



ORDINARY COUNCIL MEETING

# **MINUTES**

WEDNESDAY 12 DECEMBER 2018

AT 4PM

COPACC

**Next Council Meeting: 30 January 2019**

## COLAC OTWAY SHIRE ORDINARY COUNCIL MEETING

12 DECEMBER 2018

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## COLAC OTWAY SHIRE ORDINARY COUNCIL MEETING

MINUTES of the **ORDINARY COUNCIL MEETING OF THE COLAC OTWAY SHIRE COUNCIL** held at  
COPACC on 12 December 2018 at 4pm

### MINUTES

#### 1. I DECLARE THIS MEETING OPEN

##### OPENING PRAYER

*Almighty God, we seek your  
blessing and guidance in our  
deliberations on behalf of the  
people of the Colac Otway Shire.  
Enable this Council's decisions to be  
those that contribute to the true  
welfare and betterment of our community.*

**AMEN**

#### 2. PRESENT

Cr Brian Crook  
Cr Kate Hanson  
Cr Stephen Hart  
Cr Joe McCracken  
Cr Chris Potter  
Cr Jason Schram (Mayor)  
Cr Chris Smith

Peter Brown, Chief Executive  
Tony McGann, General Manager, Infrastructure & Leisure Services  
Errol Lawrence, General Manager, Corporate Services  
Ian Seuren, General Manager, Development & Community Services  
Doug McNeill, Manager, Planning Building & Health  
Frank Castles, Manager, Services & Operations  
Jeremy Rudd, Manager, Assets & Project Delivery  
Sarah McKew, Manager, Governance & Communications  
Simon Clarke, Coordinator, Strategic Planning & Major Projects  
Nicole Frampton, Coordinator, Recreation & Open Space  
Alison Martin, Coordinator, Communications  
Darren Graham, Coordinator, Services & Operations  
James Myatt, Contracts Administrator  
Lyndal Redford, Governance Officer

#### 3. APOLOGIES

Nil



#### **4. WELCOME & ACKNOWLEDGEMENT OF COUNTRY**

I would like to start this evening by acknowledging the traditional custodians and law makers of this land, their elders past and present and welcome any descendants here today.

I would also like to advise that all Council meetings are audio recorded, with the exception of confidential matters. This includes the public participation sections of meetings.

Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy.

In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorised recording of the meeting.

#### **5. QUESTION TIME**

A maximum of 30 minutes is allowed for question time. To ensure that each member of the gallery has the opportunity to ask questions, it may be necessary to allow a maximum of two questions from each person in the first instance. Once everyone has had an opportunity to ask their initial questions, and if time permits, the Mayor will invite further questions.

Please remember, you must ask a question. If you do not ask a question you will be asked to sit down and the next person will be invited to ask a question. Question time is not a forum for public debate or statements.

#### **QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING**

**James Judd, Colac**

1. Since the Colac Otway Shire Council held a Special Council Meeting in 2018 in Apollo Bay to deal with a matter relevant to that region, how can the Colac Otway Shire Council justify considering submissions relevant to the "Colac 2050 Growth Plan" at a meeting in Apollo Bay when all matters only refer to the Colac region C97 Amended Planning Scheme?

#### ***Response from General Manager, Development & Community Services***

Officers had intended reporting submissions on the draft Colac 2050 Growth Plan and Amendment C97 to Council in February 2019. Now that Council has recently resolved at its November 2018 Ordinary meeting to hold its February 2019 Council meeting in Apollo Bay, officers will consider reporting this issue to Council at a meeting that is convened in Colac.

2. Will the bus service from Colac to the coast operate during this summer period? If so, will it be for a period only or split into a peak period and an off peak period for [the] balance of time with different time tables?

*Response from General Manager, Infrastructure & Leisure Services*

The bus service is run by Public Transport Victoria and according to their website the all year services will continue to run every Wednesday and the Summer service operates from the third Friday in December to the last Sunday in January.

3. What portion of power required to operate the garbage compactors (put in by Council in the coastal region) is provided by the solar power units installed with them?

*Response from General Manager, Infrastructure & Leisure Services*

One hundred per cent of the power required is generated by the solar panels. The units are not connected to the power grid.

4. How do the rates payable today as allowances payable to Mayor and Councillors compare with those set following the 2016 municipal elections that gained Councillor approval, as changes have been made without Council approval since?

*Response from General Manager, Corporate Services*

Increases in Councillor allowances are reviewed and set annually by the State Government. Council must apply an annual increase as directed by the State.

*Response from the Mayor*

Just going back to that question, how do they compare? Are the rates different from today to 2016? I think that is what Mr Judd is asking.

*Response from General Manager, Corporate Services*

Thank you, Mr Mayor. I will take that on notice.

5. When will the Colac Otway Shire Council produce a listing of roads in this municipality then publish this listing of:
- a) Managed by Regional Roads Victoria (formerly VicRoads)
  - b) Managed by the Colac Otway Shire Council?
- This is needed to avoid people reporting any problems on the roads to the wrong authority.

*Response from General Manager, Infrastructure & Leisure Services*

A list of the Council managed roads and VicRoads managed roads can be located on our website under Community Services/Roads Drains Footpath/Whose road is it?



## **QUESTIONS RECEIVED VERBALLY AT THE MEETING**

**Darren Allan**, on behalf of Colac Cycling Club

**What does the Colac Otway Shire have in place for the resurfacing and maintenance of the existing track/velodrome at the Colac South Colac Recreation Reserve?**

***Response from General Manager, Infrastructure & Leisure Services***

This particular piece of work is covered off in a draft masterplan for the Elliminyt Recreation Reserve which Council will consider today. In terms of capital works to resurface the velodrome, there are none planned for this financial year however Council officers will prepare a business case for this work for the 2019/20 financial year.

**1. Marjorie Hamilton, Colac**

My question is through the Mayor and all Councillors. At your February meeting 2018, Council resolved to purchase a further four hectares of land in addition to 2.5 hectares provided by the State Government and used for open space – totalling 6.5 hectares at the Colac High School. Monies for the four hectares would be paid for by Council recreational and land reserve funds, plus Council unallocated surplus reserve. That totals \$198,383 plus \$81,617; that totalled to \$280,000 that you've already got. My question is have you paid for the 6.5 hectares at \$287,000 – yes or no?

***Response from General Manager, Development & Community Services***

The short answer is no. We haven't got approval from the Minister for Education yet, as explained last meeting, for the acquisition of the land. We're still working through that process with the State Government.

**2. I have spoken to Mr Sam Burke, Property Land Sales for the Department of Treasury & Finance and they have approved the land sales at the High School to you for the four hectares – not the one for the bus park but the other – and they had a time limit actually on it, to be done and paid for by the end of 2018 to early 2019. Have you heard from them? You're not transparent enough. Have you got any documentation in relation to that land as to why you haven't paid? Should you have paid so that they can get on with – as I mentioned in the last meeting – the planning for sporting clubs? It is definitely a sporting and recreation area.**

***Response from General Manager, Development & Community Services***

I had correspondence from the Department of Treasury & Finance who are processing the land acquisition. That was probably about a week-and-a-half ago that they said "yes", it has progressed but we still need approval from the Minister of Education. With the State Government election having now being completed we have a Minister of Education and we're hoping that can happen pretty quickly now.

**3. In your *Mayoral Matters* here, I also noticed that Council has been successful in gaining more than \$20 million in State or Federal funding for a range of upcoming projects including the development of Apollo Bay Harbour precinct, Skenes Creek walking trail, parking and amenity improvements, Kennett River and the Colac Memorial Square. I did notice today that you're going to spend - or**

not going to but voting on - spending a fortune on another reserve at Elliminyt. You haven't even mentioned the Colac High School land. I'll call it the Colac High School land because that's what we all know it as. It's not mentioned that you're going to be doing anything about it. Why? It's under future projects.

***Response from the Mayor***

First we have to buy the land. I'll let Mr Seuren take over.

***Response from General Manager, Development & Community Services***

The funding that's been committed is through the City Deal for the coastal projects. Advocacy for those projects has been ongoing for many, many years and what we've seen is the fruition of all that hard work over a long time for much-needed infrastructure. As explained previously, what we need to do is to acquire the former High School site and undertake a masterplan to understand what is going to happen on that site. Once we do the masterplan we can then advocate for funding for the infrastructure.

***Response from the Mayor***

Mrs Hamilton, I'll see if anyone else wants to ask a question. I'm going to be very generous because I think that you're great at campaigning for the baseball and I'll give you a bit of leeway.

**Leigh Barrett, Colac**

I see in the paper – I wasn't here at the last meeting – discussion on high turnover of staff. We've had four General Managers leave in the last two years and about a 50% turnover of staff the last three years. If the Ratepayers Association submitted a discussion paper on what we see as the problem - some of the problems and solutions - would Councillors and the CEO consider this and give a written response?

***Response from the Mayor***

Have you submitted the...

No, I'm saying if the Ratepayers Association submitted a discussion paper outlining the problems as we see them and some suggested solutions, would Councillors and the CEO consider this and give us a written response?

***Response from the Chief Executive***

We certainly would consider any submissions that you made in relation to this issue. It's one that I've been thinking about since I came here – or possibly even thinking about before I came here - and it's not a simple issue. If it were a simple issue it would have been sorted as there are a number of reasons why this occurs at this Shire. There are a number of reasons why it occurs in different businesses in this town. Some of the solutions may have an impact over a reasonably short period of time but a number of others will take a number of years to take effect. I would certainly welcome any input that you might have and I'm happy to receive a submission and also have a discussion with you about that.



And be in the public domain?

*Response from the Chief Executive*

Yes.

Marjorie Hamilton, Colac

4. [Re: Colac High School land] You have the money to pay the \$280,000 for that piece of land. The grants – whether you're worrying about the amenities going on there - that'll come via grants for each club; the soccer, the baseball, or whatever, they can get grants for their amenities. We're referring to the sale and the purchase of the land. You've got the money for it, why are you delaying in paying for it when the Department of Treasury & Finance already know – they're prepared to give you the one third and you're buying the other 4.6 hectares or whatever; what's the delay in organising it and paying this? You keep saying something about it needs to be this or that or the other. Yes, things need to be surveyed: that is done. You're not allowed to put anything near the buildings or where there's contamination – that has all been done. It's just the paddock. So what is the delay? So that the players can get on and submit planning permits for what they want. You won't be able to know what to do unless you know what the soccer club want, what the baseball club want, what the hockey club want. They can't put a planning permit in on some land that they don't know if you've paid for or not.

*Response from the Mayor*

Dealing with Government departments, as you probably know Mrs Hamilton, takes a ridiculously long time. It's not as simple as you buying a house that's for sale down the street. I share your frustration. The soccer and baseball clubs have been looking for a new home for a long time. We are a Government department that has to follow procedure. That land is currently not zoned as we would like it, so we have to go through that process and once we acquire it, then we go through the process of hearing who might want to use it or who might not. I'll see if Mr Seuren can have a crack at explaining it a little bit better.

*Response from General Manager, Development & Community Services*

I think you've summed it up really well. As I tried to explain before, the Department of Treasury & Finance [DTF] are processing the sale of the land but because it's education land – it's always been used for education purposes – the Minister for Education still needs to say "yes", that the State Government can sell it to Council. That process hasn't been finalised yet, so that's why we haven't actually spent the money to buy the land. Whilst DTF are happy to progress, it still needs that approval from the Minister for Education.

Have you got a time frame that you know that this could take place?

*Response from General Manager, Development & Community Services*

No, but I will follow up in the morning to see where it's at.

They're saying late 2018 and early 2019. I'm going around in circles, I think, but I've got my point across. We don't want to lose that land up there.



### ***Response from the Mayor***

I don't think we will, Mrs Hamilton, but without trying to knock the State Government or the processes that we have to deal with in red tape, it does take a bit of time but I'd be pretty confident – and I think this Council would be – that we've agreed to purchase it and as soon as it's signed-off, rezoned for what we want, we'll certainly get stuck in to see what user groups would like to use it. I hope that the baseball club put in a pretty handy submission.

I do appreciate you giving me so much time in relation to it. Last Sunday week we took over 60 juniors to Laverton and the juniors were able to watch the Acers play the Geelong Koreans and it was wonderful to see over 60 junior children from Colac see how a baseball field was run and organised and we could have that up there. That's what I'm fighting for – whether it be soccer, whether it be baseball or whatever – don't lose that land because we could have it up there - not letting those children having to play on a rubbish tip.

### **Darren Allan, on behalf of Colac Cycling Club**

We've got a home and it's falling down around our ears and it's been there for a long time. Our house has fallen down out at the cycling club so I would like to just again ask that Colac Otway Shire and Councillors please have a look. We've got lots of juniors; we're a long-standing club that's been around for a long time. We've got a great history, we've had Olympic representatives come from our club: world champions, Melbourne to Warnambool people, the whole lot. So please, I've been going around in circles with this for over 20 years and that's about the last time the track was looked at - maintenance wise - was probably about 25 years ago.

## **6. TABLING OF RESPONSES TO QUESTIONS TAKEN ON NOTICE AT PREVIOUS MEETINGS**

### **Dieter Wessner, Colac**

I would like to know when Council will replace the bench that used to be out the front door of COPACC, please? It was removed roughly three weeks ago. We have to sit on the floor to read the paper on a Saturday morning.

### ***Response from General Manager, Infrastructure & Leisure Services***

The park bench was removed due to occupational health and safety to prevent injury. A replacement seat has been ordered and will be installed by the end of the year.

## **7. PETITIONS/JOINT LETTERS**

Nil

**8. DECLARATIONS OF INTEREST**

NIL

**9. CONFIRMATION OF MINUTES**

- Ordinary Council Meeting held on 28 November 2018.

**RESOLUTION**

*MOVED Cr Chris Potter seconded Cr Joe McCracken*

*That Council confirm the above minutes.*

**CARRIED 6 : 1**

**DIVISION**

*For the motion: Cr Brian Crook, Cr Kate Hanson, Cr Stephen Hart, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram*

*Against the motion: Cr Chris Smith*



ORDINARY COUNCIL MEETING

**DRAFT COLAC OTWAY TOURISM PARKING AND  
TRAFFIC STRATEGY AND DRAFT KENNETT RIVER  
TOURISM PARKING AND TRAFFIC STRATEGY**

OM181212-1

<b>LOCATION / ADDRESS</b>	Apollo Bay, Marengo, Skenes Creek, Lavers Hills, Forrest, Kennett River, Wye River and Separation Creek	<b>GENERAL MANAGER</b>	Tony McGann
<b>OFFICER</b>	Jeremy Rudd	<b>DIVISION</b>	Infrastructure & Leisure Services
<b>TRIM FILE</b>	F18/12956	<b>CONFIDENTIAL</b>	No
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"><li>1. Colac Otway Tourism Parking and Traffic Strategy Draft 3 Dec 2018</li><li>2. Kennett River Tourism Parking and Kennett River Traffic Strategy 3 December 2018 Draft</li></ol>		
<b>PURPOSE</b>	To request Council to commence the public exhibition of the COS Tourism Parking and Traffic Strategy and draft Kennett River Tourism Parking and Traffic Strategy.		

**RECOMMENDATION**

*That Council resolves to commence the public exhibition of the draft Colac Otway Tourism Parking and Traffic Strategy and the draft Kennett River Tourism Parking and Traffic Strategy for a period of eight weeks.*

**ALTERNATIVE MOTION**

*MOVED Cr Chris Smith*

*That Council defers this item to the next ordinary Council Meeting so that officers can show to Councillors the exact detail of how the strategy relates to the potential of the Great Ocean Road going around behind Apollo Bay.*

*LAPSED due to no seconder*

**RESOLUTION**

***MOVED Cr Chris Potter seconded Cr Brian Crook***

***That Council resolves to commence the public exhibition of the draft Colac Otway Tourism Parking and Traffic Strategy and the draft Kennett River Tourism Parking and Traffic Strategy for a period of eight weeks.***

***CARRIED 6 : 1***

**DIVISION**

***For the motion: Cr Brian Crook, Cr Kate Hanson, Cr Stephen Hart, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram***

***Against the motion: Cr Chris Smith***

**James Myatt attended the meeting at 4:42pm**



ORDINARY COUNCIL MEETING

# FORREST WASTEWATER OPTIONS INVESTIGATION

OM181212-2

LOCATION / ADDRESS	Forrest	GENERAL MANAGER	Ian Seuren
OFFICER	Doug McNeill	DIVISION	Development & Community Services
TRIM FILE	F18/6699	CONFIDENTIAL	No
ATTACHMENTS	1. Forrest Wastewater Investigation Draft Assessment Report - Nov 2018		
PURPOSE	Consider whether to endorse the preparation of a detailed Business Case based on the preferred option arising from the investigation into future township wastewater treatment in Forrest by Barwon Water.		

## RESOLUTION

*MOVED Cr Stephen Hart seconded Cr Chris Potter*

*That Council:*

- 1. Support the Forrest Wastewater Investigation project team to proceed with the preparation of a Business Case for the management of wastewater in Forrest based on Solutions Package 3 (SP3).*
- 2. Note that it will receive a further report on the preferred option following the preparation of the Business Case to endorse a final position on the outcome of the project.*

*CARRIED 7 : 0*

Nicole Frampton attended the meeting at 4:54pm

ORDINARY COUNCIL MEETING

# DEVELOPMENT PLAN FOR SINCLAIR, ARMSTRONG AND HEARN STREETS COLAC

OM181212-3

LOCATION / ADDRESS	Sinclair, Armstrong and Hearn Streets, Colac	GENERAL MANAGER	Ian Seuren
OFFICER	Simon Clarke	DIVISION	Development & Community Services
TRIM FILE	F18/5352	CONFIDENTIAL	No
ATTACHMENTS	<ol style="list-style-type: none"><li>1. Development Plan</li><li>2. Development Plan Guidance Document</li><li>3. Stormwater Management Guidance Document</li><li>4. Water and Sewer Network Guidance Document</li></ol>		
PURPOSE	To adopt the proposed Development Plan for Sinclair, Hearn and Armstrong Streets, Colac.		

## RESOLUTION

*MOVED Cr Chris Potter seconded Cr Brian Crook*

*That Council adopt the Sinclair, Hearn and Armstrong Streets, Colac Development Plan in accordance with the Development Plan prepared by Design Urban Pty Ltd dated 19 June 2018 and the Guidance Plan that accompanies the Development Plan, including the Stormwater Management Guidance Document and the Water and Sewer Network Guidance Document.*

*CARRIED 6 : 1*

### *DIVISION*

*For the motion: Cr Brian Crook, Cr Kate Hanson, Cr Stephen Hart, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram*

*Against the motion: Cr Chris Smith*

Frank Castles left the meeting at 5:08pm  
Darren Graham left the meeting at 5:08pm  
Doug McNeill left the meeting at 5:08pm  
Simon Clarke left the meeting at 5:08pm



ORDINARY COUNCIL MEETING

# ELLIMINYT RECREATION RESERVE MASTER PLAN 2018

OM181212-4

LOCATION / ADDRESS	235 Main Street, Elliminyt	GENERAL MANAGER	Tony McGann
OFFICER	Nicole Frampton	DIVISION	Infrastructure & Leisure Services
TRIM FILE	F18/6934	CONFIDENTIAL	No
ATTACHMENTS	<ol style="list-style-type: none"><li>1. Elliminyt Recreation Reserve Master Plan 2018 - Revised Report FINAL</li><li>2. Elliminyt Recreation Reserve Main Pavilion (Clubrooms) - Revised Concept Design Proposal</li></ol>		
PURPOSE	To consider the adoption of the Elliminyt Recreation Reserve Master Plan 2018.		

## RESOLUTION

*MOVED Cr Joe McCracken seconded Cr Brian Crook*

*That Council:*

- 1. Adopts the Elliminyt Recreation Reserve Master Plan 2018 including the Elliminyt Recreation Reserve Main Pavilion (Clubrooms) – Revised Concept Design Proposal.*
- 2. Notes that any works outlined in the Elliminyt Recreation Reserve Master Plan 2018 and Elliminyt Recreation Reserve Main Pavilion (Clubrooms) – Revised Concept Design Proposal would be subject to consideration in future budget and government grant processes.*
- 3. Supports the community to advocate for funding for the implementation of the Elliminyt Recreation Reserve Master Plan 2018 including the Elliminyt Recreation Reserve Main Pavilion (Clubrooms) – Revised Concept Design Proposal.*

**CARRIED 7 : 0**

Nicole Frampton left the meeting at 5:21pm

ORDINARY COUNCIL MEETING

# APPOINTMENT TO ROADS ADVISORY COMMITTEE

OM181212-5

LOCATION / ADDRESS	Shire wide	GENERAL MANAGER	Tony McGann
OFFICER	Jeremy Rudd	DIVISION	Infrastructure & Leisure Services
TRIM FILE	F18/7487	CONFIDENTIAL	No
ATTACHMENTS	1. Roads Advisory Committee Terms of Reference 2018		
PURPOSE	To endorse community representatives		

## RESOLUTION

*MOVED Cr Joe McCracken seconded Cr Kate Hanson*

*That Council endorses the appointments of Michael Harrison, Nasser Kotb, Gavin Brien and Chris White as community members to the Colac Otway Roads Advisory Committee.*

*CARRIED 7 : 0*



ORDINARY COUNCIL MEETING

# LEASE: 87 WILSON STREET COLAC TO STATE EMERGENCY SERVICE (COLAC)

OM181212-6

LOCATION / ADDRESS	87 Wilson Street, Colac	GENERAL MANAGER	Tony McGann
OFFICER	Mark McLennan	DIVISION	Infrastructure & Leisure Services
TRIM FILE	F18/3565	CONFIDENTIAL	No
ATTACHMENTS	Nil		
PURPOSE	Consider officer recommendation to enter into lease		

## RESOLUTION

*MOVED Cr Chris Potter seconded Cr Brian Crook*

*That Council request the Chief Executive complete all necessary administrative processes for Council to enter into a lease with Victorian State Emergency Service (Colac) with the following terms:*

**1. A lease in accordance with the Colac Otway Shire lease template:**

- 1.1 Term** (10) ten years to expire on a date no later than 1st February 2029
- 1.2 Further term** (10) ten years to expire on a date no later than 1st February 2039
- 1.3 Rental** \$150.00 Inc. GST per year
- 1.4 Rent Review** This amount is to be increased at the completion of the first 10 year term by calculating the compounded increase of the Consumer Price Index since the commencement of the lease
- 1.5 Maintenance** All maintenance is to be the responsibility of the State Emergency Service (Colac)
- 1.6 Outgoings** All outgoing shall be paid by the tenant
- 1.7 Insurance** All Insurance shall be taken out and maintained by the State Emergency Service (Colac)

**CARRIED 7 : 0**

ORDINARY COUNCIL MEETING

# CONTRACT 1917 - CONSTRUCTION AND SEALING OF CH 0.0 TO CH 2.0KM BINNS ROAD, BEECH FOREST

OM181212-7

LOCATION / ADDRESS	Binns Road, Beech Forest	GENERAL MANAGER	Tony McGann
OFFICER	Jeremy Rudd	DIVISION	Infrastructure & Leisure Services
TRIM FILE	F18/7487	CONFIDENTIAL	No
ATTACHMENTS	1. Contract 1917 Design Drawings		
PURPOSE	To approve award of Contract 1917, Construction and sealing of Ch 0.0 to Ch 2.0km Binns Road, Beech Forest		

## RESOLUTION

*MOVED Cr Chris Potter seconded Cr Joe McCracken*

*That Council:*

- 1. Awards Contract 1917, 2018/2019 Binns Road Widening and Sealing Works to Bitu-Mill (Civil) Pty Ltd, at the lump sum price referred to in the confidentially distributed document pertaining to this contract.*
- 2. Authorises the Chief Executive to sign the contracts following award of Contract 1917.*
- 3. Requests that the Chief Executive ensures the contract price is listed on Council's website once steps listed in point 2 have been completed.*

**CARRIED 7 : 0**

The meeting adjourned for a break at 5:43pm

The meeting resumed at 5:53pm



ORDINARY COUNCIL MEETING  
**THREE YEAR SERVICE REVIEW PROGRAM**  
OM181212-8

LOCATION / ADDRESS	Whole of municipality	GENERAL MANAGER	Errol Lawrence
OFFICER	Errol Lawrence	DIVISION	Corporate Services
TRIM FILE	F18/7487	CONFIDENTIAL	No
ATTACHMENTS	1. 26 September 2018 Council Report		
PURPOSE	To present Council with a 3 Year Service Review Program		

## RESOLUTION

*MOVED Cr Joe McCracken seconded Cr Chris Potter*

*That Council:*

- 1. Notes the Colac Otway Shire 3 Year Service Review Program as detailed in this report and provides support in principle for the program.*
- 2. Acknowledges that the Service Review Program document is dynamic and that it may consider changes to it in the future.*
- 3. Acknowledges that some Service Reviews require funding in order to be carried out and that there are currently no funds budgeted in the 2018/2019 budget.*
- 4. Notes that the lack of funding in the 2018/2019 budget will need to be considered by Council at a later date.*
- 5. Notes that the delivery of Service Reviews in future years will be subject to future budget considerations.*

**CARRIED 6 : 1**

**DIVISION**

*For the motion: Cr Brian Crook, Cr Kate Hanson, Cr Stephen Hart, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram*

*Against the motion: Cr Chris Smith*



ORDINARY COUNCIL MEETING

# AUTHORISATION OF OFFICER UNDER THE PLANNING AND ENVIRONMENT ACT 1987

OM181212-9

LOCATION / ADDRESS	Whole of Municipality	GENERAL MANAGER	Errol Lawrence
OFFICER	Errol Lawrence	DIVISION	Corporate Services
TRIM FILE	F18/6770	CONFIDENTIAL	No
ATTACHMENTS	1. Authorisation under Planning and Environment Act 1987		
PURPOSE	Officer		

## RESOLUTION

*MOVED Cr Brian Crook seconded Cr Chris Potter*

*That Council:*

- 1. Appoints Mr Ian Seuren, General Manager Development and Community Services as an authorised officer pursuant to section 147(4) of the Planning and Environment Act 1987.*
- 2. Notes that the Instrument of Appointment and Authorisation comes into force immediately the common seal of Council is affixed to the Instrument and remains in force until Council determines to vary or revoke it or the officer leaves the employment of the Colac Otway Shire.*
- 3. Delegates to the Chief Executive Officer authority to sign and place under Council Seal the Instrument of Appointment and Authorisation.*

**CARRIED 6 : 1**

**DIVISION**

*For the motion: Cr Brian Crook, Cr Kate Hanson, Cr Stephen Hart, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram*

*Against the motion: Cr Chris Smith*

ORDINARY COUNCIL MEETING

# NOTION OF MOTION – CHRISTMAS DECORATIONS

OM181212-10

**OFFICER** Jason Schram

**ATTACHMENTS** 1. Notice of Motion - Cr Schram - Christmas decorations - No 209

## MOTION

*MOVED Cr Jason Schram seconded Cr Joe McCracken*

*That Council:*

1. *Have all Christmas decorations fully installed within the shire by the 30th of November each year.*

**CARRIED 7 : 0**

ORDINARY COUNCIL MEETING  
**ASSEMBLY OF COUNCILLORS**  
OM181212-11

<b>LOCATION / ADDRESS</b>	Whole of municipality	<b>GENERAL MANAGER</b>	Errol Lawrence
<b>OFFICER</b>	Lyndal McLean	<b>DIVISION</b>	Corporate Services
<b>TRIM FILE</b>	F18/7487	<b>CONFIDENTIAL</b>	No
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"><li>1. Assembly of Councillors - Councillor briefing - 07 November 2018</li><li>2. Assembly of Councillors - Lake Colac Advisory Committee - 13 November 2018</li><li>3. Assembly of Councillors - Councillor Briefing - 14 November 2018</li><li>4. Assembly of Councillors - Pre-Council Meeting Preparation - 28 November 2018</li></ol>		
<b>PURPOSE</b>	To report the Assemblies of Councillors		

## REPORTING

1. *The Assemblies of Councillors are reported herewith.*


*The Local Government Act 1989 does not require a Council decision.*

*Cr Chris Smith requested his opposition to this item be noted.*



*The meeting was declared closed at 6:19pm*

**CONFIRMED AND SIGNED** at the meeting held on 30 JANUARY 2019

.....**MAYOR**