

**MINUTES of the *PLANNING COMMITTEE MEETING OF THE COLAC-OTWAY SHIRE COUNCIL*** held at COPACC Meeting Rooms on 14 August 2013 at 10.30 am.

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**1. OPENING PRAYER**

*Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.*

**AMEN**

**2. PRESENT**

Cr Lyn Russell (Mayor)  
Cr Brian Crook  
Cr Stephen Hart  
Cr Michael Delahunty  
Cr Chris Smith

Rob Small, Chief Executive Officer  
Jack Green, General Manager Sustainable Planning and Development  
Colin Hayman, General Manager Corporate & Community Services  
Neil Allen, General Manager Infrastructure & Service  
Doug McNeill, Manager Planning & Building  
Blaithin Butler, Statutory Planning Coordinator  
Bron Keenan, Executive Officer Sustainable Planning & Development

**3. APOLOGIES**

Cr Terry Woodcroft

**4. MAYORAL STATEMENT**

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

Colac Otway Shire encourages active community input and participation in Council decisions. Council meetings provide one of these opportunities as members of the community may ask questions to Council either verbally at the meeting or in writing.

Please note that some questions may not be able to be answered at the meeting, these questions will be taken on notice. Council meetings also enable Councillors to debate matters prior to decisions being taken.

I ask that we all show respect to each other and respect for the office of an elected representative.

All Council and Committee meetings are audio recorded, with the exception of matters identified as confidential items in the Agenda. This includes the public participation sections of the meetings.

Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy.

In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorised recording of the meeting.

## 5. DECLARATION OF INTEREST

Nil

## 6. VERBAL SUBMISSIONS FROM APPLICANTS/OBJECTORS

Nil

## 7. CONFIRMATION OF MINUTES

- Planning Committee held on the 10/07/13.

### **Resolution**

***MOVED Cr Stephen Hart seconded Cr Brian Crook that Council confirm the above minutes.***

***CARRIED 5 : 0***

## **OFFICERS' REPORTS**

### **Sustainable Planning and Development**

PC131408-1 RE-SCHEDULING OF PLANNING COMMITTEE MEETINGS 2013  
PC131408-2 PLANNING & BUILDING STATISTICAL REPORT

**Rob Small**  
**Chief Executive Officer**

**PC131408-1 RE-SCHEDULING OF PLANNING COMMITTEE MEETINGS 2013**

AUTHOR:	Bronwyn Keenan	ENDORSED:	Jack Green
DEPARTMENT:	Sustainable Planning & Development	FILE REF:	F11/1530

**Recommendation(s)**

***That Council rescinds the resolution from its Planning Committee Meeting held on 11 November 2012 with respect to the scheduling of 2013 Planning Committee meetings and confirms the new meeting times for the Planning Committee Meetings for the remainder of 2013, if required, as follows:***

- ***Wednesday, 11 September 2013 at 5.00pm, at COPACC, Colac***
- ***Wednesday, 9 October 2013 at 5.00pm, at COPACC, Colac***
- ***Wednesday, 13 November 2013 at 5.00pm, at COPACC, Colac***
- ***Wednesday, 11 December 2013 at 5.00pm, at COPACC, Colac***

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**Resolution**

***MOVED Cr Brian Crook***

***That Council rescinds the resolution from its Planning Committee Meeting held on 11 November 2012 with respect to the scheduling of 2013 Planning Committee meetings and confirms the new meeting times for the Planning Committee Meetings for the remainder of 2013, if required, as follows:***

- ***Wednesday, 11 September 2013 at 5.00pm, at COPACC, Colac***
- ***Wednesday, 9 October 2013 at 5.00pm, at COPACC, Colac***
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- ***Wednesday, 11 December 2013 at 5.00pm, at COPACC, Colac***

***Motion lapsed due to the lack of a seconder.***

**PC131408-2 PLANNING & BUILDING STATISTICAL REPORT**

|             |                                    |           |            |
|-------------|------------------------------------|-----------|------------|
| AUTHOR:     | Janole Cass                        | ENDORSED: | Jack Green |
| DEPARTMENT: | Sustainable Planning & Development | FILE REF: | F11/2683   |

**Recommendation(s)**

***That Council’s Planning Committee note the statistical report for July 2013.***

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**Resolution**

***MOVED Cr Stephen Hart seconded Cr Brian Crook***

***That Council’s Planning Committee note the statistical report for July 2013.***

***CARRIED 5 : 0***