

MINUTES

Version: 1.0

ATTENDEES: Anthony Alfrenko – GORCAPA
 Jesse Morrow – Apollo Bay Sailing Club
 Peter Biddle – Apollo Bay Ocean Rescue
 John Marriner – Apollo Bay Community Representative
 Bill Gross – Apollo Bay Community Representative
 Frank Castles – Colac Otway Shire
 Marcus Pola – Colac Otway Shire
 Mayor Chris Potter – Councillor, Colac Otway Shire

MINUTES: Lisa Healey – Colac Otway Shire

APOLOGIES: Cath Olive – GORCAPA
 Fiona Waddington – Colac Otway Shire
 Nick Polgeest – Apollo Bay Fishermen's Coop
 Wayne Diffey – Community (Recreational Fishers & Boaters)
 Cr Graham Costin – Councillor, Colac Otway Shire
 Russell Frost – Community (Commercial Fishers)
 Markus Nolle – Apollo Bay Fishermen's Coop
 Mark Davies – GORCAPA

AGENDA ITEM 3: CONFIRMATION OF PREVIOUS MINUTES

- Accepted.

AGENDA ITEM 4: TRANSITION OF PORT FROM COS TO GORCAPA

- The formal transition of management of the Port, in agreement with DPT, from COS to GORCAPA is expected to be finalised by EOFY 2023-24, ahead of the November 2025 deadline. A Statement of Intent is to be signed between COS and GORCAPA which is yet to be agreed.
- Fiona Waddington was successful in her application for the Port Manager position and has now been formally appointed to the role. Fiona is currently on annual leave. Congratulations to Fiona.
- Lisa Healey has applied for the role of Port Administrator (permanent part-time position) with recruitment to be finalised.

Update from GORCAPA re City Deal Projects (AA)

- GORCAPA Board has approved the delivery of the Apollo Bay Harbour Redevelopment. The funding agreement has been signed and a project team is being established.
- The redevelopment includes an extension of the Fisherman's Co-operative building, a new port operations depot, a new waterfront promenade and access improvements.
- The Authority is currently undertaking a review of the Apollo Bay Harbour Development Plan 2020 to ensure the Plan meets current legislative and policy requirements. This is being undertaken by an independent consultant, Coastal Planning and is expected to be completed in late October 2023.
- Engagement with local community groups is planned to take place in the coming months.
- GORCAPA are seeking to novate the contract currently between COS and consultant K20 for the Co-op design – more due diligence is required before GORCAPA take on this liability from COS.

Key notes from discussion on GORCAPA City Deal update

- It was proposed that the group prepare a letter seeking confirmation on the deliverables to ensure the project is not being scaled back as an outcome of GORCAPA taking over lead of the project from COS. The group anticipates that the project will be scaled back particularly relating to budget constraints which are being exacerbated by ongoing delays imposed by GORCAPA. Media releases to the community are conveying that the project will be delivered in full which is misleading.
Action – FC to get clarity from agencies on what is being delivered and to provide an update to the group.
- The group supports lobbying for additional funding to cover any budget shortfall to ensure that everything that was originally funded/planned gets delivered.
- The group were not supportive of unused funds from the Skenes Creek Trail project (\$4.04M) being directed to Point Grey as opposed to the Harbour, particularly if this were to facilitate delivery of the full scope of works for the Harbour.
- Breakdown of City Deals redistribution (added post-meeting):
 - Redevelopment of Apollo Bay Harbour – continuation with additional funding of \$0.61 million (from City Deals)
 - Improvements to Tourism Infrastructure at Kennett River – continuation with additional funding of \$1.29 million (\$790k from City Deals, \$500k from GORCAPA)
 - Point Grey, Lorne Redevelopment – continuation with additional funding of \$2.19 million (from City Deals)

AGENDA ITEM 5: SWING MOORING ANNUAL INSPECTION/COMPLIANCE CERTIFICATE
<ul style="list-style-type: none"> • MP advised that all repairs are completed, with only one boat pending which is expected to be done on Monday. • For 2024, the plan is for the Port team to engage a contractor/diver to undertake the mooring inspections and to provide a detailed report to the mooring holders who are then responsible for engaging a supplier to undertake the required repairs to meet compliance standards ie responsibility for the repairs will no longer lie with the Port team. Mooring holders will provide a Certificate of Compliance to Port management as evidence of works completed. This will be required for renewal of mooring permits.
AGENDA ITEM 6: FREIGHT SERVICE PROPOSAL KING ISLAND TO APOLLO BAY
<ul style="list-style-type: none"> • The Port team met with David Harris regarding his proposal to carry freight, cattle and other items between King Island and Apollo Bay. This could possibly include passengers. • Planning obligations still need to be met regarding the proposal for which David is responsible in pursuing. This could include further investment from David for improvements that may be needed for the proposal. • There was no objection from the group to the freight proposal. Benefits for tourism and jobs creation were noted. • DPT is supportive of the proposal – a set-aside is being considered so that large vessels require a permit to enter the harbour.
AGENDA ITEM 7: TIDINESS OF WHARVES AND MARINAS
<ul style="list-style-type: none"> • A letter was sent to Port users stating that Port staff can remove goods from the wharf after six days where hazardous. Dog owners are also being reminded to keep dogs on leash and clear up droppings to avoid a fine as well as a reminder to stick to parking rules.
AGENDA ITEM 8: UPDATE ON PORT CONDITION AND CURRENT PROJECTS AT THE PORT
<p><u>Sheet pile wall remediation</u></p> <ul style="list-style-type: none"> • The tender for Section A repairs closed on 21 May 2023 – this was funded separately as urgent works. A tender evaluation for the contract is upcoming. • The Design and Construct contract for Section D has been updated and the funding agreement has been amended to reflect the required changes. A preferred contractor has been provided a copy of the contract for their review. <p><u>Upgrades to boat ramp/floating pontoons</u></p> <ul style="list-style-type: none"> • Some defects are to be repaired before the project reaches practical completion. <p><u>VFA-funded projects – boat ramp toilets, fish cleaning tables, ocean rescue shed</u></p> <ul style="list-style-type: none"> • In being linked to the Geelong City Deal projects, these projects a delayed while GORCAPA undertakes a review of the Apollo Bay Harbour Development Plan with respect to the meeting requirements of the Marine and Coastal Act and Policy. Consultant <i>Coastal Planning</i> are undertaking this review with expected completion in late October 2023. • COS has advocated to VFA that the funding for the projects is retained throughout the delays.
AGENDA ITEM 9: SAFETY – RISKS, ISSUES AND INCIDENTS
<p><u>Seal</u></p> <ul style="list-style-type: none"> • Temporary fencing for the seal is still in place near the boat ramp. The fish cleaning tables can be re-opened pending outcomes from the Development Plan review. <p><u>Depth/Rock at Boat Ramp</u></p> <ul style="list-style-type: none"> • New signage has been installed alerting users to bedrock/depth issues.
AGENDA ITEM 10: GENERAL BUSINESS
<ul style="list-style-type: none"> • FC commended the Port team on the overall superior conditions at the Port at present, with waters particularly good to navigate post-dredging. • Raised that normal practice for consultative committee members is to send a proxy in their absence (as nominated when a person joins the committee). Reminders for meetings to be sent out a week in advance.
AGENDA ITEM 11: ITEMS FOR FUTURE MEETINGS
<ul style="list-style-type: none"> • Recommendation for a register of suggested improvements (such as the star pontoons) to be included in future agendas. This could be beneficial for any future funding opportunities. <p>Meeting Close @ 1:42pm</p>

Next Meeting: Tuesday 14 November 2023 – TBC closer to date