

**Colac Otway
SHIRE**

MINUTES

MEETING OF SPECIAL COUNCIL

OF THE

COLAC-OTWAY SHIRE

COUNCIL

19 NOVEMBER 2014

at 4:00 PM

COPACC Meeting Rooms

All Council and Committee meetings are audio recorded, with the exception of matters identified as confidential items in the Agenda. This includes the public participation sections of the meetings. Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy. In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorised recording of the meeting.

_COLAC-OTWAY SHIRE SPECIAL COUNCIL MEETING

19 NOVEMBER 2014

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MINUTES of the **SPECIAL COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL** held at the COPACC Meeting Rooms on 19 November 2014 at 4.00 pm.

The Chief Executive Officer, Sue Wilkinson, took the Chair.

1. OPENING PRAYER

Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.

AMEN

2. PRESENT

Cr Lyn Russell
Cr Brian Crook
Cr Michael Delahunty
Cr Stephen Hart
Cr Frank Buchanan
Cr Chris Smith
Cr Terry Woodcroft

Sue Wilkinson, Chief Executive Officer
Colin Hayman, General Manager, Corporate and Community Services
Phil Corluka, General Manager, Infrastructure and Services
Doug McNeill, A/General Manager, Sustainable Planning and Development
Rhonda Deigan, Executive Officer

3. APOLOGIES

Nil

4. STATEMENT

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendants here today.

Colac Otway Shire encourages community input and participation in Council decisions. Council meetings provide an opportunity for the community to ask Council questions, either verbally at the meeting or in writing.

Please note that Council may not be able to answer some questions at the meeting. These will be answered later.

Council meetings enable Councillors to debate matters prior to decisions being made. I ask that we all behave in a courteous manner.

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Thank you. Now 30 minutes is allowed for question time. Please remember, you must ask a question. If you do not ask a question you will be asked to sit down and the next person will be invited to ask a question. This is not a forum for public debate or statements.

1. Questions received in writing prior to the meeting (subject to attendance and time),
2. Questions from the floor.

3. QUESTION TIME

Questions received in writing

James Judd

1. Why has Council renamed the agenda for the annual Council meeting from "Statutory Meeting" to "Meeting of Special Council"? The words "Statutory Meeting" indicate why a meeting is being called and what it is about. The word "special" is that used for meetings held after submissions are called for. No submissions are called prior to the Statutory meeting.

Response:

The Local Government Act 1989 and the Local Law No. 4 do not require that the public meeting held to elect the Mayor is called a "Statutory" meeting. Further, Council's Local Law No. 4 defines a Council Meeting as including an Ordinary Meeting and a Special Meeting of Council.

4. DECLARATION OF INTEREST

Nil

OFFICERS' REPORTS

Chief Executive Officer

SC141911-1 ELECTION OF MAYOR
SC141911-2 ELECTION OF DEPUTY MAYOR
SC141911-3 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES
SC141911-4 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

Sue Wilkinson
Chief Executive Officer

SC141911-1 ELECTION OF MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Sue Wilkinson
DEPARTMENT:	Executive	FILE REF:	11/96352

Purpose

The purpose of this report is to elect the Mayor of the Colac Otway Shire.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

Section 71(1) of the *Local Government Act 1989* provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3)

"The Mayor is to be elected –

- (a) after the fourth Saturday in October but not later than 30 November in each year; or*
- (b) as soon as possible after any vacancy in the office of Mayor occurs."*

Following the election the Mayor shall assume the chair to deal with the remaining matters before the meeting.

Election Procedure

Council's Local Law No 4, 2009 – Council Meeting Procedures and Common Seal, Part Three for the procedure in the election of Mayor.

14. Procedure for Election of Mayor

In conducting the election of Mayor the following will apply:

- (1) the election of the Mayor must be by a show of hands;*
- (2) the Councillor who receives the majority of votes cast must be declared elected; and*
- (3) for the purpose of sub-clause (2) the following will apply:*
 - (a) nominations must be moved and seconded;*
 - (b) where only one nomination is received, that Councillor must be declared elected;*
 - (c) where two nominations are received, the Councillor with an absolute majority of votes cast must be declared elected;*
 - (d) where there are more than two nominations received, the Councillor who receives an absolute majority at the first round of votes cast must be declared elected, or if no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further ballot conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate*

receives an absolute majority of votes and that candidate must be declared elected; and

- (e) *if for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated must be determined by simple majority vote. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated will then be determined by lot conducted by the Chief Executive Officer in the presence of the Meeting.*

Term of Mayor

Under the *Local Government Act 1989* a Council may resolve to elect the Mayor for a 2 year term of office.

Attachments

Nil

Original Recommendation(s)

That pursuant to the provisions of section 71 of the Local Government Act 1989, the Council elect Councillor to be the Mayor for the Colac Otway Shire Council for one year until the next Special Council Meeting (Statutory) to be held in November 2015.

The Chief Executive Officer called for nominations for the position of Mayor.

Resolution

MOVED Cr Stephen Hart seconded Cr Brian Crook

That pursuant to the provisions of section 71 of the Local Government Act 1989, the Council elect Councillor Frank Buchanan to be the Mayor for the Colac Otway Shire Council for one year until the next Special Council Meeting (Statutory) to be held in November 2015.

The Chief Executive Officer called for further nominations.

No further nominations were received.

CARRIED 6 : 1

DIVISION called by Cr Chris Smith

For the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Terry Woodcroft, Cr Michael Delahunty, Cr Frank Buchanan

Against the Motion: Cr Chris Smith

The Chief Executive Officer declared Cr Buchanan as the new Mayor of the Colac Otway Shire Council.

The Mayor, Cr Frank Buchanan, took the Chair for the remainder of the meeting, thanking fellow Councillors for his election.

The Mayor invited the outgoing Mayor, Cr Russell, to address the gallery.

Cr Russell addressed the gallery reflecting on her term as Mayor and thanking fellow Councillors and staff for their support.

Fellow Councillors rose to acknowledge and thank Cr Russell for her contribution as Mayor.

SC141911-2 ELECTION OF DEPUTY MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Sue Wilkinson
DEPARTMENT:	Executive	FILE REF:	CLF11/19

Purpose

The purpose of this report is to consider the appointment of a Deputy Mayor for the Colac Otway Shire for the next 12 months.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

If there is a vacancy in the office of Mayor or the Mayor is absent or incapable of acting, the Council must appoint one of the Councillors to be the Acting Mayor. An Acting Mayor may perform any function or exercise any power conferred on the Mayor.

At the last statutory meeting held in November 2013, Council appointed Cr Frank Buchanan as the Deputy Mayor.

The position of Deputy Mayor is not a statutory position and no special allowance is payable.

Local Law

Council's Local Law No 4 2009 – Council Meeting Procedures and Common Seal Clause 17, provides for a Deputy Mayor.

"If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor with all necessary adaptations and modifications."

Attachments

Nil

Original Recommendation(s)

That Council elect Cr as Deputy Mayor of the Colac Otway Shire Council for one year until the next Special Council Meeting (Statutory) to be held in November 2015.

Resolution

Moved Cr Stephen Hart seconded Cr Terry Woodcroft

That Council elect Councillor Brian Crook as Deputy Mayor of the Colac Otway Shire Council for one year until the next Special Council Meeting (Statutory) to be held in November 2015.

CARRIED 7 : 0

SC141911-3

COUNCIL APPOINTMENT TO INTERNAL COMMITTEES

AUTHOR:	Colin Hayman	ENDORSED:	Sue Wilkinson
DEPARTMENT:	Executive	FILE REF:	11/96352

Purpose

The purpose of this report is to appoint Councillors to Special Internal Committees.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

The *Local Government Act 1989* acknowledges the need for Special Committees of the Council and Advisory Committees in Part 4 Division 2 of the *Local Government Act 1989* which allows for committees made up of Councillors, Council staff and other persons and for a Council by Instrument of Delegation to delegate any of its functions, duties or powers to a Special Committee. Procedural requirements in respect to these committees include that whereby a Council may specify in an Instrument of Delegation that a member of a Special Committee who as a member of the public or of Council staff does not have voting rights on the Special Committee.

The Committees of Council as set out below are recommended in dealing with the business of Council.

In forming the committees, it is recommended that the following guidelines apply to meetings of the committees to ensure communication and accountability to the full Council.

- Mayor to be ex-officio to all committees;
- Minutes of all meetings to be circulated to full Council;
- All Councillors able to attend but voting rights are for appointed committee members only.

Council has previously established a number of committees.

Council Committees

- (a) Planning Committee
- (b) Chief Executive Officer Appraisal Committee

Advisory Committees

- (c) Audit Committee
- (d) Australia Day Advisory Committee
- (e) Central Reserve Advisory Committee
- (f) Colac Livestock Selling Centre Advisory Committee
- (g) Festival and Events Support Scheme Advisory Committee
- (h) Friends of the Colac Botanic Gardens Committee
- (i) Grants/Community Funding Advisory Committee
- (j) Lake Colac Co-ordinating Committee
- (k) Municipal Emergency Management Planning Committee (MEMPC)
- (l) Small Town Improvement Program Advisory Committee

Proposal

The following table provides details of each committee.

Officers attend a number of the committees either as a member of the committee or as an administrative resource person.

(a) Planning Committee

Number of delegates to be appointed to Council	All Councillors
Meeting Details	Meets on 2 nd Wednesday of the month commencing at 10.30 am or more frequently as required.
Other Information	The Planning Committee has been established as a Special Committee under section 86 of the <i>Local Government Act 1989</i> and section 188 of the <i>Planning and Environment Act 1987</i> . The committee comprises all Councillors and has the power to determine on planning matters as set down in the Instrument of Delegation.
Previous Delegates	All Councillors
New Delegates	All Councillors

(b) Chief Executive Officer Appraisal Committee

Number of delegates to be appointed to Council	All Councillors
Previous Delegates	All Councillors
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Half Yearly
Other Information	Primary purpose to review the performance of the CEO
New Delegates	All Councillors

(c) Audit Committee

Number of delegates to be appointed to Council	2 Councillors
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Quarterly or more frequently as determined
Other Information	Made up of 2 Councillors and 2 independent members. An independent member to be chairperson. The committee is an advisory committee of Council. CEO is non-voting member.
Previous Delegates	Cr Stephen Hart, Cr Michael Delahunty
New Delegates	

(d) Australia Day Advisory Committee

Number of delegates to be appointed to Council	All Councillors
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Once per year November/December and others as required
Other Information	Purpose is to review nominations, select Australia Day Award winners in the various categories and discuss location of function.
Previous Delegates	All Councillors
New Delegates	All Councillors

(e) Central Reserve Advisory Committee

Number of delegates to be appointed to Council	1 Councillor
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Bi-monthly
Other Information	Purpose is to facilitate communication between Council, park users, local police and local residents about matters concerning planning, development, maintenance and operation of the reserve.
Previous Delegate	Cr Crook
New Delegate	

(f) Colac Livestock Selling Centre Advisory Committee

Number of delegates to be appointed to Council	1 Councillor
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Annual budget meeting and others as required
Other Information	Purpose is to provide advice on the operations of the centre and make recommendations to Council.
Previous Delegate	Cr Buchanan
New Delegate	

(g) Festival and Events Support Scheme Advisory Committee

Number of delegates to be appointed to Council	All Councillors
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Once per year May/June and others as required
Other Information	Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific events on the support scheme.
Previous Delegates	All Councillors
New Delegates	All Councillors

(h) Friends of the Colac Botanic Gardens Committee

Number of delegates to be appointed to Council	1 Councillor
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Monthly
Other Information	Purpose is to undertake voluntary projects and to act as an advisory committee for Council.
Previous Delegate	Cr Woodcroft
New Delegate	

(i) Grants/Community Funding Advisory Committee

Number of delegates to be appointed to Council	All Councillors
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Once per year May/June and others as required
Other Information	Purpose is to consider the applications received for Council's Community Grants Program and the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific projects or the funding program.
Previous Delegates	All Councillors
New Delegates	All Councillors

(j) Lake Colac Co-ordinating Committee

Number of delegates to be appointed to Council	2 Councillors
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Special Council Meeting
Meeting Details	Quarterly
Other Information	Purpose is to be a forum to assist Council in the implementation of the Lake Colac Management Plan and the Lake Colac Master Plan. To advise Council on the revitalization and development of Lake Colac.
Previous Delegates	Cr Smith & Cr Delahunty
New Delegates	

(k) Small Town Improvement Program Advisory Committee

Number of delegates to be appointed to Council	All Councillors
Date Appointed	19 November 2014
Term of Appointment	Until November 2015 Council Meeting
Meeting Details	Once per year in May and others as required
Other Information	Purpose is to consider the applications received for the Small Town Improvement Program.
Previous Delegates	All Councillors
New Delegates	All Councillors

Attachments

Nil

Original Recommendation 1

That Council makes the following appointments to the following committees until a Special Meeting of Council in November 2015.

- (a) That Council appoints all Councillors as members of the Planning Committee.***
- (b) That Council appoints all Councillors as members of the Chief Executive Officer Appraisal Committee.***
- (c) That Council appoints Cr..... and Cr..... as members of the Audit Committee.***
- (d) That Council appoints all Councillors as members of the Australia Day Committee.***
- (e) That Council appoints Cr..... as a member of the Central Reserve Advisory Committee.***
- (f) That Council appoints all Councillors as members of the Festival and Events Support Scheme Advisory Committee.***
- (g) That Council appoints Cr..... as a member of the Friends of the Colac Botanic Gardens Committee.***
- (h) That Council appoints all Councillors as members of the Grants/Community Funding Advisory Committee.***

- (i) That Council appoints Cr..... and Cr..... as members of the Lake Colac Co-ordinating Committee.**
- (j) That Council appoints all Councillors as members of the Small Town Improvement Program Advisory Committee.**

The Mayor called for nominations to the various committees:

Cr Russell nominated Cr Michael Delahunty and Cr Stephen Hart as members of the Audit Committee. Seconded by Cr Crook

Cr Hart nominated Cr Brian Crook as member of the Central Reserve Advisory Committee. Seconded by Cr Russell

Cr Russell nominated Cr Terry Woodcroft as a member of the Friends of the Colac Botanic Gardens Committee. Seconded by Cr Hart

Cr Russell nominated Cr Chris Smith and Cr Michael Delahunty as members of the Lake Colac Co-ordinating Committee. Seconded by Cr Woodcroft

Resolution 1

MOVED Cr Stephen Hart seconded Cr Brian Crook That Council makes the following appointments to the following committees until a Special Meeting of Council in November 2015:

- a) That Council appoints all Councillors as members of the Planning Committee.**
- b) That Council appoints all Councillors as members of the Chief Executive Officer Appraisal Committee.**
- c) That Council appoints Cr Michael Delahunty and Cr Stephen Hart as members of the Audit Committee.**
- d) That Council appoints all Councillors as members of the Australia Day Committee.**
- e) That Council appoints Cr Brian Crook as a member of the Central Reserve Advisory Committee.**
- f) That Council appoints all Councillors as members of the Festival and Events Support Scheme Advisory Committee.**
- g) That Council appoints Cr Terry Woodcroft as a member of the Friends of the Colac Botanic Gardens Committee.**
- h) That Council appoints all Councillors as members of the Grants/Community Funding Advisory Committee.**
- i) That Council appoints Cr Chris Smith and Cr Michael Delahunty as members of the Lake Colac Co-ordinating Committee.**

- j) That Council appoints all Councillors as members of the Small Town Improvement Program Advisory Committee.**

CARRIED 7 : 0

Original Recommendation 2

That Council appoints Cr..... as a member of the Colac Livestock Selling Centre Advisory Committee.

Resolution 2

MOVED Cr Stephen Hart:

That Council appoints Cr Buchanan as a member of the Colac Livestock Selling Centre Advisory Committee.

AMENDMENT - MOVED Cr Michael Delahunty seconded Cr Chris Smith:

That Council appoints Crs Buchanan and Smith as members of the Colac Livestock Selling Centre Advisory Committee.

LOST 2 : 5

DIVISION called by Cr Delahunty

For the Motion: Cr Chris Smith, Cr Michael Delahunty

Against the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Terry Woodcroft, Cr Frank Buchanan

MOTION - MOVED Cr Stephen Hart seconded Cr Brian Crook:

That Council appoints Cr Buchanan as a member of the Colac Livestock Selling Centre Advisory Committee.

CARRIED 5 : 2

DIVISION called by Cr Chris Smith

For the Motion: Cr Stephen Hart, Cr Brian Crook, Cr Lyn Russell, Cr Terry Woodcroft, Cr Frank Buchanan

Against the Motion: Cr Chris Smith, Cr Michael Delahunty

SC141911-4 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

AUTHOR:	Colin Hayman	ENDORSED:	Sue Wilkinson
DEPARTMENT:	Executive	FILE REF:	D14/72683

Purpose

The purpose of this report is to appoint Councillors to various committees and external bodies.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

Council has Councillor/Officer representation on a number of committees with varying purposes from managing Council owned or managed facilities, to advising Council on issues and representing Council views on regional and state wide matters.

These committees vary on the number of meetings that are held each year and the role that a Councillor plays on them.

Most of the committees are usually outside the control of Council as they operate under their own charter and determine their procedures, policies and practices. Council involvement is to participate and influence the activities of those external groups where those activities are in the public's interest.

Council has previously appointed Councillors and officers to the various committees at its Statutory Meeting.

If formal representation is not required, Councillors could still attend meetings as specific issues arise or where invited by the committee.

The attached schedule of committees (attachment 1) provides for the appointment of Councillors to external committees until the next Special Council meeting (Statutory) in November 2015.

Proposal

The attached nomination of Councillors to Committees and External Bodies table provides details of each committee.

The table indicates:

- Committee and purpose
- Representative(s)
- Previous Councillor representative (appointed November 2014)
- Appointment to 2015
- Meeting schedule
- Additional information

The appointments will be until the Special meeting of Council in November 2015.

Steering Committee

The list does not include Steering Committees where Councillors have been appointed to a committee for a particular project.

Officers

In some cases an officer(s) still needs to be appointed to a committee on an annual basis.

- COPACC Trust (2) - Manager Recreation Arts & Culture and COPACC Manager;
- Corangamite Regional Library Corporation (1) - General Manager Corporate & Community Services.

Attachments

1. Councillor Representation External Committees - 2014-2015 0 Pages

Original Recommendation**Recommendation**

That Council appoints:

- (a) ***Cr as the Councillor representative on the Anzac Centenary Community Reference Group***
- (b) ***Cr as the Councillor representative on the Apollo Bay Harbour Redevelopment Community Reference Group***
- (c) ***Cr as the Councillor representative on the Apollo Bay Aquatic Centre***
- (d) ***Cr as the Councillor representative on the Apollo Bay Leisure Centre Liaison Group***
- (e) ***Cr as the Councillor representative on the Australian Local Government Association***
- (f) ***Cr as the Councillor representative on the Australian Rural Roads Group***
- (g) ***Cr as the Councillor representative on the Barnard Trust Committee***
- (h) ***Cr as the Councillor representative on the Barwon South West Waste and Resource Recovery Local Government Forum***
- (i) ***Cr as the Councillor representative on the Colac Community Library and Learning Centre Joint Use Advisory Committee***
- (j) ***Cr as the Councillor representative on the Colac Otway Network of Community Centres***
- (k) ***Cr as the Councillor representative on the Community Hub Inc. Executive Committee***
- (l) ***Cr as the Councillor representative on the Community Hub Inc. General Committee***
- (m) ***Crs and as the Councillor representatives on the COPACC Trust***
- (n) ***Cr as the Councillor representative on the Corangamite Regional Library Corporation***
- (o) ***Cr as the Councillor representative on the Forrest Mountain Bike Trails Strategy Steering Group***
- (p) ***Cr as the Councillor representative on the G21 Board***

- (q) Cr as the Councillor representative on the Geelong Gambling Advisory Committee
- (r) Cr as the Councillor representative on the Great South Coast Group
- (s) Cr as the Councillor representative on the Heathfield Estate Reserve Community Reference Group
- (t) Crs and as the Councillor representatives on the Industry Advisory Group
- (u) Cr as the Councillor representative on the Lavers Hill & District Emergency Response Planning Committee
- (v) Cr as the Councillor representative on the Lavers Hill Swimming Pool Committee of Management
- (w) Cr as the Councillor representative on the Lavers Hill Water hole Committee
- (x) Cr as the Councillor representative on the Municipal Aerodrome Committee – Colac
- (y) Cr as the Councillor representative on the Municipal Association of Victoria
- (z) Crs and as the Councillor representatives on the Municipal Emergency Management Planning Committee
- (aa) Crs and as the Councillor representatives on the Municipal Fire Management Planning Committee
- (bb) Cr as the Councillor representative on the Old Beechy Rail Trail Committee
- (cc) Cr as the Councillor representative on the Ondit Quarry Consultative Committee
- (dd) Cr as the Councillor representative on the Otways Tourism Advisory Committee
- (ee) Cr as the Councillor representative on the Port of Apollo Bay Consultative Group
- (ff) Cr as the Councillor representative on the Rural Financial Counselling Service Victoria – Wimmera Southwest
- (gg) Crs and as the Councillor representatives on the Tiger Rail Trail Feasibility Study Steering Committee
- (hh) Cr as the Councillor representative on the Timber Towns Committee
- (ii) Cr as the Councillor representative on the Tirrengower Drainage Scheme Committee of Management
- (jj) Cr as the Councillor representative on the Weeds Consultative Committee
- (kk) Cr as the Councillor representative on the Youth Council
- (ll) Cr as the Councillor representative on the G21 Arts and Culture Pillar
- (mm) Cr as the Councillor representative on the G21 Economic Development Pillar
- (nn) Cr as the Councillor representative on the G21 Education and Training Pillar with Cr..... as the alternative Council representative.
- (oo) Cr as the Councillor representative on the G21 Environment Pillar
- (pp) Cr as the Councillor representative on the G21 Health and Wellbeing Pillar
- (qq) Cr as the Councillor representative on the G21 Planning and Services Pillar

- (rr) Cr as the Councillor representative on the G21 Sports and Recreation Pillar*
- (ss) Cr as the Councillor representative on the G21 Transportation Pillar*
- (tt) Cr as the Councillor representative on the Great South Coast Position for Economic Growth Pillar*
- (uu) Cr as the Councillor representative on the Great South Coast Improve Our Connections Pillar.*

Resolution

MOVED Cr Stephen Hart seconded Cr Terry Woodcroft

That Council appoints:

- (a) Cr Lyn Russell as the Councillor representative on the Anzac Centenary Community Reference Group*
- (b) Cr Frank Buchanan as the Councillor representative on the Apollo Bay Harbour Redevelopment Community Reference Group*
- (c) Cr Frank Buchanan as the Councillor representative on the Apollo Bay Aquatic Centre*
- (d) Cr Stephen Hart as the Councillor representative on the Apollo Bay Leisure Centre Liaison Group*
- (e) Cr (Mayor) as the Councillor representative on the Australian Local Government Association*
- (f) Cr Lyn Russell as the Councillor representative on the Australian Rural Roads Group*
- (g) Cr Stephen Hart as the Councillor representative on the Barnard Trust Committee*
- (h) Cr Stephen Hart as the Councillor representative on the Barwon South West Waste and Resource Recovery Local Government Forum*
- (i) Cr Stephen Hart as the Councillor representative on the Colac Community Library and Learning Centre Joint Use Advisory Committee*
- (j) Cr Lyn Russell as the Councillor representative on the Colac Otway Network of Community Centres*
- (k) Cr Brian Crook as the Councillor representative on the Community Hub Inc. Executive Committee*
- (l) Cr Stephen Hart as the Councillor representative on the Community Hub Inc. General Committee*
- (m) Crs Chris Smith and Terry Woodcroft as the Councillor representatives on the COPACC Trust*
- (n) Cr Stephen Hart as the Councillor representative on the Corangamite Regional Library Corporation*
- (o) Cr Michael Delahunty as the Councillor representative on the Forrest Mountain Bike Trails Strategy Steering Group*
- (p) Cr (Mayor) as the Councillor representative on the G21 Board*
- (q) Cr Stephen Hart as the Councillor representative on the Geelong Gambling Advisory Committee*
- (r) Cr (Mayor) as the Councillor representative on the Great South Coast Group*
- (s) Cr Frank Buchanan as the Councillor representative on the Heathfield Estate Reserve Community Reference Group*
- (t) Crs Brian Crook , Michael Delahunty and Chris Smith as the Councillor representatives on the Industry Advisory Group*
- (u) Cr Stephen Hart as the Councillor representative on the Lavers Hill & District*

- Emergency Response Planning Committee**
- (v) Cr Stephen Hart as the Councillor representative on the Lavers Hill Swimming Pool Committee of Management**
 - (w) Cr Stephen Hart as the Councillor representative on the Lavers Hill Water hole Committee**
 - (x) Cr Chris Smith as the Councillor representative on the Municipal Aerodrome Committee – Colac**
 - (y) Cr Stephen Hart as the Councillor representative on the Municipal Association of Victoria**
 - (z) Crs Michael Delahunty and Terry Woodcroft as the Councillor representatives on the Municipal Emergency Management Planning Committee**
 - (aa) Crs Michael Delahunty and Terry Woodcroft as the Councillor representatives on the Municipal Fire Management Planning Committee**
 - (bb) Cr Chris Smith as the Councillor representative on the Old Beechy Rail Trail Committee**
 - (cc) Cr Michael Delahunty as the Councillor representative on the Ondit Quarry Consultative Committee**
 - (dd) Cr Lyn Russell as the Councillor representative on the Otways Tourism Advisory Committee**
 - (ee) Cr Frank Buchanan as the Councillor representative on the Port of Apollo Bay Consultative Group**
 - (ff) Cr Chris Smith as the Councillor representative on the Rural Financial Counselling Service Victoria – Wimmera Southwest**
 - (gg) Crs Brian Crook and Michael Delahunty as the Councillor representatives on the Tiger Rail Trail Feasibility Study Steering Committee**
 - (hh) Cr Lyn Russell as the Councillor representative on the Timber Towns Committee**
 - (ii) Cr Michael Delahunty as the Councillor representative on the Tirrengower Drainage Scheme Committee of Management**
 - (jj) Cr Chris Smith as the Councillor representative on the Weeds Consultative Committee**
 - (kk) Cr Lyn Russell as the Councillor representative on the Youth Council**
 - (ll) Cr Terry Woodcroft as the Councillor representative on the G21 Arts and Culture Pillar**
 - (mm) Cr Frank Buchanan as the Councillor representative on the G21 Economic Development Pillar**
 - (nn) Cr Stephen Hart as the Councillor representative on the G21 Education and Training Pillar with Cr Brian Crook as the alternative Council representative.**
 - (oo) Cr Stephen Hart as the Councillor representative on the G21 Environment Pillar**
 - (pp) Cr Lyn Russell as the Councillor representative on the G21 Health and Wellbeing Pillar**
 - (qq) Cr Frank Buchanan as the Councillor representative on the G21 Planning and Services Pillar**
 - (rr) Cr Brian Crook as the Councillor representative on the G21 Sports and Recreation Pillar**
 - (ss) Cr Brian Crook as the Councillor representative on the G21 Transportation Pillar**
 - (tt) Cr Frank Buchanan as the Councillor representative on the Great South Coast Position for Economic Growth Pillar**
 - (uu) Cr Brian Crook as the Councillor representative on the Great South Coast Improve Our Connections Pillar.**

CARRIED 7 : 0

NOMINATION OF COUNCILLORS TO COMMITTEES AND EXTERNAL BODIES

Committee	Representatives	Previous Councillor Representation to November 2014	Councillor Appointment	Meeting Schedule	Additional Information
Anzac Centenary Community Reference Group		Cr Lyn Russell	Cr Russell		
Apollo Bay Harbour Redevelopment Community Reference Group <i>Involvement in the planning of the redevelopment of the harbour precinct and the planning scheme amendment process.</i>	(1) Councillor	Cr Buchanan & Cr Delahunty	Cr Buchanan	As required	Meetings at Apollo Bay
Apollo Bay Aquatic Centre (ABAC) <i>To review the original feasibility study and business plan prepared in 2000/2001.</i>	(1) Councillor	Cr Stephen Hart	Cr Buchanan	As required	Meetings at Apollo Bay
Apollo Bay Leisure Centre Liaison Group <i>Management of the Leisure Centre at Apollo Bay.</i>	(1) Councillor (1) Officer	Cr Stephen Hart Bluewater Fitness Centre Manager	Cr Hart	As required	Meetings at Apollo Bay
Australian Local Government Association	(1) Councillor	Mayor or Deputy Mayor	Cr Buchanan	Annually in June	Meetings in Canberra
Australian Rural Roads Group	(1) Councillor	Cr Lyn Russell	Cr Russell		
Anzac Centenary Community Reference Group		Cr Lyn Russell	Cr Russell		
Barnard Trust Committee <i>Administer scholarship fund bequeathed to 2 Colac public secondary schools</i>	(1) Councillor	Cr Stephen Hart	Cr Hart	Twice yearly	Meetings at Colac College when all results received
Barwon South West Waste and Resource Recovery Local Government Forum		Cr Hart	Cr Hart		
Colac Community Library and Learning Centre Joint Use Advisory Committee <i>Provide advice and recommendations for the consideration of the College Council and the Shire Council in relation to the operation and use of the facility.</i>	(1) Councillor (1) Officer	Cr Stephen Hart General Manager Corporate & Community Services	Cr Hart	At least quarterly	Meetings at centre

Committee	Representatives	Previous Councillor Representation to November 2014	Councillor Appointment	Meeting Schedule	Additional Information
Colac Otway Network of Community Centres <i>To participate in the development of community strengthening initiatives, sharing of community information and discussing community planning.</i>	(1) Councillor	Cr Woodcroft	Cr Russell	Quarterly	Meetings alternate between centres
Community Hub Inc. <i>Community Hub Inc is a Not-for-Profit community organisation whose purpose is to reduce disadvantage by working within the community to support disadvantaged residents of Colac and assist them to gain skills and employment.</i>	(3) Councillors	Executive – Cr Crook General – Cr Hart	Executive - Cr Crook General - Cr Hart	Monthly	Meetings at Centre
COPACC Trust <i>The Trust is an independent committee appointed to accept donations to be used for the development of COPACC facilities and programs.</i>	(2) Councillors (2) Officers	Cr Smith Cr Woodcroft Manager Recreation, Arts & Culture COPACC Manager	Cr Smith Cr Woodcroft	Quarterly or as required	Meetings at COPACC
Corangamite Regional Library Corp. <i>The Corporation determines policy in the delivery of services throughout the region (Warrnambool, Moyne, Corangamite, Colac Otway)</i>	(1) Councillor (1) Officer	Cr Stephen Hart General Manager Corporate & Community Services	Cr Hart	At least quarterly	Meetings at Terang and other locations
Forrest Mountain Bike Trails Strategy Steering Group <i>To develop a 10 year Strategic Plan that has the support of key stakeholders and the local community</i>	(1) Councillor	Cr Michael Delahunty	Cr Delahunty	As required	
G21 Board <i>To oversee the management of the company, set the strategic direction of the company, monitor overall performance, financial performance and governance.</i>	Councillor and Officer	Chief Executive Officer Mayor	Cr Buchanan	Monthly Last Friday of month 9 – 11 am	Meetings at member Councils

Committee	Representatives	Previous Councillor Representation to November 2014	Councillor Appointment	Meeting Schedule	Additional Information
Geelong Gambling Advisory Committee <i>Sharing information relating to changes in the social, legislative & economic environment in which gambling operates and provides a sounding board for projects dealing with Responsible Gambling Awareness Week & other harm minimisation activities that address problem gambling</i>	Councillor or Officer	New committee	Cr Hart	Quarterly	Geelong
Great South Coast Group <i>To advocate and co-ordinate planning on regional issues</i>	Mayor and Officer	Cr Buchanan Chief Executive Officer	Cr Buchanan	Quarterly 3 rd Friday 10 am	Meetings at member Councils
Heathfield Estate Reserve Community Reference Group.	(1) Councillor (1) Officer	Cr Buchanan Manager Recreation, Arts and Culture	Cr Buchanan		
Industry Advisory Group <i>Provides advice on skills, labour, education and training issues and to the Colac Trades Training Centre on the training needs of local industry</i>	(3) Councillors	Cr Smith Cr Delahunty Cr Crook	Cr Smith Cr Delahunty Cr Crook	6 weekly	Meetings at COPACC
Lavers Hill & District Emergency Response Planning Committee		Cr Hart	Cr Hart		
Lavers Hill Swimming Pool Committee of Management <i>To monitor and review management of the Lavers Hill Pool.</i>	(1) Councillor (1) Officer	Cr Stephen Hart Bluewater Fitness Centre Manager	Cr Hart	Quarterly	Meetings at Lavers Hill
Lavers Hill Waterhole Committee	(1) Councillor	Cr Stephen Hart	Cr Hart		
Municipal Aerodrome Committee – Colac <i>Manage day to day operations and maintenance.</i>	(1) Councillor (1) Officer	Cr Chris Smith Manager, Major Contracts	Cr Smith	As required.	Meetings at 1 Bromfield St Colac
Municipal Association of Victoria <i>To act as a Victorian Local Government Peak Body.</i>	(1) Councillor	Cr Stephen Hart	Cr Hart	2 per year	Meetings in Melbourne
Rural Council of Victoria		Cr Russell	Cr Russell		

Committee	Representatives	Previous Councillor Representation to November 2014	Councillor Appointment	Meeting Schedule	Additional Information
Municipal Emergency Management Planning Committee <i>Multi Agency Committee that supports integrated emergency management planning.</i>	(2) Councillor (1) Officer	Cr Terry Woodcroft Cr Michael Delahunty Municipal Emergency Management Coordinator	Cr Terry Woodcroft Cr Michael Delahunty	Quarterly	Meetings at various locations
Municipal Fire Management Planning Committee <i>Multi Agency Committee that supports integrated fire management planning.</i>	(2) Councillor (1) Officer	Cr Terry Woodcroft Cr Michael Delahunty Municipal Emergency Management Coordinator	Cr Terry Woodcroft Cr Michael Delahunty	Quarterly	Meetings at various locations
Old Beechy Rail Trail Committee <i>To monitor and review development of the line. Section 86 Committee of Management under Council.</i>	(1) Councillors (1) Officer Community/Organisation Reps	Cr Chris Smith Recreation & Events Co-ordinator	Cr Smith	Bi monthly 2 nd Monday of month	Meetings at COPACC
Ondit Quarry Consultative Committee <i>Required by planning permits relating to the quarry operation to manage concerns between landholders and the quarry.</i>	(1) Councillor (1) Officer	Cr Delahunty Manager Planning & Building	Cr Delahunty	Six monthly	Meeting location varies
Otways Tourism Advisory Committee	(1) Councillor	Cr Lyn Russell	Cr Russell		
Port of Apollo Bay Consultative Group <i>To consider issues related to the Port of Apollo Bay.</i>	(1) Councillor	Cr Buchanan	Cr Buchanan	Twice yearly or as required	Meetings at Apollo Bay Office. Meeting dates set at meeting.
Rural Financial Counselling Service Vic – Wimmera Southwest (RFC)	(1) Councillor	Cr Chris Smith	Cr Smith	Bi monthly	Meetings at DPI Office Colac
Tiger Rail Trail Feasibility Study Steering Committee		Cr Brian Crook Cr Michael Delahunty to be the alternative Councillor representative	Cr Crook Cr Delahunty		

Committee	Representatives	Previous Councillor Representation to November 2014	Councillor Appointment	Meeting Schedule	Additional Information
Timber Towns Committee <i>MAV Working Group to examine the issues of municipalities which have a significant forestry industry.</i>	(1) Councillor	Cr Lyn Russell	Cr Russell	Bi monthly. 2 nd Friday of month	Meetings at MAV Melbourne
Timber Towns Executive		Cr Lyn Russell	Cr Russell		
Tirringower Drainage Scheme Committee of Management <i>Manage drainage scheme. Discuss maintenance issues etc</i>	(1) Councillor	Cr Delahunty	Cr Delahunty	Monthly 1 st Wednesday	Meetings at Swan Marsh Hall
Victoria Regional Botanic Gardens Network Executive and BGANZ Council <i>To participate on the Executive and Council.</i>	Staff member	Nil	Nil	Quarterly	Meetings at regional venues
Weeds Consultative Committee	(1) Councillor	Cr Chris Smith	Cr Smith	Annually	Meetings at COPACC
Youth Council <i>To pursue initiatives for young people across the Shire in accordance with mission statement.</i>	(1) Councillor (1) Council Officer	Cr Lyn Russell	Cr Russell	Fortnightly as per charter - Monday	Meetings at Council offices
G21 Pillar Membership					
Arts & Culture	Karen Patterson	Cr Woodcroft	Cr Woodcroft	As required	Meetings in Geelong
Economic Development	Tony White	Cr Buchanan	Cr Buchanan	As required	Meetings in Geelong
Education & Training		Cr Hart Alternative – Cr Crook	Cr Hart Alternative – Cr Crook	As required	Meetings in Geelong
Environment	Stewart Anderson	Cr Stephen Hart	Cr Hart	As required	Meetings in Geelong
Health & Wellbeing		Cr Russell	Cr Russell	As required	Meetings in Geelong
Planning & Services	Doug McNeill	Cr Buchanan	Cr Buchanan	As required	Meetings in Geelong
Sports & Recreation	Ian Seuren	Cr Crook	Cr Crook	As required	Meetings shared between Councils

Committee	Representatives	Previous Councillor Representation to November 2014	Councillor Appointment	Meeting Schedule	Additional Information
Transportation	Phil Corluka Greg Fletcher	Cr Brian Crook	Cr Crook	As required	Meetings in Geelong
Great South Coast Pillar Membership					
Position for Economic Growth	Tony White	Cr Buchanan	Cr Buchanan	Bi-Monthly	Meetings in Warrnambool
Improve Our Connections		Cr Brian Crook	Cr Crook	Bi-Monthly	Meetings shared between Councils
Sustain Our Natural Assets	Travis Riches	Nil	Nil	Bi-Monthly	Meetings in Warrnambool
Strengthen Our Communities		Nil	Nil		

The Meeting Was Declared Closed at 5.00 pm

CONFIRMED AND SIGNED at the meeting held on

A handwritten signature in black ink, appearing to be 'A. O. L.', written over a dotted line.

MAYOR

