

Animal Registration Desexed Refund Form

What you need to do for your application



Submit application

This form and supporting documents must be submitted via email, by mail or in person.



Supporting Documents

Please ensure you attach all supporting documents to your application.

Office Use Only

Amount paid

\$

Refund to be issued

\$

Important Information

- Animal was registered at three months of age and is now desexed at six months of age (or 12 months with prior approval from the Local Laws Unit).
- Attach a copy of the veterinary desexing certificate.
- **Refund will only be available for three months after full registration fee has been paid.**
- As part of Council's Fraud Prevention Policy, we will contact you to confirm your bank details on receipt of this form.

Collection of Information

Colac Otway Shire is committed to protecting your privacy. The personal information requested on this form is being collected by Colac Otway Shire for the purpose of issuing a refund or and other related purpose. The personal information will also be disclosed to the Colac Otway Shire Council Finance Department for the purpose of issuing a refund. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, a refund cannot be issued. If you wish to alter any of the personal information you have supplied to Colac Otway Shire, please contact Council via telephone on 5232 9400 or email inq@colacotway.vic.gov.au. Council's Privacy Policy is available from our website: colacotway.vic.gov.au/Council-the-shire/Council-policies and all Council Customer Service Centres.

Your Details

First name

Last name

Residential or postal address

Best phone number to contact you on

Email

Animal Details

Cat Dog

Animal Name

Animal **TAG** Number

Animal ID (If known)

Details for Bank Deposit Refund

Account Name

BSB Number

Account Number

Return your completed forms by post: PO Box 283, Colac, 3250, email: inq@colacotway.vic.gov.au or call into one of our service centres.

Colac Shire Offices, 2-6 Rae St, Colac | GORVIC 100 Great Ocean Rd, Apollo Bay