



Colac Otway  
SHIRE

**SUBMISSIONS COMMITTEE MEETING**

**MINUTES**

**Tuesday 14 April 2026**

**at 1:30 PM**



# COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

Tuesday 14 April 2026

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# COLAC OTWAY SHIRE SUBMISSIONS COMMITTEE MEETING

MINUTES of the *SUBMISSIONS COMMITTEE MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at COPACC on Tuesday 14 April 2026 at 1:30 PM.

## MINUTES

### 1 DECLARATION OF OPENING

#### OPENING PRAYER

*Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.*

AMEN

### 2 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present.

#### RECORDING AND PUBLICATION OF MEETINGS

Please note: All Submissions Committee meetings live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Submissions Committee meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Submissions Committee meeting, the live stream recording will be accessible on Council's website. Recordings are also taken to facilitate the preparation of the minutes of open Submissions Committee meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

This meeting will be livestreamed to the public via Council's You Tube channel (search Colac Otway Shire Council at [www.youtube.com](http://www.youtube.com)).

The sole purpose of this Submissions Committee meeting is to hear persons who indicated they wish to speak in support of their written submissions to the items on the agenda.

### 3 MEETING ADMINISTRATION

#### 3.1 Present

Cr Jason Schram (Mayor)  
Cr Phil Howard (Deputy Mayor)  
Cr Chris Potter  
Cr Zoe Hudgell  
Cr Charlie Buchanan  
Cr Mick McCrickard  
Cr Chrissy De Deugd

Andrew Tenni, Chief Executive Officer  
Emma Lowes, General Manager Corporate Services  
Brendan Walsh, Acting General Manager Infrastructure and Environment  
Ian Seuren, General Manager Community and Economy  
Anita Craven, Executive Officer Governance  
Matilda Hardy-Smith, Coordinator Council Business

#### 3.2 Apologies

Doug McNeill, General Manager Infrastructure and Environment

#### 3.3 Confirmation of Minutes

##### **RESOLUTION**

***Moved Cr Hudgell, Seconded Cr Potter***

***That the Submissions Committee confirm the minutes of the Submissions Committee meeting held on 10 March 2026.***

***CARRIED 7 : 0***

#### 3.4 Declarations of Interest

|            |         |   |  |
|------------|---------|---|--|
| Cr Schram  | General | Item 5.2 - PP118/2025-1 - 4-6 Woods Street COLAC - Use and Development of Land for a Childcare Centre | Family member is an objector. And Councillor owns property in proximity to address.      |
| Cr Hudgell | General | Item 5.3 – Proposed COPACC Lease  | Owner of a company that is a major user group of the facility.                           |
| Ian Seuren | General | Item 5.3 – Proposed COPACC Lease  | Connected to an organisation that put a submission in for the operation of the facility. |

## 4 VERBAL SUBMISSIONS

The Mayor read out the names of the people who had confirmed they wish to make a verbal submission. A limit of 5 minutes applied per submission.

Item 5.1 - PP101/2023-1 - 19 Park Avenue & 92 Montrose Avenue APOLLO BAY

- Cameron Gray (applicant)
- Aiden Devlin (by videoconference)
- Barbara Birkett
- Gary Riches

Item 5.2 – PP118/2025-1 – 4-6 Woods Street COLAC – Use and Development of Land for a Childcare Centre

- Hannah O'Connor
- Glenda Prigg
- Peter Hutchinson

Item 5.3 – Proposed COPACC Lease

- James Judd
- Georgina Wheeler
- Paul Lamont

Item: 5.1

**PP101/2023-1 - 19 Park Avenue & 92 Montrose  
Avenue APOLLO BAY**

|                 |                       |
|-----------------|-----------------------|
| OFFICER         | Ian Williams          |
| GENERAL MANAGER | Ian Seuren            |
| DIVISION        | Community and Economy |

## **RESOLUTION**

*Moved Cr Potter, Seconded Cr McCrickard*

*That the Submissions Committee:*

- 1. Acknowledges and notes the verbal comments made in support of written submissions.*
- 2. Thanks the submitters and the applicant for their contribution to the submission process.*
- 3. Having heard all persons wishing to speak to their submissions, recommends that Council consider the planning application and all submissions at a future Planning Committee or Council Meeting.*

**CARRIED 7 : 0**

Item: 5.2

**PP118/2025-1 - 4-6 Woods Street COLAC - Use and Development of Land for a Childcare Centre**

|                 |                       |
|-----------------|-----------------------|
| OFFICER         | Archna Rani           |
| GENERAL MANAGER | Ian Seuren            |
| DIVISION        | Community and Economy |

*Cr Schram declared a Conflict of Interest pursuant to Section 127 of the Local Government Act 2020 and left the room at 1.57pm.*

*Cr Howard chaired the meeting for this item.*

## **RESOLUTION**

***Moved Cr Hudgell, Seconded Cr McCrickard***

***That the Submissions Committee:***

- 1. Acknowledges and notes the verbal comments made in support of written submissions.***
- 2. Thanks the submitters and the applicant for their contribution to the submission process.***
- 3. Having heard all persons wishing to speak to their submissions, recommends that Council consider the planning application and all submissions at a future Planning Committee or Council Meeting.***

**CARRIED 6 : 0**

*Cr Schram returned to the meeting at 2.10pm.*

Item: 5.3  
**Proposed COPACC Lease**

|                 |                                |
|-----------------|--------------------------------|
| OFFICER         | Doug McNeill                   |
| GENERAL MANAGER | Doug McNeill                   |
| DIVISION        | Infrastructure and Environment |

*Cr Hudgell declared a Conflict of Interest pursuant to Section 127 of the Local Government Act 2020 and left the room at 2.11pm. Cr Hudgell did not return to the meeting.*

## **RESOLUTION**

***Moved Cr Howard, Seconded Cr Potter***

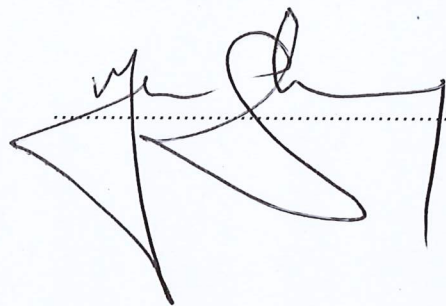
***That the Submissions Committee:***

- 1. Acknowledges and notes the verbal comments made in support of written submissions.***
- 2. Thanks the submitters for their contribution to the submission process.***
- 3. Having heard all persons wishing to speak to their submissions, recommends that Council consider all submissions at a future Council Meeting.***

**CARRIED 6 : 0**

*The meeting was declared closed at 2.25pm*

**CONFIRMED AND SIGNED** at the meeting held on 12 May 2026.

.....MAYOR