



SUBMISSIONS COMMITTEE MEETING

MINUTES

Wednesday 21 September 2022

at 4:00 PM

COPACC

95 - 97 Gellibrand Street, Colac



COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

Wednesday 21 September 2022

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COLAC OTWAY SHIRE

SUBMISSIONS COMMITTEE MEETING

MINUTES of the *SUBMISSIONS COMMITTEE MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at
COPACC on Wednesday 21 September 2022 at 4:00 PM.

MINUTES

1 DECLARATION OF OPENING

OPENING PRAYER

*Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.*

AMEN

2 PRESENT

Cr Kate Hanson (Mayor)
Cr Graham Costin (Deputy Mayor)
Cr Jamie Bell
Cr Chris Potter
Cr Margaret White

Anne Howard, Chief Executive Officer
Andrew Tenni, General Manager Corporate Services
Heath Chasemore, General Manager Infrastructure and Operations
Ian Seuren, General Manager Community and Economy
Marlo Emmitt, Manager Governance and Communications
Dani Wright, Communications Coordinator
Lyndal Redford, Governance Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Cr Stephen Hart - Apology
Cr Joe McCracken - Leave of absence (Council Resolution 24 August 2022)

4 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY AND REASON FOR MEETING

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past, present and emerging and welcomes any descendants here today.

RECORDING AND PUBLICATION OF MEETINGS

Please note: All Council and Committee meetings are live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make available an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Council and Submissions Committee meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Submissions Committee meeting, the live stream recording will be accessible on Council's website. Recordings are also taken to facilitate the preparation of the minutes of open Council and Submissions Committee meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

As stated in the Governance Rules, other than an official Council recording, no video or audio recording of proceedings of Submissions Committee Meetings will be permitted without specific approval by resolution of the relevant Meeting.

This meeting was livestreamed to the public via Council's YouTube channel (search Colac Otway Shire Council at www.youtube.com).

5 DECLARATIONS OF INTEREST

Nil

6 CONFIRMATION OF MINUTES

- Submissions Committee meeting held on 15 June 2022.

RESOLUTION

MOVED Cr Graham Costin, SECONDED Cr Chris Potter

That the Submissions Committee confirm the minutes of the Submissions Committee meeting held on 15 June 2022.

CARRIED 5 : 0

7 VERBAL SUBMISSIONS

The Mayor read out the names of the people who had confirmed they wished to make a verbal submission. A time limit of five minutes applied.

8.1 Draft Governance Rules - Considerations of Submissions

Mary Dracup (by videoconference)

Prabha Kutty

Sean Mulcahy on behalf of the Victorian Pride Lobby (by videoconference)

Item: 8.1

Draft Governance Rules - Considerations of Submissions

OFFICER	Marlo Emmitt
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	<ol style="list-style-type: none">1. Summary of submissions received Governance Rules September 2022 doc (2) [8.1.1 - 5 pages]2. Proposed Draft Governance Rules for Public Exhibition [8.1.2 - 43 pages]3. Draft extract - Governance Rules - 67.1.13 for public exhibition [8.1.3 - 1 page]

RECOMMENDATION

MOVED Cr Chris Potter, SECONDED Cr Jamie Bell

That the Submissions Committee:

- 1. Acknowledges the written submissions received to the revised Governance Rules (refer Attachment 1).*
- 2. Acknowledges and notes the verbal comments made in support of written submissions.*
- 3. Thanks the submitters for their submissions.*
- 4. Having heard all persons wishing to speak to their submissions, recommends that Council consider the submissions at the Council meeting scheduled to be held on Wednesday 28 September 2022.*

AMENDMENT

MOVED Cr Graham Costin

To add an additional point to read:

- 5. That officers prepare a Gender Impact Assessment in relation to the Governance Rules.*

LAPSED for want of a seconder.

The Motion (as outlined in the Recommendation above) was put to the vote.

RESOLUTION

MOVED Cr Chris Potter, SECONDED Cr Jamie Bell

That the Submissions Committee:

- 1. Acknowledges the written submissions received to the revised Governance Rules (refer Attachment 1).*
- 2. Acknowledges and notes the verbal comments made in support of written submissions.*
- 3. Thanks the submitters for their submissions.*
- 4. Having heard all persons wishing to speak to their submissions, recommends that Council consider the submissions at the Council meeting scheduled to be held on Wednesday 28 September 2022.*

CARRIED 5 : 0

The meeting was declared closed at 4.19pm.

CONFIRMED AND SIGNED at the meeting held on 12 October 2022.

.....**MAYOR**