



SPECIAL COUNCIL MEETING

MINUTES

Wednesday 10 November 2021

at 4:00 PM

COPACC

95 - 97 Gellibrand Street, Colac

COLAC OTWAY SHIRE SPECIAL COUNCIL MEETING

Wednesday 10 November 2021

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COLAC OTWAY SHIRE SPECIAL COUNCIL MEETING

MINUTES of the *SPECIAL COUNCIL MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at COPACC on
Wednesday 10 November 2021 at 4:00 PM.

MINUTES

1 DECLARATION OF OPENING

Good afternoon. I formally declare this meeting open. My name is Anne Howard and I am the Chief Executive Officer of the Colac Otway Shire. I'd like to welcome you all to this Special Meeting of the Colac Otway Shire Council. Today Council will determine the terms for and elect the Mayor and Deputy Mayor for the Council in accordance with Sections 25-27 of the *Local Government Act 2020*. Section 25(3)(a) of the *Local Government Act 2020* requires that the election of the Mayor be conducted by me. Once the election of the Mayor has occurred, I will vacate the Chair and the elected Mayor will take on the role of Chair for the remainder of the meeting.

2 PRESENT

Cr Jamie Bell
Cr Graham Costin
Cr Kate Hanson
Cr Stephen Hart
Cr Joe McCracken
Cr Chris Potter
Cr Margaret White

Anne Howard, Chief Executive Officer
Errol Lawrence, General Manager Corporate Services
Tony McGann, General Manager Environment and Infrastructure
Ian Seuren, General Manager Development and Community Services
Marlo Emmitt, Manager Governance and Communications
Lyndal Redford, Governance Officer
Louise Harvey, Executive Officer to Chief Executive Officer, Mayor and Councillors

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past, present and emerging and welcomes any descendants here today.

The sole purpose of the Special Council Meeting is to consider the:

- Term of the Mayor and Deputy Mayor.
- Election of the Mayor.
- Election of the Deputy Mayor.

RECORDING AND PUBLICATION OF MEETINGS

Please note: All Council and Committee meetings are livestreamed and recorded (where it is practicably possible to do so), and the meeting location has the required equipment and internet capability. This includes the public participation sections of the meetings. However, matters identified as confidential items in the Agenda will not be livestreamed or recorded.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Council meeting, the livestream recording will be accessible on Council's website. Recordings are also taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy. Recordings are retained by Council for a period of four years.

As stated in the Governance Rules, other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be permitted without specific approval by resolution of the relevant Council Meeting.

5 QUESTION TIME

A maximum of 30 minutes is allowed for question time. At every Special Council Meeting a public question time will be held to enable any member of the public to ask a question, but only on items directly related to the Agenda today (Clause 100). Questions that are more general in nature can either be submitted to Council in writing or asked at the next Ordinary Council Meeting.

QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING

Nil

QUESTIONS RECEIVED VERBALLY AT THE MEETING

Nil

Item: 6.1

Term of the Mayor and Deputy Mayor

OFFICER	Lyndal McLean
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil
PURPOSE	To consider the term of office for the Mayor and the Deputy Mayor.

RECOMMENDATION

RECOMMENDATION 1

That Council resolves that the Mayor be elected for a term of year/s.

RECOMMENDATION 2

That Council establishes an office of Deputy Mayor and resolves that the Deputy Mayor be elected for a term of year/s.

MOTION

Moved Cr Stephen Hart, Seconded Cr Chris Potter

That Council resolves to:

- 1. Establish the office of the Deputy Mayor; and*
- 2. Determine that the term of both the Mayor and Deputy Mayor be for one year.*

CARRIED 7 : 0

Item: 6.2

Election of the Mayor

OFFICER	Lyndal McLean
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil
PURPOSE	To elect the Mayor.

ELECTION

The Chief Executive Officer called for nominations for Mayor for a one-year term.

NOMINATION - Cr Kate Hanson

MOVED Cr Graham Costin, SECONDED Cr Stephen Hart

No further nominations were received.

Having received no further nominations, Cr Kate Hanson was declared elected as Mayor of Colac Otway Shire for a one-year term.

The Mayor assumed the chair for the remainder of the meeting.

Item: 6.3

Election of the Deputy Mayor

OFFICER	Lyndal McLean
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil
PURPOSE	To elect the Deputy Mayor.

ELECTION

The Mayor called for nominations for Deputy Mayor for a one-year term.

NOMINATION - Cr Graham Costin


MOVED Cr Margaret White, SECONDED Cr Stephen Hart

No further nominations were received.

Having received no further nominations, Cr Graham Costin was declared elected as Deputy Mayor of Colac Otway Shire for a one-year term.

The meeting was declared closed at 4.09pm.

CONFIRMED AND SIGNED at the meeting held on 24 November 2021.

..........**MAYOR**