		


Action	% Complete	Status
1.3.1.1 Seek to influence education providers to match local job opportunities with available skills training.	50.00	
<p>Discussions have been held with South West TAFE and Westvic Staffing Solutions regarding this activity. South West TAFE has recorded significant growth in registered students and training uptake and work to commence shortly on discussions with both Trinity College and Colac Secondary College regarding the use of the Trade Centre at Colac Secondary College and the Hospitality facilities at Trinity.</p>		


Action	% Complete	Status
1.2.1.1 Review the Shire Events Strategy and partner with event organisers to assist them preserve the amenity of residents while running successful events.	50.00	
<p>Event Strategy is now encompassed within the Economic Development Strategy.</p> <p>Continue to work with a wide variety of event organisers to deliver high quality and successful events.</p>		


Development & Community Services

Action	% Complete	Status
1.3.1.2 Support programs to reduce youth unemployment and promote employment for disadvantaged groups in partnership with employers, G21 and the GROW initiative.	50.00	 ON TRACK
A successful jobs fair was held in November 2019.		


Action	% Complete	Status
1.1.1.2 Identify and improve tourism assets across the Shire.	Ongoing	 MONITOR
The Apollo Bay Harbour Precinct Masterplan being undertaken by Strategic Planning will make some progress towards this action. More significant progress will also be made via the Forrest Mountain Bike Trails redevelopment (design study has been complete). New toilet facilities have been installed in several locations across the coast. The City Deal projects are expected to commence in coming months.		


Action	% Complete	Status
1.2.1.4 Review the Great Ocean Road Closure Policy.	66.00	 ON TRACK
Guidelines are in draft form and will be presented to Council in early 2020 requesting authorisation to commence to community consultation.		


Action	% Complete	Status
1.2.1.5 Identify and promote Tourism pathways between attractions across the whole shire.		 NO TARGET
This project would require significant funding including road surveys and purchasing Telstra tracking data to identify numbers of tourists on different rural roads. Actioning this information would involve working with Regional Roads Victoria and our Infrastructure department to reclassify roads (to ensure satellite data doesn't take them on the wrong roads).		


Action	% Complete	Status
1.1.1.3 Remove unnecessary planning triggers to streamline planning processes.	80.00	 ON TRACK
Council adopted its four Yearly Planning Scheme Review in March 2018. Consultant Glossop has drafted proposed changes to Council's Planning Scheme which give effect to this Review, and to streamline planning provisions where possible. The process of exhibiting an amendment has been delayed due to State Government reforms implemented in August 2018 which require a translation of the current Municipal Strategic Statement in the Planning Scheme into the new State Planning Policy Framework (PPF) before Council can exhibit changes to its policy framework and change overlay provisions. The translation has taken longer than expected, but is likely to occur early in 2020, followed by exhibition of a Council Amendment mid-year. Officers will continue to refine the proposed local overlay changes whilst the State Government led translation occurs. Officers have initiated amendments to the Planning Scheme that remove a series of anomalies to controls on specific properties and remove the redundant Environmental Significance Overlay from waterways in urban parts of Colac and the Warrion Groundwater Area - these will be completed early in 2020. Work is occurring within three precincts of the Heritage Overlay in Colac to remove unnecessary permit triggers in the Overlay, which will be presented to Council to support a planning scheme amendment. Work has also commenced to review the mapping of the Erosion Management Overlay (landslide risk) to rationalise its coverage, however this has been delayed by a State Government review of the overlay control.		


Development & Community Services

Action	% Complete	Status
1.2.1.1 Explore options to facilitate new tourism accommodation	10.00	
<p>A future budget allocation is required to engage consultants to investigate appropriate means by which tourism development can be encouraged in appropriate locations in the Shire. Planning and Economic Development officers have worked collaboratively to proactively seek investment in tourist accommodation in Colac.</p>		


Action	% Complete	Status
2.3.1.1 Develop and implement a prioritised program to review and implement master plans, community infrastructure plans and structure plans for small towns across the shire.	80.00	
<p>A Community Infrastructure Plan is being developed for Apollo Bay, Skenes Creek and Marengo that will identify future social, community and physical infrastructure needs. The Colac 2050 Growth Plan is completed, and Development Plans are being facilitated for residential growth areas in Colac West and Elliminyt (including the development of shared infrastructure plans), and industrial land at Forest Street, Colac. Future budget allocations will be required to review the structure plans for Birregurra and Forrest.</p>		


Action	% Complete	Status
2.2.1.1 Update the Planning Scheme to reflect changing community needs and priorities.	75.00	
<p>Council adopted its four Yearly Planning Scheme Review in March 2018. Consultant Glossop has drafted proposed changes to Council's Planning Scheme which give effect to this Review. The process of exhibiting an amendment has been delayed due to State Government reforms implemented in August 2018 which will require a translation of the current Municipal Strategic Statement in the Planning Scheme into the new State Planning Policy Framework (PPF) before Council can exhibit changes to its policy framework. The translation is expected to be finalised early in 2020, followed by exhibition of a Council amendment. The Colac 2050 Growth Plan was finalised and implemented via Amendment C97 which was adopted by Council in August 2019, and is with the Minister for approval. When approved, this amendment will facilitate planning for expansion of residential zoned land to accommodate growth of Colac.</p>		

Action	% Complete	Status
1.1.1.1 Provide direction on how growth across the shire should proceed and ensure adequate land is provided for industrial and residential use.	75.00	
<p>The Colac 2050 Growth Plan was completed and adopted by Council in August 2019, along with an amendment to the Planning Scheme (C97) that directs where and how growth across Colac should occur in the future. Officers are currently finalising technical work which will enable the production of a draft Development Plan for the Colac West residential growth area, and are liaising with land owners west of Wyuna Estate at Elliminyt concerning a Development Plan at that location. Officers are also commencing the Development of a Plan to guide industrial development at land zoned in 2017 at Forrest Street Colac utilising a grant from the Victorian Planning Authority (VPA).</p>		

Action	% Complete	Status
1.1.1.2 Conduct a review of the housing stock in Colac and establish a Residential Housing Strategy to ensure current and future stock is suitable to attract new residents.	50.00	
<p>The adopted Colac 2050 Growth Plan includes a basic analysis of housing needs in Colac. This informed the development of the Plan, however a more comprehensive Housing Needs Assessment is required that includes consideration of affordable housing needs, an aging population, etc. This project requires dedicated Council funding, and will be considered in the 2020/21 budget process. It is proposed this occur as part of a wider Settlement Strategy for the Shire that includes Apollo Bay with consideration to an ageing population and providing housing for workers within the seasonal tourism sector.</p>		

Development & Community Services

Action	% Complete	Status
1.1.1.4 Prepare an Infrastructure Master Plan for Apollo Bay and Coastal Townships, covering categories including roads, car parking, bus parking, footpaths and storm water drainage.	85.00	 ON TRACK
<p>Consultants were engaged in March 2019 to produce a Community Infrastructure Plan for Apollo Bay, Skenes Creek and Marengo that will include a Foreshore Plan for the Otway Coast Committee and Development Plan for the Apollo Bay Harbour. The consultant produced an Issues and Options Paper for community engagement in November 2019, and a draft report/plan is due early in 2020. This work builds on the Coastal Traffic and Parking Strategy undertaken in 2018/19 which establishes strategies in the coastal townships for management of parking, buses and other infrastructure such as toilets associated with tourism pressures.</p>		

Action	% Complete	Status
1.2.1.2 Review Planning controls for the coastal hinterland and support establishment of tourist accommodation.		 NEEDS WORK
<p>A future budget allocation is required to engage consultants to review the planning provisions that apply to land along the coast and in the coastal hinterland, with the intention of encouraging tourism in appropriate locations. The State Government is preparing a Strategic Framework Plan for the Great Ocean Road hinterland which will influence this work.</p>		








Infrastructure & Leisure Services

General Manager Infrastructure & Leisure Services


Service & Operations


Assets & Project Delivery


Arts & Leisure Services


Action	% Complete	Status
2.1.1.1 Develop and implement a Property Strategy.	50.00	 ON TRACK
Revaluating the outcomes for the item based on service reviews and reallocation of responsible service planners. Draft brief developed and seeking quotations from suitable consultants.		
Action	% Complete	Status
2.3.1.2 Incorporate treatments into infrastructure standards that enhance community perceptions of safety.	50.00	 ON TRACK
Successful in gaining external funding for street lighting along newly constructed Queens Street shared path, with incorporation of lighting into the Memorial Square improvement project.		
Action	% Complete	Status
2.3.1.1 Enhance the attractiveness of towns in the shire for both residents and tourists/visitors.	50.00	 ON TRACK
Continued upgrade to roundabouts through Colac, negotiation for improved plantings to Colacs eastern entrance through the Princes Highway duplication project. Developing concepts for Colac entrance signage.		
Action	% Complete	Status
2.5.1.1 Develop a system of capital allocations based on Asset Management Plans.	75.00	 ON TRACK
Asset management plans developed for transportation and buildings assets which outlines the system for allocating capital resources. These two asset categories account for 75% of Councils asset portfolio by value.		
Action	% Complete	Status
2.5.1.2 Develop a project management framework, covering proposals, planning and delivery.	100.00	
Project delivery procedure manual developed as a framework for guiding proposals, planning and delivery. CAMMS Project implemented to track progress against individual projects.		
Action	% Complete	Status
2.5.1.3 Develop a capital works reporting framework.	100.00	
A capital works framework has been completed and monthly works reports are functioning effectively.		
Action	% Complete	Status
2.5.1.4 Deliver the annual capital works program.	48.00	 ON TRACK
As at 31 December 2019 the capital works program for 2019-2020 is 48% complete.		


Infrastructure & Leisure Services

Action	% Complete	Status
3.4.1.1 Consider health of the community when formulating policy for Council's Property Strategy.	20.00	 NEEDS WORK
A draft brief has been developed and seeking quotations from suitable consultants.		


Action	% Complete	Status
3.2.1.1 Supports community activities through information dissemination and planning information.	Ongoing	 MONITOR
Soldier settlement meetings, advice and recommendations to interested community members. Provided links and information regarding grant opportunities to recreation database and other groups such as Colac Makers, Colac Golf Club, Bowling Club and Baseball Club. Responded to community enquiries regarding opportunities for public art installation, walk to school , cultural heritage commemoration, plaques and memorials.		


Action	% Complete	Status
3.6.1.1 Update social infrastructure planning on a continuing basis to guide asset planning.	50.00	 ON TRACK
Draft principles and service standards for public halls completed and distributed for internal feedback. Updated version will be presented to Councillors in February/March with targeted stakeholder consultation with hall committees to follow.		


Action	% Complete	Status
3.3.1.2 Support for community groups.	Ongoing	 MONITOR
Recreation and Open Space support the Old Beechy Rail Trail (OBRT) Committee meetings monthly as Executive Officer. Worked with consultant to undertake risk assessments of private land along the trail and develop recommendations for insurance cover to be incorporated in License agreements. Letters of support provided to Colac Makers, Colac Cricket Club, Colac Braves Baseball Club and Central Bowling Club. Attendance at Central Reserve Advisory committee meeting.		

Action	% Complete	Status
3.3.1.1 Provide opportunities for lifelong learning and community connections through library programs.	50.00	 ON TRACK
Library Service review commenced. Draft report and service standards completed. Public consultation in March - April 2020 with final recommendation to Council May 2020. Regular attendance at Corangamite Regional Library Corporation board meetings. Implementation of extended hours at the Apollo Bay Library over the Christmas period. Advocacy letter prepared to support the 'Libraries Change Lives' campaign to State Government for increased funding.		


Infrastructure & Leisure Services

Action	% Complete	Status
3.4.1.1 Deliver programs through the Bluewater Centre that promote physical activity in the shire.	50.00	
<p>Bluewater has continued to record over 12,000 visitations each month this financial year to classes, which is a 74% increase from the same period last year.</p> <p>Further to the regular class timetables, this quarter Bluewater trialed a pre and post- natal Pilates program specifically targeting Mother's to be or new Mum's to keep them engaged in exercise and social connection. This eight-week program was run during childcare hours to support new mothers, the Pilates session was fully booked with a waiting list and attendee's included mother's that have never accessed the Bluewater facility before.</p> <p>Bluewater have also recently reintroduced a Boot Camp program to provide participants with a supported and motivating environment to achieve their fitness goals. The program commenced 28 October 2019 and offered night sessions on top of the traditional morning sessions to provide more opportunities for our community to participate in the program. This change to the program has been made following feedback from participants and patrons that have missed out on Boot Camp as it was only ever offered in the morning.</p> <p>Following a review of the staff structure, Bluewater is in the process of appointing a new Programs Coordinator role at the centre. This role will enable Bluewater to focus on diversifying the programs and events the centre offers, with the aim to attract more people to the centre to promote physical health and social connection.</p>		


Action	% Complete	Status
2.3.1.1 Advocate for improvements to public open space where the State Government is the land owner/manager.	50.00	
<p>A list of priority projects has been prepared identifying reserves and open space infrastructure improvements that Council will advocate for, where State Government is the land owner/ manager.</p>		


Action	% Complete	Status
2.3.1.2 Continue to support the Apollo Bay community's advocacy for the development of a public indoor heated swimming pool in Apollo Bay.	100.00	
<p>Agreement has been executed.</p>		


Action	% Complete	Status
3.4.1.2 Build capacity of local sports groups in promoting healthy eating and physical activity.	Ongoing	
<p>Council endorsement of the G21 and Cricket Victoria Regional Cricket Strategy.</p> <p>Met with Federation Football Victoria – Soccer (FFV) and Colac Otway Rovers to discuss opportunities for increasing participation, resulting in a Term Four project.</p> <p>G21 AFL Barwon Regional Strategy adopted - implementing actions identified in the strategy. Current projects include: Western Reserve oval redevelopment and lighting upgrade and Central Reserve lighting upgrade and netball court redevelopment.</p> <p>G21 Region Football (Soccer) Strategy adopted. Supporting local club to identify a permanent home in Colac. Advocacy for the Former High School Site is ongoing.</p>		


Action	% Complete	Status
3.4.1.3 Encourage more people to participate and be inclusive of others.	Ongoing	
<p>Worked with the Men's Shed and local businesses to prepare timber Christmas trees to be painted by 12 local schools. Worked with Colac Makers to develop artwork for Christmas banners.</p> <p>Colac Imperials Football Netball Club continues to work with Leisure Networks in implementing the "Change Our Game" gender equity program. Letter of support provided to Leisure Networks to continue this program.</p>		

Infrastructure & Leisure Services

Action	% Complete	Status
2.3.1.3 Support enjoyment of outdoor experiences through the provision of a network of quality open spaces, including paths and trails.	50.00	 ON TRACK
<p>Funding has been secured for a range of projects that will be implemented over the next year, including Memorial Square playspace, public toilets, velodrome resurfacing at Elliminyt Recreation Reserve, oval and lighting improvements at Western Reserve, Central Reserve Netball Court and lighting upgrade. A funding application has been submitted to continue with the implementation of the Memorial Square Masterplan.</p> <p>Advocacy projects have been identified for further implementation of the Lake Colac Foreshore Masterplan. The Cororooke Open Space Masterplan update has been finalised so that advocacy efforts can continue. Forrest Common Masterplan has been endorsed.</p> <p>Sport and Recreation Victoria projects have been scoped for application in February 2020 - City Reserves Masterplans, Elliminyt Reserve Lighting (FFF), Birregurra Rec Reserve Oval Lighting, Cororooke Open Space Stages 1 and 3.</p> <p>OBRT updated landowner licence agreements have been finalised and issued to landowners for review in January. Agreements now include new insurance terms covering landowners.</p> <p>A range of business cases have been submitted to progress planning, design and implementation of Open Space improvements, including: Forrest Common Masterplan Stage 1, Beeac Tennis Courts, OBRT Ditchley section, open space improvements program including Wyuna Reserve, Elliminyt tennis courts, Barongarook Creek shared path, Lake Colac Gellibrand Street entry, boat ramps at Lake Colac, feasibility for a path around Lake Colac, OBRT.</p> <p>Consideration of purchase of a section of the Tiger Rail Trail to secure the link.</p>		

Action	% Complete	Status
2.1.1.1 Evaluate the feasibility of a regional wet waste facility to manage waste from road and drainage maintenance.	Complete	
<p>Under a new formal agreement with landholders, recovered material from road side collection is now repurposed with land owners. This practice has been introduced as an alternative to a wet waste facility.</p>		

Action	% Complete	Status
2.4.1.1 Enhance the level of resource recycling and reuse across the shire.	50.00	 ON TRACK
<p>Council focus on recycling and repurposing where possible, this includes recovered roadside reserve material, mulch, reserve soil and recovered material from Regional Roads Victoria projects.</p>		

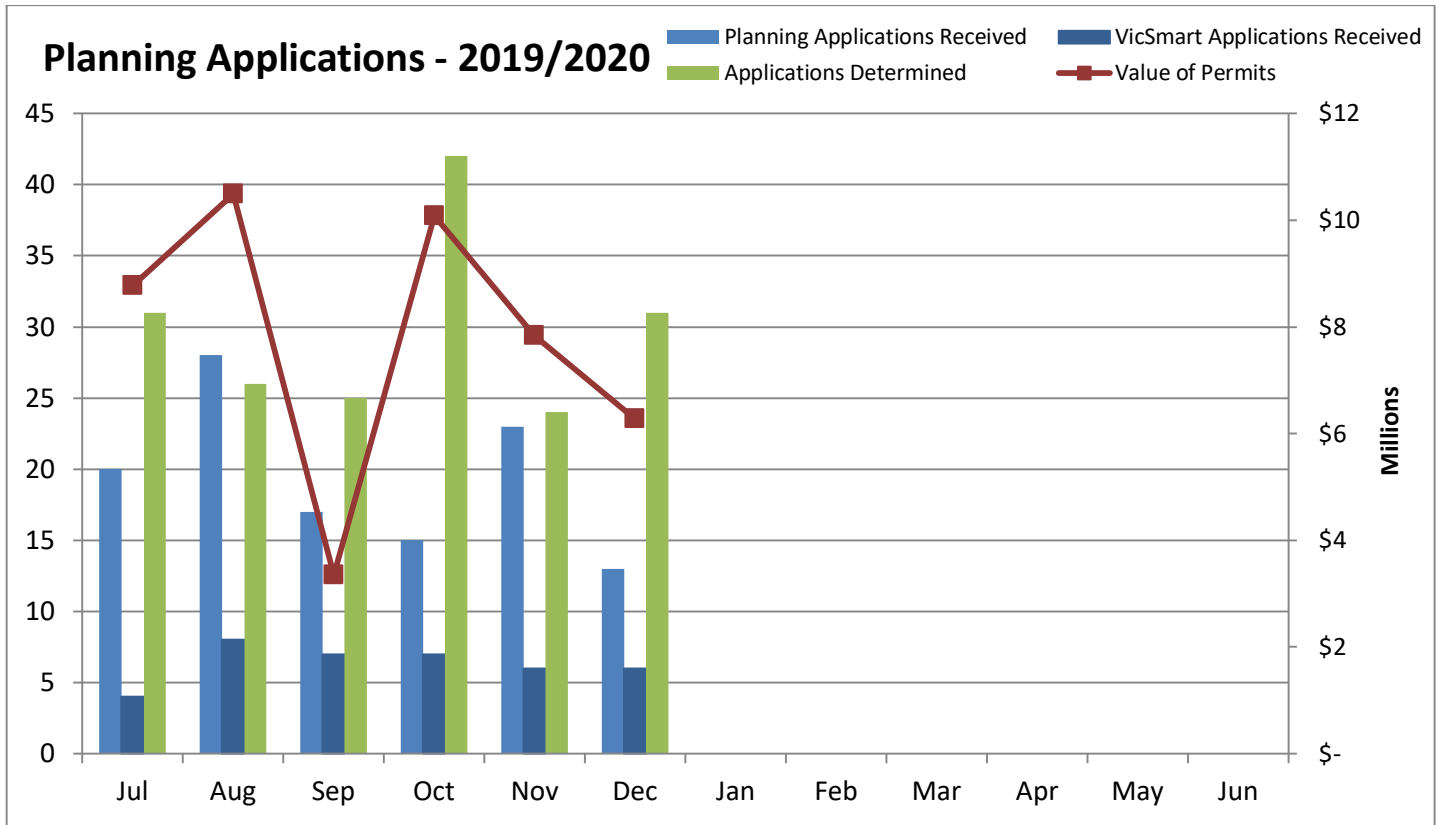
Action	% Complete	Status
2.3.1.1 Maintain parks and gardens, sports reserves and streetscapes.	50.00	 ON TRACK
<p>A program of works has been scheduled for parks, open space, reserves and trees. This is done on a three scale service level Q1-3. Where Q1 is the highest standard.</p>		



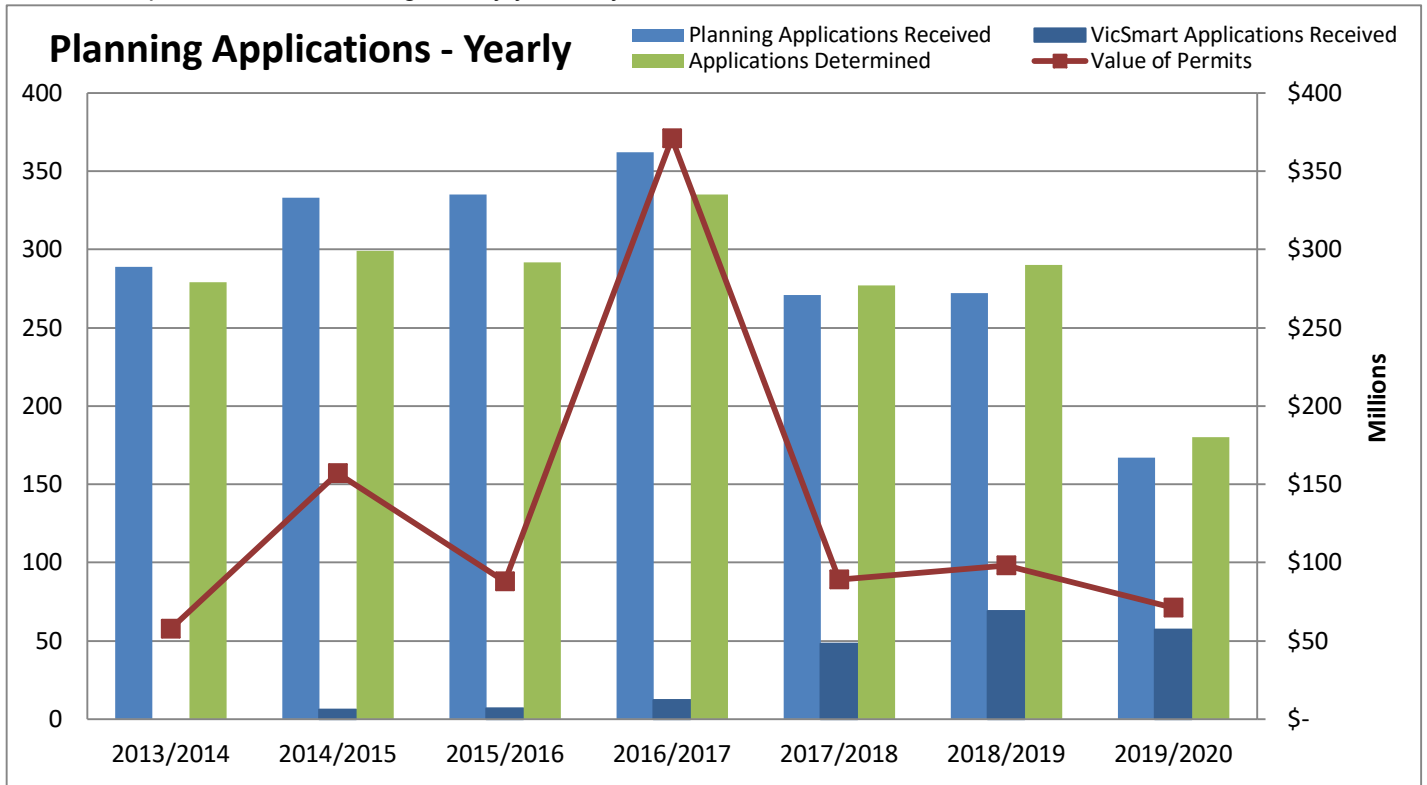
Planning & Building Performance Report

Planning and Building Performance Report

The bar graph below represents the numbers of planning permit applications lodged with Council (all applications – blue; VicSmart applications – dark blue), and the number of decisions issued (green) by month. The economic value of lodged planning permit applications is shown in red.

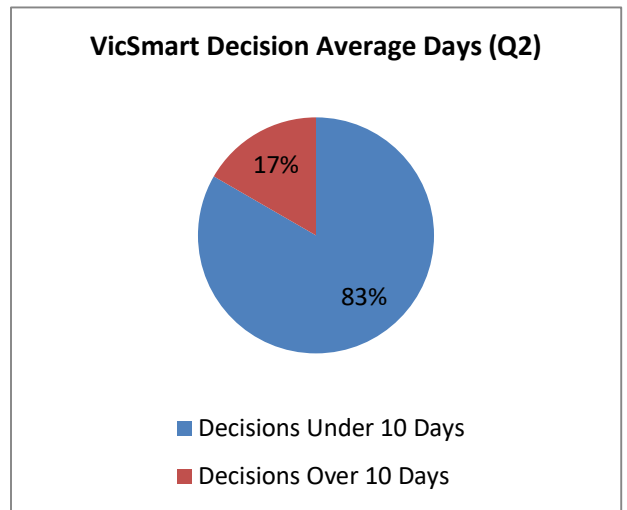
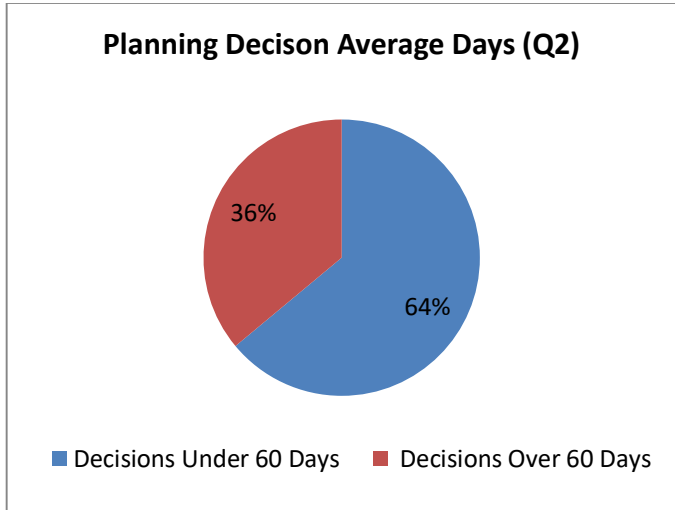


The graph below shows the same information, comparing the number of received planning permit applications and planning decisions issued across different financial years, as well as value of permits. This indicates a reasonably consistent upward trend in building activity year on year.

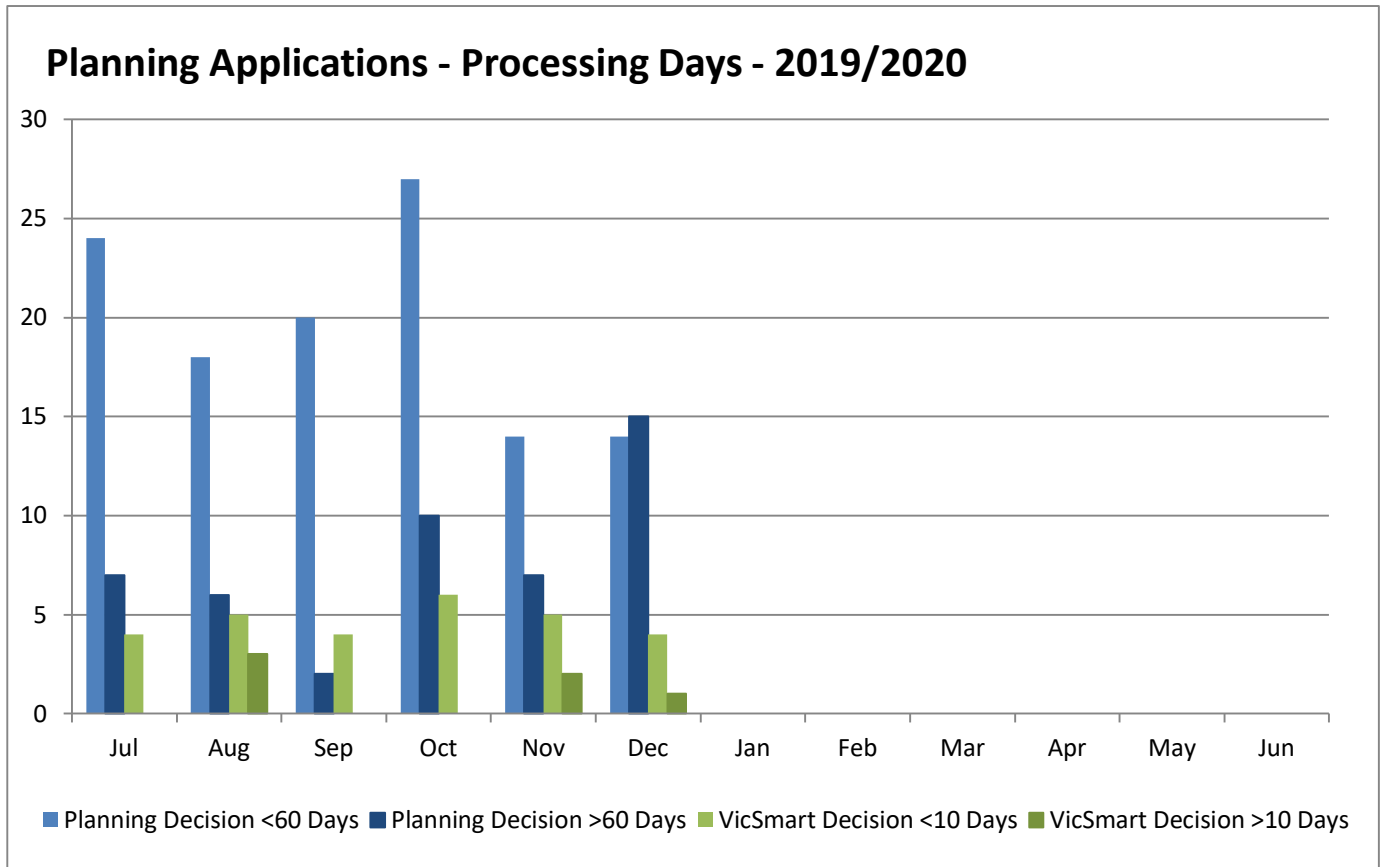


Planning and Building Performance Report

The following graphs show the average days taken to determine planning permit applications in the reported quarter, with decisions issued in the statutory timeframe in blue and decisions issued outside the statutory timeframe in red.

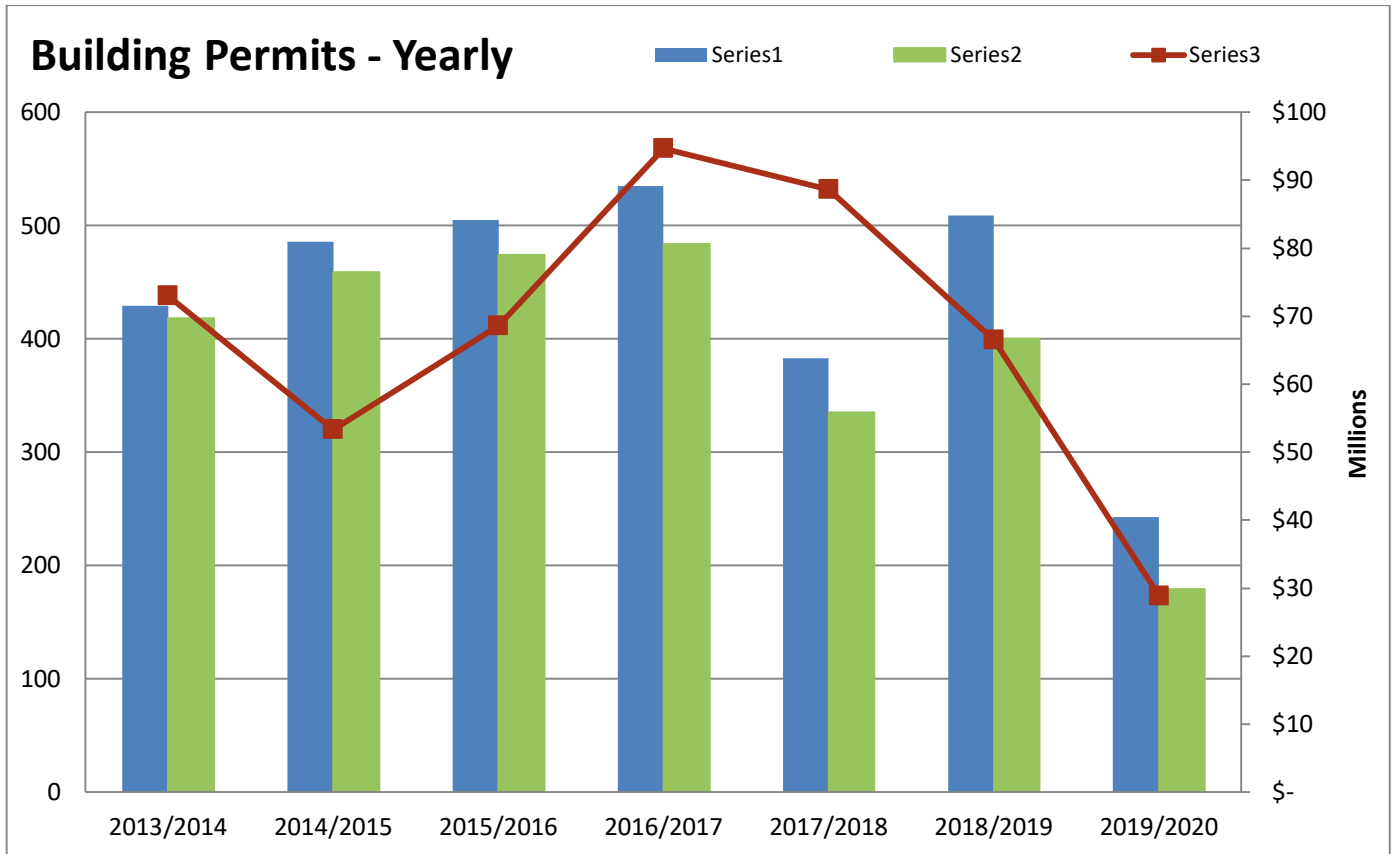


The following graph indicates the average days taken to determine planning permit applications in 2019/20, by month:

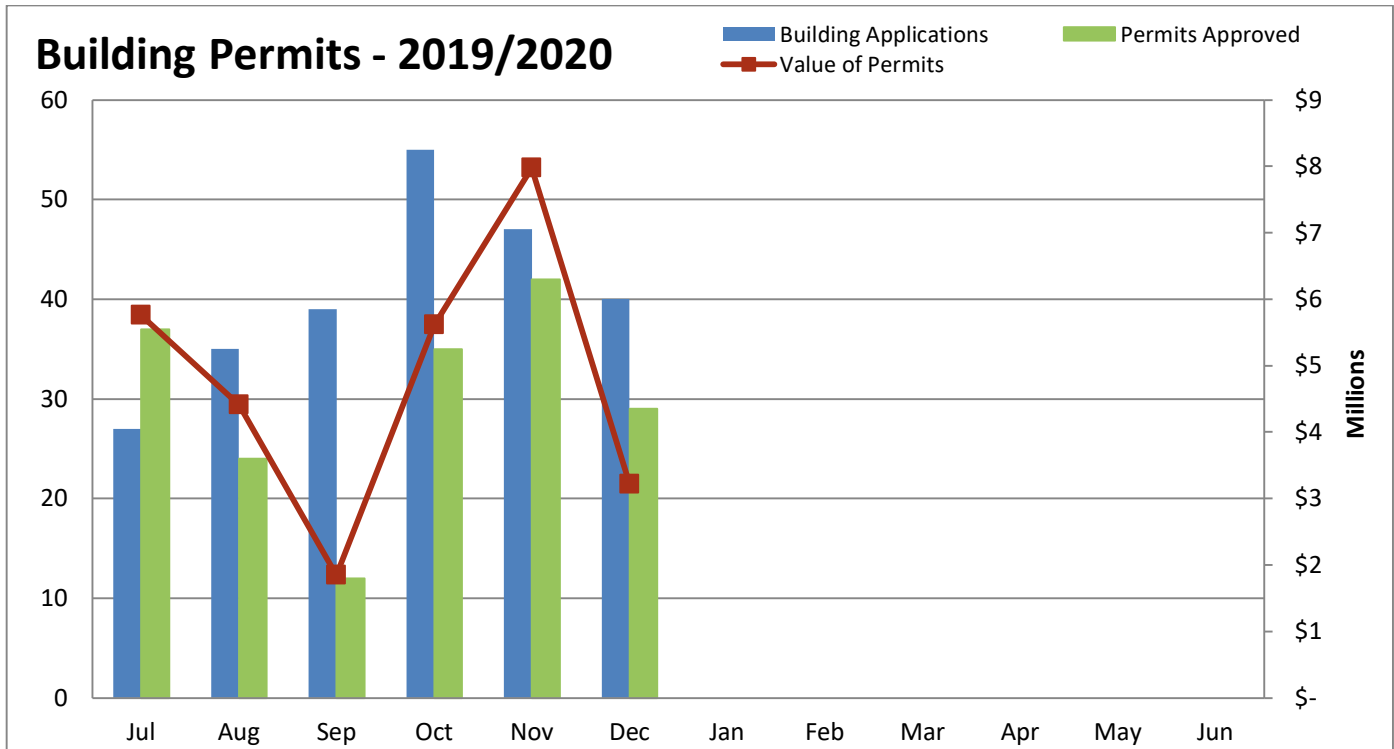


Planning and Building Performance Report

The following graph shows the number of building permit applications (blue) and permits issued (green) by year, as well as the economic value of applications received (red line). Note this includes all permits issued by private building surveyors as well as Council.



The following graph shows the number of building permit applications (blue) and permits issued (green) by month, as well as the economic value of applications received (red line).



Planning and Building Performance Report

Planning Permits of Interest

Of note is the permit issued for the use and development of a service station and motor repairs shop, together with the construction of four (4) convenience restaurant/takeaway food premises, on the former Rhys Evans site in Colac.

A Notice of Decision to Grant a permit was issued for a live-in education campus for Ballarat Clarendon College at 45 Old Iluka Access and 5835 Great Ocean Road, Yuulong (with the planning permit subsequently issued on 21 January 2020, as no appeal was lodged). The campus will be part of Ballarat Clarendon College's remote learning program for its year 9 students, replacing the campus currently on King Island. The use will involve a maximum of 40 students being on-site at any one time, along with staff. The duration of the stays on site will be eight and a half weeks. The facility will not be operated during the highest bushfire risk summer period and on days of elevated bushfire danger.

A part retrospective application to use Coragulac House as a function centre and for group accommodation, including associated works, was granted a permit during this quarter. The permit allows ten functions (such as weddings) a year; history tours (for 30-40 people) and three open days (which a maximum of 300 people may attend), when visitors are shown through this historic homestead; and four group accommodation units. The permit will control the frequency of the events and the number of people attending.

Other permits of note include the permit issued for part of the reticulated stormwater management system in Wye River and Separation Creek. A planning permit was also issued for the use of the land in Beech Forest in conjunction with the Great Vic Bike Ride, for the temporary accommodation of up to 4000 riders and associated works. Three permits were issued for industrial buildings during this quarter. A dog boarding kennels was allowed in Ondit.

In terms of residential proposals, a thirteen lot subdivision was allowed in Cawood Street, Apollo Bay. Thirteen applications for 2 and 3 lot subdivisions were determined during the quarter. Twenty-four applications for dwellings were issued, including three within the bushfire affected area.

Most other applications during this period were for buildings and works associated with existing dwellings, vegetation removal, agricultural buildings, the creation and variation of easements, and signage.

Only one application was refused during this quarter, for a two-storey dwelling on a small lot in Strachan Street, Birregurra. The dwelling would have had a setback of 1m to the front boundary of the site, with development stretching almost across the entire site. The application was refused due to the substantial size of the proposed dwelling and its non-compliance with relevant Design and Development Overlay standards (DDO14).

In terms of other matters under consideration, officers are still awaiting updated reports for the revised Development Plan relating to the land at 6230 and 6280 Great Ocean Road, Apollo Bay (DPO5). When received, the Development Plan will be put on informal public exhibition. The Statutory Planning Unit has been continuing to liaise with the landowner of the proposed quarry in Mooleric Road, Ombersley. Works have now commenced on site, with topsoil removed, and works on required drainage and bunds underway. Commercial sales from the quarry cannot commence until Mooleric Road has been upgraded in accordance with the planning permit.



Capital Works & Major Projects Performance Report

**COLAC OTWAY SHIRE COUNCIL
CAPITAL WORKS PERFORMANCE REPORT
For 6 Months Ending 31 December 2019**

1. Summary

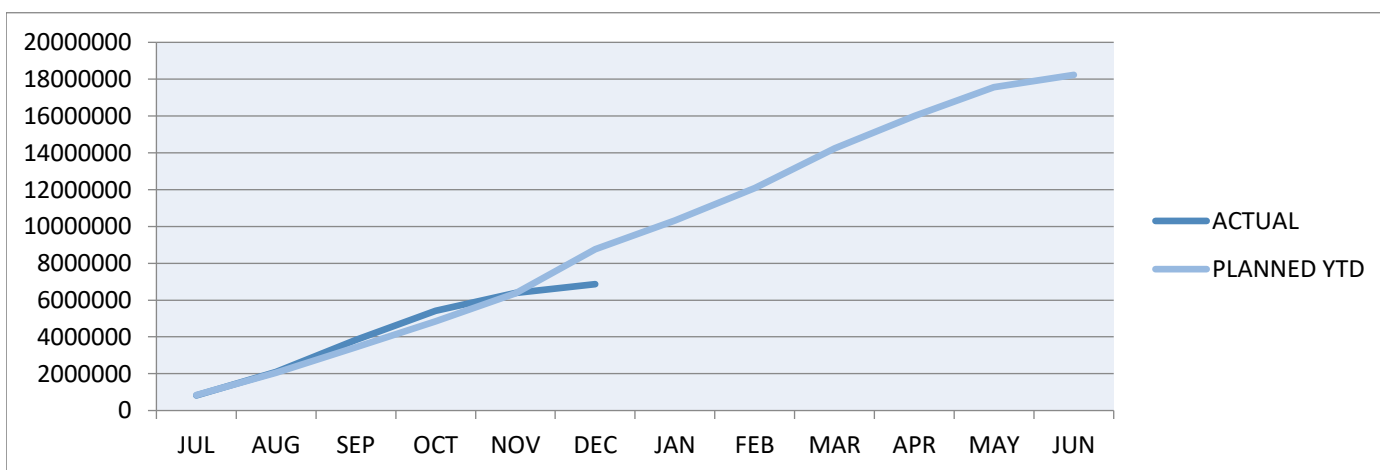
The Capital Projects Year-to-date (YTD) expenditure to 31 December 2019 of \$6.9m is 78% of the \$8.8m forecasted YTD spend, and 38% of the annual forecasted spend.

2. Planned Expenditure Forecast

Current Capital Works Program Percentage Summary as at 31 December 2019

	Year to Date		Annual
	Actual	Forecast	Forecast
	\$	\$	\$
Capital Project Expenditure	6,864,667	8,764,540	18,230,946
Planned vs Actual		78%	38%

Expenditure - Forecast vs Actual



COLAC OTWAY SHIRE COUNCIL
CAPITAL WORKS PERFORMANCE REPORT
For 6 Months Ending 31 December 2019

3. Programme Summary

	YTD Actual	Annual Budget	Annual Forecast	YTD/ Forecast	Commentary
	\$	\$	\$	%	
Active Reserves Programme	167,180	795,250	811,432	21%	Western Reserve Oval reconstruction works are underway , expected completion late March.
Bridges Programme	468,376	715,000	965,000	49%	Upper Gellibrand & Jackson Track bridge replacemet contracts have been awarded & works are expected to commence early January.
Building Programme	576,194	876,000	1,248,471	46%	The building program has been established with works ongoing and on track. Winifred Nance Kinder redevelopment is nearing completion.
Crack Sealing Programme	97,589	125,000	125,000	78%	
Footpath Programme	113,487	383,280	383,280	30%	The footpath replacement programme is in the 2nd of a 3-year contract. Works have been gradual since July 1.
Furniture Programme	73,806	0	70,242	105%	This relates to the 2 way radio system that service and operations control.
ICT Hardware Programme	71,117	140,000	313,389	23%	
ICT Software Programme	66,116	0	188,280	35%	
Kerb and Channel Programme	0	75,000	75,000	0%	The kerb and channel replacement programme is in the 2nd of a 3-year contract. Work is expected to pick up later in the financial year.
Land	807	0	0	100%	
Light Fleet Programme	171,948	630,000	703,653	24%	
Major Plant Programme	1,128,084	1,540,000	2,830,712	40%	
Open Space Assets	11,128	50,000	50,000	22%	
Open Space Furniture Programme	1,905	0	0	100%	
Open Space Programme	122,739	850,000	850,000	14%	Central Reserve Lighting & Netball Court works have been awarded and are expected to commence next quarter.
Playground Programme	94,686	600,000	720,245	13%	This expenditure relates to the Memorial Square Playground. Designer has been awarded to deliver the detailed design of the playspace.
Reseal Programme	2,721	1,212,298	1,212,298	0%	Works were delayed due to weather. Expected to deliver the majority of works during the next quarter.
Resheet Programme	1,209,838	1,400,000	1,400,000	86%	Controlled by service and operations - tracking well.
Road and Street Furniture Programme	263,188	490,000	494,000	53%	Apollo Bay toilet block project complete. Kennett River toilet block expected to be complete by end of February.
Road Improvement Programme	33,870	100,000	100,000	34%	This relates to design work for future projects. Projects have been identified for design and are currently underway.
Road Reconstruction Programme	449,567	2,417,298	2,873,115	16%	Works underway. Binns Road Stage 2 Tender awarded. Works expected to commence early new year.
Road Side Drainage Programme	46,860	0	0	100%	This is utilising budget from the Stormwater programme.
Road Slip Programme	205,754	361,800	361,800	57%	Works are well advanced on this program. Additional sites have been identified and the prgram I expected to be fully committed
Road Stabilisation Programme	14,367	0	0	100%	This is utilising budget from the road reconstruction programme.
Stormwater Programme	1,473,342	300,000	2,455,029	60%	This includes work for bushfire recovery and capital works combined. The capital works progam is nearing completion, and the bushfire recovery works are underway
Total	6,864,667	13,060,926	18,230,946	38%	

**COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS PERFORMANCE REPORT
For 6 Months Ending 31 December 2019**

1. Summary

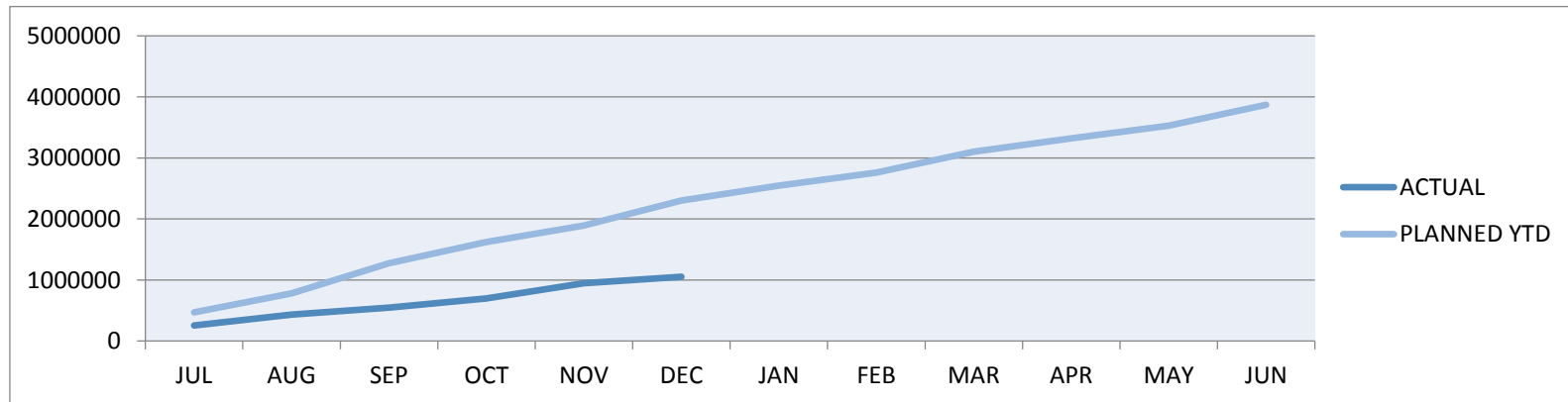
The Major Projects Year-to-date (YTD) expenditure to 31 December 2019 of \$1.05m is 46% of the \$2.3m forecasted YTD spend, and 27% of the annual forecasted spend.

2. Planned Expenditure Forecast

Current Major Projects Program Percentage Summary as at 31 December 2019

	Year to Date		Annual
	Actual	Forecast	Forecast
	\$	\$	\$
Major Project Expenditure	1,052,153	2,273,543	3,870,534
Planned vs Actual		46%	27%

Expenditure - Forecast vs Actual



COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

3. Major Projects of interest

Major Projects	YTD Actuals	Annual Forecast	Commentary
	\$	\$	
Apollo Bay Harbour Precinct Development Plan	53,794	402,508	May not fully expend funds in 19/20, although the project is expected to be well progressed. Draft CIP for Apollo Bay (including Development Plan) due early 2020 for exhibition early-mid 2020; Business Case for Harbour redevelopment being prepared by ARUP (ILM completed); and technical studies completed for Harbour.
Communities Combating Pests & Weeds Impacts During Drought 2019-2020	158	200,000	On Track - EOI process is complete. Grants now being processed. All funds are expected to be expended in this financial year.
Colac Civic Precinct Plan	15,173	197,010	Currently out to quote for Council office and COPACC needs analysis, which close end of January.
Apollo Bay Community Infrastructure Plan	226,115	183,538	Funds fully spent. Project completed by mid 2020.
Community Grants Programme Category 1	148,837	172,876	Expenditure on track, depends on when applicants return required information.
SV LGES Program – Energy Audits Implementation	68,905	160,663	On Track - Works have commenced on upgrading HVAC. All funds will be spent in this financial year.
Community Events & Support Programme Category 2	50,007	101,500	Expenditure on track, depends on when applicants return required information.
Small Town Priorities	0	100,000	Still yet to finalise project/s - A number have been identified but need to be endorsed.
Lighting Project	0	100,000	On Track - Arrangements are currently being finalised to get all the lights upgraded in the next 3 months.
Economic Development - Forrest Mountain Bike Trail Implementation	68,000	99,696	The Forrest MTB Detailed Design Project report will be finalised by the end of January 2020; \$4.15M is required to make Forrest's MTB trails a nationally significant network. Council with Forrest Fire Management Victoria (DELWP/ FFMV) is formulating a RfQ so we can appoint a consultant to complete the Pre-Planning Studies (Native Veg/ CHMPs) for the proposed new trail alignments. Council has also submitted a \$500k Regional Infrastructure Fund (RIF) grant application the (newly named) Forrest MTB Revitalisation Project. If successful, the grant will rework some existing product and build some new product at Forrest.
Revised Erosion Management Overlay Mapping	0	77,580	Work was planned to commence early in 2019, but was deferred due to DELWP planned reforms to the overlay. Officers seeking direction from DELWP on progress with Review.
COPACC Full House Audience Development Project	11,628	40,000	Project acquittal deadline has been extended until the end of April 2020. Project on track to meet acquittal deadline with several project components to be delivered in March for example the Civic Hall Diamond Dubilee components of international women's day (e.g. Speed dating a Muslim)
GIS software restructure	0	0	Not required due to Brimbank GIS collaborative MoU. Have updated as part of the in December 2019 Forecast.



Financial Performance Report

Quarterly YTD Budget Report Six Months Ending 31 December 2019

Executive Summary

After completing the first half of the 2019/20 financial year the financial performance of Council remains consistent with the adopted budget. As discussed below there are some variances to budget expected, but overall these will not materially alter Council's overall financial position.

The Executive Team have reviewed the results to 31 December and after taking the 2018/19 actual results into consideration (including carry forwards), provide the following summary in relation to the 2019/20 forecast results.

Compared to the adopted budget:

- The September 2019 Quarterly report noted that operating surplus was forecast to decrease by \$1,049k to \$305k. The December 2019 forecast adjustments have further reduced the operating surplus by \$59k to \$246k.
- Capital works program is currently forecast to increase by \$5.2m to \$18.2m.
- Closing cash balance is currently forecast to increase by \$4.0m to \$13.4m.
- Reserve balance is forecast to decrease by \$640k to \$12.1m. I.e. Cash will only exceed reserves by approximately \$1.3m.

Further detail of these results are contained within the body of this report. The current forecast assumes that all major projects and capital works are completed on 30 June 2020 and that 50% of the 2020/21 Federal Assistance Grants are received in advance again.

OPERATING RESULT

Council's net surplus to 31 December 2019 is \$14.0m. This is high due to the fact that General Rates, Municipal Charge and Waste Charges are raised during August.

Council's original operating budget showed a net surplus of \$1.354m. Table 1 was presented to Council as part of the September 2019 Quarterly Report, providing a reconciliation to the forecast surplus of \$305k.

Table 1

	\$'000
2019/20 Adopted Budget Surplus/(Deficit)	1,354
Operating Carry Overs from 2018/19	(254)
Port of Apollo Bay Carry Overs from 2018/19	(2,104)
Major Projects Carry Overs from 2018/19	(1,954)
Outstanding Grants relating to above 2018/19 projects	868
Colac CBD project funding – Grant not claimed in 18/19	975
Supplementary Rates revenue – this includes new holiday rentals	120
Materials and Services – Issue identified late in the 19/20 budget process	411
Legal Costs – Expenditure relating to WorkSafe and BWFC cases less than budget	77
Internal Audit and Independent Audit Committee Members – Missed in budget	(75)

Quarterly YTD Budget Report Six Months ending 31 December 2019

Roads to Recovery funding – Increased funding	210
Emergency Management grant funds – Grants for Apr-June 2019 Exp	553
BWFC restructure - redundancies	(64)
Building Fees – Includes Administrative Fee currently set to zero	(23)
Staff satisfaction survey – Not budgeted for	(11)
Public Health - Site inspections contractor due to injured staff member	(20)
Long Term Work Place injuries – Net deficit between salaries and reimbursement	(79)
Additional Resources to improve Statutory Planning service	(57)
Correction to final statements*	391
Other (<\$10k)	(14)
2019/20 Annual Forecast Surplus/(Deficit) as at 30 September 2019	305

*The adopted budget was established assuming this income was included. A system issue resulted in a number of items totalling \$391k being excluded from the final published documents.

Actual results for the 6 months to 31 December 2019 are generally showing that Council will achieve the 2019/20 adopted budget. However, Table 2 summarises forecast adjustments that have been identified by Managers within the December 19 quarter.

These adjustments result in an expected negative impact of \$59k on Council's net surplus and cash position, taking the forecast surplus of \$305k in Table 1 to a surplus of \$246k in Table 2.

Table 2

	\$'000
2019/20 Annual Forecast Surplus/(Deficit) as at 30 September 2019	305
BWFC - Centre Management Operations	(35)
Advancing Country Towns (ACT) - Green Industry Feasibility Planning	(17)
Weigh Bridge Upgrade Software - Saving	70
ICT Department saving – Contractors & Training not required	64
GIS software restructure – No longer required due to shared service collaboration with Brimbank	75
GIS Shared Service (there is an offsetting Employee Cost saving)	(36)
OBRT Risk Assessments Project	(20)
Relocation of Flying Foxes	(125)
Murray Street Drainage Works	(160)
Building Control Statutory Income	(40)
Disaster Recovery – Claim made for expenditure from a previous period	16
Workcover Premium in excess of budget	(47)
OPASS – Additional Home Care Packages (Estimated net impact)*	200
Other (<\$10k)	(4)
Net Forecast adjustment December 2019	(59)
2019/20 Annual Forecast Surplus/(Deficit) as at 31 December 2019	246

*There is an estimated favourable forecast adjustment in OPASS due to an increase in Home Care Packages provided by Council. This is estimated to result in increased User Fees (\$350k) in 2019-20, and additional employee costs (\$150k) required to deliver these packages. Council are in the process of determining a method to quarantine future surplus results achieved within OPASS, so that these funds can be quantified and utilised in future periods for OPASS-specific purposes.

Quarterly YTD Budget Report Six Months ending 31 December 2019

In the December 2019 quarter, \$100k of revenue and expenditure for the following unbudgeted, fully funded, projects have been added to the 2019/20 forecast (No net impact):

- J Barrys Road Industry Development Plan - \$90k.
- Wye River Surf Life Saving Club – Bushfire Recovery Wye Peak Challenge - \$10k.

There still remains a number of uncertainties surrounding Council expenditure in 2019/20, so it is recommended that identified favourable variances from the 6 months ending 31 December 19 are not allocated to additional projects.

Some of these uncertainties include:

- Required expenditure for the 2020 AFL Match (estimated \$120k cost to Council).
- Required expenditure for Winifred Nance (expected reallocation of resources, with no net impact on forecast).
- 2-way radio contract (estimated \$383k cost to Council).
- Further work relocating Flying Foxes (estimated \$100k cost to Council).

As will be discussed later in this report, Council's cash balance forecast for 30 June 2020 remains marginal when compared to the level of reserves.

Major Projects

Per the attached schedule, \$1.06m of Major Projects have been expended as at 31 December 2019. This represents 63% of the original budget (\$1.7m), but only 27% of the forecast (\$3.9m). There are many carry forward projects that are still yet to commence. \$125k of revenue has been received in relation to major projects, which represent 16% of the annual forecast (\$764k).

Rates and Charges

Rates and Charges are forecast to exceed budget by \$120k, primarily due to some larger than expected supplementary valuations and the fact that Council officers have commenced the process of identifying Holiday Rental properties that were being rated as residential.

To date there have been 250 properties identified and notified of a change to their rating classification. Further properties have been identified and will be notified of a change to their rating classification in January 2020.

The forecast conservatively assumes a further 80 properties will be identified. Based on indicative invalidated data it could be as much as double this.

Grants

Grants are progressing ahead of budget primarily due to timing and two large unbudgeted grants, being \$975k relating to the completed Colac CBD development from prior years and \$553k received relating to reimbursement of expenditure relating to flood disaster funding.

\$298k of new grant revenue has been included in the forecast in relation to the unbudgeted, fully funded, projects (\$100k of this was adjusted in the December quarter). Corresponding expenditure has been included in Material and Services (No net impact):

- Roadside Weeds and Pests - \$43k.
- Birregurra Stormwater Drainage Strategy - \$50k.
- Aboriginal Engagement - Healthy Babies Stronger Families - \$105k.
- J Barrys Road Industry Development Plan - \$90k.
- Wye River Surf Life Saving Club – Bushfire Recovery Wye Peak Challenge - \$10k.

Quarterly YTD Budget Report Six Months ending 31 December 2019

Contributions – Monetary

The forecast has been adjusted to include an additional \$240k or revenue relating to:

- Irrewarra Recreation Reserve upgrade - \$90k.
- Colac Civic Precinct - \$90k (\$10k from VicRail and \$80k from Colac Area Health). Corresponding expenditure has been included in Material and Services (No net impact).
- Apollo Bay Community Infrastructure Plan \$60k – Otway Coast Committee. Corresponding expenditure has been included in Material and Services (No net impact).

Other Income

The forecast for other income includes an additional reimbursement of \$76k from Worksafe. This partially offsets the additional employee costs relating to employees with long-term workplace injuries.

Employee Costs

Following a detailed review of 2018/19 employee costs and the year to date results it was identified that there are a number of items that were not appropriately considered in our annual budgeting process. These relate to:

- Allowing more funding for long term workplace injuries as this is currently an issue at COS;
- Monitor capital labour costs that may be expensed due to not meeting capital thresholds. This will have no impact on Council's cash position, but will increase the employee costs reported in the income statement.
- Movement in employee leave provisions.

These considerations will be included in future budget processes and monitored throughout the year. Employee costs for 2019/20 have been forecast to increase by a total of \$526k due to the following:

- \$155k due to salary being paid to employees on long term injuries. Council is forecasting to receive \$76k in reimbursements from its insurer.
- \$150k Fully funded additional employees required to fulfil additional Home Care Packages.
- \$110k due to the restructure of Bluewater Fitness Centre. This is partly offset by \$47k in additional revenue for 2019/20.
- \$57k due to a decision to increase resources in the Statutory Planning area to improve the level of service to the community.
- \$47k due to an increase in the Workcover Premium above budgeted level. This is partly due to several long-term Workcover claims.
- \$7k MCH Casual Employee (offsetting decrease in Materials and Services).

Quarterly YTD Budget Report Six Months ending 31 December 2019

In order to achieve the 2019/20 forecast employee cost expenditure of \$20.2m, the Executive must be able to recognise the \$450k reduction Council set when adopting the original budget. To date a total of \$419k has been identified. The following is a summary of how this has been achieved:

	FTE	\$'000
Corporate Services and Governance administration support reduced	0.50	40
Health and Wellbeing Administrator	0.50	31
Environmental Project Officer/Coordinator restructure	0.40	28
GIS Coordinator	1.00	95
Customer Assist role not replaced - Apollo Bay	0.19	13
Finance Projects Officer	0.20	21
Local Laws Administrator	0.15	10
Roles recruited with Trainee or reduced band	n/a	66
Delayed recruitment without backfill	1.59	115
Annual savings identified to 31 December 2019	4.53	419

Material and Services

Materials and Services at 31 December 2019 were \$10.4m, which represented 56% of the original budget (\$18.4m) and 45% of the forecast (\$23.0m). The forecast has been adjusted to include carry forwards and the expenditure relating to new funded projects.

The following tables provide further detail, per service area, on the level of legal expenses and 'employee type' consultants and contractors included in the Material and Services category.

There was \$213k expended on legal fees for the quarter ending 31 December 2019, bringing the total spend on legal fees in 2019-20 to \$378k.

The legal expenditure related to the following matters:

- Work Safe critical incident (\$161k)
- Bluewater mediation (\$109k)
- Waste Contract legal fees (\$15k)
- Probity Advisory Services (\$12k)
- Advice and review of Suite of Contract Templates (\$8k)
- Statutory Planning - Old Beech Forrest Rd Subdivision advice (\$8k)
- Other (Individually <\$5k) (\$65k)

It must be noted that the final legal costs for the Work Safe critical incident and Bluewater mediation compared favourably to budget, as each of these matters were budgeted to cost \$170k.

Quarterly YTD Budget Report Six Months ending 31 December 2019

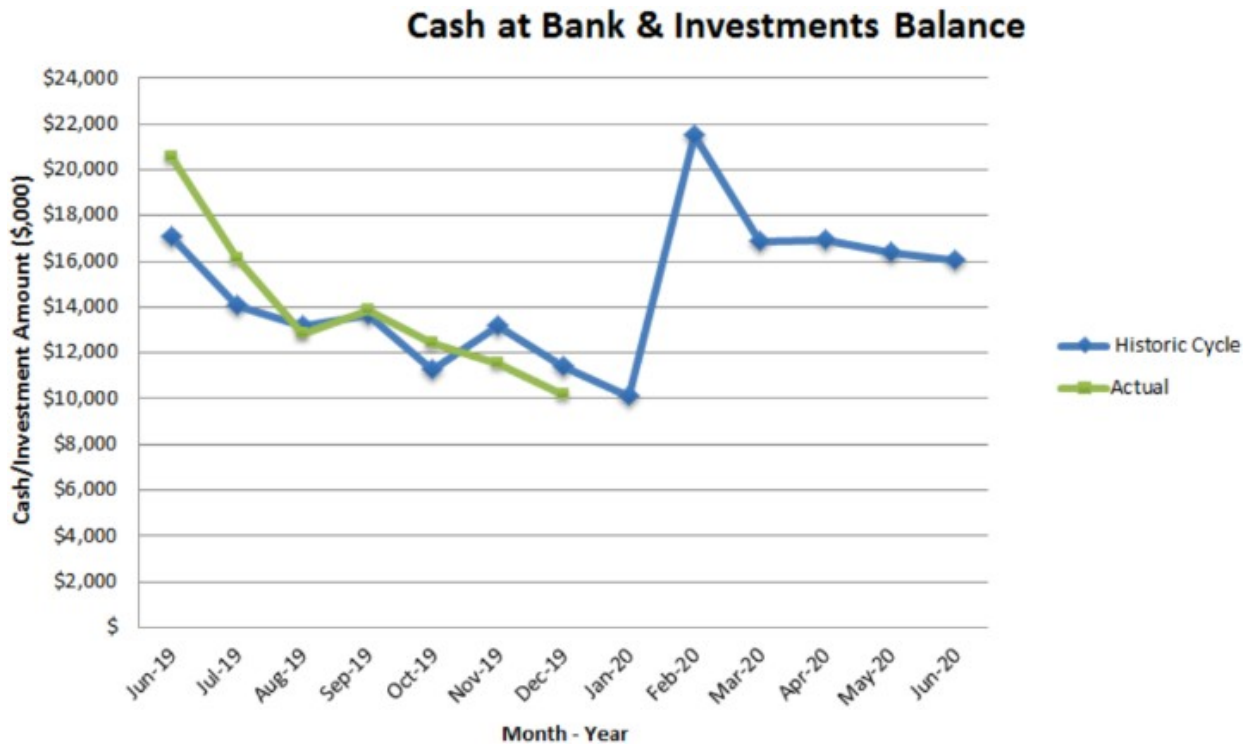
BALANCE SHEET AND CASH FLOW

Cash Balance

The current cash balance is forecast to be \$13.4m at 30 June 2020, which will be approximately \$1.3m more than the expected Reserves balance of \$12.1m. This assumes all expenditure including capital works and major projects are completed by 30 June 2020.

The graph below shows projections of how Council's cash balance was expected to perform to 31 December 2019. The graph portrays:

- Historical Cycle – which is an estimation of what the cash balance is expected to be at the end of each month based upon historical averages. The historical cycle will reflect recent years which include one off major projects.
- The Actual – this is the actual balance at the end of each month of the year up to and including December 2019.



It can be seen that Council's cash balance is within expectations and every opportunity is taken to invest surplus cash to maximise investment returns in accordance to Council's Investment Policy.

The investment income received to 31 December was \$85k, which is below the YTD budget of \$100k. Since this budget was constructed, the cash rate has decreased from 1.50% to 0.75% (as at 31 December 2019).

As at 31 December 2019, Term Deposits were earning an average of 1.47%. This is 0.72% above the cash rate, which exceeds the performance benchmark of the Reserve Bank Cash rate plus 0.35%. Our investments were well within the diversification limits set-out in the investment policy.

Quarterly Budget Report

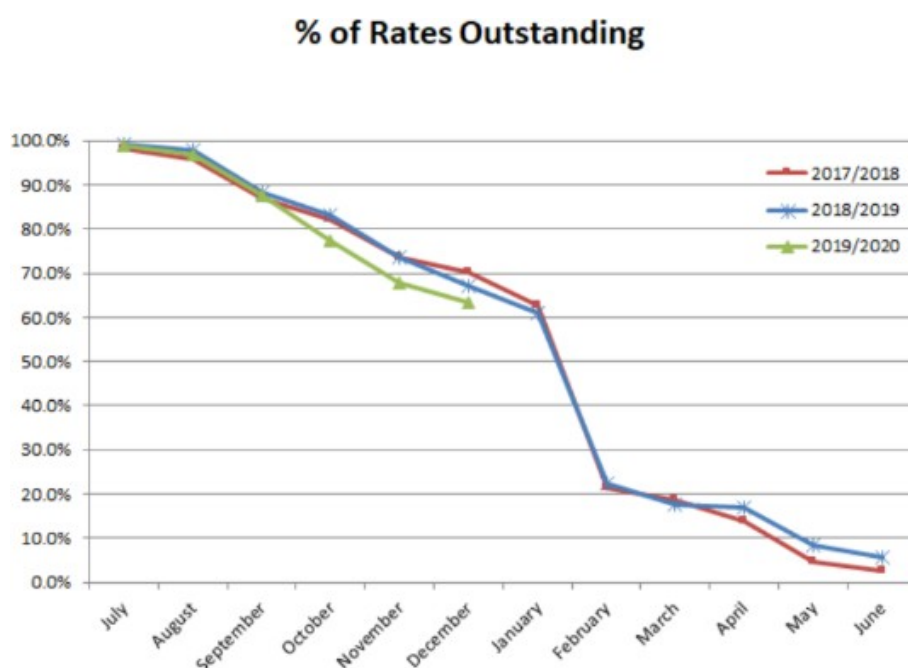
Three Months Ending 31 December 2019

Rate Debtors

As at 31 December 2019, \$31.4 million was raised in rates and charges including batches of supplementary valuations generated by changes to council's property base. At 31 December 2019 63% of the rates raised have been collected compared to the same period of the 2018/19 financial year of 67%.

The due date for ratepayers opting to pay in full is 15 February 2020. The due dates for ratepayers opting to pay via instalments are 30 September 2019, 2 December 2019, 28 February 2020 and 31 May 2020. Any ratepayer who has not opted for instalment payments is required to make the full payment before 15 February 2020.

The following graph shows that current collection trends are closely following the 2017/18 and 2018/19 collection trends:



Borrowings Analysis

The following is the current schedule of Debt held by Council at 31 December 2019:

Loan Description	Current Year Loan Liability	Non-Current Loan Liability	Meeting Schedule
9203 - Loan 7 - Roads, car parking etc (\$1.65m)	\$78,111	\$0	Y
9206 - Loan 10 - AB tfr statn, libra (\$2m)(NAB)	\$163,470	\$0	Y
9207 - Loan 11 - Lakeside, AB tfr s(\$1.1m)(NAB)	\$83,159	\$151,455	Y
9208 - Loan 12 - Saleyards roof (\$1.178m)(CBA)	\$42,302	\$752,580	Y
9209 - Loan 13 - Street light PV panels (\$416k)	\$42,070	\$120,349	Y
9210 - Loan 14 - Bluewater redevelop(\$1m)(Bond)	\$0	\$0	Y
TOTAL	\$409,112	\$1,024,383	

As at 31 December 2019 principal repayments of \$1.29m have been made in 2019/20.

Quarterly Budget Report

Three Months Ending 31 December 2019

Based on Current Levels of Borrowings the following reflects our current performance against key ratios:

Measure	Calculation	Explanation	30-Jun-19	31-Dec-19	Current Risk Rating
Indebtedness (%)	Non-current liabilities / own-sourced revenue	Comparison of non-current liabilities (mainly comprising borrowings) to own-sourced revenue. The higher the percentage, the less the entity is able to cover non-current liabilities from the revenues the Own-sourced revenue is used, rather than total revenue, because it does not include grants or contributions.	24%	26%	Low
Borrowings % of rate Revenue (%)	Interest bearing loans and borrowings/rate revenue	Measurement of the proportion of borrowings against rate revenue raised. The higher the % the higher the proportion of available annual rate revenue is being used to back borrowings.	9%	5%	Low

Other Reserves

The 2019/20 forecast is indicating that Council's cash balance at 30 June 2020 is forecast to be \$1.3m in excess of the forecast reserves balance, which is a positive result given there was a deficit balance at 30 June 19.

Table 4 was provided in the September 2019 Quarterly Report, detailing how this result is forecasted to be achieved.

Table 4

	\$'000
Cash v Reserve Surplus/(Deficit) 2018/19	(2,152)
Increase/(Decrease) in Cash per adopted budget	(2,859)
(Increase)/Decrease in Reserves per adopted budget	1,456
Increase/(Decrease) in Operating per forecast (exclude carry forwards)	2,321
(Increase)/Decrease in Reserves per forecast – Bushfire	2,000
(Increase)/Decrease in Reserves per forecast – Contingent Liability	500
(Increase)/Decrease in Capital Works per forecast	22
Cash v Reserve Surplus/(Deficit) 2019/20	1,362

It must be noted that the Balance Sheet is also forecasting a 'Trade and Other Payables' balance of \$4.1m at 30 June 2020. Hence, the current measure of cash v reserves is heavily dependent on the timing of receivables and payables.

Council's working capital balance at 30 June 2020 if forecast to be \$5.6m, or 150%. However, it must be remembered that it is assumed all major projects and capital works are completed this financial year.

Table 5 summarises the impact of the forecast adjustments identified in the December 2019 Quarter, decreasing the 2019-20 Cash v Reserve Surplus forecast from \$1.4m to \$1.3m.

Table 5

	\$'000
Cash v Reserve Surplus/(Deficit) Forecast as at 30 September 2019	1,362
Operating – Forecast adjustment	(59)
Cash v Reserve Surplus/(Deficit) Forecast as at 31 December 2019	1,303

Quarterly Budget Report

Three Months Ending 31 December 2019

Local Authorities Superannuation Fund - Defined Benefits

Council has a potential financial exposure to the Local Authorities Superannuation Fund - Defined Benefits Plan. Under the Australian Prudential Regulation Standards (SPS160) defined benefits funds must meet strict funding requirements. This funding requirement is measured by the Vested Benefits Index (VBI), which shows as a percentage the ratio of investments held by the fund compared to the estimated benefits payable by the fund at the same time.

The latest available Vested Benefits Index for the Vision Super Defined Benefits fund is listed in the table below:

Date	Vested Benefits Index
September 2016	103.7%
December 2016	105.4%
March 2017	106.6%
June 2017	103.1%
June 2018	106.0%
September 2018	106.9%
December 2018	101.9%
March 2019	105.4%
June 2019	107.1%
September 2019	107.3%

If the VBI falls below the nominated amount in any quarter, then the Australian Prudential Regulation Authority may require that the fund make a funding call on its members. Any funding call made must return the fund to a VBI position of over the nominated figure within 3 years.

As at 30 September 2019, the actual VBI for the sub-plan was 107.3%, which presents an increase compared to that of 30 June 2019. The VBI is primarily impacted by:

- The level of investment returns which impacts the asset pool supporting the defined benefit liabilities of the sub-plan; and
- The level of active member salary increases advised to Vision Super and pension increases in line with CPI, which impacts the defined benefit liabilities of the sub-plan.

At the time of writing this report there was no information available regarding the VBI as at 31 December 2019.

Colac Otway Shire Council
Comprehensive Income Statement
For 6 Months Ending 31 December 2019

	YTD		Annual		YTD %	
	Actual \$'000	Budget \$'000	Budget \$'000	Forecast \$'000	Budget %	Forecast %
Income						
Rates and charges	31,352	30,967	31,165	31,285	101%	100%
Statutory fees and fines	394	473	816	772	48%	51%
User fees	2,875	2,576	5,268	5,643	55%	51%
Grants - operating	4,814	2,789	10,022	10,889	48%	44%
Grants - capital	1,479	1,670	3,340	5,803	44%	25%
Contributions - monetary	25	61	132	372	19%	7%
Contributions - non monetary	-	-	-	-	0%	0%
Net gain (or loss) on disposal of property, infrastructure, plant and equipment	152	74	147	147	104%	104%
Share of net profits (or loss) of associates and joint ventures	-	(0)	35	35	0%	0%
Other income	320	177	416	508	77%	63%
Total income	41,411	38,786	51,341	55,453	81%	75%
Expenses						
Employee costs	10,831	10,210	19,656	20,182	55%	54%
Materials and services	10,379	9,230	18,431	23,032	56%	45%
Depreciation and amortisation	5,577	5,300	10,600	10,600	53%	53%
Bad and doubtful debts	0	1	2	2	15%	15%
Borrowing costs	54	56	112	112	48%	48%
Other expenses	621	570	1,186	1,279	52%	49%
Total expenses	27,461	25,366	49,987	55,207	55%	50%
Surplus/(deficit) for the year	13,951	13,420	1,354	246		
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment/(decrement)	-	-	-	-		
Share of other comprehensive income of associates and joint ventures	-	-	-	-		
Total comprehensive result	13,951	13,420	1,354	246		

Refer to the 'Operating Result' section of the Quarterly Budget Report for further operational analysis.

Colac Otway Shire Council
Balance Sheet
As at 31 December 2019

	YTD	Annual	Annual
	\$'000	Budget	Forecast
	\$'000	\$'000	\$'000
Assets			
Current assets			
Cash and cash equivalents	10,182	9,358	13,388
Trade and other receivables	22,349	3,336	2,983
Inventories	148	201	181
Other assets	185	228	430
Total current assets	32,864	13,123	16,983
Non-current assets			
Intangible assets	-	-	-
Right of use assets	-	-	1,353
Property, infrastructure, plant and equipment	318,156	295,741	324,243
Investments in associates, joint arrangements and subsidiaries	390	390	435
Total non-current assets	318,547	296,131	326,031
Total assets	351,411	309,254	343,014
Liabilities			
Current liabilities			
Trade and other payables	1,304	2,455	4,110
Trust funds and deposits	438	512	846
Interest-bearing liabilities	409	286	286
Provisions	5,540	4,870	6,100
Total current liabilities	7,691	8,124	11,343
Non-current liabilities			
Interest-bearing liabilities	1,024	738	738
Lease liabilities	-	-	1,353
Provisions	7,967	8,130	8,555
Total non-current liabilities	8,991	8,868	10,646
Total liabilities	16,682	16,992	21,989
Net assets	334,729	292,261	321,025
Equity			
Accumulated Surplus	136,085	124,443	132,923
Reserves	198,644	167,819	188,102
Total Equity	334,729	292,261	321,025

Colac Otway Shire Council
Statement of Cash Flows
For 6 Months Ending 31 December 2019

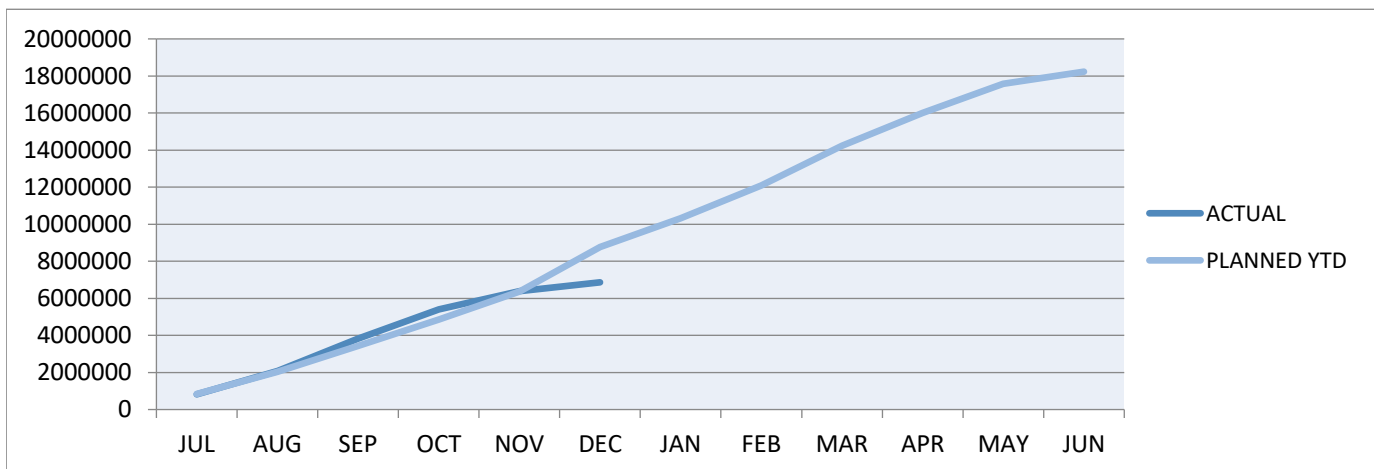
	YTD	Annual		YTD %	
	Actual	Budget	Forecast	Budget	Forecast
	Inflows/ (Outflows) \$'000	Inflows/ (Outflows) \$'000	Inflows/ (Outflows) \$'000	Inflows/ (Outflows) %	Inflows/ (Outflows) %
Cash flows from operating activities					
Rates and charges	12,430	31,253	31,604	40%	39%
Statutory fees and fines	394	816	772	48%	51%
User fees	2,875	5,268	5,643	55%	51%
Grants - operating	4,937	10,269	10,889	48%	45%
Grants - capital	1,479	3,587	5,803	41%	25%
Contributions - monetary	25	132	372	19%	7%
Trust funds and deposits taken/(paid)	(364)	44	44	(825%)	(825%)
Other receipts	320	416	498	77%	64%
Employee costs	(10,831)	(18,508)	(19,037)	59%	57%
Materials and services	(12,974)	(18,223)	(22,850)	71%	57%
Other payments	(621)	(1,186)	(1,279)	52%	49%
Net cash provided by/(used in) operating activities	(2,330)	13,868	12,458	(17%)	(19%)
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(6,823)	(15,409)	(18,276)	44%	37%
Proceeds from sale of property, infrastructure, plant and equipment	152	490	490	31%	31%
Net cash provided by/(used in) investing activities	(6,671)	(14,919)	(17,786)	45%	38%
Cash flows from financing activities					
Finance costs	(54)	(112)	(112)	48%	48%
Repayment of borrowings	(1,288)	(1,697)	(1,697)	76%	76%
Net cash provided by/(used in) financing activities	(1,342)	(1,809)	(1,809)	74%	74%
Net increase (decrease) in cash and cash equivalents	(10,343)	(2,859)	(7,137)		
Cash and cash equivalents at the beginning of the period	20,524	12,217	20,524		
Cash and cash equivalents at the end of the period	10,182	9,358	13,388		

**COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019**

Current Capital Works Program Percentage Summary as at 31 December 2019

	Year to Date		Annual
	Actual	Forecast	Forecast
	\$	\$	\$
Capital Project Expenditure - YTD	6,864,667	8,764,540	18,230,946
Planned vs Actual		78%	38%

Expenditure - Forecast vs Actual



Commentary

The Capital Projects Year-to-date (YTD) expenditure to 31 December 2019 of \$6.9m is 78% of the \$8.8m forecasted YTD spend, and 38% of the annual forecasted spend.

It is important to note that:

- The forecast YTD figure reflects the forecasted figures in BIS.
- The forecast YTD figure relies on accurate phasing.
- The 'Actual' figure does not include commitments.

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019

2019-20 Capital Expenditure Program Summary

	Year to Date		Annual		YTD/
	Actual	Forecast	Budget	Forecast	Forecast
	\$	\$	\$	\$	%
Active Reserves Programme	167,180	363,888	795,250	811,432	21%
Bridges Programme	468,376	408,888	715,000	965,000	49%
Building Programme	576,194	555,846	876,000	1,248,471	46%
Crack Sealing Programme	97,589	80,499	125,000	125,000	78%
Footpath Programme	113,487	191,640	383,280	383,280	30%
Furniture Programme	73,806	35,124	0	70,242	105%
ICT Hardware Programme	71,117	77,044	140,000	313,389	23%
ICT Software Programme	66,116	46,288	0	188,280	35%
Kerb and Channel Programme	0	37,500	75,000	75,000	0%
Land	807	0	0	0	100%
Light Fleet Programme	171,948	315,000	630,000	703,653	24%
Major Plant Programme	1,128,084	1,647,378	1,540,000	2,830,712	40%
Open Space Assets	11,128	25,002	50,000	50,000	22%
Open Space Furniture Programme	1,905	0	0	0	100%
Open Space Programme	122,739	242,000	850,000	850,000	14%
Playground Programme	94,686	150,000	600,000	720,245	13%
Reseal Programme	2,721	780,684	1,212,298	1,212,298	0%
Resheet Programme	1,209,838	699,996	1,400,000	1,400,000	86%
Road and Street Furniture Programme	263,188	248,998	490,000	494,000	53%
Road Improvement Programme	33,870	49,998	100,000	100,000	34%
Road Reconstruction Programme	449,567	1,266,233	2,417,298	2,873,115	16%
Road Side Drainage Programme	46,860	0	0	0	100%
Road Slip Programme	205,754	165,450	361,800	361,800	57%
Road Stabilisation Programme	14,367	0	0	0	100%
Stormwater Programme	1,473,342	1,377,084	300,000	2,455,029	60%
Total	6,864,667	8,764,540	13,060,926	18,230,946	38%

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019

Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Active Reserves Programme				
00035287 - 2018-19 Capital Works - Active Reserve Programme - Cororooke Toilets	1,385	0	0	0
00035814 - 2018-19 - Capital Works - Western Reserve Oval Reconstruction and Lighting	165,795	363,888	795,250	811,432
Active Reserves Programme Total	167,180	363,888	795,250	811,432
Bridges Programme				
00031853 - Budget Work Order - Bridge Rehabilitation Programme	77,142	408,888	715,000	965,000
00035566 - 2018-19 Capital Works - Bridge Renewal Programme - Jackson Track, Upper Gellibrand and Forest Street Bridge Design	9,823	0	0	0
00035578 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Chapel Street over Barongarook Creek	89,568	0	0	0
00035581 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Roadknight Creek Road	46,838	0	0	0
00035584 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Wonga Road over Loves Creek	52,513	0	0	0
00035589 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Wilson Street over Barongarook Creek	63,877	0	0	0
00035590 - 2018-2019 - Capital Works - Bridge Rehabilitation Programme - Kawarren Rec Reserve over Loves Creek	36,417	0	0	0
00035604 - 2018-19 - Capital Works - Bridge Programme - Consultancy Fees	10,275	0	0	0
00036009 - 2018-19 Capital Works - Bridge Programme - Veseys Bridge Replacement	21,999	0	0	0
00036158 - 2019-20 Capital Works - Bridge Programme - Forest St Bridge Widening	21,255	0	0	0
00036159 - 2019-20 Capital Works - Bridge Programme - Jacksons Track Bridge Replacement	16,209	0	0	0
00036160 - 2019-20 Capital Works - Bridge Programme - Upper Gellibrand Road Bridge Replacement	16,218	0	0	0
00036282 - 2019-20 Capital Works - Bridge Programme - Rock Beaching Warrowie Road	6,242	0	0	0
Bridges Programme Total	468,376	408,888	715,000	965,000

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019

Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Building Programme				
00031855 - Budget Work Order - Building Renewal Programme	0	493,000	726,000	726,000
00034624 - 2017-18 Capital Works - Solar Power Generation - Colac Library Solar PV System (50kW)	6,700	34,346	0	68,693
00034648 - 2017-18 Capital Works - Building Programme - Irrewarra Netball Facilities Upgrade	150	0	0	0
00034796 - 2017-18 Capital Works - Building Renewal Programme- Library Annexure	10,263	0	0	0
00034929 - 2017-18 Capital Works - Building Renewal Programme - Birregurra Hall Kitchen Upgrade	4,236	0	0	0
00035053 - 2017-18 Capital Works - Building Renewal Programme - Bluewater Fitness Centre Works	13,099	0	0	0
00035072 - 2018-19 - Capital Works - Forrest Caravan Park Waste Water Upgrade	10,624	0	150,000	269,954
00035116 - 2017-18 Capital Works - Building Renewal Programme - Winifred Nance Kindergarten	378,171	0	0	136,324
00035541 - 2018-19 Capital Works - Building Renewal Programme - Planning, Permits etc 19/20	2,832	0	0	0
House	0	28,500	0	47,500
00035547 - 2018-19 Capital Works - Building Renewal Programme - Colac Visitor Information Centre	519	0	0	0
Centre	40,026	0	0	0
00035552 - 2018-19 Capital Works - Building Renewal Programme - Elliminyt Clubrooms	633	0	0	0
00035556 - 2018-19 Capital Works - Building Renewal Programme - Yacht Club	16,145	0	0	0
00035816 - 2018-19 Capital Works - COPACC Cinema 2 Air Conditioner Replacement	42,869	0	0	0
00035881 - 2018-19 Capital Works - Building Renewal Programme - Rossmoyne Road Pound Dog				
Run	5,267	0	0	0
00035916 - 18-19 Mid Year - Capital Works - S&O Mechanical Workshop Upgrades	-301	0	0	0
00035972 - 2018-19 Capital Works - Building Renewal Programme - Pound Road Training Room	8,963	0	0	0
00035999 - 2018-19 Capital Works - Building Renewal Programme - Kennett River Toilets	2,037	0	0	0
00036202 - 2019-20 Capital Works - Building Renewal Programme - Maternal & Child Health Centre -				
Air Con Upgrade	1,918	0	0	0
00036203 - 2019-20 Capital Works - Building Renewal Programme - Red Rock - Rail and Steps				
Replacement	11,444	0	0	0
Renewal	4,170	0	0	0
00036314 - 2019-20 Capital Works - Building Renewal Programme - Lavers Hill Depot Shed Refurb	9,950	0	0	0
00036323 - 2019-20 Capital Works - Building Renewal Programme - South Colac Renewal Works	1,743	0	0	0
00036346 - 2019-20 Capital Works - Building Renewal Programme - Eastern Reserve Clubrooms				
Renewal	633	0	0	0
00036384 - 2019-20 Capital Works - Building Renewal Programme - Bluewater - Building Renewal				
Works	4,101	0	0	0
Building Programme Total	576,194	555,846	876,000	1,248,471

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019

Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Crack Sealing Programme				
00036164 - 2019-20 Capital Works - Crack Sealing Programme - Williss Road	496	0	0	0
00036165 - 2019-20 Capital Works - Crack Sealing Programme - Nalangil Road	9,431	0	0	0
00036166 - 2019-20 Capital Works - Crack Sealing Programme - Corangamite Lake Road	4,701	0	0	0
00036167 - 2019-20 Capital Works - Crack Sealing Programme - Langs James Road	5,447	0	0	0
00036168 - 2019-20 Capital Works - Crack Sealing Programme - Cressy Road	632	0	0	0
00036169 - 2019-20 Capital Works - Crack Sealing Programme - Poorneet Road	11,245	0	0	0
00036170 - 2019-20 Capital Works - Crack Sealing Programme - Bourkes Road	5,321	0	0	0
00036171 - 2019-20 Capital Works - Crack Sealing Programme - Old Yeo Road	57	0	0	0
00036172 - 2019-20 Capital Works - Crack Sealing Programme - Barongarook Road	2,469	0	0	0
00036173 - 2019-20 Capital Works - Crack Sealing Programme - Bushs Road	2,694	0	0	0
00036174 - 2019-20 Capital Works - Crack Sealing Programme - Seaview Drive	2,078	0	0	0
00036175 - 2019-20 Capital Works - Crack Sealing Programme - Gambier Street	877	0	0	0
00036176 - 2019-20 Capital Works - Crack Sealing Programme - Speedway Road	389	0	0	0
00036177 - 2019-20 Capital Works - Crack Sealing Programme - Aireys Street	651	0	0	0
00036178 - 2019-20 Capital Works - Crack Sealing Programme - Garrett Street	149	0	0	0
00036179 - 2019-20 Capital Works - Crack Sealing Programme - Church Street	1,119	0	0	0
00036180 - 2019-20 Capital Works - Crack Sealing Programme - Little Woods Street	109	0	0	0
00036181 - 2019-20 Capital Works - Crack Sealing Programme - Moet Street	575	0	0	0
00036182 - 2019-20 Capital Works - Crack Sealing Programme - Fyans Street	1,047	0	0	0
00036183 - 2019-20 Capital Works - Crack Sealing Programme - Bromfield Street	1,322	0	0	0
00036184 - 2019-20 Capital Works - Crack Sealing Programme - Connor Street	2,031	0	0	0
00036185 - 2019-20 Capital Works - Crack Sealing Programme - Howarth Street	343	0	0	0
00036186 - 2019-20 Capital Works - Crack Sealing Programme - Hart Street	348	0	0	0
00036187 - 2019-20 Capital Works - Crack Sealing Programme - Pyles Road	5,782	0	0	0
00036188 - 2019-20 Capital Works - Crack Sealing Programme - Old Beech Forest Road	457	0	0	0
00036189 - 2019-20 Capital Works - Crack Sealing Programme - Gellibrand East Road	1,614	0	0	0
00036191 - 2019-20 Capital Works - Crack Sealing Programme - Turner Drive	2,218	0	0	0
00036192 - 2019-20 Capital Works - Crack Sealing Programme - McKays Road	5,019	0	0	0
00036193 - 2019-20 Capital Works - Crack Sealing Programme - Carlisle Gellibrand Road	1,630	0	0	0
00036194 - 2019-20 Capital Works - Crack Sealing Programme - Talbot Street	70	0	0	0
00036195 - 2019-20 Capital Works - Crack Sealing Programme - Thomas Street	73	0	0	0
00036196 - 2019-20 Capital Works - Crack Sealing Programme - Pound Road	151	0	0	0
00036197 - 2019-20 Capital Works - Crack Sealing Programme - Ross Street	371	0	0	0
00036198 - 2019-20 Capital Works - Crack Sealing Programme - Mingawalla Road	15,855	0	0	0
00036199 - 2019-20 Capital Works - Crack Sealing Programme - Warrowie Road #1	8,671	0	0	0
00036200 - 2019-20 Capital Works - Crack Sealing Programme - Warrowie Road #2	2,150	0	0	0
00036325 - Budget Work Order - Crack Sealing Programme	0	80,499	125,000	125,000
Crack Sealing Programme Total	97,589	80,499	125,000	125,000

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
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Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Footpath Programme				
00031845 - Budget Work Order - Footpath Renewal Programme	0	191,640	383,280	383,280
00035377 - 2018-19 - Footpath Renewal Programme - Airdrie Street, Coalc Ballagh	4,971	0	0	0
00035574 - 2018-19 - Footpath Renewal Programme - Muller Road, Skenes Creek - Gravel Path	22,706	0	0	0
00036052 - 2019-20 Capital Works - Footpath Renewal Programme - Grant Street South	1,086	0	0	0
00036053 - 2019-20 Capital Works - Footpath Renewal Programme - Grant Street North	1,500	0	0	0
00036123 - 2019-20 Capital Works - Footpath Renewal Programme - Armstrong Street	1,400	0	0	0
00036124 - 2019-20 Capital Works - Footpath Renewal Programme - Armstrong Street	1,147	0	0	0
00036124 - 2019-20 Capital Works - Footpath Renewal Programme - Balnagowan Avenue	654	0	0	0
00036132 - 2019-20 Capital Works - Footpath Renewal Programme - Fenwick Street	11,340	0	0	0
00036138 - 2019-20 Capital Works - Footpath Renewal Programme - Hart Street	382	0	0	0
00036145 - 2019-20 Capital Works - Footpath Renewal Programme - McDonald Street	654	0	0	0
00036146 - 2019-20 Capital Works - Footpath Renewal Programme - Murray Street	382	0	0	0
00036149 - 2019-20 Capital Works - Footpath Renewal Programme - Scott Street	765	0	0	0
00036154 - 2019-20 Capital Works - Footpath Renewal Programme - Wilson Street	9,770	0	0	0
00036155 - 2019-20 Capital Works - Footpath Renewal Programme - Woods Street	4,356	0	0	0
00036156 - 2019-20 Capital Works - Footpath Renewal Programme - Wynne Street	654	0	0	0
00036263 - 2019-20 Capital Works - Footpath Renewal Programme - Dunoon Street Footpath Works	4,440	0	0	0
00036265 - 2019-20 Capital Works - Footpath Renewal Programme - Apollo Bay Remove and Replace Concrete	8,909	0	0	0
00036291 - 2019-20 Capital Works - Footpath Renewal Programme - Cressy Renewals	24,840	0	0	0
00036294 - 2019-20 Capital Works - Footpath Renewal Programme - Armstrong Street	578	0	0	0
00036295 - 2019-20 Capital Works - Footpath Renewal Programme - Calvert Street	481	0	0	0
00036296 - 2019-20 Capital Works - Footpath Renewal Programme - Cants Street	578	0	0	0
00036297 - 2019-20 Capital Works - Footpath Renewal Programme - Fyans Street	387	0	0	0
00036298 - 2019-20 Capital Works - Footpath Renewal Programme - Grant Street	290	0	0	0
00036299 - 2019-20 Capital Works - Footpath Renewal Programme - Hesse Street	672	0	0	0
00036300 - 2019-20 Capital Works - Footpath Renewal Programme - Moore Street	482	0	0	0
00036301 - 2019-20 Capital Works - Footpath Renewal Programme - Beech Footpath	2,068	0	0	0
00036316 - 2019-20 Capital Works - Footpath Renewal Programme - Apollo Bay Harbour	7,996	0	0	0
Footpath Programme Total	113,487	191,640	383,280	383,280
Furniture Programme				
00032708 - Capital Works 2015-16 - Furniture and Equipment Replacement Programme - Upgrade of 2-way Radio System	73,806	35,124	0	70,242
Furniture Programme Total	73,806	35,124	0	70,242
ICT Hardware Programme				
00035066 - 2018-19 - Capital Works - Colac Regional Saleyards weighing equipment	20	0	0	0
00035067 - 2018-19 - Capital Works - Wide Area Network (WAN) Upgrade and Expansion	22,417	62,686	70,000	254,985
ICT Strategic Plan	0	0	70,000	0
00035068 - 2018-19 - Capital Works - ICT Disaster Recovery capability improvements	48,680	14,358	0	58,404
ICT Hardware Programme Total	71,117	77,044	140,000	313,389
ICT Software Programme				
00034626 - 2017-18 Capital Works - Software Update to support Statutory Planning Services	6,377	0	0	0
00035065 - 2018-19 - Capital Works - Civica Suite - Major Upgrade + functionality expansion	7,401	42,271	0	171,942
00035077 - 2018-19 - Capital Works - GIS Aerial Imagery renewal + topological LIDAR	52,338	4,017	0	16,338
ICT Software Programme Total	66,116	46,288	0	188,280
Kerb and Channel Programme				
00031854 - Budget Work Order - Kerb and Channel Replacement Programme	0	37,500	75,000	75,000
Kerb and Channel Programme Total	0	37,500	75,000	75,000
Land				
00035924 - 18-19 Mid Year - Capital Works - Colac Aerodrome - Land Purchase	807	0	0	0
Land Total	807	0	0	0
Light Fleet Programme				
00031824 - Budget Work Order - Light Fleet Acquisitions and Sales	0	315,000	630,000	630,000
00036016 - 2018-19 - Capital Works - Holden Trailblazer 4x4 LT	0	0	0	33,653
00036044 - 2018-19 Capital Works - Fleet Acquisition - Holden Colorado Space Cab LS 4X4	35,668	0	0	40,000
00036240 - 2019-20 Capital Works - Fleet Acquisition - Nissan Pathfinder ST-L	43,291	0	0	0
00036343 - 2019-20 Capital Works - Fleet Acquisition - RAV4 GXL AWD Hybrid	35,126	0	0	0
00036344 - 2019-20 Capital Works - Fleet Acquisition - Ford Mondeo Ambiente	31,416	0	0	0
00036345 - 2019-20 Capital Works - Fleet Acquisition - Holden Commodore LT Hatch	26,447	0	0	0
Light Fleet Programme Total	171,948	315,000	630,000	703,653

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Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Major Plant Programme				
00031825 - Budget Work Order - Major Plant Acquisitions and Sales	0	356,666	1,540,000	1,540,000
00035914 - 18-19 Mid Year - Capital Works - Replacement of Emulsion Tank Pound Rd Depot	0	50,000	0	50,000
00035928 - 2018-19 Capital Works - Major Plant Programme - Hino 13,000L Water Tank	204,563	203,863	0	203,863
00035929 - 2018-19 Capital Works - Major Plant Programme - CAT CW12 Pneumatic Roller	143,394	138,000	0	138,000
00035930 - 2018-19 Capital Works - Major Plant Programme - CAT CW12 Pneumatic Roller	143,327	138,000	0	138,000
00036041 - 2018-19 Capital Works - Major Plant Programme - Toro Z Master 7000	0	25,000	0	25,000
00036042 - 2018-19 Capital Works - Major Plant Programme - Caterpillar 12M Grader	277,500	382,500	0	382,500
00036043 - 2018-19 Capital Works - Major Plant Programme - Hino 7000 series tipper	206,300	200,349	0	200,349
00036157 - 2019-20 Capital Works - Major Plant Programme - Kobelco Excavator SK75SR	153,000	153,000	0	153,000
Major Plant Programme Total	1,128,084	1,647,378	1,540,000	2,830,712
Open Space Assets				
00031849 - Budget Work Order - Open Space Renewal Programme	0	25,002	50,000	50,000
00035152 - 2019-2018 - Capital Works - Memorial Square Public Safety Infrastructure	2,643	0	0	0
00036304 - 2019-20 Capital Works - Open Space - Cressy Playground Renewal Works	8,485	0	0	0
Open Space Assets Total	11,128	25,002	50,000	50,000
Open Space Furniture Programme				
00031922 - Colac CBD and Entrances Project Works	1,905	0	0	0
Open Space Furniture Programme Total	1,905	0	0	0
Open Space Programme				
00034607 - 2017-18 Capital Works - Colac Lake Foreshore Masterplan Implementation	31,759	0	0	0
00035945 - 2019-20 - Capital Works - Open Space - Central Reserve Lighting and Netball Court Redevelopment	63,895	242,000	850,000	850,000
00036011 - 2019-20 - Capital Works - Open Space - Elliminyt Recreation Reserve Velodrome Resurfacing	25,485	0	0	0
00036028 - 2018-19 Capital Works - Open Space - Concrete Path Richmond Street Park	1,600	0	0	0
Open Space Programme Total	122,739	242,000	850,000	850,000
Playground Programme				
00034706 - 2016-17 Capital Works - Playground Programme - Rex Norman Park Playspace	285	0	0	0
00035101 - 2018-19 Capital Works - Memorial Square Masterplan Implementation	0	25,043	0	120,245
00035610 - 2018-19 Capital Works - Playground Programme - Wydinia Kindergarten - Playground and Landscaping	88,144	0	0	0
00035946 - 2019-20 Capital Works - Playground Programme - Memorial Square Playspace	6,256	124,957	600,000	600,000
Playground Programme Total	94,686	150,000	600,000	720,245
Reseal Programme				
00031880 - Budget Work Order - Local Roads Reseal Programme	0	780,684	1,212,298	1,212,298
00036056 - 2019-20 Capital Works - Reseal Programme - Aireys Street	216	0	0	0
00036060 - 2019-20 Capital Works - Reseal Programme - Bourkes Road	108	0	0	0
00036062 - 2019-20 Capital Works - Reseal Programme - Bromfield Street	1,420	0	0	0
00036063 - 2019-20 Capital Works - Reseal Programme - Corangamite Lake Road	108	0	0	0
00036066 - 2019-20 Capital Works - Reseal Programme - Cressy Shelford Road	108	0	0	0
00036070 - 2019-20 Capital Works - Reseal Programme - Drapers Road	217	0	0	0
00036082 - 2019-20 Capital Works - Reseal Programme - Langs James Road	108	0	0	0
00036083 - 2019-20 Capital Works - Reseal Programme - Larpent (North) Road	108	0	0	0
00036089 - 2019-20 Capital Works - Reseal Programme - Nalangil Road	108	0	0	0
00036092 - 2019-20 Capital Works - Reseal Programme - Old Yeo Road	108	0	0	0
00036097 - 2019-20 Capital Works - Reseal Programme - Settlement Road	108	0	0	0
Reseal Programme Total	2,721	780,684	1,212,298	1,212,298

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Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Resheet Programme				
00031851 - Budget Work Order - Unsealed Road Resheet Programme	0	699,996	1,400,000	1,400,000
00034745 - Capital Works 2017-18 - Resheet Programme - Blue Johanna Road, Johanna	430	0	0	0
00034771 - Capital Works 2017-18 - Resheet Programme - Ramsay Road, Irrewarra	127	0	0	0
00034777 - Capital Works 2017-18 - Resheet Programme - Scoullers Road, Stonyford	2,626	0	0	0
00035190 - 2018-2019 Capital Works - Resheet Programme - Delaneys Road, Balintore	30,183	0	0	0
00035194 - 2018-2019 Capital Works - Resheet Programme - Settlement Road, Swan Marsh	22,224	0	0	0
Irrewillipe	437	0	0	0
00035200 - 2018-2019 Capital Works - Resheet Programme - Dorans Road, Coragulac	3,732	0	0	0
00035204 - 2018-2019 Capital Works - Resheet Programme - McMasters Road, Eurack	1,314	0	0	0
00035208 - 2018-2019 Capital Works - Resheet Programme - Rankins Road, Irrewillipe	32	0	0	0
00035218 - 2018-2019 Capital Works - Resheet Programme - Aire Settlement Road, Johanna	55,409	0	0	0
00035222 - 2018-2019 Capital Works - Resheet Programme - Killala Road, Apollo Bay	8,198	0	0	0
00035227 - 2018-2019 Capital Works - Resheet Programme - Barham River Road, Apollo Bay	35,904	0	0	0
00035228 - 2018-2019 Capital Works - Resheet Programme - Old Ocean Road, Glenaire	102	0	0	0
00035239 - 2018-2019 Capital Works - Resheet Programme - Gibson Avenue, Kennett River	1,311	0	0	0
00035240 - 2018-2019 Capital Works - Resheet Programme - Cassidy Drive, Kennett River	7,877	0	0	0
00035241 - 2018-2019 Capital Works - Resheet Programme - Hawdon Avenue, Kennett River	4,652	0	0	0
00035242 - 2018-2019 Capital Works - Resheet Programme - Ridge Drive, Kennett River	708	0	0	0
00035243 - 2018-2019 Capital Works - Resheet Programme - Ridge Drive, Kennett River	1,837	0	0	0
00035249 - 2018-2019 Capital Works - Resheet Programme - Point Avenue, Skenes Creek	2,723	0	0	0
00035251 - 2018-2019 Capital Works - Resheet Programme - Tomahawk Creek Road, Irrewillipe	1,021	0	0	0
00035252 - 2018-2019 Capital Works - Resheet Programme - Moomowroong Road, Lavers Hill	15,901	0	0	0
00035253 - 2018-2019 Capital Works - Resheet Programme - Carlisle Gellibrand Road, Carlisle River	148,669	0	0	0
00035255 - 2018-2019 Capital Works - Resheet Programme - Gellibrand East Road, Gellibrand	23,015	0	0	0
00035256 - 2018-2019 Capital Works - Resheet Programme - Gellibrand East Road, Gellibrand	10,360	0	0	0
00035257 - 2018-2019 Capital Works - Resheet Programme - Lardners Track, Gellibrand	89,627	0	0	0
00035258 - 2018-2019 Capital Works - Resheet Programme - Wonga Road, Kawarren	21	0	0	0
00035261 - 2018-2019 Capital Works - Resheet Programme - Ridge Road, Gellibrand	4,221	0	0	0
00035262 - 2018-2019 Capital Works - Resheet Programme - Roadknight Creek Road, Forrest	3,470	0	0	0
00035263 - 2018-2019 Capital Works - Resheet Programme - MacDonalds Road, Kawarren	21	0	0	0
00035264 - 2018-2019 Capital Works - Resheet Programme - Kawarren East Road, Kawarren	21	0	0	0
00035268 - 2018-2019 Capital Works - Resheet Programme - Burrupa Road, Chapple Vale	14,318	0	0	0
00035595 - 2018-2019 Capital Works - Unsealed Road Pavement - Project Management	2,325	0	0	0
00036201 - 2019-20 Capital Works - Delaneys Road, Balintore	3,405	0	0	0
00036243 - 2019-20 Capital Works - Unsealed Road Pavement - Triggs Road	33,028	0	0	0
00036272 - 2019-20 Capital Works - Resheet Programme - O' Shea's Road, Alvie	54,885	0	0	0
00036273 - 2019-20 Capital Works - Resheet Programme - Kervins Road, Pirron Yallock	7,222	0	0	0
00036274 - 2019-20 Capital Works - Resheet Programme - Illets Road, Dreeite	34,433	0	0	0
00036275 - 2019-20 Capital Works - Resheet Programme - Stones Road, Larpent	32,850	0	0	0
00036276 - 2019-20 Capital Works - Resheet Programme - Tomahawk Creek Irrewillipe	19,919	0	0	0
00036277 - 2019-20 Capital Works - Resheet Programme - Sextons Road, Swan Marsh	21,111	0	0	0
00036278 - 2019-20 Capital Works - Resheet Programme - Boundary Hill Road, Yeodene	33,315	0	0	0
00036279 - 2019-20 Capital Works - Resheet Programme - Williss Road, Nalingal	35,874	0	0	0
00036280 - 2019-20 Capital Works - Resheet Programme - Normans Road, Beeac	62,955	0	0	0
00036292 - 2019-20 Capital Works - Resheet Programme - Old Coach Road, Skenes Creek	44,334	0	0	0
00036305 - 2019-20 Capital Works - Resheet Programme - Gellibrand Valley Road, Carlisle River	38,609	0	0	0
00036306 - 2019-20 Capital Works - Resheet Programme - Killara Road, Apollo Bay	43,321	0	0	0
00036310 - 2019-20 Capital Works - Resheet Programme - Pipeline Road South, Forrest	17,490	0	0	0
00036321 - 2019-20 Capital Works - Resheet Programme - Horden Vale Road, Horden Vale	29,478	0	0	0
00036324 - 2019-20 Capital Works - Resheet Programme - Old Ocean Road, Lavers Hill	11,578	0	0	0
00036339 - 2019-20 Capital Works - Old Ocean Road, Lavers Hill	63,265	0	0	0
00036357 - 2019-20 Capital Works - Resheet Programme - Birregurra Yeodene Rd, Birregurra	26,072	0	0	0
00036358 - 2019-20 Capital Works - Resheet Programme - Birregurra Yeodene Rd, Yeodene	89,359	0	0	0
00036359 - 2019-20 Capital Works - Resheet Programme - Old Horden Vale Road, Apollo Bay	14,520	0	0	0
Resheet Programme Total	1,209,838	699,996	1,400,000	1,400,000

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019

Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Road and Street Furniture Programme				
00031867 - Budget Work Order - Street Furniture Renewal Programme	0	120,000	240,000	240,000
00035071 - 2018-19 - Capital Works - Township Christmas Decorations - Colac & Apollo Bay light pole upgrade	4,000	4,000	0	4,000
00035137 - 2017-18 Capital Works - Welcolme to Colac Sign	386	0	0	0
00035826 - 2018-19 Capital Works - Strategic Road Improvement - Barongarook Road speed limit review	14,420	0	0	0
00035836 - 2018-19 Capital Works - Street Furniture Programme - Connor Street Carparking	35,083	0	0	0
00035922 - Capital Works 2017-18 - Street Furniture Programme - Queens Ave Bollard Installation & Linemarking	50,300	0	0	0
00035947 - 2019-20 Capital Works - Street Furniture Programme - Coastal Tourism Parking, Traffic & Interim Toilet	74,463	124,998	250,000	250,000
00035977 - 2018-19 Capital Works - Street Furniture Programme - Aldi Bus Shelter Pickup	5,200	0	0	0
00036049 - 2018-19 Capital Works - Street Furniture Programme - Queens Ave Road Linemarking	5,690	0	0	0
00036205 - 2019-20 Capital Works - Street Furniture Programme - Barwon Downs Park - Bollarding	10,310	0	0	0
00036259 - 2019-20 Capital Works - Street Furniture Programme - Farrington Street Speed Hump Replacement	5,000	0	0	0
00036266 - 2019-20 Capital Works - Street Furniture Programme - Apollo Bay Tactile Installation	14,045	0	0	0
00036267 - 2019-20 Capital Works - Street Furniture Programme - Kennett River Wildlife Sign	3,361	0	0	0
00036283 - 2019-20 Capital Works - Street Furniture Programme - Gellibrand Street Concrete Edge	13,252	0	0	0
00036312 - 2019-20 Capital Works - Street Furniture Programme - Hart and Conner Concrete and Tactiles	4,451	0	0	0
00036313 - 2019-20 Capital Works - Street Furniture Programme - Hart and Miller Concrete and Tactiles	4,451	0	0	0
00036320 - 2019-20 Capital Works - Street Furniture Programme - Gellibrand Street Carpark	16,362	0	0	0
00036355 - 2019-20 Capital Works - Street Furniture Programme - Queen Street Public Lighting Installation	1,836	0	0	0
00036361 - 2019-20 Capital Works - Street Furniture Programme - Grey River Road Sealing	580	0	0	0
Road and Street Furniture Programme Total	263,188	248,998	490,000	494,000
Road Improvement Programme				
00033517 - Budget Work Order - Strategic Road Improvements	0	49,998	100,000	100,000
00035076 - 2018-19 - Capital Works - Tourism Traffic and Parking Strategy Implementation	28,203	0	0	0
00035886 - 2018-19 Capital Works - Strategic Road Improvement - Muller Road Skenes Creek Drainage	2,642	0	0	0
00035894 - 2018-19 Capital Works - Strategic Road Improvement - Installation of signs and lone painting Ryans, McKays and Warrowie Road Intersections	917	0	0	0
00036322 - 2019-20 Capital Works - Strategic Road Improvement - Road and Rail Interface	2,108	0	0	0
Road Improvement Programme Total	33,870	49,998	100,000	100,000

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019

Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Road Reconstruction Programme				
00031850 - Budget Work Order - Sealed Road Reconstruction Renewal Programme	0	735,158	2,017,298	2,017,298
00031882 - Budget Work Order - Sealed Roads Major Patch Programme	0	257,588	400,000	400,000
00035310 - 2018-19 Capital Works - Road Reconstruction Programme - Queen Street	540	0	0	0
00035575 - 2018-19 Capital Works - Road Reconstruction Programme - Road Design	813	0	0	0
00035601 - 2018-19 Capital Works - Sealed Road Pavement Programme - Binns Road Design & Construction	40,046	273,487	0	455,817
00035986 - 2019-20 Capital Works - Road Reconstruction Programme - Forest Street	3,068	0	0	0
00035991 - 2019-20 Capital Works - Road Reconstruction Programme - Weering School Road	142,119	0	0	0
00035992 - 2019-20 Capital Works - Road Reconstruction Programme - Strachan Street	1,684	0	0	0
00035993 - 2019-20 Capital Works - Road Reconstruction Programme - Collins Road	37,114	0	0	0
00035994 - 2019-20 Capital Works - Road Reconstruction Programme - Drapers Road	143,348	0	0	0
00035995 - 2019-20 Capital Works - Road Reconstruction Programme - Conns Lane	10,751	0	0	0
00036162 - 2019-20 Capital Works - Crack Sealing Programme - Kennys Lane	1,693	0	0	0
00036163 - 2019-20 Capital Works - Crack Sealing Programme - Browns Lane	2,997	0	0	0
00036239 - 2019-20 Capital Works - Road Reconstruction Programme - Forest Street Road and Bridge Construction	370	0	0	0
00036261 - 2019-20 Capital Works - Sealed Road Pavement Programme - Rossmoyne Road Pavement Widening	3,839	0	0	0
00036264 - 2019-20 Capital Works - Sealed Road Pavement Programme - Sheehans Road Widening	2,950	0	0	0
00036281 - 2019-20 Capital Works - Sealed Road Pavement Programme - Repair Section of Pengilly Avenue	7,134	0	0	0
00036293 - 2019-20 Capital Works - Sealed Road Pavement Programme - Collingwood Street Asphalt Replacement	23,270	0	0	0
00036303 - 2019-20 Capital Works - Sealed Road Pavement Programme - Gellibrand Street Carpark	2,910	0	0	0
00036347 - 2019-20 Capital Works - Road Reconstruction Programme - Settlement Road	1,397	0	0	0
00036348 - 2019-20 Capital Works - Road Reconstruction Programme - Ryans Lane	2,985	0	0	0
00036349 - 2019-20 Capital Works - Road Reconstruction Programme - Irrewillpe Road	71	0	0	0
00036350 - 2019-20 Capital Works - Road Reconstruction Programme - Kawarren East Road	2,922	0	0	0
00036351 - 2019-20 Capital Works - Road Reconstruction Programme - Kervins Road	2,346	0	0	0
00036352 - 2019-20 Capital Works - Road Reconstruction Programme - Mount Hesse Road	6,000	0	0	0
Road Reconstruction Programme Total	449,567	1,266,233	2,417,298	2,873,115
Road Side Drainage Programme				
00036018 - 2018-19 Capital Works - Drainage Programme - Hart Street Drainage Stage 1	46,860	0	0	0
Road Side Drainage Programme Total	46,860	0	0	0
Road Slip Programme				
00031864 - Budget Work Order - Road Slip Rehabilitation Programme	0	165,450	361,800	361,800
00034915 - 2017-2018 - Capital Works - Rehabilitation Programme - Costins Access Landslip Investigation	376	0	0	0
00035159 - 2017-2018 - Capital Works - Road Slip Rehabilitation Programme - Road Slip 13 Wild Dog Road	1,337	0	0	0
00035808 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Site 6 Binns Road	2,895	0	0	0
00035809 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Site 8 Binns Road	5,223	0	0	0
00035810 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Site 10 Killala Road	20,535	0	0	0
00035898 - 2018-2019 - Capital Works - Road Slip Rehabilitation Programme - Casino Ave Footbridge Pits and Pipes Installatioin	1,410	0	0	0
00036161 - 2019-20 - Capital Works - Road Slip Rehabilitation Programme - Binns Road	147,212	0	0	0
00036244 - 2019-20 Capital Works - Road Slip Rehabilitation Programme - Costins Access Cultural Heritage	1,980	0	0	0
00036362 - 2019-20 Capital Works - Road Slip Rehabilitation Programme - Blue Johanna Slip - Consultation and Design Works	1,880	0	0	0
Road Slip Programme Total	205,754	165,450	361,800	361,800

COLAC OTWAY SHIRE COUNCIL
CAPITAL EXPENDITURE REPORT
For 6 Months Ending 31 December 2019

Work Order	Year to Date		Annual	
	Actual	Forecast	Budget	Forecast
	\$	\$	\$	\$
Road Stabilisation Programme				
00035326 - 2018-19 Capital Works - Road Stabilisation Program - Baynes Road, Corunnun	5,076	0	0	0
00036206 - 2019-20 Capital Works - Road Stabilisation Program - Alvie Transfer Station	653	0	0	0
00036207 - 2019-20 Capital Works - Road Stabilisation Program - Corangamite Lake Road	378	0	0	0
00036208 - 2019-20 Capital Works - Road Stabilisation Program - Cressy Road	378	0	0	0
00036209 - 2019-20 Capital Works - Road Stabilisation Program - Eurack Road	283	0	0	0
00036210 - 2019-20 Capital Works - Road Stabilisation Program - Poorneet Road	283	0	0	0
00036212 - 2019-20 Capital Works - Road Stabilisation Program - Old Yeo Road	94	0	0	0
00036213 - 2019-20 Capital Works - Road Stabilisation Program - Bushbys Road	189	0	0	0
00036214 - 2019-20 Capital Works - Road Stabilisation Program - Barongarook Road	378	0	0	0
00036215 - 2019-20 Capital Works - Road Stabilisation Program - Barry Street	283	0	0	0
00036216 - 2019-20 Capital Works - Road Stabilisation Program - Deepdene Road	283	0	0	0
00036217 - 2019-20 Capital Works - Road Stabilisation Program - Scenic Drive	283	0	0	0
00036218 - 2019-20 Capital Works - Road Stabilisation Program - Cape Otway Road	283	0	0	0
00036219 - 2019-20 Capital Works - Road Stabilisation Program - Seaview Drive	283	0	0	0
00036220 - 2019-20 Capital Works - Road Stabilisation Program - Gambier Street	378	0	0	0
00036221 - 2019-20 Capital Works - Road Stabilisation Program - Costin Street	378	0	0	0
00036222 - 2019-20 Capital Works - Road Stabilisation Program - Pengilley Avenue	472	0	0	0
00036223 - 2019-20 Capital Works - Road Stabilisation Program - Thomson Street	189	0	0	0
00036224 - 2019-20 Capital Works - Road Stabilisation Program - Swan Marsh Road	378	0	0	0
00036225 - 2019-20 Capital Works - Road Stabilisation Program - Queen Street	189	0	0	0
00036226 - 2019-20 Capital Works - Road Stabilisation Program - Garrett Street	283	0	0	0
00036227 - 2019-20 Capital Works - Road Stabilisation Program - Wilson Street	189	0	0	0
00036228 - 2019-20 Capital Works - Road Stabilisation Program - Hill Street	236	0	0	0
00036229 - 2019-20 Capital Works - Road Stabilisation Program - Church Street	94	0	0	0
00036230 - 2019-20 Capital Works - Road Stabilisation Program - Polwarth Street	142	0	0	0
00036231 - 2019-20 Capital Works - Road Stabilisation Program - Queen Street	94	0	0	0
00036232 - 2019-20 Capital Works - Road Stabilisation Program - Elsinore Street	283	0	0	0
00036233 - 2019-20 Capital Works - Road Stabilisation Program - Parker Avenue	236	0	0	0
00036234 - 2019-20 Capital Works - Road Stabilisation Program - Wild Dog Road	378	0	0	0
00036235 - 2019-20 Capital Works - Road Stabilisation Program - Phillips Track	378	0	0	0
00036236 - 2019-20 Capital Works - Road Stabilisation Program - Talbot Street	378	0	0	0
00036237 - 2019-20 Capital Works - Road Stabilisation Program - Thomas Street	378	0	0	0
00036238 - 2019-20 Capital Works - Road Stabilisation Program - Morrison Street	189	0	0	0
Road Stabilisation Programme Total	14,367	0	0	0
Stormwater Programme				
00034298 - 2016-17 Capital Works - Stormwater Improvement Programme - Thompson Street Outfall	70,820	0	0	0
00034698 - 2016-17 Major Project - Bushfire Recovery - Wye River and Separation Creek Township - Constructon Retaining Walls	942	0	0	0
00035058 - 2016-17 Capital Works - Bushfire Recovery - Wye River and Separation Creek Township - Reticulated Stormwater Drainage- Table drains and driveway culve	290,191	0	0	0
00035059 - 2016-17 Capital Works - Bushfire Recovery - Wye River and Separation Creek Township - Reticulated Stormwater Drainage- Pits & Pipes	939,315	1,077,084	0	2,155,029
00035876 - 2018-19 Capital Works - Drainage Improvements Promgramme - Tulloh Street Drainage	120,260	0	0	0
00035969 - Budget - Stormwater Drainage Renewal Programme	0	300,000	300,000	300,000
00035979 - 2018-19 Capital Works - Drainage Improvement Programme - Wydinia Kinder Drainage Drainage	7,680	0	0	0
	3,113	0	0	0
00035998 - 2018-19 Capital Works - Drainage Improvement Programme - Open Drainage Renewal Program - Pound Road	7,930	0	0	0
00036004 - 2018-19 Capital Works - Drainage Improvement Programme - Open Drainage Renewal Program - Airey's Street	8,490	0	0	0
00036051 - 2019-20 Capital Works - Drainage Improvement Programme - Hart Street Drainage - Airey St to Irrewillipe Road	4,775	0	0	0
00036260 - 2019-20 Capital Works - Drainage Improvement Programme - Cants Road Level Crossing Drainage Outfall	13,133	0	0	0
00036302 - 2019-20 Capital Works - Drainage Improvement Programme - Thompson Street Outfall	5,061	0	0	0
00036383 - 2019-20 Capital Works - Drainage Improvement Programme - Strachan Street Drainage Works	1,631	0	0	0
Stormwater Programme Total	1,473,342	1,377,084	300,000	2,455,029
Total	6,864,667	8,764,540	13,060,926	18,230,946

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 6 Months Ending 31 December 2019

The following analysis provides Council with detailed financial information for the Service Areas of Council.

Notes

1. Income is presented as a negative. Favourable variances will therefore be a negative.
2. The 'Actual' figure does not include commitments.
3. Inaccurate phasing results in unreliable YTD Forecast figures.
4. These are net figures for each service area.

Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Chief Executive Office					
Chief Executive					
03000 - Chief Executive Office Operations (WO)	285,490	218,893	66,597	430,012	445,712
Chief Executive Total	285,490	218,893	66,597	430,012	445,712
Governance					
03010 - Communications Operations (WO)	152,788	162,295	(9,507)	259,916	373,856
03030 - Elected Members Support (WO)	153,837	160,088	(6,251)	338,740	338,740
03320 - Governance Management Operations (WO)	197,775	257,734	(59,959)	534,157	534,157
Governance Total	504,400	580,117	(75,717)	1,132,813	1,246,753
Chief Executive Office Total	789,890	799,010	(9,120)	1,562,825	1,692,465
Commentary:					
03000 - Chief Executive Office Operations (WO) Actual includes \$77k one-off Annual Expenditure (19/20 MAV, G21 Annual Contribution), resulting in a difference due to inaccurate phasing. \$112k of Council Employee savings have been budgeted within this Account.					
03320 - Governance Management Operations (WO) - This includes budgeted legal costs that have not yet been expended and budget for LG Bill Advice and Support.					

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 6 Months Ending 31 December 2019

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4. These are net figures for each service area.

Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Corporate Services					
Assets, Borrowings, Overheads, Adjustments					
01130 - Grants Commission Funding (WO)	(1,625,630)	(1,700,000)	74,371	(6,880,283)	(6,880,283)
01511 - Capital Works Income (WO)	(1,636,933)	(3,297,090)	1,660,157	(3,426,000)	(5,144,096)
01545 - Light Fleet Revenue (WO)	(148,915)	(245,004)	96,089	(490,000)	(490,000)
03055 - On-Cost Recovery	460,295	47,000	413,295	0	47,000
03121 - Loan Repayments	54,213	55,926	(1,713)	111,853	111,853
03175 - VicRoads Operations (WO)	2,856	0	2,856	0	0
03260 - Corporate Overheads (WO)	35,862	62,502	(26,640)	110,000	110,000
19183 - Asset profit	0	171,504	(171,504)	343,000	343,000
19185 - Depreciation and revaluation	5,576,625	5,299,980	276,645	10,600,000	10,600,000
Assets, Borrowings, Overheads, Adjustments Total	2,718,374	394,818	2,323,556	368,570	(1,302,526)
Corporate Services Management					
03100 - Corporate Services Management (WO)	226,883	220,683	6,200	375,876	450,876
03330 - Contracts and Procurement Operations (WO)	118,034	145,157	(27,123)	306,985	306,485
Corporate Services Management Total	344,917	365,840	(20,923)	682,861	757,361
Financial Services					
03110 - Property & Rates Operations (WO)	29,665	208,207	(178,542)	286,460	286,460
03111 - Rates Revenue	(28,008,078)	(27,873,250)	(134,828)	(27,984,866)	(28,104,866)
03115 - Financial Services Management (WO)	107,880	117,057	(9,177)	371,256	245,006
03118 - Payroll Services (WO)	88,775	83,809	4,966	177,075	177,075
03120 - Financial Control Operations (WO)	197,184	199,944	(2,760)	429,519	429,519
Financial Services Total	(27,584,574)	(27,264,233)	(320,341)	(26,720,556)	(26,966,806)
Information Services					
03140 - IT Services Operations (WO)	873,658	1,242,023	(368,365)	2,381,108	2,402,431
03142 - Information Management Services (WO)	78,657	(10,250)	88,907	13,500	49,498
03145 - GIS Operations (WO)	12,052	66,993	(54,941)	95,204	141,204
03150 - Records Management Operations (WO)	160,284	312,722	(152,438)	563,337	601,607
Information Services Total	1,124,651	1,611,488	(486,837)	3,053,149	3,194,740
People and Culture					
03160 - Human Resources Operations (WO)	183,162	226,858	(43,696)	458,388	456,888
03162 - Organisational Development Operations (WO)	159,140	167,056	(7,916)	410,610	322,670
03164 - PPC Management (WO)	2,581	9,380	(6,799)	16,000	5,600
03165 - Risk Management Operations (WO)	677,785	297,657	380,128	693,431	685,265
03170 - Customer Service Operations (WO)	213,934	221,716	(7,782)	477,952	477,952
People and Culture Total	1,236,602	922,667	313,935	2,056,381	1,948,375
Corporate Services Total	(22,160,030)	(23,969,420)	1,809,390	(20,559,595)	(22,368,856)

Commentary:

01511 - Capital Works Income (WO) - This variance is due to timing of budgeted Grants relating to:
- Sealed Road Reconstruction Program and completion of Forest St, Jacksons Trk and Upper Gellibrand Rd Bridges.
- Central Reserve Lighting and Netball Court Redevelopment.
- Western Reserve Oval Reconstruction and Lighting.

03055 - On-Cost Recovery - A portion of this variance is due to incorrect phasing of the budget.

03110 - Property & Rates Operations (WO) - This variance is due to the Rates Council Pension Concession. This is a timing issue and is offset in 03111 - Rates Revenue. Rates Revenue is forecast to exceed budget due to larger than expected supplementary valuations and identified Holiday Rental properties that were being rated as residential.

03140 - IT Services Operations (WO) variance is due to timing differences relating to Major Project delivery & software license renewal, and permanent identified savings. This has been reforecasted as part of the December 19 Forecast.

03145 - GIS Operations (WO) - The expenditure will differ from budget due to the implementation of a new shared-service arrangement. This has been reforecasted as part of the December 19 Forecast.

03150 - Records Management Operations (WO) - This is due to timing differences between spend on Major Project - DocuSign Implementation and Municipal Management Software Remediation.

03165 - Risk Management Operations (WO) - Annual insurance was not phased accurately.

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 6 Months Ending 31 December 2019

The following analysis provides Council with detailed financial information for the Service Areas of Council.

Notes

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4. These are net figures for each service area.

Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Development and Community Services					
Community Services					
03750 - Family & Children`s Services Operations (WO)	66,540	60,767	5,773	121,129	136,129
03770 - Maternal & Child Health Operations (WO)	54,946	44,428	10,518	62,057	88,867
03820 - Aged Care Management Administration (WO)	(290,005)	(265,312)	(24,693)	(237,509)	(433,509)
03871 - Regional Assessment Service Operations (WO)	23,877	(18,037)	41,914	(88,922)	(31,034)
04140 - Community Service Management Operations (WO)	3,472	95,645	(92,173)	252,514	327,514
Community Services Total	(141,170)	(82,509)	(58,661)	109,269	87,967
Development and Community Services Management					
04000 - Community & Development Services Management (WO)	156,252	91,263	64,989	192,565	192,565
Development and Community Services Management Total	156,252	91,263	64,989	192,565	192,565
Economic Development					
03350 - Colac Livestock Selling Centre Operations (WO)	(22,882)	(25,505)	2,623	(40,645)	(40,645)
03910 - Events Operations (WO)	47,623	64,324	(16,701)	113,673	123,673
03920 - Tourism Operations (WO)	149,273	102,996	46,277	211,049	211,049
04150 - Colac Visitor Information Centre Operations (WO)	88,238	54,503	33,735	115,281	115,281
04155 - Great Ocean Road VIC Operations (WO)	145,130	128,437	16,693	278,136	276,836
04170 - Economic Development Operations (WO)	590,099	583,702	6,397	939,549	1,127,055
Economic Development Total	997,480	908,457	89,023	1,617,043	1,813,249
Environment and Community Safety					
03415 - Landfill Management (WO)	88,392	86,508	1,884	183,042	183,042
04037 - School Crossing Supervision Operations (WO)	17,957	31,580	(13,623)	69,885	69,885
04040 - Local Laws Operations (WO)	251,018	114,375	136,643	266,762	266,762
04060 - Environmental and Community Safety Operations (WO)	200,185	498,254	(298,069)	412,781	905,147
04065 - Environment & Community Safety Management (WO)	78,783	146,730	(67,947)	303,516	303,516
04085 - Emergency Management Operations (WO)	99,200	133,835	(34,635)	198,112	277,395
Environment and Community Safety Total	735,535	1,011,282	(275,747)	1,434,098	2,005,747
Planning, Building and Health					
04005 - Strategic Planning Operations (WO)	378,114	498,764	(120,650)	281,106	943,756
04007 - Planning Building & Health Management (WO)	250,433	287,565	(37,132)	536,199	621,504
04010 - Statutory Planning Operations (WO)	243,609	167,372	76,237	304,827	361,827
04020 - Building Services Operations (WO)	116,604	107,502	9,102	152,475	215,021
04100 - Public Health Operations (WO)	183,215	124,628	58,587	364,345	392,345
Planning, Building and Health Total	1,171,974	1,185,831	(13,857)	1,638,952	2,534,453
Development and Community Services Total	2,920,071	3,114,324	(194,253)	4,991,927	6,633,981
Commentary:					
04140 - Community Service Management Operations (WO) - Grant funding has been received, which was not budgeted.					
03920 - Tourism Operations (WO) - The budgeted phasing of annual subscriptions and memberships was not accurate.					
04060 - Environmental and Community Safety Operations (WO) - Funded projects started in the December quarter.					
04005 - Strategic Planning Operations (WO) - Timing differences - the phasing of Major Projects predicted a larger spend in the July 19 - Dec 19 period.					
03820 - Aged Care Management Administration (WO) - Favourable difference due to additional packages being received. Forecast adjustment was completed as part of the Dec 19 Forecasting..					
04100 - Public Health Operations (WO) - Food registration income phased incorrectly. Additional consultant expenses have been adjusted as part of the Dec 19 Forecasting.					
04007 - Planning Building & Health Management (WO) - Timing differences - the phasing of Major Projects predicted a larger spend in the July 19 - Dec 19 period.					

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 6 Months Ending 31 December 2019

The following analysis provides Council with detailed financial information for the Service Areas of Council.

Notes

1. Income is presented as a negative. Favourable variances will therefore be a negative.
2. The 'Actual' figure does not include commitments.
3. Inaccurate phasing results in unreliable YTD Forecast figures.
4. These are net figures for each service area.

Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Disaster Recovery					
Flood					
06070 - Disaster Recovery Events (Bushfire) (WO)	(16,062)	(16,000)	(62)	0	(16,000)
06090 - Disaster Recovery Events (Flood) (WO)	(553,970)	(553,000)	(970)	0	(553,000)
Flood Total	(570,032)	(569,000)	(1,032)	0	(569,000)
Disaster Recovery Total	(570,032)	(569,000)	(1,032)	0	(569,000)
Commentary:					
06070 - Disaster Recovery Events (Bushfire) (WO) - Funding received for Disaster Recovery works completed in 2019-20 & a previous year. This has been adjusted as part of the Dec 19 forecast.					
06090 - Disaster Recovery Events (Flood) (WO) - Funding received for Disaster Recovery works completed in 2018-19.					

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 6 Months Ending 31 December 2019

The following analysis provides Council with detailed financial information for the Service Areas of Council.

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Dept	Unit	Service
------	------	---------

SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Infrastructure and Leisure Services					
Arts and Leisure					
03710 - Libraries (WO)	381,783	375,608	6,175	716,210	716,210
03735 - Bluewater Fitness Centre Operations (WO)	358,995	429,525	(70,530)	817,722	916,708
03740 - Recreation Operations (WO)	145,870	136,992	8,878	233,827	283,827
03745 - Arts & Leisure Management (WO)	105,829	121,729	(15,900)	231,542	251,546
03880 - COPACC Management Operations (WO)	211,043	165,061	45,982	405,819	445,819
Arts and Leisure Total	1,203,519	1,228,915	(25,396)	2,405,120	2,614,110
Assets and Project Delivery					
03310 - Capital Works Management (WO)	399,091	275,566	123,525	953,910	595,191
03340 - Strategic Asset & Property Services Operations (WO)	667,828	693,641	(25,813)	1,193,511	1,274,100
03490 - Buildings Maintenance & Operations (WO)	395,852	438,809	(42,957)	879,100	949,100
04038 - Standpipe Management Operations (WO)	1,712	3,781	(2,069)	8,000	8,000
Assets and Project Delivery Total	1,464,482	1,411,797	52,685	3,034,521	2,826,391
Infrastructure and Leisure Services Management					
03200 - Infrastructure & Leisure Services Management (WO)	209,288	99,455	109,833	193,390	193,390
03205 - Infrastructure Customer Services (WO)	109,231	197,015	(87,784)	414,980	414,980
Infrastructure and Leisure Services Management Total	318,519	296,470	22,049	608,370	608,370
Services and Operations					
03240 - Parks, Gardens and Open Space Maintenance (WO)	694,256	1,162,812	(468,556)	2,187,535	2,312,533
03274 - Transport Infrastructure Maintenance (WO)	2,740,245	1,701,632	1,038,613	3,168,891	3,328,893
03410 - Waste Management Administration (WO)	145,909	340,566	(194,657)	538,217	608,459
03411 - Waste Services (Garbage Charge Income)	(3,195,698)	(3,178,934)	(16,764)	(3,185,436)	(3,185,436)
03420 - Domestic Refuse Collection (WO)	573,129	771,030	(197,901)	1,542,053	1,542,053
03431 - Transfer Station Operations (WO)	729,909	913,092	(183,183)	1,826,185	1,826,185
03550 - Plant Operations (WO)	(1,388,045)	(25,482)	(1,362,563)	(50,100)	(50,100)
03551 - Plant Operations (GL Only)	845,752	(402,984)	1,248,736	(395,150)	(806,150)
03570 - Services & Operations Depot (WO)	602,610	468,534	134,076	971,108	971,108
Services and Operations Total	1,748,068	1,750,266	(2,198)	6,603,303	6,547,545
Infrastructure and Leisure Services Total	4,734,588	4,687,448	47,140	12,651,314	12,596,416
Commentary:					
03735 - Bluewater Fitness Centre Operations (WO) - Higher amount of User Fees collected to this point.					
03240 - Parks, Gardens and Open Space Maintenance (WO) - A forecast adjustment has been made due to works required for relocation of Flying Foxes.					
03274 - Transport Infrastructure Maintenance (WO) - A forecast adjustment has been made due to works required for Murray Street Drainage.					
03420 - Domestic Refuse Collection (WO) - This is a timing issue, as there is a pending invoice expected to be received by Council.					
03431 - Transfer Station Operations (WO) - This is a timing issue, as there is a pending invoice expected to be received by Council.					
03550 - Plant Operations (WO) & 03551 - Plant Operations (GL Only) should be reviewed as a collective.					

COLAC OTWAY SHIRE COUNCIL
SERVICE AREA REPORT
For 6 Months Ending 31 December 2019

The following analysis provides Council with detailed financial information for the Service Areas of Council.

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4. These are net figures for each service area.

Dept	Unit	Service
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SERVICE	Year to Date			Annual	
	Actual	Forecast	Variance	Budget	Forecast
	\$	\$	\$	\$	\$
Port of Apollo Bay					
Capital Works					
37510 - Apollo Bay Harbour Capital Works (WO)	61,656	176,153	(114,497)	0	312,899
Capital Works Total	61,656	176,153	(114,497)	0	312,899
Port Administration					
33550 - Apollo Bay Harbour Major Plant Operation Cost	20,398	0	20,398	0	0
35510 - Apollo Bay Harbour Admin (WO)	252,949	1,183,955	(931,006)	0	1,455,809
Port Administration Total	273,346	1,183,955	(910,609)	0	1,455,809
Port of Apollo Bay Total	335,002	1,360,108	(1,025,106)	0	1,768,708
Total	(13,950,510)	(14,577,530)	627,020	(1,353,529)	(246,286)

Commentary:

POAB is fully-funded.

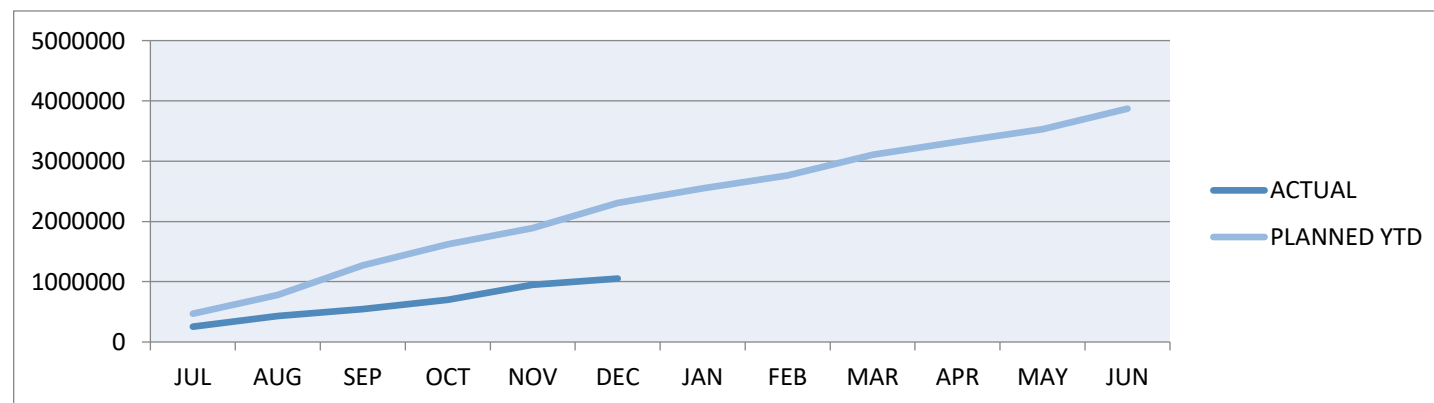
35510 - Apollo Bay Harbour Admin (WO) - Department of Transport Port of Apollo Bay Funding 2019-20 was received in October. This was expected to be received in March 2020.

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

Current Major Projects Program Percentage Summary as at 31 December 2019

	2019-20 Actual	2019-20 Forecast		
Major Project Expenditure	1,052,153	3,870,534	27%	Expended
Major Project Income	(124,505)	(763,941)	16%	Received
Major Project Net	927,648	3,106,593		

Expenditure - Forecast vs Actual



Commentary

The forecast YTD expenditure as at 31 December was \$2.3m. The Actual YTD spend has been \$1.05m. This indicates that only 46% of expected Major Project spend has been achieved.

It is important to note that:

- The forecast YTD figure relies on accurate phasing.
- The 'Actual' figure does not include commitments.

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer	Comment
	\$	\$	\$		
Major Projects unlikely to fully expend in 2020					
City Deal Project	0	500,000	500,000	Tony McGann	Have commenced writing PD for Project Director role. Unable to incur expenditure until funding is received. Income to flow in April 2020
Telecommunications Continuity (Migration Phone Systems)	0	55,000	55,000	Richard Bianco	On-hold pending selection of appropriate new system. Unlikely to spend in current FY. Will require additional funds for 2020-21
Apollo Bay Harbour Precinct Development Plan	53,794	402,508	402,508	Doug McNeill	May not fully expend funds in 19/20, but believe that project will be well progressed - draft CIP for Apollo Bay (including Development Plan) due early 2020 for exhibition early-mid 2020; Business Case for Harbour redevelopment being prepared by ARUP (ILM completed) ; and technical studies completed for Harbour. Not all expenditure reflected yet in actuals.
	53,794	957,508	957,508		
Project Savings identified					
GIS software restructure	0	75,000	0	Richard Bianco	Not required due to Brimbank GIS collaborative MoU. Have updated as part of the in December 2019 Forecast.
Weigh Bridge Upgrade Software	102	70,242	242	Frank Castles	Action Complete. Software is installed and running at the Alvie & Apollo Bay transfer stations since July 2019.
	102	145,242	242		

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer	Comment
	\$	\$	\$		
Projects in Original Budget					
City Deal Project	0	500,000	500,000	Tony McGann	Have commenced writing PD for Project Director role. Unable to incur expenditure until funding is received. Income to flow in April 2020
EziTracker: Managing Remote Workforces	8,104	2,000	2,000	Terry Maisey	EziTracker has a monthly account based on usage rates. Income from OPASS will need to cover this ongoing payment. This will need to be included in the 2020/21 budget.
Community Grants Programme Category 1	148,837	160,000	172,876	Tamzin McLennan	Expenditure on track, depends on when applicants return required information.
Community Events & Support Programme Category 2	50,007	101,500	101,500	Tamzin McLennan	Expenditure on track, depends on when applicants return required information.
Small Grants Programme Category 3	26,765	30,000	30,000	Tamzin McLennan	Expenditure on track, depends on when applicants return required information.
Building Facade Improvement Programme Category 4	4,000	20,000	20,000	Tamzin McLennan	Expenditure on track, depends on when applicants return required information.
Community Grants - student achievement awards	0	1,000	1,000	Tamzin McLennan	
Community Grants - Garden Awards	0	5,000	5,000	Tamzin McLennan	Rotary has advised they are not in a position to deliver this event in 2019 but will be delivering it in 2020, which will essentially be next financial year.
Community Grants Programme Smarty Grants	11,364	12,500	12,500	Tamzin McLennan	On track. Annual subscription
Small Town Priorities	0	100,000	100,000	Tamzin McLennan	Still yet to finalise project/s - A number have been identified but need to be endorsed.
Lighting Infrastructure for Event Promotion	17,704	40,000	40,000	Ian Seuren	Light tracking systems have been installed and Wooden Christmas trees completed & displayed for Christmas. Will determine how to expend remaining funds eg: additional tracks, flags etc.
ICT - Digital Enablement of a Mobile Workforce	13,419	70,000	70,000	Richard Bianco	Currently in progress. Various programmes of work across various departments and committees.
ICT - Works Management System	0	30,000	30,000	Frank Castles	Futher confirmation on this project is being sought. No action to date.
ICT - ePlanning - Public Portal	0	50,000	50,000	Doug McNeill	Project commenced, but not all of money will be spent in 19/20. Consultant in process of being engaged to act as project manager, and develop scope of project (involving research of what is being done elsewhere).
ICT - Resourcing Strategy	43,333	130,000	130,000	Richard Bianco	On track to expend in 2019/20.
GIS software restructure	0	75,000	0	Richard Bianco	Not required due to Brimbank GIS collaborative MoU. Have updated as part of the in December 2019 Forecast.
Colac Otway Shire Website Upgrade	21,907	30,000	30,000	Sarah McKew	Two casual officers were job-sharing this project which commenced in October 2019; it has progressed well, however the deployment of one of the officers to another role has meant that completion of this project is running into January, when initially it was expected to be completed by December. The development of online forms is the final component and this is on track to be delivered in January.
S&O Safety Audit Action Plan	27,061	95,000	95,000	Daniel Roberts	
Colac Structure Plan Review (Colac 2050 Plan)	31,082	40,000	40,000	Simon Clarke	Growth Plan & Amendment completed. Proposed to use remaining expenditure for additional work required for the Colac West Development Plan, which has no budget.
Colac Civic Precinct Plan	15,173	100,000	197,010	Ian Seuren	Currently out to quote for Council office and COPACC needs analysis, which close end of January.
Domestic Wastewater Management Plan Review	0	30,000	30,000	Tony Gullone	Propose to commence review early in 2020.
Kerbside Collection & Transfer Station Operations Contract Preparation	22,776	60,000	60,000	Frank Castles	Contract has been reviewed. The contract has been put to tender with a close date 20/1/19
Projects in Original Budget Total	441,532	1,682,000	1,716,886		

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer	Comment
	\$	\$	\$		
Projects Carried Forward					
Council Property Management Framework	0	20,000	20,000	Jeremy Rudd	Anticipate delivery by March 2020. Project to outline for management of Council owned buildings and properties across the shire
Memorial Square Toilet Design (Masterplan Implementation)	0	95,589	95,589	Maddy Bisits	RFQ currently being developed.
Development of Public Toilet Strategy	10,000	25,000	25,000	Maddy Bisits	\$10k spent on background report. RFQ for progression of strategy developed and one quote received. Awaiting confirmation of additional funds through mid-year budget review in order to appoint consultant.
Infrastructure External Design	60,744	100,000	100,000	Jeremy Rudd	This project will ramp up in early 2020 to complete detailed designs ahead of the 2020/21 FY. Anticipate completion by June 2020.
GROW Project	3,800	26,250	26,250	Tamzin McLennan	Further project will use remaining funding before the end of financial year.
COPACC Full House Audience Development Project	11,628	40,000	40,000	Maddy Bisits	Project acquittal deadline has been extended until the end of April 2020. Project on track to meet acquittal deadline with several project components to be delivered in March for example the Civic Hall Diamond Jubilee components of international women's day (e.g. Speed dating a Muslim)
Economic Development - Forrest Mountain Bike Trail Implementation	68,000	99,696	99,696	Tamzin McLennan	The Forrest MTB Detailed Design Project report will be finalised by the end of January 2020; \$4.15M is required to make Forrest's MTB trails a nationally significant network. Council with Forrest Fire Management Victoria (DELWP/ FFMV) is formulating a RfQ so we can appoint a consultant to complete the Pre-Planning Studies (Native Veg/ CHMPs) for the proposed new trail alignments. Council has also submitted a \$500k Regional Infrastructure Fund (RIF) grant application the (newly named) Forrest MTB Revitalisation Project. If successful, the grant will rework some existing product and build some new product at Forrest.
Small Town Improvement Programme (STIP) - Forrest Common Master Plan	3,194	3,450	3,450	Tamzin McLennan	Recreation has advised the remaining balance will be spent this financial year.
Small Town Improvement Programme (STIP) - Apollo bay Memorial Options Plan	0	7,000	7,000	Tamzin McLennan	Funding for the Memorial which has been put on hold. RSL requested change of purpose for this funding to fund cannons RSL etc. Funds to be carried forward until RRV finalise plan for the intersection of GOR/Nelson St
Book Easy Online Booking System	0	10,000	10,000	Tamzin McLennan	The roll out of the online booking system will happen before June 30 2020. The amalgamation of Apollo Bay Customer Assist into GORVIC took precedence over the new booking system.
VASP G21 Phase Three Action Plan Implementation (CRC)	0	9,178	9,178	Stewart Anderson	Was planned to be used to match a grant offered to form an Climate Change Alliance for the Barwon SW, but this is limbo at present. If it is not used for this we will use it to update and promote the Climate Change Web Portal. It will definitely be spent in this financial year.
VASP GSC Phase Three Action Plan Implementation (CRC)	0	18,630	18,630	Stewart Anderson	Was planned to be used to match a grant offered to form an Climate Change Alliance for the Barwon SW, but this is limbo at present. If it is not used for this we will use it to update and promote the Climate Change Web Portal. It will definitely be spent in this financial year.
VASP Colac Otway - Embedding Climate Adaptation in Colac Otway Projects, Programmes and Processes	269	7,895	7,895	Stewart Anderson	Was planned to be used to match a grant offered to form an Climate Change Alliance for the Barwon SW, but this is limbo at present. If it is not used for this we will use it to update and promote the Climate Change Web Portal. It will definitely be spent in this financial year.
SV LGES Program – Energy Audits Implementation	68,905	160,663	160,663	Stewart Anderson	On Track - Works have commenced on upgrading HVAC. All funds will be spent in this financial year.
Lighting Project	0	100,000	100,000	Stewart Anderson	On Track - Arrangements are currently being finalised to get all the lights upgraded in the next 3 months.

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer	Comment
	\$	\$	\$		
Communities Combating Pests & Weeds Impacts During Drought 2019-2020	158	200,000	200,000	Stewart Anderson	On Track - EOI process is complete. Grants now being processed. All funds are expected to be expended in this financial year.
Pound Road records archive remediation and administration	0	40,000	40,000	Richard Bianco	Due to current workload in FOI, legal searches, business inductions, trainee training and overarching resourcing challenges, particularly noting the recent training and now pending loss of Wendy back to Contracts & Procurement, an effective project resourcing plan is currently being developed by Richard and Samara. Will be initiated well by easter 2020 and is ongoing operational business.
Telecommunications Continuity (Migration Phone Systems)	0	55,000	55,000	Richard Bianco	On-hold pending selection of appropriate new system. Unlikely to spend in current FY. Will require additional funds for 2020-21
Trim Upgrade and Development	0	38,023	38,023	Richard Bianco	Cm upgrade to v9.4 and/or additional records management integrated solutions. Development of this strategy is underway and may evolve into a larger programme of work that satisfies numerous other challenges.
CCTV Upgrades for Colac CBD	0	27,000	27,000		
DocuSign Implementation	0	38,270	38,270	Ben McLaughlin	Procurement and contracts Dept will be continuing to rollout to the balance of COS moving forward.
MCH - Hard to Staff Project	0	26,810	26,810	Peter Macdonald	This project is in conjunction with Corangamite Shire and is to continue through the 2019-20 period to help fund recently graduated M&CH nurses within both shires. Will be spent by end of March.
Revised Erosion Management Overlay Mapping	0	77,580	77,580	Simon Clarke	Work was planned to commence early in 2019, but was deferred due to DELWP planned reforms to the overlay. Officers seeking direction from DELWP on progress with Review.
Gender Equity	334	5,000	5,000	Sharyn Rayner	Likely to spend by March 2020.
Assessing Landslide Risk To Key Infrastructure and Assets in COS	550	41,281	41,281	Jeremy Rudd	The project has already progressed past 50% (although expenditure doesn't reflect this). Anticipate completion by March 2020.
Former Colac High School Site Master Plan	2,935	50,000	50,000	Maddy Bisits	On hold. Waiting on confirmation of land area purchase.
Bruce St Investigation	14,633	21,713	21,713	Doug McNeill	Will be fully expended, with forecast over expenditure.
Streamlining Planning Scheme - cutting red tape	26,056	83,560	83,560	Doug McNeill	Expect to fully expend funds on range of amendments aimed at cutting red tape.
Amendment C90 - Flood Overlay Changes	12,124	31,331	31,331	Doug McNeill	Will be fully expended - panel scheduled to hear submissions in January 2020.
Apollo Bay Harbour Precinct Development Plan	53,794	402,508	402,508	Doug McNeill	May not fully expend funds in 19/20, but believe that project will be well progressed - draft CIP for Apollo Bay (including Development Plan) due early 2020 for exhibition early-mid 2020; Business Case for Harbour redevelopment being prepared by ARUP (ILM completed) ; and technical studies completed for Harbour. Not all expenditure reflected yet in actuals.
Apollo Bay Community Infrastructure Plan	226,115	183,538	183,538	Doug McNeill	Funds will be fully spent. Project to be completed by mid 2020.
Weigh Bridge Upgrade Software	102	70,242	242	Frank Castles	Action Complete. Software is installed and running at the Alvie & Apollo Bay transfer stations since July 2019.
Projects Carried Forward Total	563,341	2,115,207	2,045,207		

COLAC OTWAY SHIRE COUNCIL
 MAJOR PROJECTS REPORT
 For 6 Months Ending 31 December 2019

Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer	Comment
	\$	\$	\$		
New projects from 2019/20 funding					
Roadside Weeds & Pests Management Project	0	0	43,041	Stewart Anderson	On Track - Contracts to be issued in early November. All funds will be spent in this financial year.
Birregurra Stormwater Drainage Strategy	41,730	0	50,400	Jeremy Rudd	
Walk to School Project (RAC)	5,550	0	15,000	Maddy Bisits	Remaining expenditure includes prizes for colouring competition and media, publishing and radio costs. Approx \$6000 will be wages - to be transferred to ops budget at end of project. Expected completion March 2020.
New projects from 2019/20 funding Total	47,280	0	108,441		
Total Major Project Expenditure	1,052,153		3,870,534		

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

Notes

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Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Arts and Leisure				
00034710 - Operating Project - Walk to School Project (RAC)				
Expenditure	5,550	0	15,000	Maddy Bisits
Income	(15,000)	0	(15,000)	Maddy Bisits
00034710 - Operating Project - Walk to School Project (RAC) Total	(9,450)	0	0	Maddy Bisits
00034903 - 2017-18 - Major Project - COPACC Full House Audience Development Project				Maddy Bisits
Expenditure	11,628	0	40,000	Maddy Bisits
00034903 - 2017-18 - Major Project - COPACC Full House Audience Development Project Total	11,628	0	40,000	Maddy Bisits
00035905 - 18-19 Mid Year - Operating Projects - Former Colac High School Site Master Plan				
Expenditure	2,935	0	50,000	Ian Seuren
00035905 - 18-19 Mid Year - Operating Projects - Former Colac High School Site Master Plan Total	2,935	0	50,000	Ian Seuren
Arts and Leisure Total	5,113	0	90,000	

COLAC OTWAY SHIRE COUNCIL
MAJOR PROJECTS REPORT
For 6 Months Ending 31 December 2019

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Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Assets and Project Delivery				
00034118 - 2016-17 Major Project - Council Property Management Framework				Jeremy Rudd
Expenditure	0	0	20,000	Jeremy Rudd
00034118 - 2016-17 Major Project - Council Property Management Framework Total	0	0	20,000	Jeremy Rudd
00035094 - 2018-19 Operating Project - Assessing Landslide Risk To Key Infrastructure and Assets in COS				Jeremy Rudd
Expenditure	550	0	41,281	Jeremy Rudd
00035094 - 2018-19 Operating Project - Assessing Landslide Risk To Key Infrastructure and Assets in COS Total	550	0	41,281	Jeremy Rudd
00035095 - 2015-16 Major Project - Birregurra Stormwater Drainage Strategy				
Expenditure	41,730	0	50,400	Tim Brain
Income	(50,400)	0	(50,400)	Tim Brain
00035095 - 2015-16 Major Project - Birregurra Stormwater Drainage Strategy Total	(8,670)	0	0	Tim Brain
00035102 - 2018-19 Operating Projects - Memorial Square Toilet Design (Masterplan Implementation)				Maddy Bisits
Expenditure	620	0	95,589	Maddy Bisits
00035102 - 2018-19 Operating Projects - Memorial Square Toilet Design (Masterplan Implementation) Total	620	0	95,589	Maddy Bisits
00035911 - 18-19 Mid Year - Operating Projects - Development of Public Toilet Strategy				Maddy Bisits
Expenditure	10,000	0	25,000	Maddy Bisits
00035911 - 18-19 Mid Year - Operating Projects - Development of Public Toilet Strategy Total	10,000	0	25,000	Maddy Bisits
00035953 - 2019-20 Operating Project - Infrastructure External Design				Jeremy Rudd
Expenditure	60,744	0	100,000	Jeremy Rudd
00035953 - 2019-20 Operating Project - Infrastructure External Design Total	60,744	0	100,000	Jeremy Rudd
00035954 - 2019-20 Operating Project - City Deal Project				
Expenditure	0	500,000	500,000	Tony McGann
Income	0	0	(500,000)	Tony McGann
00035954 - 2019-20 Operating Project - City Deal Project Total	0	500,000	0	Tony McGann
Assets and Project Delivery Total	63,245	500,000	281,870	

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Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Community Services				
00035099 - 2018-19 Operating Projects - EziTracker: Managing Remote Workforces				Terry Maisey
Expenditure	8,104	2,000	2,000	Terry Maisey
00035099 - 2018-19 Operating Projects - EziTracker: Managing Remote Workforces Total	8,104	2,000	2,000	Terry Maisey
00035839 - 2018-19 Operational Project - MCH - Hard to Staff Project				Peter Macdonald
Expenditure	0	0	26,810	Peter Macdonald
00035839 - 2018-19 Operational Project - MCH - Hard to Staff Project Total	0	0	26,810	Peter Macdonald
Community Services Total	8,104	2,000	28,810	

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Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Economic Development				
00034649 - 2017-18 Major Project - Economic Development - Forrest Mountain Bike Trail Implementation				Gary Warrener
Expenditure	68,000	0	99,696	Gary Warrener
00034649 - 2017-18 Major Project - Economic Development - Forrest Mountain Bike Trail Implementation Total	68,000	0	99,696	Gary Warrener
00034867 - 2017-2018 - Small Town Improvement Programme (STIP) - Forrest Common Master Plan				Gary Warrener
Expenditure	3,194	0	3,450	Gary Warrener
00034867 - 2017-2018 - Small Town Improvement Programme (STIP) - Forrest Common Master Plan Total	3,194	0	3,450	Gary Warrener
00034870 - 2017-2018 - Small Town Improvement Programme (STIP) - Apollo bay Memorial Options Plan				Gary Warrener
Expenditure	0	0	7,000	Gary Warrener
00034870 - 2017-2018 - Small Town Improvement Programme (STIP) - Apollo bay Memorial Options Plan Total	0	0	7,000	Gary Warrener
00035105 - 2018-19 Operating Project - GROW Project				Gary Warrener
Expenditure	3,800	0	26,250	Gary Warrener
00035105 - 2018-19 Operating Project - GROW Project Total	3,800	0	26,250	Gary Warrener
00035271 - 2019-20 Operating Project - Community Grants Programme Category 1				Gary Warrener
Expenditure	148,837	160,000	172,876	Gary Warrener
00035271 - 2019-20 Operating Project - Community Grants Programme Category 1 Total	148,837	160,000	172,876	Gary Warrener
00035272 - 2019-20 Operating Project - Community Events & Support Programme Category 2				Gary Warrener
Expenditure	50,007	101,500	101,500	Gary Warrener
00035272 - 2019-20 Operating Project - Community Events & Support Programme Category 2 Total	50,007	101,500	101,500	Gary Warrener
00035273 - 2019-20 Operating Project - Small Grants Programme Category 3				Gary Warrener
Expenditure	26,765	30,000	30,000	Gary Warrener
00035273 - 2019-20 Operating Project - Small Grants Programme Category 3 Total	26,765	30,000	30,000	Gary Warrener
00035274 - 2019-20 Operating Project - Building Facade Improvement Programme Category 4				Gary Warrener

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1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Expenditure	4,000	20,000	20,000	Gary Warrener
00035274 - 2019-20 Operating Project - Building Facade Improvement Programme Category 4 Total	4,000	20,000	20,000	Gary Warrener
00035506 - Community Grants - student achievement awards				Gary Warrener
Expenditure	0	1,000	1,000	Gary Warrener
00035506 - Community Grants - student achievement awards Total	0	1,000	1,000	Gary Warrener
00035507 - Community Grants - Garden Awards				Gary Warrener
Expenditure	0	5,000	5,000	Gary Warrener
00035507 - Community Grants - Garden Awards Total	0	5,000	5,000	Gary Warrener
00035508 - 2019-20 Operating Project - Community Grants Programme Smarty Grants				Gary Warrener
Expenditure	11,364	12,500	12,500	Gary Warrener
00035508 - 2019-20 Operating Project - Community Grants Programme Smarty Grants Total	11,364	12,500	12,500	Gary Warrener
00035907 - 18-19 Mid Year - Operating Projects - Book Easy Online Booking System				Gary Warrener
Expenditure	0	0	10,000	Gary Warrener
00035907 - 18-19 Mid Year - Operating Projects - Book Easy Online Booking System Total	0	0	10,000	Gary Warrener
00035961 - 2019-20 Operating Projects - Small Town Priorities				Gary Warrener
Expenditure	0	100,000	100,000	Gary Warrener
00035961 - 2019-20 Operating Projects - Small Town Priorities Total	0	100,000	100,000	Gary Warrener
00035962 - 2019-20 Operating Projects - Lighting Infrastructure for Event Promotion				Ian Seuren
Expenditure	17,704	40,000	40,000	Ian Seuren
00035962 - 2019-20 Operating Projects - Lighting Infrastructure for Event Promotion Total	17,704	40,000	40,000	Ian Seuren
Economic Development Total	333,670	470,000	629,272	

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Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Environment and Community Safety				
00031708 - VASP G21 Phase Three Action Plan Implementation (CRC)				Stewart Anderson
Expenditure	0	0	9,178	Stewart Anderson
00031708 - VASP G21 Phase Three Action Plan Implementation (CRC) Total	0	0	9,178	Stewart Anderson
00031709 - VASP GSC Phase Three Action Plan Implementation (CRC)				Stewart Anderson
Expenditure	0	0	18,630	Stewart Anderson
00031709 - VASP GSC Phase Three Action Plan Implementation (CRC) Total	0	0	18,630	Stewart Anderson
00032042 - VASP Colac Otway - Embedding Climate Adaptation in Colac Otway Projects, Programmes and Processes				Stewart Anderson
Expenditure	269	0	7,895	Stewart Anderson
00032042 - VASP Colac Otway - Embedding Climate Adaptation in Colac Otway Projects, Programmes and Processes Total	269	0	7,895	Stewart Anderson
00035012 - Roadside Weeds & Pests Management Project				Stewart Anderson
Expense	0	0	43,041	Stewart Anderson
Income	(43,041)	0	(43,041)	Stewart Anderson
00035012 - Roadside Weeds & Pests Management Project Total	(43,041)	0	0	Stewart Anderson
00035885 - 2018-19 Operating Project - SV LGES Program – Energy Audits Implementation				Stewart Anderson
Expenditure	68,905	0	160,663	Stewart Anderson
Income	(10,000)	0	0	Stewart Anderson
00035885 - 2018-19 Operating Project - SV LGES Program – Energy Audits Implementation Total	58,905	0	160,663	Stewart Anderson
00035912 - 18-19 Mid Year - Operating Projects - Lighting Project				Stewart Anderson
Expenditure	0	0	100,000	Stewart Anderson
00035912 - 18-19 Mid Year - Operating Projects - Lighting Project Total	0	0	100,000	Stewart Anderson
00036014 - Operating Project - Communities Combating Pests & Weeds Impacts During Drought 2019-2020				Stewart Anderson
Expenditure	158	0	200,000	Stewart Anderson
00036014 - Operating Project - Communities Combating Pests & Weeds Impacts During Drought 2019-2020 Total	158	0	200,000	Stewart Anderson
Environment and Community Safety Total	16,291	0	496,366	

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Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Information Services				
00035086 - 2018-19 Operating Projects - Pound Road records archive remediation and administration				Richard Bianco
Expenditure	0	0	40,000	Richard Bianco
00035086 - 2018-19 Operating Projects - Pound Road records archive remediation and administration Total	0	0	40,000	Richard Bianco
00035087 - 2018-19 Operating Projects - Telecommunications Continuity (Migration Phone Systems)				Richard Bianco
Expenditure	0	0	55,000	Richard Bianco
00035087 - 2018-19 Operating Projects - Telecommunications Continuity (Migration Phone Systems) Total	0	0	55,000	Richard Bianco
00035088 - 2018-19 Operating Projects - Trim Upgrade and Development				Richard Bianco
Expenditure	0	0	38,023	Richard Bianco
00035088 - 2018-19 Operating Projects - Trim Upgrade and Development Total	0	0	38,023	Richard Bianco
00035093 - 2018-19 Operating Projects - CCTV Upgrades for Colac CBD				Richard Bianco
Expenditure	0	0	27,000	Richard Bianco
00035093 - 2018-19 Operating Projects - CCTV Upgrades for Colac CBD Total	0	0	27,000	Richard Bianco
00035904 - 18-19 Mid Year - Operating Projects - Docusign Implementation				Richard Bianco
Expenditure	0	0	38,270	Richard Bianco
00035904 - 18-19 Mid Year - Operating Projects - Docusign Implementation Total	0	0	38,270	Richard Bianco
00035948 - 2019-20 Operating Projects - ICT - Digital Enablement of a Mobile Workforce				Richard Bianco
Expenditure	13,419	70,000	70,000	Richard Bianco
00035948 - 2019-20 Operating Projects - ICT - Digital Enablement of a Mobile Workforce Total	13,419	70,000	70,000	Richard Bianco
00035949 - 2019-20 Operating Projects - ICT - Works Management System				Frank Castles
Expenditure	0	30,000	30,000	Frank Castles
00035949 - 2019-20 Operating Projects - ICT - Works Management System Total	0	30,000	30,000	Frank Castles

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Notes

1. The 'Actual' figure does not include commitments.

Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
00035950 - 2019-20 Operating Projects - ICT - ePlanning - Public Portal				Doug McNeill
Expenditure	0	50,000	50,000	Doug McNeill
00035950 - 2019-20 Operating Projects - ICT - ePlanning - Public Portal Total	0	50,000	50,000	Doug McNeill
00035951 - 2019-20 Operating Projects - ICT - Resourcing Strategy				Richard Bianco
Expenditure	43,333	130,000	130,000	Richard Bianco
00035951 - 2019-20 Operating Projects - ICT - Resourcing Strategy Total	43,333	130,000	130,000	Richard Bianco
00035952 - 2019-20 Operating Projects - GIS software restructure				Richard Bianco
Expenditure	0	75,000	0	Richard Bianco
00035952 - 2019-20 Operating Projects - GIS software restructure Total	0	75,000	0	Richard Bianco
00035960 - 2019-20 Operating Projects - Colac Otway Shire Website Upgrade				Sarah McKew
Expenditure	21,907	30,000	30,000	Sarah McKew
00035960 - 2019-20 Operating Projects - Colac Otway Shire Website Upgrade Total	21,907	30,000	30,000	Sarah McKew
Information Services Total	78,660	385,000	508,293	

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Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
People, Performance and Culture				
00035958 - 2019-20 Operating Projects - S&O Safety Audit Action Plan				Frank Castles
Expenditure	27,061	95,000	95,000	Frank Castles
00035958 - 2019-20 Operating Projects - S&O Safety Audit Action Plan Total	27,061	95,000	95,000	Frank Castles
00036315 - 2019-20 Operating Project - Gender Equity				Sharyn Rayner
Expenditure	334	0	5,000	Sharyn Rayner
00036315 - 2019-20 Operating Project - Gender Equity Total	334	0	5,000	Sharyn Rayner
People, Performance and Culture Total	27,396	95,000	100,000	

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Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Planning, Building and Health				
00031784 - Major Project - Colac Structure Plan Review (Colac 2050 Plan)				Simon Clarke
Expenditure	31,082	40,000	40,000	Simon Clarke
00031784 - Major Project - Colac Structure Plan Review (Colac 2050 Plan) Total	31,082	40,000	40,000	Simon Clarke
00034116 - 2016-17 Major Project - Bruce St Investigation				Doug McNeill
Expenditure	14,633	0	21,713	Doug McNeill
00034116 - 2016-17 Major Project - Bruce St Investigation Total	14,633	0	21,713	Doug McNeill
00034639 - 2017-18 Major Project - Streamlining Planning Scheme - cutting red tape				Doug McNeill
Expenditure	26,056	0	83,560	Doug McNeill
00034639 - 2017-18 Major Project - Streamlining Planning Scheme - cutting red tape Total	26,056	0	83,560	Doug McNeill
00035004 - 2017-18 Major Project - Amendment C90 - Flood Overlay Changes				Doug McNeill
Expenditure	12,124	0	31,331	Doug McNeill
00035004 - 2017-18 Major Project - Amendment C90 - Flood Overlay Changes Total	12,124	0	31,331	Doug McNeill
00035103 - 2018-19 Operational Projects - Apollo Bay Harbour Precinct Development Plan				Doug McNeill
Expenditure	53,794	0	402,508	Doug McNeill
00035103 - 2018-19 Operational Projects - Apollo Bay Harbour Precinct Development Plan Total	53,794	0	402,508	Doug McNeill
00035908 - 18-19 Mid Year - Operating Projects - Colac Civic Precinct Plan				Ian Seuren
Expenditure	15,173	100,000	197,010	Ian Seuren
Income	0	0	(90,000)	Ian Seuren
00035908 - 18-19 Mid Year - Operating Projects - Colac Civic Precinct Plan Total	15,173	100,000	107,010	Ian Seuren
00035910 - 18-19 Mid Year - Operating Projects - Revised Erosion Management Overlay Mapping				Simon Clarke
Expenditure	0	0	77,580	Simon Clarke
00035910 - 18-19 Mid Year - Operating Projects - Revised Erosion Management Overlay Mapping Total	0	0	77,580	Simon Clarke
00035968 - 2019-20 Operating Projects - Domestic Wastewater Management Plan Review				Tony Gullone
Expenditure	0	30,000	30,000	Tony Gullone
00035968 - 2019-20 Operating Projects - Domestic Wastewater Management Plan Review Total	0	30,000	30,000	Tony Gullone
00036241 - 2018-19 Operating Project - Apollo Bay Community Infrastructure Plan				Doug McNeill
Expenditure	226,115	0	183,538	Doug McNeill
Income	0	0	(60,000)	Doug McNeill
00036241 - 2018-19 Operating Project - Apollo Bay Community Infrastructure Plan Total	226,115	0	123,538	Doug McNeill
Planning, Building and Health Total	378,976	170,000	917,240	

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Notes

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Work Order	YTD Actuals	Annual Budget	Annual Forecast	Responsible Officer
	\$	\$	\$	
Services and Operations				
00032730 - Recycling Education - SKM Contract				Simone Robertson
Income	(6,685)	(5,500)	(5,500)	Simone Robertson
00032730 - Recycling Education - SKM Contract Total	(6,685)	(5,500)	(5,500)	Simone Robertson
00035091 - 2018-19 Operating Project - Weigh Bridge Upgrade Software				Frank Castles
Expenditure	102	0	242	Frank Castles
00035091 - 2018-19 Operating Project - Weigh Bridge Upgrade Software Total	102	0	242	Frank Castles
00035959 - 2019-20 Operating Projects - Kerbside Collection & Transfer Station Operations Contract Preparation				Frank Castles
Expenditure	22,776	60,000	60,000	Frank Castles
00035959 - 2019-20 Operating Projects - Kerbside Collection & Transfer Station Operations Contract Preparation Total	22,776	60,000	60,000	Frank Castles
Services and Operations Total	16,194	54,500	54,742	
Total	927,648	1,676,500	3,106,593	

Contact

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Colac Otway
SHIRE