



Quarterly Performance Report 2022-23

First Quarter

1 July to 30 September 2022

Table of Contents

Chief Executive Officer Report	3
Annual Plan Progress Report	5
Operational Projects Report	30
Capital Works Report	33
Financial Performance Report	36

Acknowledgement

The Colac Otway Shire Council respectfully acknowledges the Gulidjan and Gadubanud peoples of the Maar Nation as the Traditional Custodians of the Colac Otway region, the land and waterways upon which the activities of the Colac Otway Shire Council are conducted on.

We pay our respects to their ancestors and elders, past, present and emerging. We recognise and respect their unique cultural heritage, beliefs and up hold their continuing relationship to this land.

Chief Executive Report

The financial year commenced with the familiar challenges of working in a COVID-19 environment that continued to impact Council staff and operations in the July to September quarter. The July Council meeting held online and Council services were impacted by staff shortages which meant facilities such as Bluewater and our Customer Service Centres had periods of reduced operating hours due to staff availability.



Colac Otway Shire Council started September with a full count of its senior and executive management teams, marking the start of a new era for the organisation.

Council welcomed two new general managers: Andrew Tenni - General Manager Corporate Services and Heath Chasemore - General Manager Infrastructure and Operations. Alongside recruitment of these key executive management roles, the senior management team also welcomed three new managers: Rhassel Mhasho - Manager Healthy Environments, David Butterfield – Manager Property, Procurement and Contracts and Kanishka Gunasekara – Manager Assets and Engineering. These new staff bring a high level of skill and considerable and broad experience to Colac Otway Shire Council.

In July, Colac Otway Shire Council also had strong representation at the 2022 Australian Local Government Association (ALGA) meeting in Canberra, which saw approximately 900 councillors, CEOs and staff registered. A key purpose of the conference is to highlight to the Federal Government the local government and community issues and needs, with the goal of influencing decisions and policies that are important to our communities.

I joined the other CEO's from member Councils of the G21 Region Alliance in Canberra in August where we met a number of senior officials in the Federal Government. We were able to share and discuss the region's opportunities and challenges and the rationale behind those priorities. It was useful to gain further insight into the focus of the new government which we will consider as we continue our regional planning and advocacy work.

A cross-section of issues were raised by our Council including funding to local government, roads funding, environment and sustainability.

The Mayor attended the G21 Mayor's Spring Street Delegation at Victorian Parliament in September, with productive meetings with Ministers and Shadow Ministers over two days. The region's lack of affordable housing, key workers, public transport and active travel modes were topics for discussion with our state colleagues.

In Melbourne, I was part of the South West Victorian Alliance Victorian Parliamentary Delegation, where we advocated for the region ahead of the Victorian Election on issues such as ensuring the sustainability of natural assets and the tourist economy.

In recognition of biosecurity threats to our region, Council created a Steering Committee to plan and prepare us for any possible animal biosecurity incident.

As the livestock industry has an economic output of approximately \$240 million a year, and we have staff that may live on farms, or who need to visit or work near properties with livestock, we want to ensure we begin to understand and plan for any potential outbreak of the disease into the shire.

Key strategic documents were adopted by Council in this quarter, including Council's first Public Toilet Strategy, the updated Domestic Wastewater Management Plan and an updated Asset Management Policy.

Chief Executive Report

Council has also commenced work on the Deans Creek Precinct Structure Plan which, if rezoned residential, will satisfy much of the shire's demand for residential land for the next 30 years, addressing one of the key priorities of this Council, to open land for development for affordable and available housing.

The Minister for Planning provided approval to the Birregurra Flood Study Planning Scheme Amendment C116cola after full support being granted by an independent planning panel in June. This has been a multi-year process working with DELWP and CCMA and is a great result for the community as a timely response to local flood events and ongoing pressure for development in Birregurra.

Colac Otway Shire Council continues to work to our Council Plan 2021 – 25 which provides key objectives, strategies and direction and will continue to guide our work in the years ahead. I look forward to more progress as look to the end of this year, and the challenges and opportunities which lay ahead in 2023.

In September, we joined our Colac Otway community in acknowledging the passing of Her Majesty Queen Elizabeth II and the significant contribution she made to Australia over seven decades. The Queen was a constant and well-respected leader who demonstrated dedication, hard-work, empathy and was a reassuring presence for many people.

To commemorate Her Majesty, Queen Elizabeth II, Colac Otway Shire Council hosted a community morning tea at COPACC on the National Day of Mourning, Thursday 22 September 2022. The event included screening of the live broadcast of the National Memorial Service from the Great Hall of Parliament House in Canberra.

Anne Howard

Chief Executive Officer

Colac Otway Shire Council

Annual Plan 2022-23

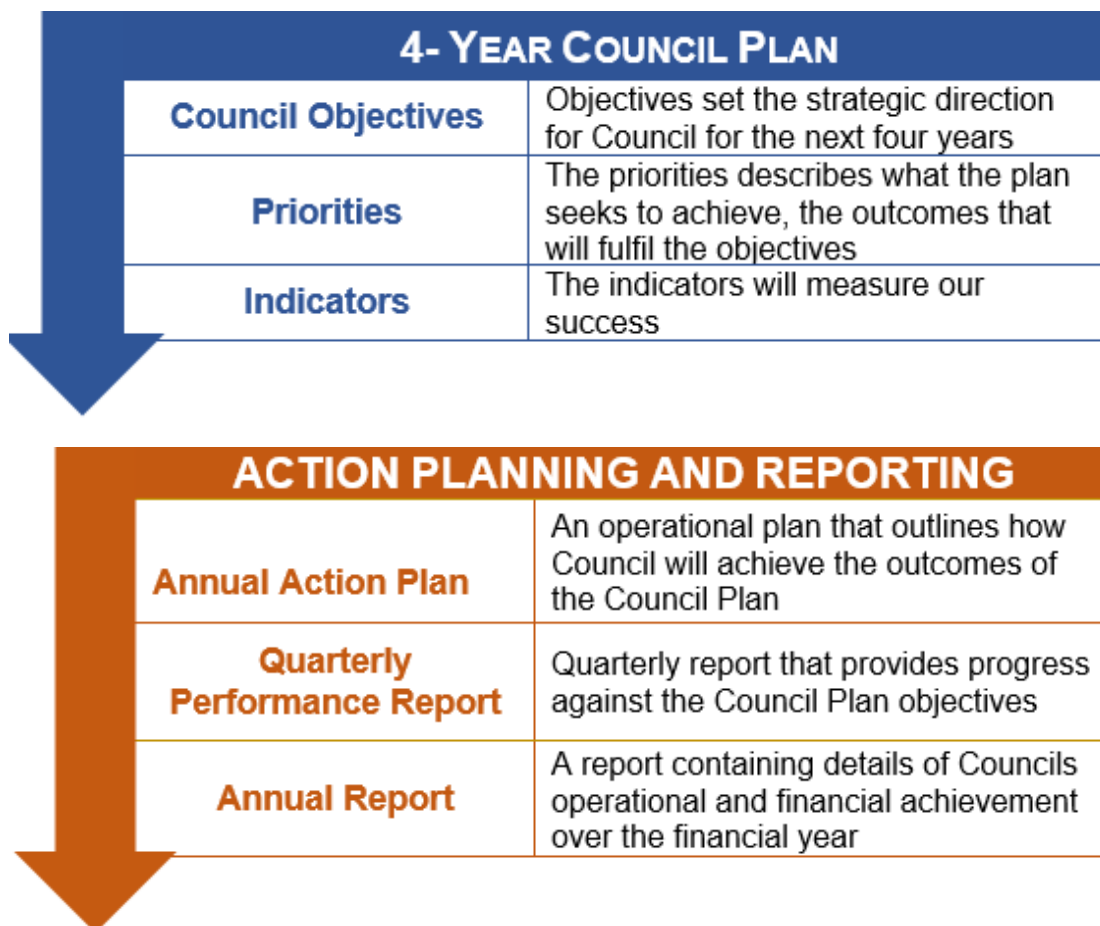
The Annual Plan is an operational plan that outlines how Council will achieve the outcomes of the Council Plan 2021-25.

As part of the Council Plan 2021-25, Council commits to generating an annual action plan to demonstrate how we will deliver on our commitments, evaluating our own performance, and publishing results within the annual report each October.

In addition, the development and implementation of the annual plan is informed by ongoing partnerships with agencies, community and other levels of government.

Each quarter, Council will produce a quarterly report showing progress against each of the actions in the annual plan, in addition Council produces an Annual Report, which outlines the work undertaken for the financial period.

Integrated Planning Framework



Annual Plan 2022-23

Council formally adopted the Council Plan 2021-25 at a Council meeting held on 27 October 2021. The Council Plan is a document developed in partnership with the community to guide Council's strategic direction over the next four years.

The key issues faced by our community, identified through the development of the Community Vision 2050, informs the choice of major projects and activities that Council identifies as its highest priorities.

Community Engagement

Development of the Council Plan 2021-25 included a comprehensive community engagement process, which conducted alongside development of the Community Vision 2050. The engagement process included:

- Regional roadshows at 12 community locations
- Online community sessions
- Community survey
- Stakeholder interviews
- Youth summit
- Community panel sessions
- Councillor workshops
- Exhibition of draft Community Vision 2050 and Council Plan 2021-25.

The Community Vision 2050 and Council Plan 2021-2025 is available for download from Council's website, or hard copies are available for viewing at Council offices in Colac and Apollo Bay.

Council Plan 2021-25 Strategic Themes

There are four themes in the Council Plan:

Theme One: Strong and Resilient Economy

We are committed to expanding our diverse industries, vibrant arts community, world-renowned tourism, and professional health services. A healthy, growing economy will provide sustainable industries and jobs, and opportunities for all ages.

Theme Two: Valuing the Natural and Built Environment

We will protect our natural environment and communities, by maintain and providing resilient infrastructure, and being leaders in sustainable living, modelling innovation and best practice.

Theme Three: Healthy and Inclusive Community

We will continue to be a great place to live. We embrace our diverse community, take care of our older community and prepare our children for success. We care for each other, are friendly and welcoming, and enjoy a vibrant and active lifestyle. We are a small population with big hearts.

Theme Four: Strong Leadership and Management

We will be leaders in good governance, transparency and strive for ongoing improvement.

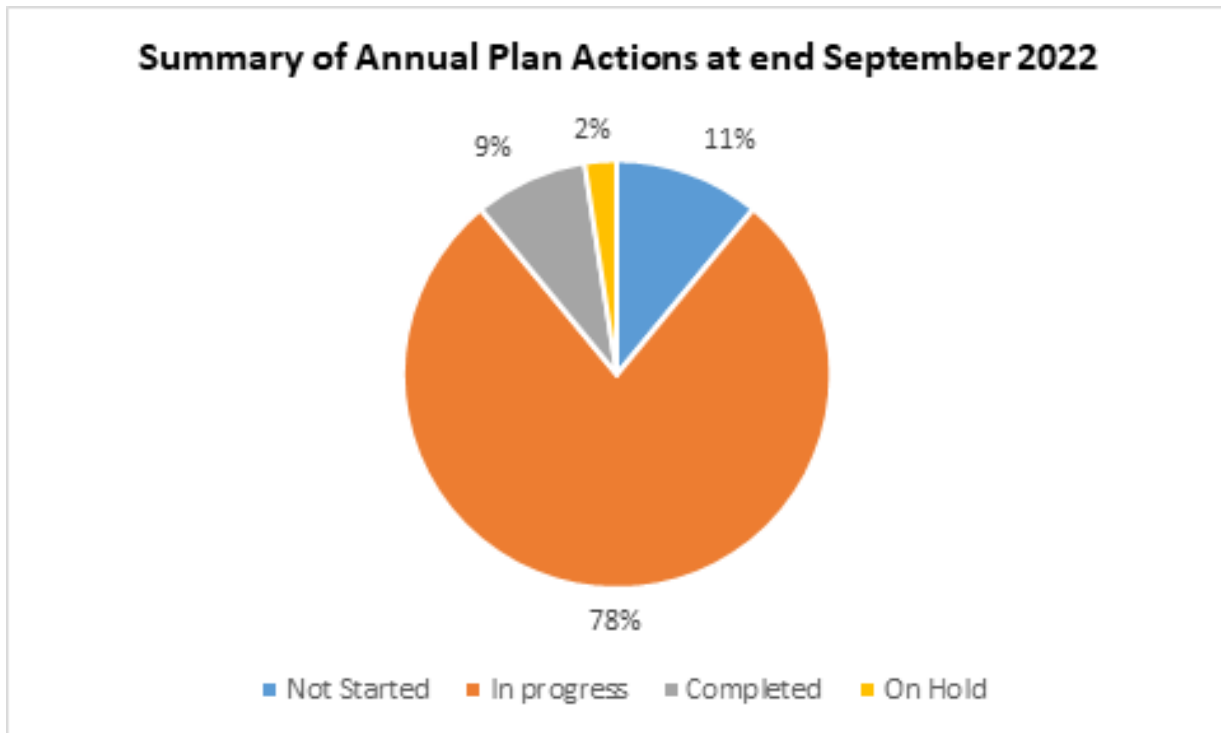
Links to the Public Health and Wellbeing Plan

The following legend indicates actions that are linked to the Public Health and Wellbeing Plan.

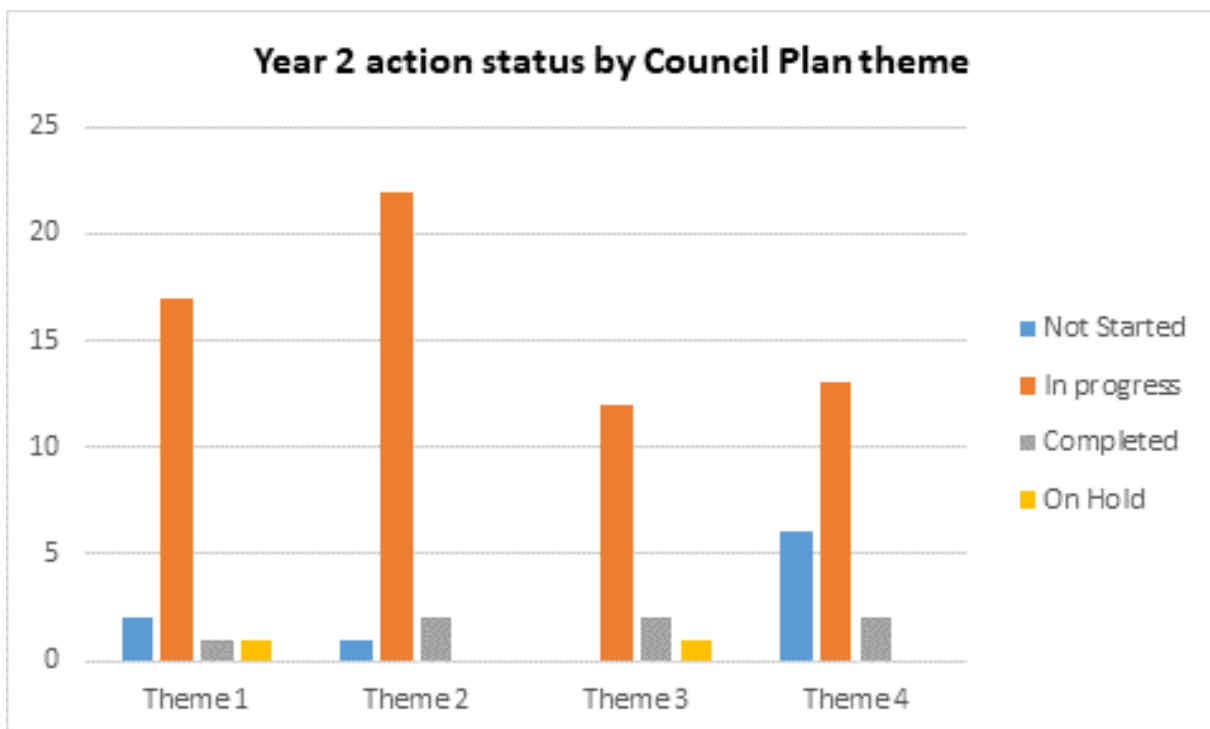
Preventing Violence	Climate Change	Active Living	Mental Health Wellbeing	Gender Equity	Panel Recommendation
---------------------	----------------	---------------	-------------------------	---------------	----------------------

Annual Plan 2022-23

Overall Progress by Action












Progress by Theme



Theme 1 - STRONG AND RESILIENT ECONOMY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
1.1 Affordable and available housing will support our growing community and economy					
1.1.1	Deliver a strategic growth plan for the shire and settlement strategy for all small towns and rural living areas ●	Participate in Great Ocean Road Authority Strategic Framework Plan	Officers have attended early State Government briefing sessions on this project. The development of the Great Ocean Road Authority Strategic Framework Plan will span a number of years and so participation will be ongoing.	25%	In progress
1.1.2	Deliver a refreshed Apollo Bay Structure Plan ●	<i>No Year 2 action planned.</i>			N/A
1.1.3	Facilitate the delivery of more diverse housing stock in Colac and Apollo Bay ● ●	Continue to participate on and work with the Apollo Bay Key Worker Housing Action Group ● ●	Officers have continued to engage with the Apollo Bay Key Worker Housing Action Group.	25%	In progress
1.1.4	Increase residential land supply in Colac ● ●	Continue to progress the Deans Creek Precinct Structure Plan ● ●	The Precinct Structure Plan is progressing well, with the commissioning of a number of technical assessments and landowner engagement scheduled to occur in November/December.	25%	In progress
		Finalise the Colac West Development Plan ● ●	Work has continued to occur on the Shared Infrastructure Plan associated with the Development Plan whilst the key landowners complete investigations into stormwater treatment options. Officers have met several times with State Government representatives to facilitate establishment of a road reserve for the new north-south connector road to unlock development in the plan area.	25%	In progress
		Progress Planning Scheme Amendments for rezoning land to residential in Colac ● ●	Draft planning scheme amendments prepared for two areas at Elliminyt, fronting Colac Lavers Hill Road and Irrewillipe Road, have been forwarded to the Victorian Government for processing under the Development Facilitation Program, and are close to being publicly exhibited. Officers have also progressed work with the proponents to advance Shared Infrastructure Funding plans associated with the rezonings.	25%	In progress



Theme 1 - STRONG AND RESILIENT ECONOMY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
1.1.5	Deliver a Social Housing Strategy 	Work with G21 regional partners to finalise a regional plan 	A regional statement of social housing need has been prepared for the G21 Councils and used for advocacy with Homes Victoria for funding under the State Government's Big Housing Build program.	75%	In progress
		Work with Homes Victoria and housing providers to deliver social housing projects under the State's Big Housing Build program 	Discussions held with Homes Victoria about a number of potential opportunities for the development of affordable housing. The vacant cemetery land in Pound Road, Colac, is being considered as a site for a housing development by the Victorian Government.	50%	In progress
		Support the delivery of social housing through development of the Council land at Bruce Street, Colac 	The Council land at Bruce Street has been successfully sold to a developer who has lodged a planning permit for subdivision and is preparing to develop the land for housing. Allotments for social housing will be transferred to Council as the land is subdivided.	25%	In progress
1.1.6	Increase access to affordable accommodation for essential workers 	Work with the Apollo Bay community to progress actions that achieve key worker housing 	Officers have continued to engage with the Apollo Bay Key Worker Housing Action Group.	25%	In progress
		Work with regional partner Councils to complete the regional Key and Essential Housing Worker project 	The regional Key and Essential Worker Housing project was completed in August.	100%	Completed
		Investigate site options for future provision of key worker housing in Apollo Bay 	A site was investigated for feasibility through the regional Key and Essential Worker Housing project, and officers have provided advice to the Apollo Bay Key Worker Housing Taskforce on several occasions.	25%	In progress
		Advocate to State and Federal Government for support towards key worker accommodation 	In partnership with our neighbouring Councils and regional bodies such as the Barwon Regional Partnership, Council continues to the advocate to other levels of Government to support key worker accommodation. The Barwon Regional Partnership recently presented to Homes Victoria CEO on housing challenges and opportunities across the region. The Key Worker Housing Group led by Moyne Shire has requested financial support from the Victorian Government for key worker housing across the region.	25% Ongoing	In progress

Theme 1 - STRONG AND RESILIENT ECONOMY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
1.2 Attract, retain and grow business in our Shire					
1.2.1	Deliver Economic Development Strategy	Prepare targeted accommodation investment prospectus for Colac and present to industry stakeholders	Project commencement planed for the second quarter.	0%	Not started
1.2.2	Attract and retain a diverse range of businesses and industries, particularly those with green credentials 	Deliver small business Digital Transformation program	Delivery of the program continues with expected completion mid to late November 2022.	85%	In progress
1.2.3	Deliver City Deals project in Colac Otway Shire's coastal towns 	Implement City Deal projects to agreed plans 	All projects on hold pending guidance and direction from responsible ministers and stakeholders.	50%	On Hold
1.2.4	Develop the Apollo Bay Harbour precinct for community activity, commerce and tourism 	<i>No Year 2 action planned.</i>			N/A










Theme 1 - STRONG AND RESILIENT ECONOMY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
1.3 Key infrastructure investment supports our economy and liveability					
1.3.1	<p>Attract investment to implement key master plans and projects that will drive economic growth including but not limited to Lake Colac Foreshore Masterplan, Public Toilet Strategy, CBD and Entrances Plan, Apollo Bay, Marengo and Skenes Creek CIP, Murray Street upgrades, township masterplans, Colac Civic Health and Rail Precinct, Memorial Square Masterplan Tourism Traffic and Parking Strategy</p> 	<p>Advocate to State and Federal government for funding towards Council's priority projects</p> 	<p>Council continues to advocate to a range of politicians and Government agencies for support for its priority projects.</p>	<p>25% Ongoing</p>	<p>In progress</p>
1.3.2	<p>Deliver improvements to Colac and Apollo Bay CBD's to support their role as a hub for commerce, tourism and the community</p>	<p>Finalise the Colac Civic Precinct Master Plan</p>	<p>Further progress has been made in the preparation of a draft plan for the Civic Health and Railway Precinct with on-going discussions between key stakeholders. A draft Plan is expected early in 2023.</p>	<p>25%</p>	<p>In progress</p>
		<p>Complete the Apollo Bay Community Infrastructure Plan</p>	<p>The draft Community Infrastructure Plan was on exhibition until August and submissions will be considered by Council at the December meeting for adoption of the Plan.</p>	<p>75%</p>	<p>In progress</p>
1.3.3	<p>Advocate to relevant authorities for new and upgraded infrastructure to support business growth e.g. roads, utilities, NBN</p>	<p>Advocate to the Department of Transport for road improvements</p>	<p>Discussion with Department of Transport on potential upgrades planned are ongoing.</p>	<p>25%</p>	<p>In progress</p>
1.3.4	<p>Advocate for implementation of the Forrest Wastewater scheme</p>	<p>Continue to advocate to Barwon Water and State government to fund Forrest Wastewater Upgrade</p>	<p>Further discussions have been held with Barwon Water regarding the Forrest Wastewater Upgrade, with the design work included in Barwon Water's 2023 Price Submission.</p>	<p>50%</p>	<p>In progress</p>









Theme 1 - STRONG AND RESILIENT ECONOMY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
1.3.5	Include consideration of arts and culture in strategic processes and projects	<i>No Year 2 action planned.</i>			N/A
1.4 Colac Otway Shire is a destination to visit					
1.4.1	Promote the Shire as a destination, not a gateway ●	<i>No Year 2 action planned.</i>			N/A
1.4.2	Maximise our key tourist attractions	<i>No Year 2 action planned.</i>			N/A
1.4.3	Work with our community to promote our towns as places to stop, visit and explore	Promote uptake of the GORRT partnership program to local tourism business	Officers raise the partnership program when interacting with local tourism businesses, however a targeted marketing push is yet to commence.	0%	Not started
1.4.4	Facilitate development of sustainable visitor infrastructure and accommodation	<i>No Year 2 action planned.</i>			N/A
1.5 Grow the Colac Otway Shire's permanent population by at least 1.5%					
1.5.1	Support business growth through population attraction and retention ●	<i>No Year 2 action planned.</i>			N/A

Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
2.1 We mitigate impacts to people and property arising from climate change					
2.1.1	Deliver a Climate Change Action Plan in partnership with other organisations 	Develop the COS Climate Change Action Plan 	A draft Environment and Sustainability Strategy is being prepared following extensive community engagement. This plan will establish the key strategic direction for Council, followed by development of an Action Plan for implementation of the Strategy in the early part of 2023. Both the Strategy and Action Plan will address climate change as a key priority.	25%	In progress
2.1.2	Green our streets and public places 	Deliver Council's Street Tree planting program to identified candidate streets (Year 2) 	Planning for the 2022-23 planting program has commenced with candidate streets identified.	25%	In progress
		Deliver the Colac Botanic Gardens Master Plan 	Phase 1 of the master planning process has commenced with preliminary meetings with experts and stakeholders. Phase 2, seeking expression of interest for suitable firms is planned to be offered to the market in Quarter two.	25%	In progress
2.1.3	Minimise the effects of climate change and extreme weather events on our community 	Implement and review emergency plans for emergency events and ensure Council is prepared to undertake its functions, if and when, required 	Review and transfer of the Municipal Emergency Management Plan and its sub-plans to the MEMPC as required by legislation commenced during this quarter. A revised and updated Animal Biosecurity Sub-plan Development, introduction and exercising of emergency management operational role statements were completed.	25%	In progress
2.2 We operate sustainably with a reduced carbon footprint					
2.2.1	Improve Council's sustainability practices through the reduction of Council's carbon emissions and/or need to pay for carbon offsets 	Develop a discussion paper relating to Council's Scope 3 GHG emissions 	A discussion paper relating to Council's Scope 3 emissions will be developed in the second half of 2022-23 (Quarter 3 or 4) after the development of Council's new Environmental Sustainability Strategy and related Action Plan has been completed.	0%	Not started

Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
2.2.2	Council supports the community to reduce carbon emissions 	Raise awareness of and promote whole-of-community climate change mitigation/adaptation focused education opportunities, programs and forums 	The Environment team continues to promote climate change mitigation/ adaptation focused education opportunities, programs and forums to the community and Council staff.	25% Ongoing	In progress
		Support community initiated environmental projects through the Colac Otway Shire Grant Program 	The 2022-23 Colac Otway Shire Grant Program was fully allocated including funding for multiple community and local business lead environmental project.	100%	Completed
		Review the Council Grant Program to assess for carbon emission outcomes 	A review of the Colac Otway Shire Grant Program commenced. This included identifying the best method for quantifying benefits of environmental projects that receive funding.	75%	In progress
2.2.3	Educating and assisting our community to act on climate change by reducing waste, emissions and water usage 	Conduct detailed and targeted educational activities including bin audits, to educate the community in the correct sorting of household waste at the source 	Education campaigns are currently on going through the use of the good sort app and other social media channels.	25%	In progress
2.3 Protect and enhance the natural environment					
2.3.1	Environment Strategy reviewed 	Develop the new Environment Strategy 2022-2030 	A draft Environment and Sustainability Strategy is being prepared following extensive community engagement. This plan will establish the key strategic direction for Council, followed by development of an Action Plan for implementation in the early part of 2023.	75%	In progress

Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
2.3.2	<p>Protect native vegetation, ecosystems, flora and fauna</p> <p>●</p>	<p>Deliver and support community and corporate environmental events (e.g. National Tree Day, World Environment Day, Clean Up Australia Day)</p> <p>●</p>	<p>The Environment Team continues to support community and corporate environmental events – recent examples include Trinity Collage Clean Up Day, Barwon Water Sustainable Gardening Forum and the upcoming Friends of Barongarook Creek Planting Day on 17 November 2022.</p>	25% Ongoing	In progress
2.3.3	<p>Undertake pest plant and animal management control programs and community education to target and reduce invasive species in natural systems</p> <p>●</p>	<p>Coordinate and deliver annual pest plant and animal control programs across environmental reserves, road reserves and other council managed land</p> <p>●</p>	<p>The Environment Team continues to coordinate and deliver annual pest plant and animal control programs across environmental reserves, road reserves and other council managed land, which has been challenging due to the wet seasonal conditions limiting access and control works.</p>	25% Ongoing	In progress
		<p>Collaborate with, support and connect Landcare groups/networks and other environmental interest groups to facilitate regional pest plant and animal programs and projects</p> <p>●</p>	<p>The Environment Team continues to support and connect Landcare groups/networks and other environmental interest groups to facilitate regional pest plant and animal programs and projects such as the projects delivered by the Victorian Blackberry Taskforce and the Serrated Tussock Taskforce.</p>	25% Ongoing	In progress

Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
2.4 We will satisfy our community's reasonable expectations to reduce waste going to landfill, increase resource recovery and minimise waste charges					
2.4.1	Increase community satisfaction by community education, phone apps, reducing waste to landfill, pursuing joint waste contracts and other innovative approaches in partnership with our community and business sectors ●	Continue to implement year one actions from the Colac Otway Resource Recovery and Waste Management Strategy, including roll out of the COS Shire "Good Sort" app for residents ●	The use of the Good sort app is current at 2,824 downloads and approximately 72,000 views of the dashboard. About 38,000 searches of the waste materials types were undertaken during this quarter	25% Ongoing	In progress
		Continue to identify opportunities to collaborate with regional partners, including Barwon Water and Barwon South West Waste Resource & Recovery Group ●	Council is working with G21 Councils, Barwon Water and Recycling Victoria on a number of waste and recycling projects.	25% Ongoing	In progress
2.4.2	Reduce the % of food and organic (FOGO) waste in the landfill waste stream (red bin) by awareness raising and innovative approaches ●	Review Events Policy and include provisions for waste wise events ●	A review of the Colac Otway Shire Grant Program commenced. This included identifying the best method for quantifying benefits of environmental projects that receive funding.	75%	In progress
		Conduct detailed and targeted educational activities including bin audits, to educate the community in the correct sorting of household waste at the source ●	36.1per cent of FOGO waste was diverted from the landfill stream and composted. A total of 661 tonnes collected from July to September 2022, which is a 5.9 per cent decrease from this time last year.	25% Ongoing	In progress
2.4.3	Reduce the % of contamination of the recycling waste stream (yellow bin) by awareness raising and innovative approaches ●	Conduct detailed and targeted educational activities including bin audits, to educate the community in the correct sorting of household waste at the source ●	Contamination in recycling stream is currently at 16%. A total of 323 tonnes of recycling collected from July to September 2022, which is a reduction of 32.5 per cent from this time last year.	25% Ongoing	In progress







Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
2.4.4	<p>Divert glass from landfill by rollout of glass recycling bins (purple bin) and public awareness raising and innovative approaches</p> <p>●</p>	<p>Post the introduction of the glass collection bin for the kerbside collection of glass, monitor the volumes generated in this stream and assess the contamination of the comingle stream for the reduction in contamination. Continue to educate the community in the correct sorting at the source</p> <p>●</p>	<p>Glass diverted from landfill stream is currently at 4 per cent. A total of 139 tonnes of glass has been collected from July to September 2022</p>	<p>25% Ongoing</p>	<p>In progress</p>
2.4.5	<p>Trial a hard waste collection service</p>	<p>Deliver a hard waste trial for kerbside collection (book and call) with supplementary vouchers and report back on the outcomes of the trial ie volumes, % age take-up, contamination and % age of volume to landfill post sorting</p>	<p>Trial recommendations of a hard waste collection service has been presented to Council for further discussion and decision.</p>	<p>25% Ongoing</p>	<p>In progress</p>
<p>2.5 Provide and maintain an attractive and safe built environment</p>					
2.5.1	<p>Maintain road and drainage assets to ensure they are safe and reliable</p>	<p>Ensure that identified road defects are rectified in accordance with settings in the Road Management Plan</p>	<p>The asset team inspected the roads regularly and recorded defects that were rectified within the stipulated time in RMP. The council has achieved 100 per cent compliance with RMP inspection to date.</p>	<p>25% Ongoing</p>	<p>In progress</p>
		<p>Continue to apply for funding for priority safety improvements</p>	<p>Council will apply for any available funding when they become available.</p>	<p>0% Ongoing</p>	<p>In progress</p>
		<p>Advocate to State election candidates for road safety funding specific to Colac Otway Shire</p>	<p>Advocacy of potential upgrades are ongoing.</p>	<p>25% Ongoing</p>	<p>In progress</p>

Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
2.5.2	Deliver a relevant Capital Works Program	Complete projects in line with the adopted budget and capital program	Delivery of projects within the Capital Works Program are progressing.	25%	In progress
2.5.3	Council meets annual infrastructure renewal gap	Commence implementation of priority actions outlined in the Asset Plan	The renewal projects for 2022-23 were prepared based on the service, risk and condition considerations as outlined in the Asset Plan. The budget allocation for asset renewal is \$8.254, in line with the Asset Plan for 2022-23 to 2031-32.	100%	Completed
2.5.4	Ensure planning processes and policies for new developments meet the intent of this objective	<i>No Year 2 action planned.</i>			N/A






Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
3.1 All people have the opportunity to achieve and thrive in our shire					
3.1.1	Advocate for access to and provision of education, employment and lifelong learning opportunities 	Deliver Small Business Digital Transformation project 	Delivery of the program continues with expected completion mid to late November 2022.	85%	In progress
3.1.2	Create environments where children can be happy, healthy, supported, educated and safe 	Continue to work towards securing long-term childcare solutions for Apollo Bay and Colac 	Discussion paper and advocacy plan developed, discussions occurring with a range of government and community stakeholders.	30%	In progress
		Complete Early Years Infrastructure Plan to guide facility maintenance and investment decisions across the shire	State Government's recent early years reform announcements requires a reforecast of kindergarten demand. This means a renewed Kindergarten Infrastructure and Services Plan needs to be completed first in order to inform a more localised Early Years Infrastructure Plan.	30%	On hold
		Attract more Educators to grow Council's Family Day Care program and enhance childcare availability and choice in the shire 	Recruitment campaign underway supported by a range of marketing initiatives including videos, advertising, an open night and attendance at a careers expo. One new Educator on boarded, but withdrew due to ill health. Another three potential Educators being supported through business establishment process currently.	50%	In progress
		Secure grant funding for an upgrade of Winifred Nance Kindergarten's playground 	Funding secured.	100%	Completed
		Complete bathroom upgrades at Wydinia and Colac East kindergartens	Projects completed.	100%	Completed

Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
3.1.3	<p>Provide services to enable lifelong health and wellbeing from the early to senior years</p> <p>● ● ●</p>	<p>Continue to provide high quality and accessible home and community services</p> <p>● ●</p>	<p>In-home services continue to be provided. Council continues to actively recruit trained and qualified community care workers to ensure high quality professional care in aged care services. This includes working in partnership with South West TAFE and local employment agencies.</p>	25% Ongoing	In progress
<p>3.2 People are active and socially connected through engaging quality spaces and places</p>					
3.2.1	<p>Provide safe, inclusive, accessible and integrated transport networks that support active transport</p> <p>● ● ●</p>	<p>Complete the Lake Colac perimeter path feasibility study</p> <p>● ● ●</p>	<p>Consultant appointed and research phase complete. Next phase is community engagement.</p>	30%	In progress
		<p>Construction of a shared pedestrian and cycling path along the Great Ocean Road north of Cawood Street, Apollo Bay</p> <p>● ● ●</p>	<p>Finalised design for the path, including the boardwalk over Milford Creek along the path.</p>	30%	In progress
3.2.2	<p>Plan for and supply quality public open space to meet community needs</p> <p>● ● ●</p>	<p>Complete upgrades to the Cororooke Open Space</p> <p>● ●</p>	<p>Contractors have been engaged and work to commence onsite soon.</p>	30%	In progress
		<p>Secure land on the former Colac High School site for future public open space</p> <p>● ●</p>	<p>The settlement for the purchase of the additional 2ha of land is to occur in mid-December 2022.</p>	75%	In progress














Theme 3 – HEALTHY AND INCLUSIVE COMMUNITY

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
3.2.3	Provide fit for purpose accessible and well-utilised recreation, arts and community facilities and services 	Continue work on detailed designs for the Elliminyt Recreation Reserve off field facilities. Complete City Reserves Masterplans (Eastern Reserve, Western Reserve, Lake Oval and Central Reserve) to provide direction for facility upgrades and improvements 	City Reserves Masterplan engagement process complete. Feedback being incorporated into final plan for re-presentation to Council prior to end of calendar year.	80%	In progress
		Complete oval lighting upgrades at five sporting reserves, being Alvie, Birregurra, Gellibrand, Irrewillipe and Warrowie recreation reserves 	Birregurra and Warrowie complete, Alvie to commence in November weather permitting, with Irrewillipe and Gellibrand to follow.	50%	In progress
3.2.4	Plan, design and maintain attractive and safe public spaces in partnership with our community and key agencies 	Participate in the Great Ocean Road Coast and Parks Authority's master planning process for the Apollo Bay Recreation Reserve 	Council has been an active contributor to GORCAPA's masterplanning activities. Project is ongoing.	30%	In progress







Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
3.2.5	<p>Increase participation in physical activity throughout the shire through direct service provision and partnerships with health services and the wider community</p> <p>● ● ●</p>	<i>No Year 2 action planned.</i>			N/A
3.2.6	<p>Promote and demonstrate gender equity</p> <p>● ● ●</p>	<i>No Year 2 action planned.</i>			N/A
3.3 We are a safe, equitable and inclusive community					
3.3.1	<p>Support stakeholders such as Colac Area Health, Great Ocean Road Health, Barwon Health, Hesse Rural Health, Headspace and other community groups to improve mental health and wellbeing in our community</p> <p>●</p>	<p>Support the ongoing operation of Colac's Headspace via collaboration with partners on the Headspace Consortium</p> <p>●</p>	<p>Council is active member of the Headspace consortium and is collaborating with Headspace on a range of youth health matters.</p>	25%	In progress

Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
3.3.2	Support relevant stakeholders to improve healthy eating and living in our community 	Conduct an EOI for a private operator to open a café facility in Bluewater that provides health eating options 	The EOI is scheduled to commence in the third quarter.	0%	Not started
		Deliver youth health promotion modules focussed on building active communities; creating connected and supportive communities; and building healthier food systems in line with Council's VicHealth grant funding.  	Youth programs being delivered in line with VicHealth funding milestones and expectations. Recent achievements include the delivery of a mini-Youth Fest in Colac.	40%	In progress
3.3.3	Diversity is embraced   	<i>No Year 2 action planned.</i>			N/A
3.3.4	Deliver a Reconciliation Action Plan in consultation with Eastern Maar Aboriginal Cooperative  	Complete the 'Reflect' Reconciliation Action Plan  	A cross-functional working group has collaborated on a range of actions that could go into a Reconciliation Action Plan. Traditional owner input and guidance is essential to the RAP's development and a request for a meeting has been lodged with Eastern Maar Aboriginal Cooperative.	20%	In progress
		Deliver an event during Reconciliation Week  	Reconciliation Week event featuring Boon Wurrung Elder and Traditional Owner Aunty Fay Stewart-Muir and author Sue Lawson was well attended and received.	100%	Completed

Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
3.3.5	Provide community safety services that enhance the liveability of our shire 	Commence a campaign to highlight the positive aspects of Council's compliance activities 	A number of articles were included in the Council Bulletin highlighting the positive aspects of Council's compliance activities.	25% Ongoing	In progress
		Commence the review of the Local Laws 	The Local Law review project has commenced. Internal consultation with Council staff has been undertaken during the first quarter.	25% Ongoing	In progress
		Develop, implement and review fire prevention plans/programs and awareness raising activities for Council and the community 	A 12-month rolling emergency management calendar and community engagement schedule has been developed to assist in building community awareness and resilience.	25% Ongoing	In progress
3.3.6	Support health, enforcement and other services to support initiatives to reduce all forms of violence 	<i>No Year 2 action planned.</i>			N/A
3.3.7	Reduce gambling-related harm in the Colac Otway Shire 	<i>No Year 2 action planned.</i>			N/A

Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
4.1 We commit to a program of best practice and continuous improvement					
4.1.1	Identify and embrace best practice and modernise systems to realise efficiencies	Investigate and scope further cyber security and data protection measures to provide continued protection and compliance for council systems	Implementation of internal working group to manage and maintain information security across the organisation. Cyber security protection measures are ongoing as business as usual.	25% Ongoing	In progress
		Upgrade conference rooms to modern meeting technology	The upgrade to modern conference rooms has been implemented.	100%	Completed
4.1.2	Digital transformation to improve customer experience and interactions with community	Replacement of Customer Request Management System	<p>A number of services are available online for customers, some of which include: digital payment options, online animal registration, changes to personal details, reporting issues with our roads, drains and footpaths, accessing Waste Collection services, signing up to our eNotice service, contacting a Planner, and submitting a media request.</p> <p>Analysis of the existing Customer Request Management system has commenced to identify redundant and superseded business processes.</p>	5%	In progress
4.1.3	Building and Planning services are customer and solution focussed ●	Undertake review of local VicSmart provisions to increase the number of permit applications that could be assessed via a streamlined planning process	The State Government is undertaking a review in partnership with Council to identify opportunities for further local VicSmart application types. This will be implemented by a planning scheme amendment.	25%	In progress
4.1.4	Undertake a rolling program of service reviews	Conduct a service review of Colac Regional Saleyards	Responsible Manager has drafted a scope for this review which is to be presented to the Executive Management Team and Councillors prior to commencement.	5%	In progress
		Conduct a service review of Services and Operations	Work is yet to commence.	0%	Not started

Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
4.2 We are a financially robust organisation					
4.2.1	Plan for sustainable portfolio of assets to deliver the services the community needs within our financial constraints ●	Capital Funds Allocation and Prioritisation Policies adopted	Internal reviewing is in process for Capital Funds Allocation and Prioritisation Policies.	20%	In progress
4.2.2	Adopt a policy and approach to guide the disposal of assets no longer required ●	Develop methodology for decommissioning of assets	Internal consultation is in progress to develop a policy for decommissioning of assets.	5%	In progress
		Continue work on public halls and social infrastructure needs analysis, to better understand service levels and future facility requirements	Work is yet to commence.	0%	Not started
4.2.3	Manage procurement to get best value for the community	<i>No Year 2 action planned.</i>			N/A
4.2.4	Council businesses maximise community utilisation and minimise council subsidy ratios	<i>No Year 2 action planned.</i>			N/A
4.2.5	Financial and risk management practices are responsible and sustainable	Develop Statutory and Discretionary Reserve Policy	Due to an internal vacancy, policy development will start early 2023 after the recruitment. The successful candidate will work with staff and Senior Managers across the organisation to develop the policy.	0%	Not started
		Review Council's Borrowing Policy	The planned policy review work will commence in quarter two.	0%	Not started
		Review Council's Investment Policy	The planned policy review work will commence in quarter two.	0%	Not started

Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
4.3 We provide exceptional customer service					
4.3.1	Council service delivery is efficient, accessible, solution-focused and responsive to the needs of the community	Development of online forms and payment options to deliver accessible customer services for all customers	<p>Customers are able to pay their rates, debtor invoices, animal registration renewals, infringement notices and new animal registrations with our eServices payment gateway.</p> <p>Continuous improvement of our external and internal forms is ongoing. Business Units have reviewed all forms for currency of content and the redesign has commenced. 12 forms are being developed as smart forms with the remainder to be available as editable PDF.</p>	80%	In Progress
		Development and implementation of Customer Service Charter	Recruitment for a new Customer Experience Co-ordinator role is occurring. The successful candidate will work with staff across the organisation to develop a new Customer Service Charter early in 2023.	0%	Not started
		Undertake engagement with our coastal communities to better understand factors that contribute to perceptions of Council's performance	Initial co-design workshop with a small but diverse group of community members revealed a desire for a representative group independent of Council to advise government bodies on the community's needs. Further discussions to take place.	15%	In Progress
		Establish Council's safety programs to the national audit tool.	A Gap Analysis against the National Self-Insurer OHS Management Tool has commenced. Further work on this will continue in the next quarter.	25%	In Progress

Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
4.4.1	<p>We respect and invest in our employees and continue to strengthen our workplace culture</p> <p>● ●</p>	<p>Commence the development of the organisation's purpose with engagement at the team level</p> <p>● ●</p>	<p>Work has commenced with the development of purpose statements at a team level that can then become a foundation for an aligned organisation-wide purpose. The Executive Management and Senior Leadership teams have commenced their purpose statements and each Department Manager is working with their own teams on this activity.</p>	15%	In progress
4.4.2	<p>We commit to safe work practices and take a positive approach to our work</p> <p>●</p>	<p>Measure alignment and adherence to safe work practices via annual performance plans</p> <p>●</p>	<p>Occupational Health and Safety forms a key competency in the Performance Planning and Review process. Safety practices and adherence are continually measured via Council's reporting platform Solv Safety and reported to the OHS Committee.</p>	25%	In progress
		<p>Implement the actions of the Prevention of Sexual Harassment Plan</p> <p>● ●</p>	<p>Further Prevention of Sexual Harassment mandatory training is proposed for early 2023. Ongoing educational campaigns are undertaken to ensure relevant information is up-to-date and reflects Council's zero tolerance to sexual harassment.</p>	50%	In progress
4.4.3	<p>Develop a skilled and diverse workforce by investing in training and development</p> <p>● ●</p>	<p>Investment in leadership programs across the organisation to create pathways for career progression and development</p> <p>● ●</p>	<p>The Leadership Development Program commenced in 2022 with the Executive Management Team and Senior Leadership Team. Coordinators participated in the November session, where they identified priorities for leadership development and assisted in identifying ideas for creating an environment for staff to thrive.</p>	25%	In progress

Theme 4 – HIGH PERFORMING COUNCIL

	Four-year Priorities	Year 2 Annual Actions	Progress Against Quarter 1 (July to Sep)	% Complete	Status (Not started, In progress or Completed)
4.4.4	Council provides clear, accessible communication and opportunities for the community to participate in decisions that affect them in line with the Community Engagement Framework	Deliver training to Council staff to improve Council's community engagement practices in line with the Community Engagement Policy and Framework	Training delivered to a key group of staff who lead community engagement activities on behalf of Council.	100%	Completed
4.4.5	Council decisions are open and transparent and the public has access to relevant Council information	<i>No Year 2 action planned.</i>			N/A

Project Title	2022-23 Budget Allocation (Expenditure)	Spend to date 2022-23	Committal (Expenditure)	2022-23 Budget Allocation (Income)	Income Received to date 2022-23	Project Status	Comment
Chief Executive Office							
Chief Executive Office Total	\$ -	\$ -	\$ -	\$ -	\$ -		
Corporate Services							
00036991 - 2021-22 Operating Projects - ICT Officer Systems and Projects	\$ -	\$ 1,010.00	\$ -			COMPLETE	
00036998 - 2021-22 Operating Projects - Stage 2 - Management of Legacy Hardcopy Documents - Building and Planning	\$ -	\$ 2,075.00	\$ -			ON HOLD	
00037514 - 2022 - 2023 Operating Projects - IT helpdesk supporter	\$ 50,000.00	\$ 4,459.00	\$ -			ON TRACK	
00037515 - 2022 - 2023 Operating Projects - ICT - Officer Systems and Projects	\$ 50,000.00	\$ 24,761.00	\$ -			ON TRACK	
00037518 - 2022 - 2023 Operating Projects - ICT - Intranet Drupal Upgrade	\$ 15,000.00	\$ 332.00	\$ -			ON TRACK	initial Meeting with Vendor - Awaiting Availability
Corporate Services Total	\$ 115,000.00	\$ 32,637.00	\$ -	\$ -	\$ -		
Development and Community Services							
00035908 - 18-19 Mid Year - Operating Projects - Colac Civic Precinct Plan	\$ -	\$ -	\$ 106,397.00			ON TRACK	Draft preparation delay while awaiting advice from DoT & DELWP. Expect finalisation by 30 June 2023.
00035910 - 18-19 Mid Year - Operating Projects - Revised Erosion Management Overlay Mapping	\$ -	\$ 110.00	\$ 770.00			COMPLETE	Amendment adopted by Council and approved by Minister.
00035968 - 2019-20 Operating Projects - Domestic Wastewater Management Plan Review	\$ -	\$ -	\$ 25.00			COMPLETE	Project is complete and adopted by Council at the August 2022 Council Meeting.
00035974 - 2018-19 Major Project - Colac West Development Plan	\$ -	\$ 367.00	\$ 4,227.00			On Track	Preparation of Shared Infrastructure Plan on-hold since 2021 at land owner request whilst drainage options investigated.
00036241 - 2018-19 Operating Project - Apollo Bay Community Infrastructure Plan	\$ 15,000.00	\$ 23,142.00	\$ 11,068.00			On Track	Submissions received to draft CIP due to be considered by Council at the December meeting, with a Submissions Committee hearing in November
00036356 - 2019-20 Major Project - J Barrys Road Industry Development Plan	\$ -	\$ 1,540.00	\$ 8,109.00			On Track	Technical assessments for stormwater and drainage components complete & draft Development Plan being prepared. Shared Infrastructure Funding Plan prepared for review.
00036430 - 2020-21 Operating Project - Forrest MTB Revitalisation RDV/Council	\$ -	\$ 50,113.00	\$ 77,693.00	\$ -	\$ (246,919.00)	On Track	Contracts awarded and on track for December completion
00036436 - 2020-21 Operating Project - Colac City Reserves Master Plans (Western Reserve, Eastern Reserve, Lake Oval, Central Reserve)	\$ -	\$ -	\$ 58,563.00			On Track	Project currently in community exhibition phase.
00036664 - 2020-21 Major Project - Amendment C106 - Heritage Overlay	\$ -	\$ 125.00	\$ -			Complete	Amendment approved by Minister and gazetted.
00036665 - 2020-21 Operating Project - Transition of Library Services	\$ -	\$ -	\$ -			Complete	Project is complete and can be removed from major projects report.
00036747 - 2020-21 Operating Project - Amendment C111cola 520 Corangamite Road, Cororooke	\$ -	\$ 1,188.00	\$ -	\$ -	\$ (4,972.00)	On Track	Amendment and combined planning permit application adopted by Council at the August Council meeting and forwarded to the Planning Minister for approval.
00036963 - 2020-21 Operating Project - Amendment C114colac Park Avenue, Apollo Bay	\$ -	\$ 3,174.00	\$ 220.00			On Track	Amendment currently in preparation, delayed by CFA concerns with subdivision design. Expect consideration at November Council meeting.
00036966 - 2020-21 Operating Project - MCH - Workforce Support Grant	\$ -	\$ 6,144.00	\$ -	\$ -	\$ (5,000.00)	On Track	Project uses grants for clinical placements of MCH nurses. Placements underway and grant expected to be fully expended in coming months.
00036983 - 2021-22 Operating Project - Bruce Street Land Sale	\$ -	\$ -	\$ 1,500.00			ON TRACK	Settlement will occur in mid November
00036986 - 2021-22 Operating Project - Deans Creek Precinct Structure Plan (Multi-year Project)	\$ 500,000.00	\$ 6,040.00	\$ 18,060.00	\$ (425,000.00)	\$ (528,942.00)	On Track	Technical assessments currently being commissioned in advance of community consultation concerning future plan design. Land owner engagement in Nov & Dec.
00036994 - 2021-22 Operating Project - Planning Scheme Amendment Birregurra Flood Study	\$ -	\$ (1,696.00)	\$ 1,540.00			Complete	Amendment approved by Minister and gazetted.
00036996 - 2021-22 Operating Project - RDV Digital Connectivity Program Grant Match	\$ -	\$ 45,149.00	\$ 44,660.00	\$ -	\$ (157,157.00)	On Track	On track for project completion
00037002 - 2021-22 Operating Projects - Fit out of Apollo Bay Kindergarten	\$ -	\$ 4,215.00	\$ 130.00			On Track	Small details left to complete, such as wifi connection to run the solar array.
00037084 - 2020-21 Operating Project - Forrest MTB Revitalisation DELWP	\$ -	\$ 105,100.00	\$ 9,500.00	\$ -	\$ (179,740.00)	On Track	Partially under contract for construction project. Currently out for quote for signage design project. Last part will be signage construction project.
00037090 - 2021-22 Operating Project - Lake Oval Electronic Scoreboard (Local Sports Infrastructure Fund)	\$ -	\$ 20,043.00	\$ -			On Track	Scoreboard installed, some minor site works still to complete.
00037091 - 2021-22 Operating Project - Local Government Business Concierge & Hospitality Support Program				\$ -	\$ (27,424.00)		
00037171 - 2021-22 Operating Project - Planning Scheme Amendment - Irrewillipie Road / Harris Road	\$ -	\$ 408.00	\$ 22,296.00			On Track	Amendment being handled by DELWP Development Facilitation team. Due to be placed on exhibition.
00037443 - Operating Projects - Family Day Care Marketing Campaign	\$ -	\$ -	\$ 1,400.00	\$ -	\$ (36,373.00)	On Track	Advertising/marketing campaign being rolled out in pulses. First pulse complete last financial year, about to commence another pulse.
00037482 - 2021-22 Operating Project - Outdoor Activation Fund	\$ -	\$ -	\$ 8,500.00	\$ -	\$ (194,770.00)		
00037509 - 2022 - 2023 Operating Projects - 4-yearly Planning Scheme Review	\$ 40,000.00	\$ 1,320.00	\$ -			ON TRACK	Officers have briefed Council and prepared project scope. Preparing to commission consultant.
00037511 - 2022 - 2023 Operating Projects - Colac Otway Shire Botanical Gardens Masterplan Review	\$ 30,000.00	\$ -	\$ -			ON TRACK	Pre meetings undertaken, scoping for RFQ presently being undertaken
00037513 - 2022 - 2023 Operating Projects - G21 Social & Affordable Housing Project	\$ 2,000.00	\$ -	\$ -			ON TRACK	Social housing initiative has progressed into 2022/23 with the funding for a facilitator expiring in December unless further external funds can be obtained.
00037556 - 2021-22 Operating Project - Youth Film - VLGP				\$ -	\$ (28,025.00)		

Project Title	2022-23 Budget Allocation (Expenditure)	Spend to date 2022-23	Committal (Expenditure)	2022-23 Budget Allocation (Income)	Income Received to date 2022-23	Project Status	Comment
00037614 - 2021 - 2022 Operating Project - Freeza	\$ -	\$ 2,697.00	\$ -	\$ -	\$ (13,798.00)	ON TRACK	Program being rolled out and achieving commitments, most recent being the mini-festival Septemberfest.
00037615 - 2021 - 2022 Operating Project - Engage	\$ -	\$ 7,339.00	\$ -	\$ -	\$ (40,726.00)	ON TRACK	Program being rolled out and achieving commitments, most recent being the mini-festival Septemberfest.
00037616 - 2020 - 2021 Operating Project - Vocal, Young and Local (VYL)	\$ -	\$ 9,506.00	\$ -	\$ -	\$ (36,925.00)	ON TRACK	Program being rolled out and achieving commitments, most recent being the mini-festival Septemberfest.
00037617 - 2022 - 2023 Operating Project - Positive Masculinities VLGP (Vic Health)	\$ -	\$ 2,100.00	\$ 31,818.00				
00037624 - 2022 - 2023 Grants Program - Category 5 Small Business Environmental Sustainability Program	\$ -	\$ 116,369.00	\$ -				
00037625 - 2022 - 2023 Grants Program - Category 4 Building Facade Improvement Program	\$ -	\$ 31,650.00	\$ -				
00037626 - 2022 - 2023 Grants Program - Category 3 Small Grants	\$ -	\$ 23,421.00	\$ -				
00037627 - 2022 - 2023 Grants Program - Category 2 Community Events & Support	\$ -	\$ 7,925.00	\$ -				
00037628 - 2022 - 2023 Grants Program - Category 1 Community Grants	\$ -	\$ 10,931.00	\$ -				
00037662 - 2021-22 Operating Project - Forrest MTB Revitalisation DELWP				\$ -	\$ (180,000.00)		
Development and Community Services Total	\$ 587,000.00	\$ 478,420.00	\$ 406,476.00	\$ (425,000.00)	\$ (1,680,771.00)		
Environment and Infrastructure Services							
00035012 - Roadside Weeds & Pests Management Project				\$ -	\$ (20,632.00)	ON TRACK	Requests for Quote process being finalised for award of contracts.
00035095 - 2015-16 Major Project - Birregurra Stormwater Drainage Strategy	\$ -	\$ -	\$ 2,750.00			ON TRACK	Minor changes required to Strategy following adoption by Council of Amendment C116.
00036443 - 2020-21 Operating Project - Services & Operations Bring Your Own Device (Phone)	\$ -	\$ 3,064.00	\$ -			NOT PROCEEDING	This is operational, and covered in the operational budget.
00036445 - 2020-21 Operating Project - Grant Preparation / Detailed Design	\$ -	\$ 293.00	\$ 2,413.00			ON HOLD	Reviewing designs required (scoping)
00036984 - 2021-22 Operating Project - Closed Landfill Aftercare Management Plan, Landfill Gas and Groundwater Investigation	\$ 145,000.00	\$ -	\$ -			ON TRACK	
00036989 - 2021-22 Operating Project - Hardwaste Collection	\$ -	\$ 641.00	\$ 63.00			ON TRACK	Project is is with Council for determination, proposed to commence in November subject to approval
00036990 - 2021-22 Operating Project - Kitchen Caddy and Liners	\$ -	\$ 1,440.00	\$ 2,356.00			ON TRACK	
00036995 - 2021-22 Operating Project - Services and Operations Professional Development	\$ -	\$ 311.00	\$ 8,182.00			ON TRACK	Project ongoing
00036997 - 2021-22 Operating Project - Operational Devices, Licences and System Integration - Legislative Road Management Plan	\$ -	\$ 4,000.00	\$ -			ON TRACK	
00037000 - 2021-22 Operating Projects - Township Tree Planting Program	\$ -	\$ 500.00	\$ 11,565.00			ON TRACK	Planting scheduled for Autum
00037001 - 2021-22 Operating Projects - Waste Transfer Station Upgrades for Glass Separation	\$ -	\$ 11,073.00	\$ 43,000.00			ON TRACK	
00037007 - 2021-22 Operating Project - Meeting Colac Otway Shire Council's Carbon Neutral 2020 Target	\$ -	\$ 25,536.00	\$ -			COMPLETE	Offsets purchased by Pengolin on behalf of Shire for 20/21 year. Allocation for purchase of offsets for 21/22 in the operational budget.
00037089 - 2021-22 - Operating Projects - Transfer Station Transition	\$ -	\$ 106,161.00	\$ 1,455.00	\$ -	\$ (76,606.00)	ON TRACK	
00037284 - 2021-22 Operating Projects - Kennett River Wetlands Maintenance Project	\$ -	\$ 14.00	\$ -			NOT PROCEEDING	This is operational, and covered in the operational budget.
00037305 - 2020-21 Operating Project - Grant Preparation / Detailed Design - Lake Colac Perimeter Pathway Feasibility Study	\$ -	\$ 15,833.00	\$ 38,092.00			ON TRACK	Mike Smith and Associates engaged and currently undertaking research phase. Engagement phase to commence late October/November.
00037306 - 2020-21 Operating Project - Grant Preparation / Detailed Design - Maternal & Child Health Centre Extension	\$ -	\$ 588.00	\$ 6,500.00			ON TRACK	Concept designs complete, ready to progress to detailed design, however reviewing scope in line with cost estimates received.
00037308 - 2020-21 Operating Project - Grant Preparation / Detailed Design - Duck Creek Bridge Flood Study	\$ -	\$ 816.00	\$ -			ON TRACK	Reviewing Scope
00037510 - 2022 - 2023 Operating Projects - Asbestos Compliance Audit	\$ 16,000.00	\$ -	\$ -				
00037512 - 2022 - 2023 Operating Projects - Data collection counters (public toilets)	\$ 6,000.00	\$ -	\$ -			ON HOLD	Program to be reviewed.
00037516 - 2022 - 2023 Operating Projects - Planning Scheme Amendments	\$ 30,000.00	\$ -	\$ -			ON TRACK	Hillview and Bakerland amendments in progress. Expenditure to be allocated against specific work orders for projects.
00037517 - 2022 - 2023 Operating Projects - VicSmart Provisions - Planning Scheme Amendment	\$ 20,000.00	\$ -	\$ -			ON TRACK	DELWP currently reviewing scope for greater VicSmart exemptions via Regional Planning Hub funding. Council will exhibit an amendment once DELWP review complete.
00037629 - 2021-22 Operating Project - Bus Service from Apollo Bay to COPACC	\$ -	\$ 2,290.00	\$ 1,883.00	\$ -	\$ (7,825.00)		
00037671 - Operating Projects - Foot and Mouth Disease	\$ -	\$ 8,446.00	\$ -				
Environment and Infrastructure Services Total	\$ 217,000.00	\$ 181,006.00	\$ 118,259.00	\$ -	\$ (105,063.00)		
Total	\$ 919,000.00	\$ 692,063.00	\$ 524,735.00	\$ (425,000.00)	\$ (1,785,834.00)		

Project Title	2022-23 Budget Allocation (Expenditure)	Spend to date 2022-23	Committal (Expenditure)	2022-23 Budget Allocation (Income)	Income Received to date 2022-23	Project Status	Comment
City Deals Programme							
00035954 - 2019-20 Operating Project - City Deal Project - Apollo Bay Harbour Redevelopment	\$ -	\$ 83,674.00	\$ 343,873.00	\$ -	\$ 72,751.00	ON HOLD	Awaiting advice from City Deal Leadership Team.
00036507 - 2019-20 Operating Project - City Deal Project - Great Ocean Walk Stage 1 Wild Dog to Skenes Creek	\$ -	\$ 43,142.00	\$ 5,206.00			ON HOLD	Awaiting advice from City Deal Leadership Team.
00036508 - 2019-20 Operating Project - City Deal Project - Infrastructure Improvements Kennett River	\$ -	\$ 41,156.00	\$ 79,641.00			ON HOLD	Awaiting advice from City Deal Leadership Team.
00036526 - 2019-20 Operating Project - City Deal Project - Contractor Suspense (To be Journalled each month)	\$ -	\$ 18,758.00	\$ 118,080.00			ON HOLD	Awaiting advice from City Deal Leadership Team.
City Deals Programme Totals	\$ -	\$ 186,730.00	\$ 546,800.00	\$ -	\$ 72,751.00		

Project Title	2022-23 Budget Allocation (Expenditure)	Spend to date 2022-23	Committal (Expenditure)	2022-23 Budget Allocation (Income)	Income Received to date 2022-23	Project Status	Comment
RENEWAL							
Bridges Programme							
00031853 - Budget Work Order - Bridge Rehabilitation Programme	\$ 984,375.00	\$ -	\$ -				
00036839 - 2020-21 Capital Works - Bridge Renewal Programme - King Track	\$ -	\$ 255,069.00	\$ -	\$ -	\$ (74,831.00)	Complete	
00037280 - 2021-22 Bridge Rehabilitation Programme - Pearces Access Crossing, Apollo Bay	\$ -	\$ 2,797.00	\$ 282,000.00			ON TRACK	Works Complete awaiting final invoice
00037633 - 2022 - 2023 Capital Works - Design & Construct - Bridge Replacement Program - Howells Access	\$ -	\$ 1,107.00	\$ -			ON TRACK	Currently under evaluation
Bridges Programme Total	\$ 984,375.00	\$ 258,973.00	\$ 282,000.00	\$ -	\$ (74,831.00)		Carry over budget still to be uploaded. Program and projects on track and on budget. Other projects in current program include Devondale Road Culvert Replacement and contribution to Burrupa Road Bridge (Corangamite Shire).
Building Programme							
00031855 - Budget Work Order - Building Renewal Programme	\$ 750,000.00	\$ -	\$ -				
00035543 - 2018-19 Capital Works - Building Renewal Programme - Gellibrand Neighbourhood House	\$ -	\$ 881.00	\$ 28,022.00			ON TRACK	Work complete, final invoice to be processed
00035999 - 2018-19 Capital Works - Building Renewal Programme - Kennett River Toilets	\$ -	\$ 1,274.00	\$ 31,816.00			COMPLETE	
00036718 - 2020-21 Capital Works - Building Renewal Programme - Bluewater Roof Replacement	\$ -	\$ 4,167.00	\$ 556.00			ON HOLD	Reviewing options for roof renewal
00037526 - 2022 - 2023 Capital Works - Colac Otway Building Roof Compliance - OHS Renewal	\$ 30,000.00	\$ -	\$ -				
Building Programme Total	\$ 780,000.00	\$ 6,322.00	\$ 60,394.00	\$ -	\$ -		
Crack Sealing Programme							
Crack Sealing Programme Total	\$ 80,000.00	\$ 1,342.00	\$ 47,478.00	\$ -	\$ -		Program tendered, and contract awarded.
Footpath Programme							
Footpath Programme Total	\$ 179,000.00	\$ 3,631.00	\$ 35,049.00	\$ -	\$ -		Program on track.
Furniture Programme							
00037534 - 2022 - 2023 Capital Works - Fixtures, Fittings and Furniture Replacement	\$ 10,000.00	\$ -	\$ -				
Furniture Programme Total	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -		
ICT Hardware Programme							
00037533 - 2022 - 2023 Capital Works - ICT Device Renewals	\$ 100,000.00	\$ -	\$ -			ON TRACK	Scoping of HP device options available in the market - Procurement to be finalised.
ICT Hardware Programme Total	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -		
ICT Software Programme							
00037522 - 2022 - 2023 Capital Works - CRM Replacement Renewal	\$ 85,000.00	\$ 1,129.00	\$ -			ON TRACK	
00037532 - 2022 - 2023 Capital Works - CRM Replacement	\$ 85,000.00	\$ 27,794.00	\$ 36,491.00			ON TRACK	
ICT Software Programme Total	\$ 170,000.00	\$ 28,923.00	\$ 36,491.00	\$ -	\$ -		
Kerb and Channel Programme							
Kerb and Channel Programme Total	\$ 80,000.00	\$ 226.00	\$ 53,380.00	\$ -	\$ -		Program being reviewed.
Light Fleet Programme							
Light Fleet Programme Total	\$ 300,000.00	\$ 43,093.00	\$ -	\$ -	\$ -		On track
Major Plant Programme							
Major Plant Programme Total	\$ 1,236,500.00	\$ 43.00	\$ 57,234.00	\$ -	\$ -		On track
Open Space Assets							
00031849 - Budget Work Order - Open Space Renewal Programme	\$ 63,000.00	\$ 2,651.00	\$ -				Program to be finalised
Open Space Assets Total	\$ 63,000.00	\$ 2,651.00	\$ -	\$ -	\$ -		
Open Space Programme							
00035611 - Open Space Renewal Programme - Income Work Order	\$ -	\$ -	\$ 2,650.00				
00037520 - 2022 - 2023 Capital Works - Asset Condition Assessment	\$ 250,000.00	\$ -	\$ -				Scoping underway

Project Title	2022-23 Budget Allocation (Expenditure)	Spend to date 2022-23	Committal (Expenditure)	2022-23 Budget Allocation (Income)	Income Received to date 2022-23	Project Status	Comment
00037535 - 2022 - 2023 Capital Works - Tree Planting	\$ 60,000.00	\$ 14,623.00	\$ -			ON TRACK	Underway
00037559 - 2022-2023 Capital Works - Open Space Renewal Program - Elliminyt Recreation Reserve Oval Lighting Replacement	\$ 425,000.00	\$ 880.00	\$ -	\$ (225,000.00)	\$ (225,000.00)		Project currently in procurement
00036011 - 2019-20 - Capital Works - Open Space - Elliminyt Recreation Reserve Velodrome Resurfacing	\$ -	\$ 2,400.00	\$ -			COMPLETE	
Open Space Programme Total	\$ 735,000.00	\$ 17,903.00	\$ 2,650.00	\$ (225,000.00)	\$ (225,000.00)		
Playground Programme							
00035946 - 2019-20 Capital Works - Playground Programme - Memorial Square Playspace	\$ -	\$ 204.00	\$ 164.00			COMPLETE	
Playground Programme Total	\$ -	\$ 204.00	\$ 164.00	\$ -	\$ -		
Reseal Programme							
Reseal Programme Total	\$ -	\$ -	\$ -	\$ -	\$ -		3 year contract tendered and being evaluated.
Resheet Programme							
Resheet Programme Total	\$ 1,000,000.00	\$ 213,382.00	\$ 138,528.00	\$ -	\$ -		Program on track
Road Reconstruction Programme							
00031850 - Budget Work Order - Sealed Road Reconstruction Renewal Programme	\$ 2,450,000.00	\$ -	\$ -	\$ (1,703,200.00)	\$ -		
00031882 - Budget Work Order - Sealed Roads Major Patch Programme	\$ 350,000.00	\$ 3,197.00	\$ -			ON TRACK	Contract awarded, programmed for Jan 2023.
00036597 - 2020-21 Capital Works - Sealed Road Pavement Programme - Forest Street Reconstruction	\$ -	\$ 314,796.00	\$ -			ON TRACK	Work complete, awaiting final invoice
00036940 - 2020-21 Capital Works - Road Reconstruction Programme - McLachlan Street	\$ -	\$ 212,113.00	\$ 77,928.00			ON TRACK	Work complete, awaiting final invoice
00036941 - 2020-21 Capital Works - Road Reconstruction Programme - Stewart Street	\$ -	\$ 3,031.00	\$ 6,088.00			ON TRACK	Work complete, awaiting final invoice
00037093 - 2021-22 Capital Works - Strachan Street, Birregurra	\$ -	\$ 3,424.00	\$ 692,789.00			ON HOLD	Reviewing timing of works
00037364 - 2021 - 2022 Capital Works - Sealed Roads Major Patch Programme - Phillips Track	\$ -	\$ -	\$ 1,818.00			COMPLETE	
00037365 - 2021 - 2022 Capital Works - Sealed Roads Major Patch Programme - Turner Drive, Forrest	\$ -	\$ -	\$ 1,818.00			COMPLETE	
00037369 - 2021 - 2022 Capital Works - Sealed Roads Major Patch Programme - Horden Vale Road, Horden Vale	\$ -	\$ -	\$ 1,818.00			COMPLETE	
00037376 - 2021 - 2022 Capital Works - Sealed Roads Major Patch Programme - Station Street Forrest	\$ -	\$ -	\$ 1,818.00			COMPLETE	
00037378 - 2021 - 2022 Capital Works - Sealed Roads Major Patch Programme McLachlan Street, Apollo Bay	\$ -	\$ -	\$ 1,818.00			COMPLETE	
Road Reconstruction Programme Total	\$ 2,800,000.00	\$ 536,561.00	\$ 785,895.00	\$ (1,703,200.00)	\$ -		
Road Safety Programme							
Road Safety Programme Total	\$ 72,000.00	\$ 932.00	\$ 1,564.00	\$ -	\$ -		Program to be reviewed
Road Slip Programme							
00031864 - Budget Work Order - Road Slip Rehabilitation Programme	\$ -	\$ 58.00	\$ -				
00037461 - 2021 - 2022 Emergency Response - Landslip (Storm Events)	\$ -	\$ 71,779.00	\$ 32,445.00			ON TRACK	Underway
00037524 - 2022 - 2023 Capital Works - Landslip Treatment - Emergency Response Upgrade Works	\$ 190,000.00	\$ -	\$ -			ON TRACK	To be used to fund any betterment works.
Road Slip Programme Total	\$ 190,000.00	\$ 71,837.00	\$ 32,445.00	\$ -	\$ -		
Stormwater Programme							
00035969 - Budget Work Order - Stormwater Programme	\$ 90,000.00	\$ 13,467.00	\$ 35,315.00				
00036742 - 2020-21 Capital Works - Stormwater Programme - Deans Creek Drainage	\$ -	\$ 3,036.00	\$ 1,267.00				
00037027 - 2020-21 Capital Works - Drainage Programme - Hart/Irrewillipe Road Elliminyt	\$ -	\$ -	\$ 1,022.00			COMPLETE	
00037492 - 2021 - 2022 Capital Works Stormwater Programme - (Emergency Drainage Repair) Armstrong Street, Colac	\$ -	\$ 295.00	\$ -			COMPLETE	
Stormwater Programme Total	\$ 90,000.00	\$ 16,798.00	\$ 37,604.00	\$ -	\$ -		
Renewal Total	\$ 8,869,875.00	\$ 1,202,821.00	\$ 1,570,876.00	\$ (1,928,200.00)	\$ (299,831.00)		

Project Title	2022-23 Budget Allocation (Expenditure)	Spend to date 2022-23	Committal (Expenditure)	2022-23 Budget Allocation (Income)	Income Received to date 2022-23	Project Status	Comment
UPGRADE / NEW							
Building Programme							
00035072 - 2018-19 - Capital Works - Forrest Caravan Park Waste Water Upgrade	\$ -	\$ 3,532.00	\$ 1,780.00			ON TRACK	QS received, meeting with PCG to be arranged.
00037417 - 2021-22 Capital Works - Building Upgrade Programme - COPACC Cinema 2 Seat Replacement	\$ -	\$ 35,030.00	\$ -			COMPLETE	
00037418 - 2021-22 Capital Works - Building Upgrade Programme - Colac East Kinder Toilet Upgrade	\$ -	\$ 88,143.00	\$ 1,810.00	\$ -	\$ (90,623.00)	ON TRACK	Works complete, final invoices to be paid to close the project.
00037419 - 2021-22 Capital Works - Building Upgrade Programme - Wydinia Kinder Bathroom Upgrade	\$ -	\$ 44,909.00	\$ 29,775.00	\$ -	\$ (63,253.00)	ON TRACK	Works complete, final invoices to be paid to close the project.
00037496 - 2021-2022 - Capital Works - Building Upgrade Program - Toilet Upgrades Program	\$ -	\$ -	\$ 9,607.00				
00037527 - 2022 - 2023 Capital Works - Irrewillipe Recreation Netball Courts Change Rooms & Amenities Upgrade - Detailed Design	\$ 60,000.00	\$ -	\$ -				Brief for Architectural Consultancy underway
00037528 - 2022 - 2023 Capital Works - Maternal Child Health Centre - Building Upgrade Works	\$ 144,000.00	\$ -	\$ -			ON HOLD	Reviewing scope
00037497 - 2021 - 2022 Building Upgrade Programme - Community Shade Grants Program - Wydinia Kindergarten				\$ -	\$ (14,457.00)		
Building Programme Total	\$ 204,000.00	\$ 171,614.00	\$ 42,972.00	\$ -	\$ (168,333.00)		
Footpath Programme							
00037529 - 2022 - 2023 Capital Works - Footpath Upgrade - Strachan Street From Skenes Street to Bowden Street - Detail design	\$ 6,000.00	\$ -	\$ -			ON HOLD	Confirming scope
00037530 - 2022 - 2023 Capital Works - Footpath Upgrade - Main Street Between Strachen Street and Beal Street Birregurra - Detailed Design	\$ 6,000.00	\$ -	\$ -			ON TRACK	Preliminary concepts sent out to DoT & awaiting their response
Footpath Programme Total	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -		
ICT Hardware Programme							
00036968 - 2021-22 Capital Works - ICT Hardware - MS Teams AV Upgrades	\$ -	\$ 43,550.00	\$ -			COMPLETE	
00037521 - 2022 - 2023 Capital Works - ICT - Critical Infrastructure Improvement	\$ 150,000.00	\$ 60,966.00	\$ 88,222.00			ON TRACK	Project commend and work is underway
ICT Hardware Programme Total	\$ 150,000.00	\$ 104,516.00	\$ 88,222.00	\$ -	\$ -		
ICT Software Programme							
00037523 - 2022 - 2023 Capital Works - IM - Content Manager Upgrade - V9.4 to V10	\$ 35,000.00	\$ -	\$ 27,867.00			ON TRACK	Project start pending vendor availability.
ICT Software Programme Total	\$ 35,000.00	\$ -	\$ 27,867.00	\$ -	\$ -		
Land							
00037071 - 2020-21 Capital Works - Sale of Land - 36-52 Bruce Street, Colac	\$ -	\$ -	\$ 7,771.00			ON TRACK	Settlement of property in November 2022
Land Total	\$ -	\$ -	\$ 7,771.00	\$ -	\$ -		
LRCI Programme							
00036728 - 2020-21 Capital Works - LRCI Fund - Road Improvement - Swan Marsh-Stoneyford Road, Swan Marsh	\$ -	\$ -	\$ 2,670.00			COMPLETE	
00036729 - 2020-21 Capital Works - LRCI Fund - Bridges - Barongarook Creek Pedestrian Bridge	\$ -	\$ 38,972.00	\$ 38,258.00	\$ -	\$ (457,015.00)	ON TRACK	Bridge works complete, awaiting footpath construction (minor section)
00036740 - 2020-21 Capital Works - LRCI Round 2 - Great Ocean Road Path. Stage 1 & 2	\$ -	\$ 5,515.00	\$ 7,209.00	\$ -	\$ (333,706.00)	ON TRACK	Works due to commence mid November.
00037051 - 2020-21 Capital Works - LRCI Round 2 - Bass Crescent, GOR, Skenes Creek Drainage	\$ -	\$ 694.00	\$ 22,309.00	\$ -	\$ (245,836.00)	COMPLETE	
00037054 - 2020-21 Capital Works - LRCI Round 2 - Whytcross Lane, Birregurra - Rail Interface Upgrade	\$ -	\$ 494.00	\$ 120,750.00	\$ -	\$ (153,791.00)	ON TRACK	Works complete, final invoice to be paid
00037055 - 2020-21 Capital Works - LRCI Round 2 - Barongarook Creek Paths	\$ -	\$ -	\$ 2,290.00	\$ -	\$ (112,385.00)	COMPLETE	
00037056 - 2020-21 Capital Works - LRCI Round 2 - Old Beechy Rail Trail Upgrade	\$ -	\$ -	\$ 19,545.00			COMPLETE	
00037058 - 2020-21 Capital Works - LRCI Round 2 - Clark Street, Colac Paths	\$ -	\$ 187,315.00	\$ -	\$ -	\$ (37,750.00)	COMPLETE	
00037506 - 2021 - 2022 Capital Works - LRCI Funding Round 3 - Western Oval Drainage Improvements	\$ -	\$ 1,297.00	\$ 107,699.00			ON TRACK	Remaining drainage works programmed
00037577 - 2022 - 2023 Capital Works - LRCI - Memorial Square Toilet Redevelopment	\$ -	\$ 13,383.00	\$ 1,400.00			ON TRACK	Procurement underway for detailed design.
00037502 - 2021 - 2022 Capital Works - LRCI Fund Round 3 - Playground Program - Beeac Park Playground	\$ -	\$ 1,311.00	\$ 1,435.00	\$ -	\$ (110,000.00)	ON TRACK	Design & Construct RFQ being issued to Play Equipment Suppliers
00037538 - 2021 - 2022 Capital Works - LRCI Funding Round 3 - Road Reconstruction Colanda Street to Forest Road	\$ -	\$ 353.00	\$ 7,580.00	\$ -	\$ (146,200.00)	ON TRACK	Geotech pavement design underway
LRCI Programme Total	\$ -	\$ 249,334.00	\$ 331,145.00	\$ -	\$ (1,596,683.00)		

Project Title	2022-23 Budget Allocation (Expenditure)	Spend to date 2022-23	Committal (Expenditure)	2022-23 Budget Allocation (Income)	Income Received to date 2022-23	Project Status	Comment
Open Space Programme							
00036452 - 2020-21 Capital Works - Cororooke Open Space Master Plan Implementation - Stage 1 (Site Establishment and Path Network) and Stage 3 (Playspace)	\$ -	\$ 3,461.00	\$ 680,505.00	\$ -	\$ (173,849.00)	ON TRACK	Civil Works to commence in Oct2022.
00036979 - 2021-22 Capital Works - Open Space Programme - Local Sports Infrastructure Stimulus Funding	\$ -	\$ 561,262.00	\$ -	\$ -	\$ (978,535.00)	ON TRACK	Works complete at Warrowie, Irrewillipe and Gellibrand. Alvie to be completed by end November.
00037019 - 2021-22 Capital Works - Open Space Programme - Community Sport Lighting Upgrades	\$ -	\$ 1,275.00	\$ -			ON TRACK	Works complete, final claim to be processed to close project.
00037560 - 2022-2023 Budget Work Order - Open Space Prrogram - Elliminyt Wetlands Development	\$ 3,000,000.00	\$ -	\$ -	\$ (3,000,000.00)	\$ -	ON TRACK	LRCI Income showing against WO 37539
Open Space Programme Total	\$ 3,000,000.00	\$ 565,998.00	\$ 680,505.00	\$ (3,000,000.00)	\$ (1,152,384.00)		
Road Improvement Programme							
00037525 - 2022 - 2023 Capital Works - Traffic Calming Treatment - Alexander Street - New	\$ 13,000.00	\$ -	\$ -			COMPLETE	Expenditure is showing on WO 37623
00037087 - 2019-20 Capital Works - Strategic Road Improvement - Swan Marsh Stoneyford Road, Pirron Yallock	\$ -	\$ 16.00	\$ 55.00			COMPLETE	
00036457 - 2020-21 Capital Works - Rail Level Crossing Interface Improvement (Back Larpent Road)	\$ -	\$ 527.00	\$ 146,983.00			ON TRACK	Pavement soft spot which meant asphalt couldn't be laid. Will be done in Nov
Road Improvement Programme Total	\$ 13,000.00	\$ 543.00	\$ 147,038.00	\$ -	\$ -		
Road Reconstruction Programme							
00036454 - 2020-21 Capital Works - Colac Aerodrome - taxiway - earthworks - Grant Match	\$ -	\$ -	\$ 15,099.00			ON TRACK	Awaiting the site to dry out to complete drainage and sealing of new taxiway
00037423 - 2021 - 2022 Capital Works - Sealed Road Reconstruction Upgrades - (Design) The Boulevardde Wye River	\$ -	\$ 7,054.00	\$ 28,250.00			ON TRACK	Scope being investigated
00037088 - 2020-21 Capital Works - Road Reconstruction Programme - Conns Lane Widening - Birregurra Creek	\$ -	\$ 5,649.00	\$ -			COMPLETE	
Road Reconstruction Programme Total	\$ -	\$ 12,703.00	\$ 43,349.00	\$ -	\$ -		
Road Safety Programme							
00031867 - Budget Work Order - Road Safety Devices Programme	\$ -	\$ -	\$ 1,564.00				
00036976 - 2021 - 2022 Budget Work Order - Road Safety Programme New	\$ -	\$ 3,305.00	\$ 12,217.00				
00037558 - 2021-2022 Capital Works - Bus Shelter Skenes Creek Road	\$ -	\$ -	\$ 14,455.00			ON HOLD	Reviewing scope
00037579 - 2022 - 2023 Capital Works - Road Safety Program - Murray Street Bus Shelter DOT Funded	\$ -	\$ 11,221.00	\$ 9,795.00			ON TRACK	Works complete. Footpath tactiles to be placed.
00037623 - 2022 2023 Capital Works - Road Safety Prorgam - Alexander Street Speed Cushion	\$ -	\$ 11,200.00	\$ -			COMPLETE	Budget is showing on WO 37525
00037631 - 2021-22 Capital Works - Pascoe Street Pedestrain Crossing - Analysis and Design	\$ -	\$ -	\$ -	\$ -	\$ (12,500.00)	ON TRACK	Design works to commence once Apollo Bay CIP is adopted
Road Safety Programme Total	\$ -	\$ 25,726.00	\$ 38,031.00	\$ -	\$ (12,500.00)		
Stormwater Programme							
00037531 - 2022 - 2023 Capital Works - Bruce Street Stormwater Improvements - Detailed design	\$ 50,000.00	\$ -	\$ -			ON HOLD	Identified project to hold and carry over.
Stormwater Programme Total	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -		
Upgrade / New Total	\$ 3,464,000.00	\$ 1,130,434.00	\$ 1,406,900.00	\$ (3,000,000.00)	\$ (2,929,900.00)		
Capital Works Total	\$ 12,333,875.00	\$ 2,333,255.00	\$ 2,977,776.00	\$ (4,928,200.00)	\$ (3,229,731.00)		

Quarterly Budget Report for the quarter ending 30 September 2022

Executive Summary

The financial performance for the quarter ending September 2022 is favourable compared to the adopted budget 2022-23.

After taking the 2021-22 actual financial results into consideration (including the carry forward balances relating to incomplete works for projects funded in 2021-22), the following summary is provided in relation to the 2022-23 forecast financial results.

Council's total comprehensive result (**Actual**) for the quarter ended 30 September 2022 is surplus of \$33.70m.

The higher year-to-date operating surplus of \$1.77m reported mainly reflects a timing variance:

- Operating grants revenue (\$4.87m) received prior to budgeted,
- Capital grants (\$1.81m) not yet received,
- \$820k decrease in user fees mainly related to Aged Care Services fees not yet received and less ticket revenue from leisure centre fees,
- Annual WorkCover payment (\$532k) paid in the first quarter rather than instalments,
- Subscription and memberships fees - ICT operating costs (\$552k) including annual corporate system license, business licence and Information service paid in the first quarter,
- \$0.12m increase in employee costs relating to carry forward works from 2021-22; and
- \$18.32m increase in materials and services costs relating to carry forward from 2021-22.

Forecasts compared to the adopted budget:

- The adopted budget reported an operating surplus of \$0.47m.
- The full year forecast operating surplus to September 2022 has increased by \$6.24m to \$6.71m. This increase is predominantly due to carried over capital and operating grant funding and expenditure.
- Closing cash balance is currently forecast to decrease by \$20.88m to \$14.23m.

Further detail of these results are provided in this report.

OPERATING RESULT

Colac Otway Shire Council
Comprehensive Income Statement
For the period ended 30 September 2022

	Year-To-Date				Full Year			
	Actual \$'000	Budget \$'000	Variance \$'000	Variance %	Budget \$'000	Forecast \$'000	Variance \$'000	Variance %
Revenue								
Rates and charges	33,235	33,576	(341)	(1%)	33,726	33,726	-	0%
Statutory fees and fines	294	162	133	82%	866	866	-	0%
User fees	1,041	1,861	(820)	(44%)	7,526	7,526	-	0%
Other income	584	103	480	465%	365	365	-	0%
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	10	6	4	60%	25	25	-	0%
Share of net profits/(loss) of associates and joint ventures	-	-	-	0%	(68)	(68)	-	0%
Total own-sourced revenue	35,164	35,708	(545)	(2%)	42,440	42,440	-	0%
Grants - operating	8,693	3,819	4,874	128%	9,030	26,071	17,041	189%
Grants - capital	4,713	6,524	(1,811)	(28%)	4,928	12,621	7,693	156%
Contributions - monetary	101	6	95	1524%	25	190	165	660%
Total grants and contributions	13,507	10,349	3,158	31%	13,984	38,883	24,899	178%
Total revenue	48,671	46,057	2,614	6%	56,423	81,322	24,899	44%
Expenses								
Employee costs	6,111	5,559	(552)	(10%)	23,911	24,035	(124)	(1%)
Materials and services	5,491	5,138	(353)	(7%)	19,354	37,677	(18,323)	(95%)
Depreciation and amortisation	2,769	2,769	(0)	(0%)	11,076	11,076	-	0%
Amortisation - right of use assets	-	6	6	0%	24	24	-	0%
Bad and doubtful debts	-	5	5	100%	20	20	-	0%
Borrowing costs	8	8	(0)	(4%)	32	32	-	0%
Finance costs - leases	22	6	(16)	0%	25	25	-	0%
Other expenses	566	632	65	10%	1,509	1,722	(213)	(14%)
Total expenses	14,968	14,123	(845)	-6%	55,951	74,610	(18,659)	(33%)
Surplus for the year	33,703	31,934	1,769	6%	472	6,712	6,240	1322%
Other comprehensive income								
Items that will not be reclassified to surplus or deficit in future periods								
Net asset revaluation increment/(decrement)	-	-	-	-	-	-	-	-
Share of other comprehensive income of associates and joint ventures	-	-	-	-	-	-	-	-
Total comprehensive result	33,703	31,934	1,769	6%	472	6,712	6,240	1322%

Council's total comprehensive result (**Actual**) for the quarter ended 30 September 2022 is surplus of \$33.70m.

Council's adopted operating budget for the full year is a net surplus of \$0.47m.

The full year **forecast** reflects carry forward allocations for grant funding, including unspent funds received in a prior year for approved projects not completed at 30 June 2022. These funds were set aside in Council's working capital at 30 June 2022 and are forecast to be spent in 2022-23.

Further information is provided below:

Income

Rates and charges

Rates and charges forecast no change to the adopted budget.

Statutory fees and fines

Additional statutory fees (\$135k) including Town Planning fees and Engineering fees have been received in the first quarter.

Grants

Operating and capital grants are forecast to increase above budget by \$24.73m primarily due to:

- \$15.50m City Deals project new funding,
- \$1.17m Economy & Business
- \$0.79m Forrest mountain trail bike revitalisation project
- \$0.20m Outdoor Activation fund
- \$0.16m Digital Connectivity Program
- \$0.77m Transfer Station
- \$0.11m Strategic Planning - Deans Creek Precinct Structure
- \$5.88m Local Roads Community Infrastructure programme Round 2 & 3 funding

Contributions –monetary

Contributions – monetary received in 2022-23 is forecast to increase by \$165k due to the following:

- \$55k: Community Sport Lighting upgrades (carry over from 2021-22),
- \$20k: Birregurra Flood Study (carry over from 2021-22), and
- \$90k: Colac Civic Precinct Plan (carry over from 2021-22)

Expenses

Employee costs

Employee costs for 2022-23 have been forecast to increase by \$124k, resulting from operating project carry overs from 2021-22.

It is noted that the unfavourable temporary variance of \$300k is due to the timing of annual WorkCover payments being paid in the first quarter.

Material and Services

Materials and services for 2022-23 is forecast to increase by \$18.32m. The forecast movement includes:

- \$15.34m City Deals (carry over from 2021-22), and
- \$2.98m carry forwards to complete delivery of operating projects.

The unfavourable variance of \$724k is due to the timing of annual ICT service costs and the Geelong Regional Library contribution (Q1 and Q2), however it is not anticipated that the variance will be carried to the next quarter.

Other expenses

Other expenses for 2022-23 is forecast to increase by \$213k, mainly due to:

- \$34k Community Grants programmes (carry forward from 2021-22),
- \$171k Outdoor Activation Fund (carry forward from 2021-22), and
- \$8k Project Delivery (carry forward from 2021-22).

BALANCE SHEET

Colac Otway Shire Council

Balance Sheet

As at 30 September 2022

	Sept 2022	Full Year		
	Actual \$'000	Budget \$'000	Forecast \$'000	Variance \$'000
Assets				
Current assets				
Cash and cash equivalents	20,888	14,234	14,234	-
Trade and other receivables	35,225	2,748	2,748	-
Inventories	152	175	175	-
Non-current assets held for sale	-	-	-	-
Other assets	25	366	366	-
Total current assets	56,290	17,522	17,522	-
Non-current assets				
Intangible assets	-	-	-	-
Right of use assets	3,082	17	17	-
Property, infrastructure, plant and equipment	441,828	381,888	442,000	60,112
Investments in associates, joint arrangements and subsidiaries	147	399	399	-
Total non-current assets	445,056	382,305	442,416	60,112
Total assets	501,346	399,827	459,939	60,112
Liabilities				
Current liabilities				
Trade and other payables	8,168	5,685	5,685	-
Trust funds and deposits	764	1,147	1,147	-
Interest-bearing liabilities	575	125	125	-
Lease liabilities	24	18	18	-
Provisions	4,176	4,871	4,871	-
Total current liabilities	13,707	11,846	11,846	-
Non-current liabilities				
Interest-bearing liabilities	-	255	255	-
Lease liabilities	18	-	-	-
Provisions	4,866	5,792	5,792	-
Total non-current liabilities	4,885	6,047	6,047	-
Total liabilities	18,591	17,894	17,894	-
Net assets	482,755	381,933	442,045	60,112
Equity				
Accumulated Surplus	165,566	143,759	203,871	(60,112)
Reserves	317,188	238,174	238,174	-
Total Equity	482,754	381,933	442,045	60,112

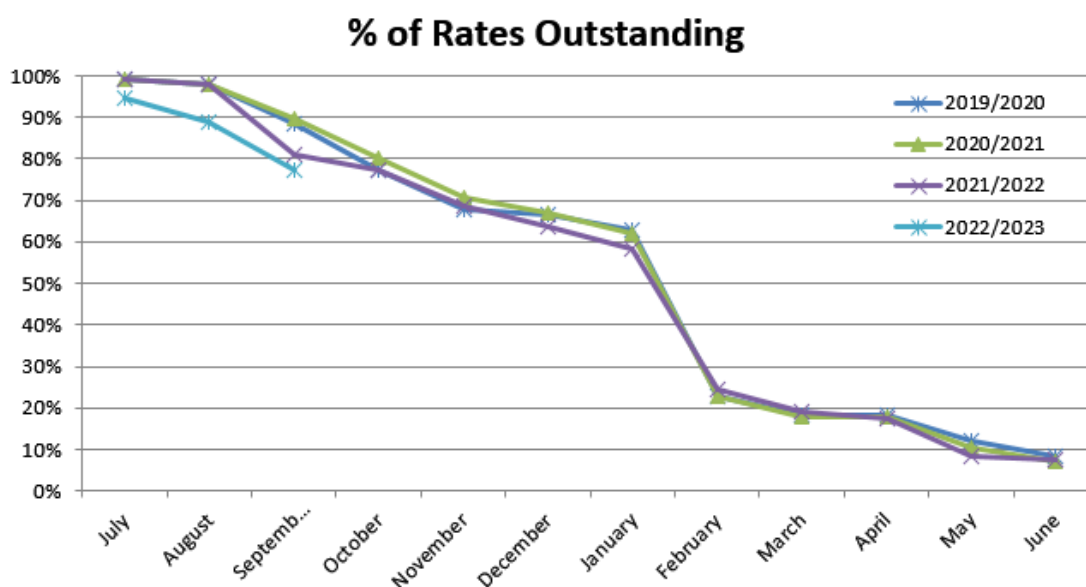
Rate Debtors

At 30 September 2022, \$33.24 million was raised in rates and charges including batches of supplementary valuations generated by changes to Council’s property base. At 30 September 2022 23% of rates and charges raised have been collected, which was similar to the collection rate for the same period in the 2021-22 financial year of 19%. The reason 100% of rates were not outstanding when rates were raised for 2022/23, a number of rate payers had a credit balance from the previous financial year which was rolled over into current financial year.

The due date for ratepayers opting to pay in full is 15 February 2023. The due dates for ratepayers opting to pay via instalments are 30 September 2022, 30 November 2022, 28 February 2023 and 31 May 2023.

The following graph 1 shows that current collection rate is higher at the end of September than the reported collection trends for the previous three years:

Graph 1: Outstanding rates



Borrowings & Leases

One remaining loan (Loan 12) is due for settlement in 2022-23. It is proposed that an additional repayment of \$130k of the loan liability due for settlement in 2022-23 is made and the remaining balance of \$380k is refinanced in June 2023. 2022-23 repayments represent scheduled loan repayments of \$86k and the \$130k one-off repayment.

The borrowings held by Council at 30 September 2022 is given below:

Borrowings	Current \$'000	Non-Current \$'000	Total Borrowings \$'000	Meeting Schedule
9208 - Loan 12 - Colac Livestock Selling Centre roof - (\$1.178m - CBA)	575	-	575	Y
Total Borrowings	575	-	575	

As at 30 September 2022, principal repayments of \$20k have been made in 2022-23.

The leases held by Council at 30 September 2022 is given below:

Lease Liability	Current \$'000	Non- Current \$'000	Total Borrowings \$'000	Meeting Schedule
Gym Equipment Lease	24	18	42	Y
Total Leases	24	18	42	

It is anticipated \$24k will be made during the year for the gym equipment.

CAPITAL WORKS

Colac Otway Shire Council

Statement of Capital Expenditure as at 30 September 2022

Capital Expenditure	September YTD		Full Year	
	Actual YTD Sept \$	Budget YTD Sept \$	Adopted Budget \$'000	Programme Allocation \$'000
Property				
Land	181	108	984	108
Building	-	426	-	2,698
Total Property	181	534	984	2,806
Plant and Equipment				
Plant, machinery and equipment	43	384	1,537	2,056
Fixtures, fittings and furniture	-	-	-	-
Computers and telecommunications	133	43.55	455	507
Total Plant and Equipment	177	428	1,992	2,563
Infrastructure				
Roads	865	1,560	4,235	6,179
Bridges	259	504	984	1,797
Footpaths and cycleways	4	48	191	191
Drainage	17	38	140	146
Other infrastructure	843	2,241	3,808	10,164
Total Infrastructure	1,987	4,391	9,358	18,477
Total	2,345	5,353	12,334	23,846

The Capital Works program has an unfavourable variance of \$3.01m against the year to date budget for the quarter to 30 September 2022. This is impacted by the delays in obtaining resources and materials.

The current programme allocation to the Capital Works program is significantly higher than the adopted Budget due to unexpended projects budgets carried forward from 2021-22.

STATEMENT OF CASH FLOWS

Colac Otway Shire Council
Statement of Cash Flows
For the period ended 30 September 2022

	Sept 2022	Full Year		
	Actual \$'000	Budget \$'000	Forecast \$'000	Variance \$'000
Cash flows from operating activities				
Rates and charges	5,967	34,860	34,113	(747)
Statutory fees and fines	294	866	866	(1)
User fees	1,041	7,526	7,526	(0)
Grants - operating	8,693	9,114	26,093	16,979
Grants - capital	4,713	4,928	12,621	7,693
Contributions - monetary	101	25	190	165
Trust funds and deposits received/(paid)	-	469	16	(453)
Other receipts	584	365	444	79
Payments for Employees	(6,111)	(23,911)	(22,800)	1,111
Payments for materials and services (Incl GST)	(5,270)	(22,078)	(32,593)	(10,515)
Other payments	(566)	(1,509)	(1,722)	(213)
Net cash provided by/(used in) operating activities	9,446	10,655	24,755	14,100
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment	(2,345)	(12,334)	(25,039)	(12,705)
Proceeds from sale of property, infrastructure, plant and equipment	10	210	25	(185)
Net cash provided by/(used in) investing activities	(2,335)	(12,124)	(25,014)	(12,890)
Cash flows from financing activities				
Finance costs	(8)	(32)	(32)	(0)
Proceeds from borrowings		380		
Repayment of borrowings	-	(596)	(323)	273
Interest paid - lease liability	(22)	(25)	-	25
Repayment of lease liabilities	-	(24)	-	24
Net cash provided by/(used in) financing activities	(30)	(297)	(355)	322
Net increase (decrease) in cash and cash equivalents	7,081	(1,765)	(614)	1,151
Cash and cash equivalents at the beginning of the period	13,807	15,999	13,807	(2,192)
Cash and cash equivalents at the end of the period	20,888	14,234	13,193	(1,041)

Cash balance

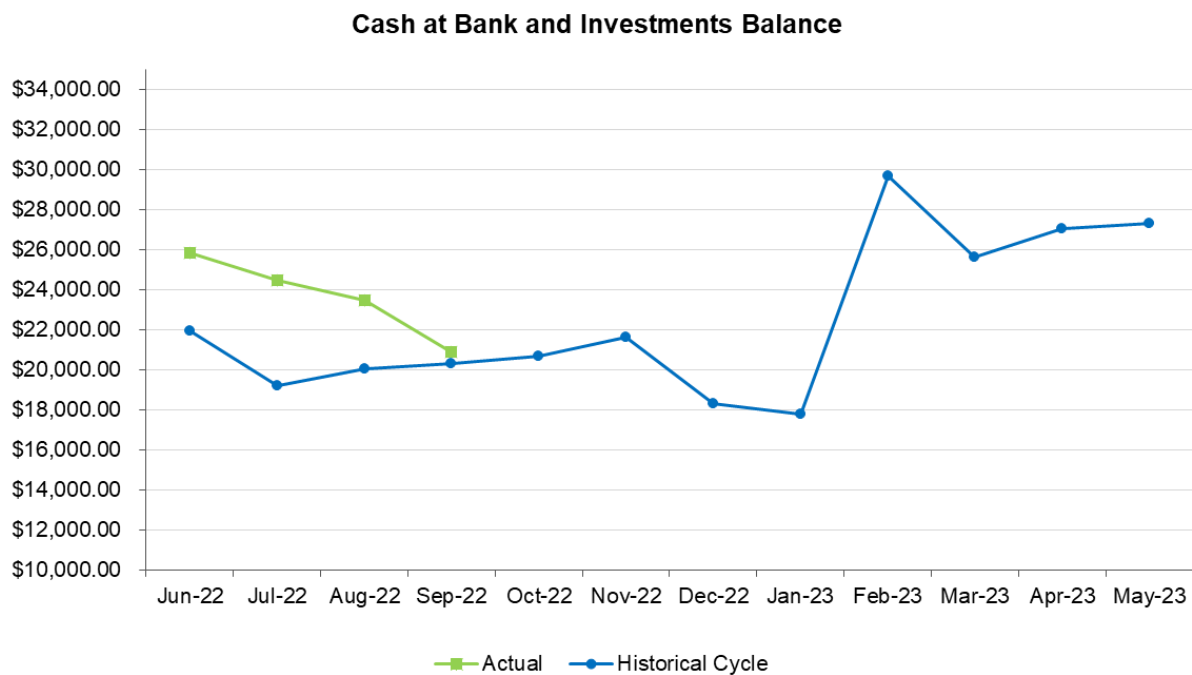
The current actual cash balance is \$20.89m as at 30 September 2022. The forecast assumes that all budgeted capital works and major projects, including carry overs, will be complete by 30 June 2023.

The net increase in the cash flows from operating activities is \$14.23 million. Net decrease from the investing activities is forecasted to be \$12.89 million during the year.

Graph 2 below shows how the Council’s cash balance is expected to perform at 30 September 2022. The graph portrays:

- Historical Cycle – which is an estimation derived from 2021-22 actual cash balances that are expected to be achieved at the end of each month.
- The Actual – this is the actual balance at the end of each month from July to September.

Graph 2: Cash balance performance



Every opportunity is taken to invest surplus cash to maximise investment returns in accordance with Council’s investment policy. Investment income received for the first three months to 30 September 2022 was \$23k which has already exceeded the income budget for the year. Investment income is subject to availability of cash flow and has been steadily increasing as a result of successive interest rates rises announced by the Reserve Bank. The cash rate at the time of writing is 2.85%. This compares to 0.10% only 7 months ago.

Our investments were within the investment and risk rating limits set-out in the investment policy.

Local Authorities Superannuation Fund - Defined Benefits

Local government councils have a potential financial exposure to the Local Authorities Superannuation Fund – the Defined Benefits Plan. Under the Australian Prudential Regulation Standards (SPS160) the Defined Benefits funds must meet strict funding requirements. This funding requirement is measured by the Vested Benefits Index (VBI), which shows as a percentage of the ratio of investments held by the fund compared to the estimated benefits payable by the fund at the same time. The latest available Vested Benefits Index for the Vision Super Defined Benefits fund is listed in the table below:

Date	Vested Benefits Index
June 2019	107.10%
September 2019	107.30%
December 2019	107.70%
March 2020	102.10%
June 2020	104.60%
September 2020	104.50%
December 2020	109.60%
March 2021	111.50%
June 2021	109.70%
September 2021	109.90%
December 2021	111.20%
March 2022	108.50%
June 2022	102.20%

If the VBI falls below the nominated amount in any quarter then the Australian Prudential Regulation Authority may require that the fund must make a funding call to its members. Any funding call made must return the fund to a VBI position of over the nominated amount within 3 years.

A VBI must generally be kept above the nominated shortfall threshold of 97% when a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year.

At 30 June 2022, the updated VBI for the sub-plan continued to fall to 102.20%, which presents a decrease of 6.3% compared to 31 March 2022. The VBI is primarily impacted by:

- The level of investment returns which impacts the asset pool supporting the defined benefit liabilities of the sub-plan; and
- The level of active member salary increases advised to Vision Super and pension increases in line with the CPI, which impacts the defined benefit liabilities of the sub-plan.

At the time of preparing this report there was no information available regarding the final VBI estimations as at 30 September 2022.