

## MEETING OF SPECIAL COUNCIL

# AGENDA

18 NOVEMBER 2015

at 4:00 PM

COPACC Meeting Rooms

Next Meeting:  
Ordinary Council meeting  
25 November 2015  
Apollo Bay Senior Citizens Centre, Apollo Bay



### *Our Vision*

A sustainable community with a vibrant future.

### *Our Mission*

Council will work with our community and partners to provide:

- Innovative leadership, good governance and financial accountability
- Value for money, accessible and appropriately targeted services
- A strong advocacy and engagement approach to achieve a truly liveable community

### *Our Values*

Council will achieve its Vision and Mission by acting with:

- Respect
- Integrity
- Goodwill
- Honesty
- Trust

### *Our Strategic Direction*

The four pillars of our Council Plan indicate our key strategic direction for 2013-2017.

An underlying principle in the development of the Council Plan was to more effectively integrate service delivery.

Pillar 1: Good Governance

Pillar 2: A Planned Future

Pillar 3: A Place to Live and Grow

Pillar 4: A Healthy Community and Environment

### *Our Councillors*

Cr Frank Buchanan (Mayor), Cr Brian Crook (Deputy Mayor), Cr Michael Delahunty, Cr Stephen Hart, Cr Lyn Russell, Cr Chris Smith, Cr Terry Woodcroft.



**COLAC-OTWAY SHIRE SPECIAL COUNCIL MEETING**

**18 NOVEMBER 2015**

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NOTICE is hereby given that the next **MEETING OF SPECIAL COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL** will be held in COPACC Meeting Rooms on 18 November 2015 at 4.00PM.

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## **AGENDA**

**1. APPOINTMENT OF TEMPORARY CHAIRPERSON**

**2. OPENING PRAYER**

*Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.*

**AMEN**

**3. PRESENT**

**4. APOLOGIES**

**5. STATEMENT FROM THE CHAIR**

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

Colac Otway Shire encourages community input and participation in Council decisions. Council meetings provide an opportunity for the community to ask Council questions, either verbally at the meeting or in writing. As this is a Special Council Meeting, all questions asked must relate to the agenda.

Please note that Council may not be able to answer some questions at the meeting. These will be answered later.

All Council and Committee meetings are audio recorded, with the exception of matters identified as confidential items in the Agenda. This includes the public participation sections of the meetings.

Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy.

In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorised recording of the meeting.

Thank you. Now 30 minutes is allowed for question time. Please remember, you must ask a question. If you do not ask a question you will be asked to sit down and the next person will be invited to ask a question. This is not a forum for public debate or statements.

1. Questions received in writing prior to the meeting (subject to attendance and time),
2. Questions from the floor.

## **6. QUESTION TIME**

## **7. DECLARATION OF INTEREST**

## **8. OFFICERS' REPORTS**

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**Sue Wilkinson**  
**Chief Executive Officer**



**SC151811-1 ELECTION OF MAYOR**

AUTHOR:	Jenny Wood	ENDORSED:	Sue Wilkinson
DEPARTMENT:	Executive	FILE REF:	CLF11/19

**Purpose**

The purpose of this report is to elect the Mayor of the Colac Otway Shire.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

Section 71(1) of the *Local Government Act 1989* provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3)

*“The Mayor is to be elected –*

- (a) after the fourth Saturday in October but not later than 30 November in each year; or*
- (b) as soon as possible after any vacancy in the office of Mayor occurs.”*

Following the election, the Mayor shall assume the chair to deal with the remaining matters before the meeting.

**Election Procedure**

The procedure in the election of Mayor is outlined in Local Law No. 4 and is as follows;

**13. Procedure for Election of Mayor**

*In conducting the election of Mayor the following will apply:*

- (1) the election of the Mayor must be by a show of hands;*
- (2) the Councillor who receives the majority of votes cast must be declared elected; and*
- (3) for the purpose of sub-clause (2) the following will apply:*
  - (a) nominations must be moved and seconded;*
  - (b) where only one nomination is received, that Councillor must be declared elected;*
  - (c) where two nominations are received, the Councillor with an absolute majority of votes cast must be declared elected;*
  - (d) where there are more than two nominations received, the Councillor who receives an absolute majority at the first round of votes cast must be declared elected, or if no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further ballot conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate*

*receives an absolute majority of votes and that candidate must be declared elected;*

- (e) in the event that no candidate receives an absolute majority of the votes and there are only two remaining candidates, each of whom has received an equality of votes, the process to determine who is elected will be conducted by lot; and*
- (f) if for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated must be determined by lot conducted by the Chief Executive Officer in the presence of the Meeting.*

Term of Mayor

Under the *Local Government Act 1989* a Council may resolve to elect the Mayor for a two year term of office. However, as there is only one year left of this Council’s term, one year is the obvious option for the term of Mayor.

**Attachments**

Nil

**Recommendation(s)**

***That pursuant to the provisions of section 71 of the Local Government Act 1989, the Council elect Councillor ..... to be the Mayor for the Colac Otway Shire Council for a one year term.***

~~~~~\) ~~~~~



**SC151811-2 ELECTION OF DEPUTY MAYOR**

|             |            |           |               |
|-------------|------------|-----------|---------------|
| AUTHOR:     | Jenny Wood | ENDORSED: | Sue Wilkinson |
| DEPARTMENT: | Executive  | FILE REF: | CLF11/19      |

**Purpose**

The purpose of this report is to consider the appointment of a Deputy Mayor of the Colac Otway Shire for a period of one year.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

The Local Government Act is silent in regard to the appointment of the position of Deputy Mayor. Council's Governance Local Law No. 4, Section 16 includes a provision that Council may resolve to appoint a Deputy Mayor.

Section 17 of Council's Governance Local Law No. 4, specifies;

**17. Acting Chair in Mayor's Absence**

- (1) *If the Mayor is unable to attend a Council Meeting for any reason, the Deputy Mayor (if appointed) will be the Acting Chair.*
- (2) *If the Mayor or any Deputy Mayor is unable to attend a Meeting for any reason, and Acting Chair may be elected following the same procedure as that for an election of the Mayor (with all the necessary adaptations).*
- (3) *If the Mayor is required to vacate the chair for a short period (whether on account of conflict of interest or otherwise), the Deputy Mayor (if appointed) will be the Acting Chair. If no Deputy Mayor has been appointed, Council must elect an Acting Chair for that time. The procedure for election of an Acting Chair will be the same as for an election of the Mayor (with all the necessary adaptations and modifications).*

The position of Deputy Mayor is not a statutory position and no special allowance is payable.

**Local Law**

Council's Local Law No 4 2014 – Governance provides that the procedure for the election of the Mayor will apply to the election of the Deputy Mayor, with the Mayor conducting the election.

Clause 13 of Council's Local Law No 4 2014 – Governance states;

**13. Procedure for Election of Mayor**

*In conducting the election of Mayor the following will apply:*

- (1) *the election of the Mayor must be by a show of hands;*
- (2) *the Councillor who receives the majority of votes cast must be declared elected; and*
- (3) *for the purpose of sub-clause (2) the following will apply:*
  - (a) *nominations must be moved and seconded;*

- (b) *where only one nomination is received, that Councillor must be declared elected;*
- (c) *where two nominations are received, the Councillor with an absolute majority of votes cast must be declared elected;*
- (d) *where there are more than two nominations received, the Councillor who receives an absolute majority at the first round of votes cast must be declared elected, or if no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further ballot conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate must be declared elected;*
- (e) *in the event that no candidate receives an absolute majority of the votes and there are only two remaining candidates, each of whom has received an equality of votes, the process to determine who is elected will be conducted by lot; and*
- (f) *if for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated must be determined by lot conducted by the Chief Executive Officer in the presence of the Meeting.*

Term of Appointment

Given there is only one year left of this Council's term, the appointment should be for one year only.

**Attachments**

Nil

**Recommendation(s)**

***That Council elect Cr ..... to be the Deputy Mayor of the Colac Otway Shire Council for a one year term.***

~~~~~\ ~~~~~

**SC151811-3      STATEMENT FROM THE MAYOR**



**SC151811-4 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES**

|             |            |           |               |
|-------------|------------|-----------|---------------|
| AUTHOR:     | Jenny Wood | ENDORSED: | Sue Wilkinson |
| DEPARTMENT: | Executive  | FILE REF: | CLF11/19      |

**Purpose**

The purpose of this report is to consider the appointment/reappointment of Councillors to Internal Committees.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

The *Local Government Act 1989* acknowledges the need for Special Committees of the Council and Advisory Committees. Part 4 Division 2 of the *Local Government Act 1989* allows for committees made up of Councillors, Council staff and other persons and for a Council by Instrument of Delegation to delegate any of its functions, duties or powers to a Special Committee. Procedural requirements in respect to these committees include that whereby a Council may specify in an Instrument of Delegation that a member of a Special Committee who as a member of the public or of Council staff does not have voting rights on the Special Committee.

The Committees of Council as set out below are recommended in dealing with the business of Council.

In forming the committees, the following guidelines apply to meetings of the committees to ensure communication and accountability to the full Council.

- Mayor to be ex-officio to all committees;
- Minutes of all meetings to be circulated to full Council;
- All Councillors able to attend but voting rights are for appointed committee members only.

Council Committees

- (a) Planning Committee
- (b) Chief Executive Officer Appraisal Committee

Advisory Committees

- (c) Audit Committee
- (d) Australia Day Advisory Committee
- (e) Central Reserve Advisory Committee
- (f) Colac Livestock Selling Centre Advisory Committee
- (g) Festival and Events Support Scheme Advisory Committee
- (h) Friends of the Colac Botanic Gardens Committee
- (i) Grants/Community Funding Advisory Committee
- (j) Lake Colac Co-ordinating Committee
- (k) Municipal Emergency Management Planning Committee (MEMPC)
- (l) Small Town Improvement Program Advisory Committee

**Discussion**

The following table outlines the current arrangements. It is noted that Council Officers attend a number of the committees either as a member of the committee or as an administrative resource person.

Given the local government elections are scheduled in October 2016, the term of the appointments should be limited to the last Ordinary Council meeting of this Council in September 2016. New appointments will be made following the election.

**(1) Planning Committee**

|  |   |
|--|---|
| Number of delegates to be appointed to Council | All Councillors   |
| Meeting Details                                | Currently meets on 2 <sup>nd</sup> Wednesday of the month commencing at 10.30 am or more frequently as required.  |
| Other Information                              | The Planning Committee has been established as a Special Committee under section 86 of the <i>Local Government Act 1989</i> and section 188 of the <i>Planning and Environment Act 1987</i> . The committee comprises all Councillors and has the power to determine on planning matters as set down in the Instrument of Delegation. |
| Previous Delegates                             | All Councillors   |

**(2) Chief Executive Officer Appraisal Committee**

|  |  |
|--|--|
| Number of delegates to be appointed to Council | All Councillors                                      |
| Previous Delegates                             | All Councillors                                      |
| Date Appointed                                 | 18 November 2015                                     |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting        |
| Meeting Details                                | Half Yearly  |
| Other Information                              | Primary purpose to review the performance of the CEO |

**(3) Audit Committee**

|  |   |
|--|---|
| Number of delegates to be appointed to Council | 2 Councillors   |
| Date Appointed                                 | 18 November 2015  |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting   |
| Meeting Details                                | Quarterly or more frequently as determined  |
| Other Information                              | Made up of 2 Councillors and 2 independent members. An independent member to be chairperson. The committee is an advisory committee of Council. CEO is non-voting member. |
| Previous Delegates                             | Cr Stephen Hart, Cr Michael Delahunty   |

**(4) Australia Day Advisory Committee**

|  |  |
|--|--|
| Number of delegates to be appointed to Council | All Councillors  |
| Date Appointed                                 | 18 November 2015   |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting  |
| Meeting Details                                | Once per year November/December and others as required   |
| Other Information                              | Purpose is to review nominations, select Australia Day Award winners in the various categories and discuss location of function. |
| Previous Delegates                             | All Councillors  |

**(5) Central Reserve Advisory Committee**

|  |  |
|--|--|
| Number of delegates to be appointed to Council | 1 Councillor   |
| Date Appointed                                 | 19 November 2014   |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting  |
| Meeting Details                                | Bi-monthly   |
| Other Information                              | Purpose is to facilitate communication between Council, park users, local police and local residents about matters concerning planning, development, maintenance and operation of the reserve. |
| Previous Delegate                              | Cr Crook   |

**(6) Colac Livestock Selling Centre Advisory Committee**

|  |   |
|--|---|
| Number of delegates to be appointed to Council | 1 Councillor  |
| Date Appointed                                 | 18 November 2015  |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting   |
| Meeting Details                                | Annual budget meeting and others as required  |
| Other Information                              | Purpose is to provide advice on the operations of the centre and make recommendations to Council. |
| Previous Delegate                              | Cr Buchanan   |

**(7) Festival and Events Support Scheme Advisory Committee**

|  |  |
|--|--|
| Number of delegates to be appointed to Council | All Councillors  |
| Date Appointed                                 | 18 November 2015   |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting  |
| Meeting Details                                | Once per year May/June and others as required  |
| Other Information                              | Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific events on the support scheme. |
| Previous Delegates                             | All Councillors  |

**(8) Friends of the Colac Botanic Gardens Committee**

|  |   |
|--|---|
| Number of delegates to be appointed to Council | 1 Councillor  |
| Date Appointed                                 | 18 November 2015  |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting   |
| Meeting Details                                | Monthly   |
| Other Information                              | Purpose is to undertake voluntary projects and to act as an advisory committee for Council. |
| Previous Delegate                              | Cr Woodcroft  |

**(9) Grants/Community Funding Advisory Committee**

|  |  |
|--|--|
| Number of delegates to be appointed to Council | All Councillors  |
| Date Appointed                                 | 19 November 2014   |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting  |
| Meeting Details                                | Once per year May/June and others as required  |
| Other Information                              | Purpose is to consider the applications received for Council's Community Grants Program and the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific projects or the funding program. |
| Previous Delegates                             | All Councillors  |

**(10) Lake Colac Co-ordinating Committee**

|  |   |
|--|---|
| Number of delegates to be appointed to Council | 2 Councillors   |
| Date Appointed                                 | 18 November 2015  |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting   |
| Meeting Details                                | Quarterly   |
| Other Information                              | Purpose is to be a forum to assist Council in the implementation of the Lake Colac Management Plan and the Lake Colac Master Plan. To advise Council on the revitalization and development of Lake Colac. |
| Previous Delegates                             | Cr Smith & Cr Delahunty   |

**(11) Small Town Improvement Program Advisory Committee**

|  |  |
|--|--|
| Number of delegates to be appointed to Council | All Councillors  |
| Date Appointed                                 | 18 November 2015   |
| Term of Appointment                            | Until September 2016 Ordinary Council Meeting  |
| Meeting Details                                | Once per year in May and others as required  |
| Other Information                              | Purpose is to consider the applications received for the Small Town Improvement Program. |
| Previous Delegates                             | All Councillors  |

**Attachments**

Nil



**Recommendation 1**

*That Council appoints all Councillors as members of the Planning Committee.*

**Recommendation 2**

*That Council appoints all Councillors as members of the Chief Executive Officer Appraisal Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 3**

*That Council appoints Cr..... and Cr..... as members of the Audit Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 4**

*That Council appoints all Councillors as members of the Australia Day Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 5**

*That Council appoints Cr..... as member of the Central Reserve Advisory Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 6**

*That Council appoints Cr..... as a member of the Colac Livestock Selling Centre Advisory Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 7**

*That Council appoints all Councillors as members of the Festival and Events Support Scheme Advisory Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 8**

*That Council appoints Cr..... as a member of the Friends of the Colac Botanic Gardens Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 9**

*That Council appoints all Councillors as members of the Grants/Community Funding Advisory Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 10**

*That Council appoints Cr..... and Cr..... as members of the Lake Colac Co-ordinating Committee until the September 2016 Ordinary Council Meeting.*

**Recommendation 11**

***That Council appoints all Councillors as members of the Small Town Improvement Program Advisory Committee until the September 2016 Ordinary Council Meeting.***

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**SC151811-5 APPOINTMENT OF COUNCILLORS & OFFICERS TO COMMITTEES AND EXTERNAL BODIES**

|             |            |           |               |
|-------------|------------|-----------|---------------|
| AUTHOR:     | Jenny Wood | ENDORSED: | Sue Wilkinson |
| DEPARTMENT: | Executive  | FILE REF: | D15/55578     |

**Purpose**

The purpose of this report is to consider the appointment/reappointment of Councillors and Council Officers to various committees and external bodies.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

Council has Councillor/Officer representation on a number of committees associated with a variety of interests. This includes managing Council owned or managed facilities, advising Council on issues and representing Council views on regional and state wide matters.

A number of the committees are not managed by Council and operate under their own charter and determine their procedures, policies and practices. Council involvement is to participate and influence the activities of those external groups where those activities are in the public's interest.

**Discussion**

The following table outlines the current arrangements. Given the local government elections are scheduled in October 2016, the term of the appointments should be limited to the last Ordinary Council meeting of this Council in September 2016. New appointments will be made following the election.

**(1) Apollo Bay Harbour Redevelopment Community Reference Group**

|                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Not recommended to continue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Frank Buchanan, Cr Michael Delahunty<br>GM Development and Community Services<br>Manager Planning, Building and Health                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Other Information</b>                              | Given the new approach proposed for the preparation of the Apollo Bay Harbour development plan using an EOI process, it is considered appropriate that a new, task specific Committee be established through a transparent public process.<br>This would include preparation of clear Terms of Reference specific to the task and the Committee would be time limited. This would be subject to a future council report.<br>On this basis it is recommended that the current Reference Group be ceased and no appointments be made. |

**(2) Apollo Bay Aquatic Centre (ABAC)**

|                                                       |                                                                                                         |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Not recommended to continue                                                                             |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart                                                                                         |
| <b>Other Information</b>                              | External Committee and no formal appointment is required for this group. Mayor will attend if required. |

**(3) Apollo Bay Leisure Centre Liaison Group**

|                                                       |                                                                          |
|-------------------------------------------------------|--------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Not recommended to continue                                              |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart                                                          |
| <b>Other Information</b>                              | No appointment is required for this group. Mayor will attend if required |

**(4) Australian Local Government Association**

|                                                       |                             |
|-------------------------------------------------------|-----------------------------|
| <b>Required Representatives</b>                       | 1 Councillor                |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Mayor or Deputy Mayor       |
| <b>Other Information</b>                              | Annual meeting held in June |

**(5) Anzac Centenary Community Reference Group**

|                                                       |                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Not recommended to continue                                                                                                                                                                                                                                                                                                                                                |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Lyn Russell                                                                                                                                                                                                                                                                                                                                                             |
| <b>Other Information</b>                              | Given the Centenary has now passed it is considered appropriate that the need for this group be reviewed. It is recommended that the current Reference Group be ceased, It is understood that a new community led group called 'The Anzac Community Committee' is to be created. Councillors may wish to participate but this does not require formal Council appointment. |

**(6) Barnard Trust Committee**

|                                                       |                 |
|-------------------------------------------------------|-----------------|
| <b>Required Representatives</b>                       | 1 Councillor    |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart |
| <b>Other Information</b>                              | N/A             |

**(7) Barwon South West Waste and Resource Recovery Local Government Forum**

|                                                       |                 |
|-------------------------------------------------------|-----------------|
| <b>Required Representatives</b>                       | 1 Councillor    |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart |
| <b>Other Information</b>                              | N/A             |

**(8) Colac Community Library and Learning Centre Joint Use Advisory Committee**

|                                                       |                                             |
|-------------------------------------------------------|---------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                      |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart<br>Manager – Arts & Leisure |
| <b>Other Information</b>                              | N/A                                         |

**(9) Colac Otway Network of Community Centres**

|                                                       |                    |
|-------------------------------------------------------|--------------------|
| <b>Required Representatives</b>                       | 1 Councillor       |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Terry Woodcroft |
| <b>Other Information</b>                              | N/A                |

**(10) Community Hub Inc.**

|                                                       |                                                       |
|-------------------------------------------------------|-------------------------------------------------------|
| <b>Required Representatives</b>                       | 3 Councillors                                         |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Executive: Cr Brian Crook<br>General: Cr Stephen Hart |
| <b>Other Information</b>                              | N/A                                                   |

**(11) Copacc Trust**

|                                                       |                                                                                    |
|-------------------------------------------------------|------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | 2 Councillors 2 Officers                                                           |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Chris Smith<br>Cr Terry Woodcroft<br>Manager – Arts & Leisure<br>COPACC Manager |
| <b>Other Information</b>                              | N/A                                                                                |

**(12) Forrest Mountain Bike Trails Strategy Steering Group**

|                                                       |                                                                                                                                         |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Not recommended to continue                                                                                                             |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Michael Delahunty                                                                                                                    |
| <b>Other Information</b>                              | The work of this committee has concluded and it is therefore recommended that the Steering Committee cease and no appointments be made. |

**(13) Corangamite Regional Library Corp.**

|                                                       |                                             |
|-------------------------------------------------------|---------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                      |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart<br>Manager – Arts & Leisure |
| <b>Other Information</b>                              | N/A                                         |

**(14) G21 Board**

|                                                       |                                                                                                                                   |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                                                                                            |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Mayor<br>Chief Executive Officer                                                                                                  |
| <b>Other Information</b>                              | In accordance with the G21 constitution, Council is required to formally appoint both its Councillor and officer representatives. |

**(15) Geelong Gambling Advisory Committee**

|                                                       |                                                                                           |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Appointment not required or recommended                                                   |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart                                                                           |
| <b>Other Information</b>                              | Councillors may wish to participate but this does not require formal Council appointment. |

**(16) Great South Coast Group**

|                                                       |                                  |
|-------------------------------------------------------|----------------------------------|
| <b>Required Representatives</b>                       | Mayor 1 Officer                  |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Mayor<br>Chief Executive Officer |
| <b>Other Information</b>                              | N/A                              |

**(17) Heathfield Estate Reserve Community Reference Group**

|                                                       |                                                                                             |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Not recommended to continue                                                                 |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Frank Buchanan<br>Manager Recreation Arts and Culture<br>Manager – Arts and Leisure      |
| <b>Other Information</b>                              | It is recommended that the Community Reference Group cease and no new appointments be made. |

**(18) Industry Advisory Group**

|                                                       |                                                          |
|-------------------------------------------------------|----------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                   |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Chris Smith<br>Cr Michael Delahunty<br>Cr Brian Crook |
| <b>Other Information</b>                              | N/A                                                      |

**(19) Lavers Hill & District Emergency Response Planning Committee**

|                                                       |                                                                |
|-------------------------------------------------------|----------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                         |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr. Stephen Hart<br>Municipal Emergency Management coordinator |
| <b>Other Information</b>                              | N/A                                                            |

**(20) Lavers Hill Swimming Pool Committee of Management**

|                                                       |                                                     |
|-------------------------------------------------------|-----------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                              |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart<br>Bluewater Fitness Centre Manager |
| <b>Other Information</b>                              | N/A                                                 |

**(21) L2P Steering Committee**

|                                                       |                                                                                           |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | No appointment required                                                                   |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Crook                                                                                  |
| <b>Other Information</b>                              | Councillors may wish to participate but this does not require formal Council appointment. |

**(22) Lavers Hill Waterhole Committee (S86)**

|                                                       |                                                                                                                                                  |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | Not recommended                                                                                                                                  |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart                                                                                                                                  |
| <b>Other Information</b>                              | The Lavers Hill Hall committee have agreed to take on waterhole therefore the waterhole committee which expired in May 2014 will no longer exist |

**(23) Municipal Aerodrome Committee – Colac**

|                                                       |                                                        |
|-------------------------------------------------------|--------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                 |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Chris Smith<br>Manager – Assets & Property Services |
| <b>Other Information</b>                              | N/A                                                    |

**(24) Municipal Association of Victoria**

|                                                       |                 |
|-------------------------------------------------------|-----------------|
| <b>Required Representatives</b>                       | 1 Councillor    |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart |
| <b>Other Information</b>                              | N/A             |

**(25) Municipal Emergency Management Planning Committee**

|                                                       |                                            |
|-------------------------------------------------------|--------------------------------------------|
| <b>Required Representatives</b>                       | 2 Councillors 1 Officer                    |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Terry Woodcroft<br>Cr Michael Delahunty |
| <b>Other Information</b>                              | N/A                                        |

**(26) Municipal Fire Management Planning Committee**

|                                                       |                                                                                          |
|-------------------------------------------------------|------------------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | 2 Councillors 1 Officer                                                                  |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Terry Woodcroft<br>Cr Michael Delahunty<br>Municipal Emergency Management Coordinator |
| <b>Other Information</b>                              | N/A                                                                                      |

**(27) Old Beechy Rail Trail Committee**

|                                                       |                                                         |
|-------------------------------------------------------|---------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer Community/Organization reps      |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Chris Smith<br>Recreation and Open Space Coordinator |
| <b>Other Information</b>                              | N/A                                                     |

**(28) Ondit Quarry Consultative Committee**

|                                                       |                                                               |
|-------------------------------------------------------|---------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                        |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Michael Delahunty<br>Manager – Planning, Building & Health |
| <b>Other Information</b>                              | N/A                                                           |

**(29) Otways Tourism Advisory Committee**

|                                                       |                |
|-------------------------------------------------------|----------------|
| <b>Required Representatives</b>                       | 1 Councillor   |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Lyn Russell |
| <b>Other Information</b>                              | N/A            |

**(30) Port of Apollo Bay Consultative Group**

|                                                       |                                                          |
|-------------------------------------------------------|----------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                   |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Frank Buchanan                                        |
| <b>Other Information</b>                              | Recommended GM Infrastructure and Leisure also be added. |

**(31) Rural Financial Counselling Service Vic – Wimmera Southwest (RFC)**

|                                                       |                |
|-------------------------------------------------------|----------------|
| <b>Required Representatives</b>                       | 1 Councillor   |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Chris Smith |
| <b>Other Information</b>                              | N/A            |

**(32) South West Local Learning & Education Network**

|                                                       |                            |
|-------------------------------------------------------|----------------------------|
| <b>Required Representatives</b>                       | No appointment recommended |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Not specified              |
| <b>Other Information</b>                              | Not recommended            |

**(33) Tirrenower Drainage Scheme Committee of Management**

|                                                       |                      |
|-------------------------------------------------------|----------------------|
| <b>Required Representatives</b>                       | 1 Councillor         |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Michael Delahunty |
| <b>Other Information</b>                              | N/A                  |

**(34) Victoria Regional Botanic Gardens Network Exec and BGANZ Council**

|                                                       |                                                       |
|-------------------------------------------------------|-------------------------------------------------------|
| <b>Required Representatives</b>                       | No appointment recommended                            |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Officer                                               |
| <b>Other Information</b>                              | It is recommended that participation be discontinued. |

**(35) Weeds Consultative Committee**

|                                                       |                                                                                   |
|-------------------------------------------------------|-----------------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 2 Officers                                                           |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Chris Smith<br>Manager Environment and Community Safety<br>Environment officer |
| <b>Other Information</b>                              | N/A                                                                               |



**(36) Youth Council**

|                                                       |                        |
|-------------------------------------------------------|------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Lyn Russell         |
| <b>Other Information</b>                              | N/A                    |

**(37) G21 Pillar Membership – Arts and Culture**

|                                                       |                                      |
|-------------------------------------------------------|--------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer               |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Terry Woodcroft<br>Manager COPACC |

**(38) G21 Pillar Membership – Economic Development**

|                                                       |                                                              |
|-------------------------------------------------------|--------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                       |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Frank Buchanan<br>Manager Economic Development and Events |

**(39) G21 Pillar Membership – Education and Training**

|                                                       |                                               |
|-------------------------------------------------------|-----------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                        |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart<br>Alternative Cr Brian Crook |

**(40) G21 Pillar Membership – Environment**

|                                                       |                                                             |
|-------------------------------------------------------|-------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                      |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Stephen Hart<br>Manager Environment and Community Safety |

**(41) G21 Pillar Membership – Health and Well Being**

|                                                       |                                              |
|-------------------------------------------------------|----------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                       |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Lyn Russell<br>Manager Community Services |

**(42) G21 Pillar Membership – Planning and Services**

|                                                       |                                                                         |
|-------------------------------------------------------|-------------------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                                  |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Frank Buchanan<br>General Manager Development and Community Services |

**(43) G21 Pillar Membership – Sports and Recreation**

|                                                       |                                            |
|-------------------------------------------------------|--------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                     |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Brian Crook<br>Manager Arts and Leisure |

**(44) G21 Pillar Membership – Transportation**

|                                                       |                                                                       |
|-------------------------------------------------------|-----------------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                                |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Brian Crook<br>General Manager Infrastructure and Leisure Services |

**(45) Great South Coast Pillar Membership – Position for Economic Growth**

|                                                       |                                                              |
|-------------------------------------------------------|--------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer                                       |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Frank Buchanan<br>Manager Economic Development and Events |

**(46) Great South Coast Pillar Membership – Improve Our Connections**

|                                                       |                        |
|-------------------------------------------------------|------------------------|
| <b>Required Representatives</b>                       | 1 Councillor 1 Officer |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Cr Brian Crook         |

**(47) Great South Coast Pillar Membership – Sustain Our Natural Assets**

|                                                       |                                                                     |
|-------------------------------------------------------|---------------------------------------------------------------------|
| <b>Required Representatives</b>                       | 1 Officer                                                           |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | No Councillor specified<br>Manager Environment and Community Safety |

**(48) Great South Coast Pillar Membership – Strengthen Our Communities**

|                                                       |                |
|-------------------------------------------------------|----------------|
| <b>Required Representatives</b>                       | None specified |
| <b>Current Representatives</b><br>(until 18 Nov 2015) | Nil            |

**Representation in Elected or Externally appointed positions  
(for noting – no appointment required):****(49) Australian Rural Roads Group**

|                               |                |
|-------------------------------|----------------|
| <b>Current Representative</b> | Cr Lyn Russell |
|-------------------------------|----------------|

**(50) Rural Council of Victoria**

|                               |                |
|-------------------------------|----------------|
| <b>Current Representative</b> | Cr Lyn Russell |
|-------------------------------|----------------|

**(51) Timber Towns Committee**

|                               |                |
|-------------------------------|----------------|
| <b>Current Representative</b> | Cr Lyn Russell |
|-------------------------------|----------------|

**(52) Timber Towns Executive**

|                               |                |
|-------------------------------|----------------|
| <b>Current Representative</b> | Cr Lyn Russell |
|-------------------------------|----------------|

**(53) Barwon South West RDA Committee**

|                               |                   |
|-------------------------------|-------------------|
| <b>Current Representative</b> | Sue Wilkinson CEO |
|-------------------------------|-------------------|

**Attachments**

Nil

**Recommendation 1**

***That Council conclude the Apollo Bay Harbour Redevelopment Community Reference Group and resolve to not appoint a Councillor.***

**Recommendation 2**

***That Council do not appoint a Councillor to the Apollo Bay Aquatic Centre (ABAC).***

**Recommendation 3**

***That Council do not appoint a Councillor to the Apollo bay Leisure Centre Liaison Group.***

**Recommendation 4**

***That Council appoint Cr..... to the Australian Local Government Association (ALGA) until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 5**

***That Council do not appoint a Councillor to the Anzac Centenary Community Reference Group.***

**Recommendation 6**

***That Council appoint Cr..... to the Barnard Trust Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 7**

***That Council appoint Cr..... to the Barwon South West Waste and Resource Recovery Local Government Forum until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 8**

***That Council appoint Cr..... to the Colac Community Library and Learning Centre Joint Use Advisory Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 9**

***That Council appoint Cr..... to the Colac Otway Network of Community Centres until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 10**

***That Council appoint Cr....., Cr ..... and Cr..... to the Community Hub Inc. until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 11**

***That Council appoint Cr..... and Cr ..... to the COPACC Trust until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 12**

***That Council conclude the Forrest Mountain Bike Trails Strategy Steering Group and resolve to not appoint a Councillor.***

**Recommendation 13**

***That Council appoint Cr..... to the Corangamite Regional Library Corp. until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 14**

***That Council appoint Cr..... and the CEO to the G21 Board until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 15**

***That Council do not appoint a Councillor to the Geelong Gambling Advisory Committee***

**Recommendation 16**

***That Council appoint Cr.....and the CEO to the Great South Coast Group until the Ordinary Council Meeting to be held in September 2016***

**Recommendation 17**

***That Council do not appoint a Councillor to the Heathfield Estate Reserve Community Reference Group.***

**Recommendation 18**

***That Council appoint Cr..... to the Industry Advisory Group until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 19**

***That Council appoint Cr..... to the Lavers Hill and District Emergency Response Planning Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 20**

***That Council appoint Cr..... to the Lavers Hill Swimming Pool Committee of Management until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 21**

***That Council do not appoint a Councillor to the L2P Steering Committee***

**Recommendation 22**

***That Council do not appoint a Councillor to the Lavers Hill Waterhole Committee***

**Recommendation 23**

***That Council appoint Cr..... to the Municipal Aerodrome Committee – Colac until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 24**

***That Council appoint Cr..... to the Municipal Association of Victoria until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 25**

***That Council appoint Cr..... and Cr ..... to the Municipal Emergency Management Planning Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 26**

***That Council appoint Cr..... and Cr ..... to the Municipal Fire Management Planning Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 27**

***That Council appoint Cr..... to the Old Beechy Rail Trail Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 28**

***That Council appoint Cr..... to the Ondit Quarry Consultative Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 29**

***That Council appoint Cr..... to the Otways Tourism Advisory Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 30**

***That Council appoint Cr..... to the Port of Apollo Bay Consultative Group until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 31**

***That Council appoint Cr..... to the Rural Financial Counselling Service Vic – Wimmera Southwest (RFC) until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 32**

***That Council do not appoint a Councillor to the South West Local Learning and Education Network***

**Recommendation 33**

***That Council appoint Cr..... to the Tirrengower Drainage Scheme Committee of Management until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 34**

***That Council do not appoint a Councillor to the Victoria Regional Botanic Gardens Network Executive and BGANZ Council.***

**Recommendation 35**

***That Council appoint Cr.....to the Weeds Consultative Committee until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 36**

***That Council appoint Cr..... to the Youth Council until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 37**

***That Council appoint Cr..... and Cr ..... to G21 Pillar Membership – Arts and Culture until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 38**

***That Council appoint Cr..... to the G21 Pillar Membership – Economic Development until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 39**

***That Council appoint Cr..... to the G21 Pillar Membership – Education and Training until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 40**

***That Council appoint Cr..... to the G21 Pillar Membership - Environment until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 41**

***That Council appoint Cr..... to the G21 Pillar Membership – Heath and Well Being until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 42**

***That Council appoint Cr..... to the G21 Membership – Planning and Services until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 43**

***That Council appoint Cr..... to the G21 Pillar Membership - Sports and Recreation until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 44**

***That Council appoint Cr..... to the G21 Pillar Membership - Transportation until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 45**

***That Council appoint Cr..... to the Great South Coast Pillar Membership – Position for Economic Growth until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 46**

***That Council appoint Cr..... to the Great South Coast Pillar Membership – Improve Our Connections until the Ordinary Council Meeting to be held in September 2016.***

**Recommendation 47**

***That Council do not appoint a Councillor to the Great South Coast Pillar Membership – Sustain Our Natural Assets***

**Recommendation 48**

***That Council do not appoint a Councillor to the Great South Coast Pillar Membership – Strengthen Our Communities***

**Recommendation 49**

***That Council notes the appointments on the following Committees:***

- 1. Australian Rural Roads Group***
- 2. Rural Council of Victoria***
- 3. Timer Towns Committee***
- 4. Timber Towns Executive***
- 5. Barwon South West RDA***

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