



Colac Otway  
SHIRE

COUNCIL MEETING

MINUTES

Wednesday 25 November 2020

at 4:00 pm

COPACC

95 - 97 Gellibrand Street, Colac

Next Council Meeting: 16 December 2020



## COLAC OTWAY SHIRE COUNCIL MEETING

Wednesday 25 November 2020

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## COLAC OTWAY SHIRE COUNCIL MEETING

MINUTES of the **COUNCIL MEETING OF THE COLAC OTWAY SHIRE COUNCIL** held at COPACC on  
Wednesday 25 November 2020 at 4:00 pm.

### MINUTES

#### **1 DECLARATION OF OPENING OF MEETING**

##### **OPENING PRAYER**

*Almighty God, we seek your  
blessing and guidance in our  
deliberations on behalf of the  
people of the Colac Otway Shire.  
Enable this Council's decisions to be  
those that contribute to the true  
welfare and betterment of our community.*

AMEN

#### **2 PRESENT**

Cr Jamie Bell  
Cr Graham Costin  
Cr Kate Hanson (Mayor)  
Cr Stephen Hart  
Cr Joe McCracken  
Cr Chris Potter  
Cr Margaret White

Peter Brown, Chief Executive  
Errol Lawrence, General Manager, Corporate Services  
Tony McGann, General Manager, Environment & Infrastructure  
Ian Seuren, General Manager, Development & Community Services  
Tamara Stewart, Acting Manager, Governance  
Lyndal McLean, Governance Coordinator  
Alison Martin, Communications Coordinator  
Simon Clarke, Strategic Planning & Major Project Coordinator (by videoconference)  
Doug McNeill, Manager, Planning, Building & Health (by videoconference)  
Tamzin McLennan, Manager, Healthy Active Communities  
Peter Macdonald, Strategic Engagement Coordinator  
Erin Sonogo, Senior Strategic Planner (by videoconference)

#### **3 APOLOGIES AND LEAVES OF ABSENCE**

Nil



#### **4 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY**

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past, present and emerging and welcomes any descendants here today.

Please note: All Council and Committee meetings will be audio recorded and live streamed, with the exception of matters identified as confidential items in the Agenda. This includes the public participation sections of the meetings.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

Audio recordings of meetings will be available to the public on Council's website as soon as practicable following the meeting and may be circulated by other means also. Audio recordings are also taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy. Original audio recordings are retained by Council for a period of four years.

As stated in the Governance Rules, other than an official Council recording, no video or audio recording of proceedings of Council Meetings are permitted without specific approval by resolution of the relevant Council Meeting.

In response to the COVID-19 pandemic and in accordance with the relevant Directions issued by the Chief Health Officer of Victoria that were in place in regional Victoria at the time of the meeting, only Councillors and Council staff were permitted to attend the Council meeting. Strict hygiene and social distancing measures were in place.

#### **5 QUESTION TIME**

On 22 April 2020 at its Ordinary Council Meeting Councillors resolved that due to Directions issued by the Chief Health Officer restricting the movement of people in response to the COVID-19 pandemic, Question Time cannot be held until the relevant Directions from the Chief Health Officer are revoked.

##### **QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING**

**James Judd, Colac**

1. While the Colac Otway Shire Council sometimes makes decisions that will not be put into effect for decades forward what certainty can Council give that Minutes with reference to these matters will be retained intact until a decision not to be proceed or the matter is finalised, not be destroyed 5 years after a decision made to introduce a plan, ie:
  - a) Colac 2050 Growth Plan;
  - b) Extension centre strip in Murray Street in Colac down to Armstrong Street when talk was about that this would be a long term plan by Council over decades;
  - c) Eventual improvements to the comfort station at Memorial Square in Colac

##### ***Response from Acting Governance Manager / Chief Executive***

Council retains full records of Council meetings as per the requirements for the management of public records under the Public Records Act 1973, which stipulates that these records are retained permanently. Resolutions from each meeting are kept in a resolutions register so that they can



be tracked. The newly completed and incomplete resolutions/items are reported to Executive Management Team on a monthly basis. There is also a register of all Council Plans & Strategies, it is reviewed annually with progress made and the status of the strategy or plan and reported to the Executive Management Team.

2. **Since the Colac Otway Shire Council has moved the end that most community events are held at Memorial Square in Colac, when does the Council propose to construct a comfort station at the east end of the Square or does this depend on receipt of outside funds before it is considered, as many people are complaining about lack of facilities?**

***Response from General Manager / Chief Executive***

The Memorial Square masterplan identified that the eastern end of the park is best suited to accommodating event activities. Recommended improvements to support this included; formalising a staging area and three phase power. Toilets were not proposed at the eastern end of the reserve.

Council is currently preparing designs for the replacement of the toilets at the western end and has looked at a range of location options within the reserve as part of this process. The eastern end was not supported for a number of reasons including; impacts to traffic and parking, proximity to the facilities at Hesse Street Comfort Station and being too far from key permanent destinations such as the playspace and shopping precinct. The new toilets will include more cubicles to cater to demand from visitors and it is expected that the additional needs generated by events will be catered to with the provision of portable, temporary toilets as required.

The new Memorial Square toilet design will be placed on public exhibition in the coming months and external funding will be sought once construction costs are known.

3. **When the Local Government Act 2020 is fully introduced will the option to pay rates and charges by instalments remain in force.**

***Response from General Manager / Chief Executive***

Yes, there will be no change to rating provisions and payment options. The provisions in the Local Government Act 1989 still apply. Following the State Governments review of the rating system, that is yet to be released, it is not anticipated there will be any changes to payment options.

4. **As there were more votes returned at the 2020 council elections than the 2016 elections, as the conditions changed relating to who is required to vote at these council elections was different to council elections since prior to amalgamation was there any increase in total of invalid votes returned in 2020 over those at the 2016 elections? Plus, has there been any increase in number of failure to vote notices to be issued or sent out for the 2020 elections?**

***Response from Acting Governance Manager / Chief Executive***

The VEC has released a Media release on Friday 13 November stating:

"The average voter turnout of 81.4% was a significant improvement on the 2016 average turnout of 72.1% and marks the highest turnout rate ever recorded for local council elections in the State (previously 75.1% in 2005).

Voters not only turned out at a higher rate; more of them voted formally. The average rate of informal ballot papers across the State was 4.7%, a significant decline from 6.3% in 2016 (5.3% in 2012)".

The VEC will provide the Council with the formal election report in April 2021 where the Colac Otway Shires' election statistics and comparative ballot count and informal votes are provided. The VEC commences failure to vote activity from December 2020 so as yet there are no figures to inform a response at this stage.

5. Since production of the Colac 2050 Growth Plan and it's acceptance by Council what investigation has been carried out to make sure areas earmarked for development will be available in time to introduce that Plan on time? Plus, what certainty yet exists that all funds required to upgrade all drainage systems prior to the due date to introduce the Plan on time will be available so that we do not have regular flood events every few years?

When some rain events last for weeks with very high flows in valleys do not claim drainage up to standard to take a once in 100 year event when Council has admitted this is only one chance in one hundred of happening each year when the prior major flood event to isolate Colac was only a decade ago with no major drainage upgrade works since. Any extension of the sewerage system reduces land available to hold run-off and increases the speed of stream rises.

***Response from General Manager, Development & Community Services***

Council has undertaken a range of actions since the adoption of the Colac 2050 Growth Plan, aimed at making land available for development. A Development Plan for land adjacent to the former Colac High School is being prepared, and when finalised early in 2021 will facilitate subdivision of that land. Officers have also worked with some land owners in growth areas to guide the technical investigations required to support future rezoning applications. An application for grant funding has been made to the Victorian Planning Authority to enable the commencement of a Precinct Structure Plan for the Colac West residential growth area, and work has commenced on the preparation of a Development Plan to guide future industrial development at J Barrys Road in East Colac. Stormwater drainage infrastructure will be required to be installed by developers as land is further subdivided to ensure that new development does not contribute further to existing flooding, and upgrades will aim over time to reduce the extent of flooding in accordance with Council's adopted Colac Stormwater Development Strategy. These requirements are enforced through conditions of planning permit and through new planning controls when land is rezoned.

***Response from General Manager, Environment & Infrastructure***

It is anticipated that most of the funding of drainage works for new land development projects will be provided by the developer, not by Council. Hence Council does not need to plan to fund these works. The Colac Stormwater Development Plan did, however, highlight some existing drainage problems and the funding of solutions to these will be considered by Council when forming the Long Term Financial Plan.

In relation to rainfall events it is not anticipated that events will or do last for weeks and it should be noted that the longer the storm, the less intense the rainfall, in general. Urban stormwater drainage systems are designed to work in two stages. Stage 1 is a piped system which is designed to manage a storm which would occur every 5 to 10 years, on average. Stage 2 takes over when the pipes are unable to cope with the stormwater flow and this is achieved by overland flow, either along roadways, open land or along creeks. This overland system should be designed for a storm which has a 1% probability of occurring in any year. It should be noted that such a storm can occur more than once in a year or each year for several years in a row, but generally doesn't. The occurrence is random.



Jordana Langridge, Cororooke

1. What is the Colac Otway Shire Council's responsibility and oversight of the implementation of 'Smart City' technology roll-out, including facial recognition surveillance cameras and the securing of private company telecommunications antenna devices to public utility light poles throughout Colac Otway Shire?

*Response from General Manager, Environment & Infrastructure*

As far as is known at this time Council does not have responsibility in this area. Council has not been approached by any other parties in relation to this and is not aware of any plans to introduce this technology in Colac Otway Shire.

Tim Cobb, Skenes Creek

1. Apollo Bay Rec Reserve: At the June Council Meeting, Councillors requested that the CEO write to DELWP and the relevant Minister regarding the need for the community to be consulted on the future management arrangements for Apollo Bay's Rec Reserve during the process of setting up the Great Ocean Road Authority. Despite this the GORCPA is now upon us with no community views on this matter being sought.

(Attached: A copy of the notice of motion from the June meeting which explains why AB Rec Reserve is so important to our community and why the GORCPA is unlikely to give appropriate focus to our Rec Reserve management; and, a copy of the relevant section from the minutes of the June meeting highlighting Councils decisions).

- a) Will the CEO share any response he received from DELWP or the Minister with Councillors and the community?

*Response from Chief Executive*

Yes, a copy of this letter has been provided to Councillors and is attached to the questions received in writing document for this meeting, which are available on the Colac Otway Shire's website.

- b) Will the CEO commit to seek community feedback during the Community Infrastructure Plan process specifically on "Should Apollo Bay Rec Reserve be managed by the GORCPA or Colac Otway Shire in future"

*Response from General Manager, Development & Community Services*

Council's understanding is that the Great Ocean Road Coast and Parks Authority is continuing to engage with the community about the future development and management of the Apollo Bay Recreation Reserve. This is being partly facilitated through the development of the Reserve Master Plan.

As the future management of the reserve is a specific management issue, the development of the Community Infrastructure Plan is not the considered the most appropriate process to consider management issues.

2. Apollo Bay High View Trail: Some years ago the Shire completed a study on the Apollo Bay High View trail which established its feasibility, economic viability and cost of completion.



a) Will the Shire apply for funding to complete the trail under the current Building Better Regions Fund program?

b) If further/updated studies are needed, will the Shire apply for funds to complete those studies under the BBRF program?

***Response from General Manager Development & Community Services***

Council is currently determining which project/s it submits to the Building Better Regions Fund (BBRF), with preference given to Council's current priority projects and potential to provide the matching contribution required. Council supported the Apollo Bay Trails Feasibility Study in 2013, with the Highview Trail considered a potential trail for development. Whilst this project is not a priority project of Council, the feasibility study did identify the benefits associated with the proposed trail. Further work is required to ensure that the project is 'funding ready', however much of this work would not lend itself to an application to the BBRF. Council officers are currently working with the local community to progress the project.

**Carol Wilmlink, Apollo Bay**

1. If the 66 place kindergarten facility at the Apollo Bay P-12 College site is being fully funded by the Victorian School Building Authority, and Federal Government funding of \$1m will enable the development of a fully integrated Early Years Hub including childcare, what funds are being supplied by Colac Otway Shire towards this project?

***Responses from General Manager, Development & Community Services***

\$500,000.

2. If Councils only contribution is to be "offset by the sale of the current kindergarten property", I question the economics of this sale if Council soon has to purchase other property in Apollo Bay to remedy the need for more essential parking for two of our major community buildings in Apollo Bay, i.e. Otway/Great Ocean Road Health and the Senior Citizens Centre (soon to be Community Centre)?

Council is making a significant contribution to the new early year's facilities in Apollo Bay which is proposed to be offset via the sale of the existing kindergarten. This is still a significant contribution as Council could have ultimately determined to sell the facility and use the proceeds for other purposes.

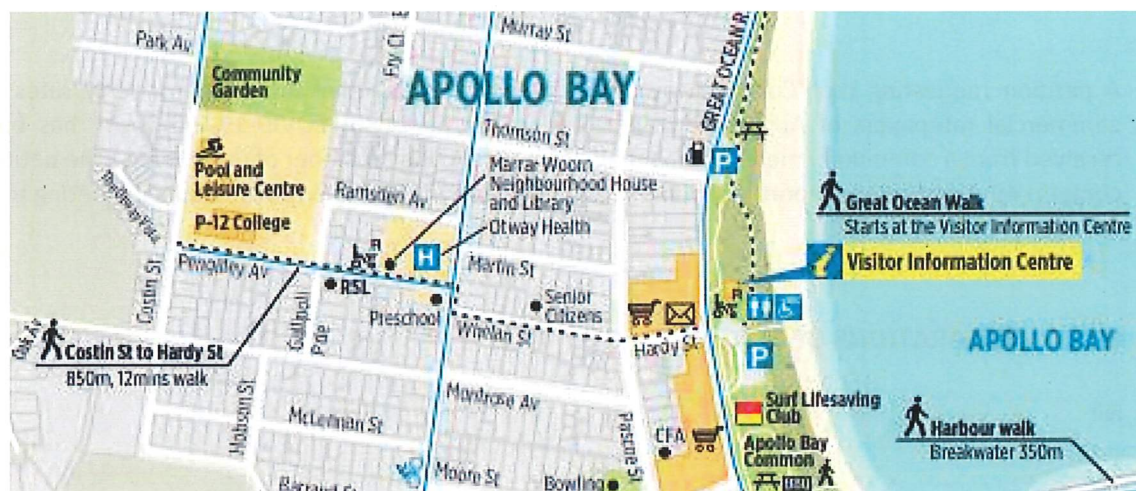
3. Should current parking problems of Otway Health and the Senior Citizens Centre be overcome by converting the current Preschool site into much needed parking space for these two community activities? The preschool is located between both these buildings (see map below). Otway Health has minimal parking onsite, and the Senior Citizens has space for three cars, is situated in a narrow street with parking on both sides, and insufficient space for two cars to pass safely. How can 3 parking spaces accommodate 'community' activities?

Council understands that car parking is an ongoing challenge for much of the Apollo Bay township. The new Kindergarten/Maternal and Child Health facility will include off-street car parking at its new site which is anticipated to alleviate some of the parking issues in the precinct which are currently intensified by the kindergarten.

4. Recent work has been done on our Senior Citizens building, so many local groups will be looking forward to being able to access and enjoy this facility – especially after this last year of

'isolation'. I know our U3A group will be happy to be able to meet and enjoy activities together. The Senior Citizens is owned by Council, so I'm asking you where will we all park?

As stated in a previous response, the new Kindergarten/Maternal and Child Health facility will include off-street car parking at its new site which is anticipated to alleviate some of the parking issues in the precinct which are currently intensified by the kindergarten. It is anticipated that this will create additional car parking spaces for uses of the Apollo Bay Community Centre.



5. I believe the preschool was originally financed by the community. Can Council return it to the community for their continued use, by finding alternate funds (rates?) to assist in building this vital Apollo Bay Early Years Hub?

The 2020/21 budget was an extremely challenging budget to construct due to the impact of COVID-19 on the community and the organisation. Council did consider a number of avenues of contributing to the Maternal and Child Health component of the Kindergarten development however ultimately determined that the most feasible and sustainable way was through the sale of the existing kindergarten facility.

#### QUESTIONS RECEIVED VERBALLY AT THE MEETING

Nil. In response to the COVID-19 pandemic and in accordance with the relevant Directions issued by the Chief Health Officer of Victoria, only Councillors and Council staff were permitted to attend the Council Meeting.

#### **6      TABLING OF RESPONSES TO QUESTIONS TAKEN ON NOTICE AT PREVIOUS MEETING**

Nil

## **7 PETITIONS / JOINT LETTERS**

A petition requesting that Colac Otway Shire Council assist the commercial businesses situated at Apollo Bay by reducing their annual Council rates by at least half, due to the impact of COVID-19, has been received from a community member. The petition contained 54 signatures. A report responding to the petition will be tabled at the Council Meeting to be held on 16 December 2020.

\*\*\*\*\*

A petition requesting that Colac Otway Shire Council provide relief in full of property rates for commercial ratepayers of Apollo Bay levied during the period of COVID-19 lockdown, has been received from a community member on behalf of the Apollo Bay Chamber of Commerce. The petition contains 49 signatures. A report responding to the petition will be tabled at the Council Meeting to be held on 16 December 2020.

## **8 DECLARATIONS OF INTEREST**

Nil

## **9 CONFIRMATION OF MINUTES**

- Ordinary Council Meeting held on 16 September 2020
- Special Council Meeting held on 21 October 2020
- Special Council Meeting held on 16 November 2020

### **RESOLUTION**

***MOVED Cr Joe McCracken, SECONDED Cr Chris Potter***

***That Council confirm the minutes of the Ordinary Council Meeting held on 16 September 2020 and that Council confirm the minutes of the Special Council Meeting held on 21 October 2020 and that Council confirm the minutes of the Special Council Meeting held on 16 November 2020.***

***CARRIED 7 : 0***



Item: 10.1

## Oath or Affirmation of Office

OFFICER	Lyndal McLean
CHIEF EXECUTIVE	Peter Brown
DIVISION	Executive
ATTACHMENTS	<ol style="list-style-type: none"><li>1. Colac Otway Shire - Affirmation of Office - Joseph Mc Cracken - Signed [10.1.1 - 1 page]</li><li>2. Colac Otway Shire - Oath of Office - Christopher Potter - Signed [10.1.2 - 1 page]</li><li>3. Colac Otway Shire - Affirmation of Office - Graham Costin - Signed [10.1.3 - 1 page]</li><li>4. Colac Otway Shire - Affirmation of Office - Catherine Hanson [10.1.4 - 1 page]</li><li>5. Colac Otway Shire - Oath of Office - Stephen Hart - Signed [10.1.5 - 1 page]</li><li>6. Colac Otway Shire - Affirmation of Office - James Bell - Signed [10.1.6 - 1 page]</li><li>7. Colac Otway Shire - Affirmation of Office - Margaret White - Signed [10.1.7 - 1 page]</li></ol>
PURPOSE	To report that the Oath or Affirmation of Office have been taken by Councillors following the declaration by the Victorian Electoral Commission (VEC) of the results of the 2020 Council elections.

## RESOLUTION

**MOVED** Cr Stephen Hart, **SECONDED** Cr Chris Potter

*That Council note that Cr Joseph John McCracken, Cr Christopher John Potter, Cr Graham Leslie Costin, Cr Catherine Mary Hanson, Cr Stephen Leslie Hart, Cr James Alexander Bell and Cr Margaret Patricia White have taken the Oath or Affirmation of Office, in accordance with section 30 of the Local Government Act 2020.*

**CARRIED 7 : 0**

Item: 10.2

## Draft Community Engagement Policy and Community Consultation

OFFICER	Peter Macdonald
GENERAL MANAGER	Ian Seuren
DIVISION	Development & Community Services
ATTACHMENTS	<ol style="list-style-type: none"><li>1. Draft COS Community Engagement Policy V 2 [10.2.1 - 7 pages]</li><li>2. Draft - COS Community Engagement Framework 2020 V 3 [10.2.2 - 26 pages]</li></ol>
PURPOSE	To consider the Draft Community Engagement Policy seeking endorsement to undertake public exhibition.

### RESOLUTION

*MOVED Cr Chris Potter, SECONDED Cr Graham Costin*

*That Council:*

1. *Endorses the Draft Community Engagement Policy to be placed on public exhibition, seeking feedback from the community for a minimum period of 6 weeks.*
2. *Receives a report to its February 2021 Ordinary Council Meeting to consider feedback to the Draft Community Engagement Policy and adopt a final Policy.*

**CARRIED 7 : 0**

Peter Macdonald left the meeting at 4.08pm.  
Tamzin McLennan left the meeting at 4.08pm.

Item: 10.3

## Planning Scheme Amendment C109cola - 10 Drapers Road, Colac East

OFFICER	Erin Sonogo
GENERAL MANAGER	Ian Seuren
DIVISION	Development & Community Services
ATTACHMENTS	<ol style="list-style-type: none"><li>1. C109cola - 10 Drapers Road COLAC EAST - Proponent Letter [10.3.1 - 3 pages]</li><li>2. C 109 cola - 10 Drapers Road Colac East - Confirmation of signage details - Pylon Sign - Lacey A - R [10.3.2 - 6 pages]</li><li>3. C 109 cola - 10 Drapers Road Colac East - Proposed Incorporated Document - Lacey A [10.3.3 - 4 pages]</li><li>4. c 109 cola - 10 Drapers Road Colac East - Proposed SCO [10.3.4 - 1 page]</li><li>5. C109cola - 10 Drapers Road COLAC EAST - Proposed SCO Map [10.3.5 - 1 page]</li><li>6. C 109 cola - 10 Drapers Road COLAC EAST - Planning Permit by Consent Order- Council Meeting Report A [10.3.6 - 10 pages]</li><li>7. C 109 cola - 10 Drapers Road Colac West - Photos of Site for Council Report [10.3.7 - 5 pages]</li></ol>
PURPOSE	For Council to resolve to seek authorisation to prepare an amendment to the Colac Otway Planning Scheme.

## RESOLUTION

*MOVED Cr Stephen Hart, SECONDED Cr Joe McCracken*

*That Council:*

1. *Resolve to seek authorisation from the Planning Minister to prepare and exhibit the amendment; and*
2. *Allow Council officers, in consultation with the landowner and/or representative, to make minor changes to the amendment documentation prior to exhibition.*

**CARRIED 7 : 0**



**Doug McNeill left the meeting at 4.15pm.**  
**Erin Sonogo left the meeting at 4.15pm.**  
**Simon Clarke left the meeting at 4.15pm.**

Item: 10.4

## Apollo Bay Early Years Hub

OFFICER	Ian Seuren
GENERAL MANAGER	Ian Seuren
DIVISION	Development & Community Services
ATTACHMENTS	Nil
PURPOSE	To consider a funding contribution to the development of the Apollo Bay Early Years Hub.

### RECOMMENDATION

*That Council:*

- 1. Allocates up to \$1M from the second round of the Local Roads and Community Infrastructure Program (LRCI) to the Apollo Bay Early Years Hub, subject to the project's eligibility being approved by the Federal Government.*
- 2. Confirms that the allocation from the LRCI Program is in addition to the \$500,000 allocated in Council's 2020/21 budget.*
- 3. Requests a report be presented to a future Council meeting to consider the allocation of the balance of the LRCI Program funding.*

This item was withdrawn by the Chief Executive during the meeting.

Item: 10.5

## Appointments of Councillors to Internal Committees

OFFICER	Lyndal McLean
CHIEF EXECUTIVE	Peter Brown
DIVISION	Executive
ATTACHMENTS	Nil
PURPOSE	To appoint Councillors to Internal Committees

### RESOLUTION

*MOVED Cr Jamie Bell, SECONDED Cr Stephen Hart*

*That Council until determined otherwise, appoints the following Councillors to the corresponding committees, with the Mayor as ex-officio:*

Committee	Council appointed representative/s
<i>Planning Committee of Council</i>	<i>all Councillors</i>
<i>Submissions Committee of Council</i>	<i>all Councillors</i>
<i>CEO Employment Matters Advisory Committee</i>	<i>all Councillors</i>
<i>Audit and Risk Committee</i>	<i>Cr Graham Costin and Cr Stephen Hart</i>
<i>Colac Municipal Aerodrome Advisory Committee</i>	<i>Cr Joe McCracken</i>
<i>City Deals Project – Colac Otway Shire Executive Steering Committee</i>	<i>Cr Stephen Hart</i>
<i>Colac Regional Saleyards Advisory Committee</i>	<i>Cr Jamie Bell</i>
<i>Friends of the Colac Botanic Gardens Advisory Committee</i>	<i>Cr Margaret White</i>
<i>Lake Colac Co-ordinating Committee</i>	<i>Cr Jamie Bell and Cr Margaret White</i>

**CARRIED 7 : 0**



**RESOLUTION**

***MOVED Cr Chris Potter, SECONDED Cr Jamie Bell***

***That Council:***

- 1. dissolve the Colac Otway Roads Advisory Committee; and***
- 2. thank all members of the Colac Otway Roads Advisory Committee for the valuable input they provided to the committee and to the community.***

***CARRIED 7 : 0***

Item: 10.6

## Appointments of Councillors to External Committees

<b>OFFICER</b>	Lyndal McLean
<b>CHIEF EXECUTIVE</b>	Peter Brown
<b>DIVISION</b>	Executive
<b>ATTACHMENTS</b>	Nil
<b>PURPOSE</b>	To appoint Councillors to External Committees.

### RESOLUTION

*MOVED Cr Stephen Hart, SECONDED Cr Joe McCracken*

*That Council, until determined otherwise, appoints the following Councillor/s to the corresponding committee.*

<i>Committee</i>	<i>Councillor representative/s</i>
<i>Apollo Bay Harbour Precinct Redevelopment Project Control Group</i>	<i>The Mayor and Cr Graham Costin</i>
<i>Australian Local Government Association (ALGA)</i>	<i>Cr Chris Potter</i>
<i>Barwon South West Waste and Resource Recovery Local Government Forum</i>	<i>Cr Graham Costin</i>
<i>Barnard Trust Committee</i>	<i>Cr Stephen Hart</i>
<i>Colac Community Library and Learning Centre Joint Use Committee</i>	<i>Cr Stephen Hart</i>
<i>Colac Road Safety Group</i>	<i>Cr Chris Potter</i>
<i>COPACC Trust</i>	<i>Cr Joe McCracken and Cr Margaret White</i>
<i>Corangamite Regional Library Corp</i>	<i>Cr Stephen Hart</i>
<i>Geelong Regional Library Corporation</i>	<i>Cr Stephen Hart</i>
<i>G21 Board</i>	<i>Cr Kate Hanson</i>
<i>Lavers Hill Swimming Pool Committee of Management</i>	<i>Cr Stephen Hart</i>

<i>Committee</i>	<i>Councillor representative/s</i>
<i>Mooleric Road Quarry Consultative Committee</i>	<i>Cr Jamie Bell</i>
<i>Municipal Association of Victoria</i>	<i>Cr Stephen Hart</i>
<i>Municipal Emergency Management Planning Committee</i>	<i>Cr Chris Potter</i>
<i>Municipal Fire Management Planning Committee</i>	<i>Cr Chris Potter</i>
<i>Ondit Quarry Consultative Committee</i>	<i>Cr Jamie Bell</i>
<i>Port of Apollo Bay Consultative Committee</i>	<i>Cr Chris Potter</i>
<i>Rural Councils of Victoria</i>	<i>Cr Margaret White</i>
<i>Rural Financial Counselling Service Vic – Wimmera Southwest (RFC)</i>	<i>Cr Kate Hanson</i>
<i>Timber Towns Victoria Committee</i>	<i>Cr Chris Potter</i>
<i>Weeds Consultative Committee</i>	<i>Cr Jamie Bell</i>
<i>G21 Pillar Membership – Arts and Culture</i>	<i>Cr Kate Hanson</i>
<i>G21 Pillar Membership – Economic Development</i>	<i>Cr Chris Potter</i>
<i>G21 Pillar Membership – Education and Training</i>	<i>Cr Joe McCracken</i>
<i>G21 Pillar Membership – Environment</i>	<i>Cr Stephen Hart</i>
<i>G21 Pillar Membership – Health and Well Being</i>	<i>Cr Margaret White</i>
<i>G21 Pillar Membership – Planning and Services</i>	<i>Cr Graham Costin</i>
<i>G21 Pillar Membership – Sports and Recreation</i>	<i>Cr Chris Potter</i>
<i>G21 Pillar Membership – Transportation</i>	<i>Cr Jamie Bell</i>

**CARRIED 7 : 0**



Item: 10.7

## Evaluation of performance of Audit Committee

OFFICER	Lyndal McLean
CHIEF EXECUTIVE	Peter Brown
DIVISION	Executive
ATTACHMENTS	1. Audit Committee Performance Survey template - 2020 [10.7.1 - 3 pages]
PURPOSE	To provide a summary of the review that was conducted in September 2020 of the Audit Committee's effectiveness.

### RESOLUTION

*MOVED Cr Stephen Hart, SECONDED Cr Chris Potter*

*That Council receives for information the evaluation of the performance of the Audit Committee for 2019-2020.*

**CARRIED 7 : 0**

Item: 10.8

**Audit Committee Minutes - 12 August 2020**

<b>OFFICER</b>	Lyndal McLean
<b>CHIEF EXECUTIVE</b>	Peter Brown
<b>DIVISION</b>	Executive
<b>ATTACHMENTS</b>	1. Audit Committee Meeting - Minutes - Signed -12 August 2020 [10.8.1 - 25 pages]
<b>PURPOSE</b>	To receive for information the Colac Otway Shire Audit Committee minutes dated 12 August 2020.

**RESOLUTION**

*MOVED Cr Stephen Hart, SECONDED Cr Joe McCracken*

*That Council receives for information the Colac Otway Shire Audit Committee minutes dated 12 August 2020.*

*CARRIED 7 : 0*

Item: 10.9

## Assemblies of Councillors and Informal Meetings of Councillors

<b>OFFICER</b>	Lyndal McLean
<b>CHIEF EXECUTIVE</b>	Peter Brown
<b>DIVISION</b>	Executive
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"> <li>1. Assembly of Councillors Councillor Briefing 9 September 2020 CB 20200 [10.9.1 - 3 pages]</li> <li>2. Assembly of Councillors - Council Meeting Preparation - 16 September 2020 - OCM 20200916 [10.9.2 - 2 pages]</li> <li>3. Assembly of Councillors Colac Regional Saleyards Advisory Committee M [10.9.3 - 1 page]</li> <li>4. Assembly of Councillors - Councillor Briefing - 23 September 2020 - CB 20200923 [10.9.4 - 1 page]</li> <li>5. Assembly of Councillors - Councillor Briefing - 30 September 2020 - CB 20200930 [10.9.5 - 1 page]</li> <li>6. Assembly of Councillors - Councillor Briefing - 7 October 2020 - CB 20201007 [10.9.6 - 1 page]</li> <li>7. Assembly of Councillors - Councillor Briefing - 14 October 2020 - CB 20201014 [10.9.7 - 1 page]</li> <li>8. Assembly of Councillors - Special Council Meeting Preparation - 21 October 2020 - SCM 20201021 [10.9.8 - 1 page]</li> </ol>
<b>PURPOSE</b>	To report the Assemblies of Councillors and Informal Meetings of Councillors.

## REPORTING

*The Assemblies of Councillors and Informal Meetings of Councillors are reported herewith:*

- |  |                          |
|--|--------------------------|
| • <b>Councillor Briefing</b>                         | <b>9 September 2020</b>  |
| • <b>Ordinary Council Meeting Preparation</b>        | <b>16 September 2020</b> |
| • <b>Colac Regional Saleyards Advisory Committee</b> | <b>18 September 2020</b> |
| • <b>Councillor Briefing</b>                         | <b>23 September 2020</b> |



- *Councillor Briefing* 30 September 2020
- *Councillor Briefing* 7 October 2020
- *Councillor Briefing* 14 October 2020
- *Special Council Meeting Preparation* 21 October 2020

*The Colac Otway Shire Governance Rules does not require a Council decision.*

## CLOSED SESSION

### RESOLUTION

**MOVED** Cr Chris Potter, **SECONDED** Cr Stephen Hart

*That pursuant to the provisions of Section 66 of the Local Government Act 2020, the meeting be closed to the public and Council move into Closed Session in order to deal with:*

<b>SUBJECT</b>	<b>REASON</b>	<b>SECTION OF ACT</b>
<b><i>Minutes of the Closed Session Council Meeting held on 16 September 2020</i></b>	This matter deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	<i>Local Government Act 2020, Section 3 (1) (f)</i>
<b><i>Appointment of Independent Audit and Risk Committee Member</i></b>	This matter deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Local Government Act 2020, Section 3 (1) (f)

**CARRIED 7 : 0**


*The meeting adjourned at 4.29pm.*

*Closed session commenced at 4.35pm*

*The meeting was reopened to the public at 4.37pm.*

*The meeting was declared closed at 4.37pm.*

**CONFIRMED AND SIGNED** at the meeting held on 16 December 2020.

.....**MAYOR**