

**COMMUNITY ASSET COMMITTEE**  
**NEW CAPITAL WORKS OR MAINTENANCE REQUEST FORM**

**Details of requested capital works or maintenance**

<b>Title of project</b>	
<b>Brief description of the capital or maintenance project</b>	
<b>Describe the benefits that will be realised through the project</b>	
<b>Identify any risk management issues that will be addressed through the project</b>	

**Project finances**

<b>Estimated cost of project</b>	\$
<b>Identify any non-Council funding sources and amounts</b>	
<b>Funding request from Council</b>	
<b>Financial year</b>	

**Community Asset Committee Endorsement**

<b>Name</b>	
<b>Position</b>	
<b>Community Asset Committee Name</b>	
<b>Signature</b>	
<b>Date</b>	

**Attachments**

<b>Extract of Community Asset Committee meeting minutes formally requesting Council support for the project.</b>
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**Instructions:**

Once the form is completed; please save it as a different document and e-mail to [CAC@colacotway.vic.gov.au](mailto:CAC@colacotway.vic.gov.au)