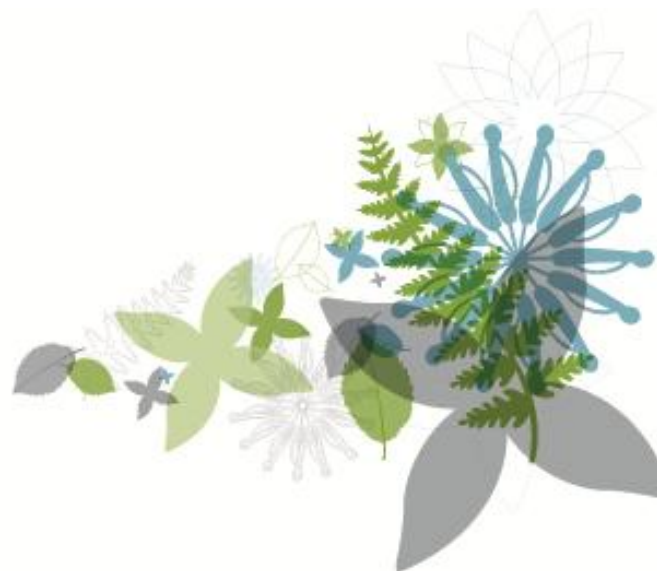




SUBMISSIONS COMMITTEE MEETING

MINUTES

Tuesday 14 October 2025
at 3:00 PM



COLAC OTWAY SHIRE
SUBMISSIONS COMMITTEE MEETING

Tuesday 14 October 2025

TABLE OF CONTENTS

1 Declaration of Opening..... 3

2 Welcome and Acknowledgement of Country..... 3

3 Meeting Administration..... 4

 3.1 Present 4

 3.2 Apologies 4

 3.3 Confirmation of Minutes 4

 3.4 Declarations of Interest 4

4 Verbal Submissions 5

5 Officer Reports 6

 5.1 Submissions to the Draft Governance Rules 6

 5.2 Submissions to the Community Achievement Awards 7

 5.3 Submissions to PP130/2025-1 - 7 Lang Street BEEAC - Use and Development of
 Land for a Single Dwelling..... 8

COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

MINUTES of the **SUBMISSIONS COMMITTEE MEETING OF THE COLAC OTWAY SHIRE COUNCIL** held at COPACC on Tuesday 14 October 2025 at 3:00 PM.

MINUTES

1 DECLARATION OF OPENING

OPENING PRAYER

*Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.*

AMEN

2 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and emerging.

RECORDING AND PUBLICATION OF MEETINGS

Please note: All Submissions Committee meetings live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Submissions Committee meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Submissions Committee meeting, the live stream recording will be accessible on Council's website. Recordings are also taken to facilitate the preparation of the minutes of open Submissions Committee meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

This meeting will be livestreamed to the public via Council's You Tube channel (search Colac Otway Shire Council at www.youtube.com).

The sole purpose of this Submissions Committee meeting is to hear persons who indicated they wish to speak in support of their written submissions to the items on the agenda.

3 MEETING ADMINISTRATION

3.1 Present

Cr Jason Schram (Mayor)
Cr Phil Howard (Deputy Mayor)
Cr Chris Potter
Cr Zoe Hudgell
Cr Charlie Buchanan
Cr Mick McCrickard
Cr Chrissy De Deugd

Doug McNeill, Acting Chief Executive Officer
Rikk Price, Acting General Manager Corporate Services
Mikael Blyth, Acting General Manager Infrastructure and Environment
Ian Seuren, General Manager Community and Economy
Steven O'Dowd, Manager Customer and Communications
Matilda Hardy-Smith, Coordinator Council Business
Anita Craven, Executive Officer Governance

3.2 Apologies

Nil

3.3 Confirmation of Minutes

RESOLUTION

Moved Cr Potter, Seconded Cr Hudgell

That the Submissions Committee confirm the minutes of the Submissions Committee meeting held on 16 September 2025.

CARRIED 7 : 0

3.4 Declarations of Interest

Nil

4 VERBAL SUBMISSIONS

The Mayor read out the names of the people who had confirmed they wish to make a verbal submission. A limit of 5 minutes applied.

Item 5.1 – Submissions to Draft Governance Rules

- Elizabeth Ryan

Item 5.2 – Submissions to the Community Achievement Awards

- Elizabeth Ryan
- Lyn Russell

Item 5.3 – Submissions to PP130/2025-1 - 7 Lang Street BEEAC - Use and Development of Land for a Single Dwelling

- Luke Watts



Item: 5.1

Submissions to the Draft Governance Rules

OFFICER	Anita Craven
CHIEF EXECUTIVE OFFICER	Andrew Tenni
DIVISION	Executive
ATTACHMENTS	1. Draft Governance Rules - Public Exhibition [5.1.1 - 51 pages]

RESOLUTION

Moved Cr Hudgell, Seconded Cr Howard

That the Submissions Committee:

- 1. Receives and notes the submissions regarding the Draft Governance Rules.*
- 2. Thanks those that presented for their contribution to the submission process.*
- 3. Having heard persons wishing to speak, recommends that Council considers all submissions at a future Council Meeting when considering the adoption of the Governance Rules.*

CARRIED 7 : 0



Item: 5.2

Submissions to the Community Achievement Awards

OFFICER	Manager Economy and Creative Industries
GENERAL MANAGER	Ian Seuren
DIVISION	Community and Economy
ATTACHMENTS	Nil

RESOLUTION

Moved Cr Hudgell, Seconded Cr McCrickard

That the Submissions Committee:

- 1. Receives and notes the submissions received regarding the proposed changes to the Community Awards categories.*
- 2. Thanks those that presented for their contribution to the submission process.*
- 3. Having heard from those wishing to speak, recommends that Council considers all submissions at a future Council meeting when determining the final structure of the Community Awards program.*

CARRIED 7 : 0



Item: 5.3

**Submissions to PP130/2025-1 - 7 Lang Street BEEAC
- Use and Development of Land for a Single Dwelling**

OFFICER	Julia Repusic
GENERAL MANAGER	Ian Seuren
DIVISION	Community and Economy
ATTACHMENTS	<ol style="list-style-type: none">1. Site Plan [5.3.1 - 1 page]2. Plans [5.3.2 - 4 pages]3. Planning Report [5.3.3 - 6 pages]4. Farm Management Plan [5.3.4 - 21 pages]

RESOLUTION

Moved Cr McCrickard, Seconded Cr Howard

That the Submissions Committee:

- 1. Acknowledges and notes the verbal comments made by the applicant in support of the application.***
- 2. Thanks the applicant for their contribution to the process.***
- 3. Having heard the applicant, recommends that Council considers the planning application at a future Planning Committee or Council meeting.***

CARRIED 7 : 0

The meeting was declared closed at 3.18pm

CONFIRMED AND SIGNED at the meeting held on 11 November 2025.

Signed by:

.....**MAYOR**