

Asset Protection Permit Application

An Asset Protection Permit is required for any construction works that requires a Building Permit. This Asset Protection Permit aims to encourage a reduction in damage to Council assets during construction activities and is issued in accordance with Section 5.8 & 5.9 of Colac Otway Shire Local Law No 1 – General Local Law 2023.

General Information

Date:	Schedule of Fees & Charges Asset Protection Permit \$170.00 (incl GST) W00035702.1173.220 (Receipt Type 197)
Council Ref:	
Your Ref:	

Applicant Details

Owner	Contractor	Utility
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Name:	Organization:
Phone:	Postal Address:
Mobile:	Email:

Details of Work

Address of Works: (Same as Applicant)	Start Date (Estimated)
	End Date (Estimated)

Description of Works(i.e. house Construction, Demolition etc)

Sketch Plan: A copy of a sketch plan showing the proposed works including all assets within the vicinity shall be required. Include photos that show any existing damage around the proposed construction area.

Contractor's Details

(the person or body who was/will be responsible for conducting the works) (Same as Applicant)

Company Name:		
Contact Person:	Phone:	
Email:	Mobile:	
Contractor's Public Liability Insurance (PLI - please attach a copy)	Amount of Cover: \$	Policy No:
	Name of Company:	

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Conditions

Commencing work: Work shall not commence until a permit is issued except in case of emergency. Before excavating, check for underground services by visiting www.byda.com.au or phoning 1100.

Significant vegetation: The applicant shall be held financially responsible for any removal of vegetation without prior approval, or damage to vegetation which in the opinion of Council will detrimentally affect the life of the vegetation.

Vehicle crossing construction: A separate permit is not required if crossover reinstatement is included in the works. Guidelines for placement and spacing can be found on Council's website at www.colacotway.vic.gov.au.

Damage to Council assets: Any damage to Council assets by service authorities will be the owners or permit holders responsibility.

Declaration

I declare that I am the applicant, and that what I have supplied in this application is true and correct.

I acknowledge that I will be solely responsible for rectification cost associated with any damage to Council assets due to completion of these works. I agree to inspect the site and report on any damage to Council prior to commencing work. I will be liable to pay full restoration cost, should I fail to report such damage.

I agree that I am responsible for the safeguarding of the public against injury and for maintaining the site during the existence of the work, in a safe condition at all times.

I agree that that I shall retain all activities related to the construction work solely to the construction site adjacent to the public road reserve.

I understand and accept that all fees are non-refundable.

I except that Council has the power to suspend works or close down the worksite if the activities are causing a nuisance to the public or a safety issue for all, and that my permit may be cancelled all together at Councils discretion.

By signing this application, I agree that I have read, understood and accept the conditions. I accept that all these conditions must be complied with.

Name of the Applicant:..... Date:.....

Signature of the Applicant:.....

Please submit this form and any attachments via email to inq@colacotway.vic.gov.au