



SUBMISSIONS COMMITTEE MEETING

MINUTES

Wednesday 9 June 2021

at 4:00 PM

By videoconference

95 - 97 Gellibrand Street, Colac

COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

Wednesday 9 June 2021

TABLE OF CONTENTS

1 Declaration of Opening	3
2 Present.....	3
3 Apologies and Leave of Absence	3
4 Welcome and Acknowledgement of Country and reason for meeting	4
5 Declarations of Interest	4
6 Confirmation of Minutes	4
7 Verbal Submissions.....	5
8 Officer Reports.....	6
8.1 2021-2025 Draft Revenue & Rating Plan - Public Submissions	6
8.2 2021/22 Draft Budget - Public Submissions.....	7

COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE OF COUNCIL MEETING

MINUTES of the **SUBMISSIONS COMMITTEE OF COUNCIL MEETING OF THE COLAC OTWAY SHIRE COUNCIL** held by videoconference on Wednesday 9 June 2021 at 4:00 PM.

MINUTES

1 DECLARATION OF OPENING

OPENING PRAYER

*Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.*

AMEN

2 PRESENT

Cr Kate Hanson (Mayor)
Cr Graham Costin (Deputy Mayor)
Cr Jamie Bell
Cr Stephen Hart
Cr Joe McCracken
Cr Chris Potter
Cr Margaret White

Peter Brown, Chief Executive
Errol Lawrence, General Manager, Corporate Services
Tony McGann, General Manager, Environment & Infrastructure
Ian Seuren, General Manager, Development & Community Services
Marlo Emmitt, Manager, Governance & Communications
Lyndal Redford, Governance Officer
Peter Smith, Acting Manager, Financial Services
Paul Carmichael, Revenue Coordinator
Toni Uphill, Acting Financial Services Coordinator
Nicholas Walsh, Senior Accountant
Lynne Stevenson, Finance Support

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY AND REASON FOR MEETING

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendants here today.

RECORDING AND PUBLICATION OF MEETINGS

Please note: This Submissions Committee meeting was held via videoconference due to the restrictions that were in place at the time of the meeting, under the COVID circuit breaker lockdown. This Committee meeting was livestreamed and recorded with the exception of matters identified as confidential items. This included the public participation sections of the meetings.

As soon as practicable following the Committee meeting, the recording of the live stream is accessible on Council's website. Audio recordings are also taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy. Audio recordings are retained by Council for a period of four years.

As stated in the Governance Rules, other than an official Council recording, no video or audio recording of proceedings of Council Meetings are permitted without specific approval by resolution of the relevant Council Meeting.

The sole purpose of the Submissions Committee meeting was to consider submissions on the:

- 2021 – 2025 Draft Revenue and Rating Plan; and
- 2021 – 2022 Draft Budget.

5 DECLARATIONS OF INTEREST

Nil

6 CONFIRMATION OF MINUTES

- **Special Committee meeting held on 8 July 2020.**

RESOLUTION

MOVED Cr Stephen Hart, SECONDED Cr Jamie Bell

That the Submissions Committee confirm the minutes of the Special Committee meeting held on 8 July 2020.

CARRIED 7 : 0

7 VERBAL SUBMISSIONS

The following submitters requested to speak:

Item 8.1 - 2021 – 2025 Draft Revenue & Rating Plan - Public Submissions

None of the submitters for the 2021-2025 Draft Revenue and Rating Plan requested to speak to their submission.

Item 8.2 - 2021 – 2022 Draft Budget - Public Submissions

The following submitters have requested to be heard in support of their submission(s):

1. James Judd
2. Jason Schram.



Item: 8.1

2021-2025 Draft Revenue & Rating Plan - Public Submissions

OFFICER	Paul Carmichael
GENERAL MANAGER	Errol Lawrence
DIVISION	Corporate Services
ATTACHMENTS	<ol style="list-style-type: none"> 1. Draft Revenue & Rating Plan - Redacted Public Submission - Judd J R [8.1.1 - 1 page] 2. Draft Revenue & Rating Plan - Redacted Public Submission - Cobb T [8.1.2 - 1 page] 3. Draft Revenue & Rating Plan - Redacted Public Submission - Arundell S [8.1.3 - 1 page]
PURPOSE	To consider submissions to the draft Revenue & Rating Plan

RESOLUTION

MOVED Cr Stephen Hart, **SECONDED** Cr Chris Potter

That the Submissions Committee:

1. **Acknowledges the written submissions received.**
2. **Thanks the submitters for their submissions.**
3. **Recommends that Council consider the submissions at the Council meeting to be held on Thursday 24 June 2021, and adopts the Revenue and Rating Plan 2021-2025 with no amendments.**

CARRIED 7 : 0



Item: 8.2

2021/22 Draft Budget - Public Submissions

OFFICER	Peter Smith
GENERAL MANAGER	Errol Lawrence
DIVISION	Corporate Services
ATTACHMENTS	1. 2021-22 Reacted Budget Submissions Collated [8.2.1 - 18 pages]
PURPOSE	To hear from submitters who have requested to speak in support of their submissions and to receive written submissions to the 2021/22 Draft Budget.

RESOLUTION

MOVED Cr Stephen Hart, **SECONDED** Cr Joe McCracken

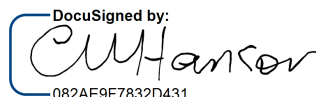
That the Submission Committee:

- 1. Acknowledges the written submissions received.**
- 2. Acknowledges and notes the verbal comments made in support of written submissions.**
- 3. Thanks the submitters for their submissions.**
- 4. Having heard all the submissions, recommends that Council consider the submissions at the Council meeting to be held on Thursday 24 June 2021, and adopt the 2021/22 Budget with no amendments.**

CARRIED 7 : 0

The meeting was declared closed at 4.31pm.

CONFIRMED AND SIGNED at the meeting held on 1 September 2021

DocuSigned by:

082AE9F7832D431...

.....**MAYOR**