



# Council Meeting Minutes

26 May 2026 at 1pm

COPACC Meeting Rooms 1 & 2

# COLAC OTWAY SHIRE COUNCIL MEETING

Tuesday 26 May 2026

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## COLAC OTWAY SHIRE COUNCIL MEETING

MINUTES of the **COUNCIL MEETING OF THE COLAC OTWAY SHIRE COUNCIL** held at  
COPACC on Tuesday 26 May 2026 at 1:00 PM.

### MINUTES

#### **1 DECLARATION OF OPENING OF MEETING**

##### **OPENING PRAYER**

*Almighty God, we seek your  
blessing and guidance in our  
deliberations on behalf of the  
people of the Colac Otway Shire.  
Enable this Council's decisions to be  
those that contribute to the true  
welfare and betterment of our community.*

AMEN

#### **2 ACKNOWLEDGEMENT OF COUNTRY**

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present.

##### **RECORDING AND PUBLICATION OF MEETINGS**

Please note: All Council meetings will be live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Council meeting, the live stream recording will be accessible on Council's website. Audio recordings are also taken to facilitate the preparation of the minutes of open Council meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

This meeting will be livestreamed to the public via Council's YouTube channel (search Colac Otway Shire Council at [www.youtube.com](http://www.youtube.com)).

### 3 MEETING ADMINISTRATION

#### 3.1 Present

Cr Jason Schram (Mayor)  
Cr Phil Howard (Deputy Mayor)  
Cr Chris Potter  
Cr Zoe Hudgell  
Cr Charlie Buchanan  
Cr Mick McCrickard  
Cr Chrissy De Deugd

Andrew Tenni, Chief Executive Officer  
Emma Lowes, General Manager Corporate Services  
Doug McNeill, General Manager Infrastructure and Environment  
Ian Seuren, General Manager Community and Economy  
Anita Craven, Executive Officer Governance  
Matilda Hardy-Smith, Coordinator Council Business

#### 3.2 Apologies and Leaves of Absence

Nil

#### 3.3 Confirmation of Minutes

##### **RESOLUTION**

***Moved Cr Potter, Seconded Cr Hudgell***

***That Council confirm the minutes of the Council Meeting held on 28 April 2026.***

***CARRIED 7 : 0***

#### 3.4 Declarations of Interest

|           |         |                                                                                                                                                                                                         |                                                                              |
|-----------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| Cr Schram | General | Item 6.1 -<br>PP124/2024-1 - 365<br>Mooleric Road<br>OMBERSLEY - Use<br>and Development of<br>the Land for Industry<br>(Stone Processing<br>Facility) and<br>Reduction of<br>Carparking<br>Requirements | Does work for the<br>applicant and for an<br>objector to the<br>application. |
|-----------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|

## 4 QUESTION TIME

A maximum of 30 minutes is allowed for question time. In accordance with section 47.3 of Councils Governance Rules, a time limit of 3 minutes per question was allowed, with a maximum of two questions per person. In accordance with rule 47.4, lengthy questions have been summarised.

### QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING

Nil.

### QUESTIONS RECEIVED VERBALLY AT THE MEETING

**Tony Webber**

1. My question is about the lease for COPACC. Did all Councillors see the lease before it was voted on? The whole lease, all the details?

**Response Mayor Cr Schram**

***Yes, all Councillors saw the lease. It was voted on before it went out for public submissions and that was all public information.***

2. But did they see all the details, the finer points of the lease (business operations)?

**Response Mayor Cr Schram**

***Well, that's business operations. The lease details, the points were public and all Councillors got to see them. Yes.***

**Simon Arundle**

1. I'm from Bungador, which is near Swan Marsh. We have a corner. It's at the intersection of the Speedway Road and the Carpendeit-Bungador Road. I've been at this Shire for about 10 years to fix this corner. I've had any number of engineers go out there and they have no idea what they're doing. I had Mr. Suk out this week. He was all right. But the others are hopeless. I've received quite a few plans over the years. Ridiculous plans. The culverts just need to be moved 12-15 meters to the west and the Council needs to buy, which they did attempt to do at one stage, but the fella sold the land, so the sale never happened, so they can make the corner safe. At the moment these trucks, they used to be an 8 tonne ruck on those roads, now they're 80 tonne. They're pulling three trailers so they have to drive on the wrong side of the road for a couple of hundred meters so they then turn the corner. And then they have to drive on the wrong side of the road for another couple hundred meters to get in line again.

What happens if there is an accident at that intersection, who is at fault?

2. Just recently, they (Council) were going to rip the intersection up and repave it. The intersection itself is some of the best road out there. It has not collapsed. It hasn't sunk. And they're going to spend all this money playing with it only to have the

culverts still in the wrong place. So, I would like to see someone out there who is a proper engineer to look at the problem because it's dangerous the way it is.

***This question was taken on notice by General Manager Infrastructure and Environment. A response was provided in writing on 9 June 2026 and can be found below:***

***Council acknowledges that the intersection with Speedway Road is currently not wide enough to accommodate larger vehicles turning onto the adjoining road. While larger vehicles may need to encroach into the opposing lane to complete a left turn, the associated risk is considered relatively low due to the low traffic volumes on both roads. Council will assess whether additional signage or reflectors are required to highlight the edge of the culvert and improve safety at the intersection.***

***Council is planning a future upgrade of Speedway Road, as it requires significant improvement due to the impact of large stormwater channels on both sides of the road, which have contributed to deterioration of the pavement. As part of this upgrade, the intersection will be improved by extending the existing culverts to provide a wider turning area. In the short term, pavement rehabilitation works will be undertaken on Speedway Road to address its poor condition. However, culvert extension is not part of these works.***

**Lyn Russell**

On March the 25th, 2025 at the Council Meeting, item 7.9 on the agenda, the S5 instrument of delegation for the Chief Executive Officer, Cr Schram, you moved an alternative to the conditions and limitations. "The CEO must not determine the issue, take action or do or act or thing, subject to conditions and limitations set out in the schedule with another inclusion under point 1.15. And Cr Schram, you entered the alternative as entering a lease or license agreement for land or buildings that are owned or managed by the council.

After Cr Schram moved the alternative motion, Cr Howard asked for the rationale for the inclusion. Cr Schram replied, "In the past, the CEO could sign leases without them coming to Council. An example being a building out for lease for a peppercorn fee, but by coming to Council, it may open the lease to other community groups." The alternative motion was seconded by Cr Howard.

When Cr Schram spoke to the alternative motion, he stated that it is great for transparency, ensures it comes before Council, leases and agreements come to open council meetings which could not have possibly been done before and it ensures openness and transparency.

Now I've researched it and found that this condition or limitations has not been rescinded.

1. My question is Mr. CEO; would you please contact the council legal advisers to ensure that you can legally sign the COPACC lease as directed by the motion moved and second and passed through the chamber?

***Response Chief Executive Officer***

***Thanks for the question. We've been through this significantly to make sure that each step along the way in this process has been in accordance with the local government act and with our governance rules and everything else that guard rails our decision-making. There is a resolution that does empower me to enter into a lease once we've completed the negotiations with the new firm that's coming in to manage COPACC.***

***I'm confident that the advice we have received and the process we've undertaken is in accordance with all our regulatory requirements. It has already come to open council meeting and Council has resolved to give me the power to enter into a final lease agreement.***

**Prabha Kutty**

My interest is in researching the community consultation process and the terms of the EOI for the management of the COPACC. As you'll agree, based on the number of questions you've received and all the comments in the Colac Herald as well that the community consultation process could have been better. I would like to have a look at the documents for that.

1. Do I need to go through an FOI, or can I just ask for it and it'll be given?

**Response Mayor Cr Schram**

***What particular documents are you looking for?***

2. The bits that I'm interested in is one is a community consultation process and not just a statement saying that we've consulted the community but what is it that the community has actually said to you in relation to the contract. The information that you received as part of this process.

And the second part of it is in relation to how you're going to measure whether it's been successful. They're successfully meeting our requirements and especially in relation to the community being able to afford to use the services of this building

**Response Chief Executive Officer**

***If you send through an email just outlining the documents that you're requesting, we can have a look at that and share as much as we can around that.***

***Part of the special conditions around the lease, we're looking at putting in place some sort of indicators that we can then work with the new management company to make sure that they're meeting what the community said through that consultation process. Now, that was valuable in seeing what was important to the community, how we enshrine that and work through that with the operator. We are working through that at the moment.***

3. So, we'll receive this when you finally assess it after, is it one year, that you're going to assess this arrangement, or two years?

**Response Chief Executive Officer**

***Well, we would have to. And that's part of the detail as to how much notice we need to give if we're, or if either party is looking to not continue the arrangement. It was for a three-year by three year by three-year lease. We must work out with the management company on what the requirements are.***

4. I'm just interested only in how we measure whether they are meeting it or not.

**Response Chief Executive Officer**

***There will be some indicators and we will report those back through Council, so that everyone has a view on how the management is performing.***

5. In relation to Unscheduled Meetings, and I received an email from Andrew on a different issue, but I understand that if there is an emergency or for clarity, you call it an Unscheduled meeting. In relation to COPACC, what was the emergency given that the EOI was from June 2025, or what's the clarify you wanted?

**Response Chief Executive Officer**

***It became time critical in a sense because the lease arrangements with the cinema provider were due to expire and we wanted to make sure that there are some arrangements in place to continue the operations of the whole facility. The requirement to go to public consultation, we needed to bring that before council as soon as possible to get that approval so we could go out and do that to try and minimise disruption to the operations of the facility as a whole and it minimise that period of time.***

6. So it could not have been done in the meeting before?

**Response Chief Executive Officer**

***No, because we hadn't put it before Councillors what the key terms of the lease were.***

7. Regarding the rule for Unscheduled Meetings around no question time/ I appreciate that the Mayor did allow a question at the last one (the meeting COPACC lease went to). A question was asked about COPACC and the Mayor said that because the matter is something that we're discussing at the meeting we can't answer the question. This is something I put in my submission to the Governance Rules, saying that should be removed because I can't see justification for that. Could you tell me why given that the question Elizabeth Ryan asked related to the process before, not what was actually being discussed. Why is it that the question that is scheduled for the meeting cannot be answered on the agenda for the meeting?

**Response Mayor Cr Schram**

***Without knowing the exact question you are referring to, it would depend on how the question is framed.***

8. The question essentially was on the consultation process and all that was not adequate and they wanted a bit more information about that as I recall.

**Response Chief Executive Officer**

***Through you Mayor, I'm still not certain on the situation that you're referring to, but if you want to send us a note in where we can respond to it then.***

9. But in general, the practice of not answering questions because it's on the agenda. What's the logic behind that?

### **Response Mayor Cr Schram**

***Councillors can't pre-empt a decision and nor can officers. So, it depends on how the question's framed and like I say, I'm not 100% sure on the context here today.***

### **Elizabeth Ryan**

Ms Ryan asked a question in relation to the Bike Race held on 2 May 2026.

1. Lack of Signage / Traffic Management at intersection of Riffle Butts Road, Birregurra Deans Marsh Road. Council provided advertisement for this bike ride. What can we put in place to make roads safer when these events happen? Does Council have no input on this?

***This question was taken on notice by General Manager Community and Economy. A response was provided to Ms Ryan on 1 June 2026, and can be found below:***

***Council acknowledges the concerns raised regarding traffic management at the 2 May 2026 cycling event.***

***While Council supports events and plays a coordination and permitting role, responsibility for traffic management planning and on-ground delivery sits with the event organiser, in this case O2 Events, and their contracted traffic management provider.***

***Traffic management plans are prepared by qualified providers and must meet relevant legislative and safety requirements. Council's role is to ensure an appropriate plan is in place as part of the event permitting process.***

***Council's advertisement in the Colac Herald was a standard public notice to inform the community of temporary road disruptions, rather than event promotion.***

***Council has referred the specific concerns raised to the event organiser for investigation and direct response. We will continue to work with event organisers, contractors and relevant agencies to ensure appropriate standards are met and to identify practical improvements for future events.***

2. Regarding the cheese truck accident on the freeway, my question is has the Shire received any report from Vic Roads about why that event was managed so badly and the lack of information to the community about road diversions.

### **Response Mayor Cr Schram**

***Vic Roads and Vic police would be best to contact to find out why it wasn't updated on the emergency Vic app and road diversions and things. I think Richard Riordan made a fair point about that publicly as well.***

### **General Manager Infrastructure and Operations**

***I am not aware of any concerns that have been lodged with council, but I agree with the Mayor's comment there that you might be best contacting either Vic Police or Department of Transport in relation to how that all unfolded and what might be improved going forward.***

3. Does your emergency management team not get notified when an incident like that occurs within the Shire?

***Response Mayor Cr Schram***

***Only if we need to assist.***

## **5 PETITIONS / JOINT LETTERS**

Nil reports.

Item: 6.1

**PP124/2024-1 - 365 Mooleric Road OMBERSLEY -  
Use and Development of the Land for Industry  
(Stone Processing Facility) and Reduction of  
Carparking Requirements**

| ADDRESS AND<br>PROPERTY<br>DETAILS           | 365 Mooleric Road,<br>OMBERSLEY<br><br>Lot 3 PS429092                                                                                                                                                                                                                                                                                                                                                                                                          | APPLICATION<br>NUMBER | PP124/2024-1 |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------|------------------------|-------------------------------------------------|--------------|-------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------|-----------------------|-----------------------------------------------|
| PROPOSAL                                     | Use and development of the land for Industry (Stone Processing Facility) and Reduction in Car Parking                                                                                                                                                                                                                                                                                                                                                          |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| PERMIT<br>TRIGGERS                           | <table><tr><th>Planning scheme clause</th><th>Matter for which a permit has been applied for:</th></tr><tr><td>35.07-1 (FZ)</td><td>Use of the land for Industry (cutting, storage and wholesale distribution of stone)</td></tr><tr><td>35.07-4 (FZ)</td><td>Building or works associated with a use (Industry) in Section 2 of Clause 35.07-1</td></tr><tr><td>52.06-3 (CAR PARKING)</td><td>Reduce the statutory car parking requirements</td></tr></table> |                       |              | Planning scheme clause | Matter for which a permit has been applied for: | 35.07-1 (FZ) | Use of the land for Industry (cutting, storage and wholesale distribution of stone) | 35.07-4 (FZ) | Building or works associated with a use (Industry) in Section 2 of Clause 35.07-1 | 52.06-3 (CAR PARKING) | Reduce the statutory car parking requirements |
| Planning scheme clause                       | Matter for which a permit has been applied for:                                                                                                                                                                                                                                                                                                                                                                                                                |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| 35.07-1 (FZ)                                 | Use of the land for Industry (cutting, storage and wholesale distribution of stone)                                                                                                                                                                                                                                                                                                                                                                            |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| 35.07-4 (FZ)                                 | Building or works associated with a use (Industry) in Section 2 of Clause 35.07-1                                                                                                                                                                                                                                                                                                                                                                              |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| 52.06-3 (CAR PARKING)                        | Reduce the statutory car parking requirements                                                                                                                                                                                                                                                                                                                                                                                                                  |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| TRIGGER FOR<br>DETERMINATION<br>BY COMMITTEE | Use and development of Industry in the Farming Zone (FZ)                                                                                                                                                                                                                                                                                                                                                                                                       |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| ZONE                                         | Farming Zone (FZ)                                                                                                                                                                                                                                                                                                                                                                                                                                              | OVERLAYS              | Nil          |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| COVENANTS                                    | Nil                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| CULTURAL<br>HERITAGE                         | The subject area - industry proposal (1.75ha) in not located within an Area of Aboriginal Cultural Heritage Sensitivity, however Aboriginal Cultural Heritage Sensitivity Areas are located within the subject site (204.7ha).                                                                                                                                                                                                                                 |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| OFFICER                                      | Adele McErlain                                                                                                                                                                                                                                                                                                                                                                                                                                                 | GENERAL<br>MANAGER    | Ian Seuren   |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |
| DIVISION                                     | Community and Economy                                                                                                                                                                                                                                                                                                                                                                                                                                          |                       |              |                        |                                                 |              |                                                                                     |              |                                                                                   |                       |                                               |

*This item was withdrawn by the Chief Executive Officer. The matter will be represented to Council at the 9 June 2026 Planning Committee meeting.*

## Item: 6.2

### Amendment C131cola - Anomalies Amendment

|                 |                       |
|-----------------|-----------------------|
| OFFICER         | Sean O'Keeffe         |
| GENERAL MANAGER | Ian Seuren            |
| DIVISION        | Community and Economy |

## RESOLUTION

*Moved Cr Howard, Seconded Cr Potter*

*That Council:*

- 1. Notes that it previously considered Amendment C131cola to the Colac Otway Planning Scheme at its 26 August 2025 meeting.*
- 2. Notes that the Department of Transport and Planning, as the Minister for Planning's delegate, has requested additional information regarding Amendment C131cola.*
- 3. Notes that the list of properties included in Amendment C131cola to the Colac Otway Planning Scheme has been amended and updated.*
- 4. Pursuant to section 8A of the Planning and Environment Act 1987, request the Minister for Planning to authorise the preparation and exhibition of Amendment C131cola to the Colac Otway Planning Scheme.*
- 5. Pursuant to section 19 of the Planning and Environment Act 1987, place Amendment C131cola on exhibition for a period of six weeks and write to all concerned landowners and occupiers notifying them of the amendment.*
- 6. Authorises Council officers to make any necessary formatting and administrative corrections or changes to Amendment C131cola documents prior to sending the amendment to the Minister for Planning for authorisation.*

**CARRIED 7 : 0**

Item: 7.1

## Project Budget Adjustments and Cash Reserve Transfers

|                 |                                |
|-----------------|--------------------------------|
| OFFICER         | Mikael Blyth                   |
| GENERAL MANAGER | Doug McNeill                   |
| DIVISION        | Infrastructure and Environment |

### RESOLUTION

*Moved Cr Hudgell, Seconded Cr McCrickard*

*That Council:*

- 1. Approves the project budget adjustment in Table 1 at a net cost of \$167,000.*
- 2. Approves the project budget adjustment in Table 2 at a net cost of \$9,000.*

**CARRIED 7 : 0**

Item: 7.2

## Public Art EOI – Recommendation for Funding Allocation

|                 |                       |
|-----------------|-----------------------|
| OFFICER         | Heidi Taylor          |
| GENERAL MANAGER | Ian Seuren            |
| DIVISION        | Community and Economy |

### RESOLUTION

*Moved Cr Hudgell, Seconded Cr McCrickard*

*That Council:*

- 1. Notes the outcomes of the Public Art Expressions of Interest (EOI) process.*
- 2. Endorses Proponent 2 (as listed in the confidential attachment to this report) as the preferred artist for the delivery of a public art project.*
- 3. Approves a staged approach to public art delivery, including:*
  - a. Allocation of \$20,000 from the 2025-26 Budget to deliver a public art project; and*
  - b. Carry forward of the remaining \$20,000 from the 2025-26 Budget into the 2026-27 financial year to support a future targeted Public Art EOI process.*
- 4. Authorises Council officers to work with the preferred artist to refine the project scope and confirm final site selection from the identified locations to maximise placemaking outcomes and community impact.*
- 5. Notes that a further, site-specific EOI process will be undertaken in 2026-27 to support future public art commissioning aligned to identified priorities.*
- 6. Authorises the Chief Executive Officer or delegate to finalise all necessary agreements and approvals to enable delivery of the endorsed public art project.*

**CARRIED 7 : 0**

Item: 7.3

## Draft Economic Development Framework – Public Exhibition

|                 |                       |
|-----------------|-----------------------|
| OFFICER         | Heidi Taylor          |
| GENERAL MANAGER | Ian Seuren            |
| DIVISION        | Community and Economy |

### RESOLUTION

*Moved Cr Potter, Seconded Cr Howard*

*That Council:*

- 1. Approves the draft Economic Development Framework for public exhibition for a minimum period of six (6) weeks, in accordance with Council's Community Engagement Policy.*
- 2. Notes that Council will provide the opportunity for submitters to be heard, either in person or via a nominated representative, at a Submissions Committee meeting prior to Council considering the final Economic Development Framework.*
- 3. Notes that a further report will be presented to Council following the exhibition period to consider community and stakeholder feedback and seek endorsement of the final Economic Development Framework.*

**CARRIED 7 : 0**

Item: 7.4

## Colac Otway Shire Football (Soccer) Facilities Feasibility Study

|                 |                       |
|-----------------|-----------------------|
| OFFICER         | Nicole Frampton       |
| GENERAL MANAGER | Ian Seuren            |
| DIVISION        | Community and Economy |

### RESOLUTION

*Moved Cr McCrickard, Seconded Cr Hudgell*

*That Council:*

- 1. Notes the outcomes of the public exhibition process for the Colac Otway Football (Soccer) Facilities Feasibility Study, including the strong community and stakeholder support for the feasibility study's findings and recommendations.*
- 2. Notes that based on the stakeholder feedback, only minor amendments have been made to the final Colac Otway Football (Soccer) Facilities Feasibility Study.*
- 3. Endorses the Colac Otway Football (Soccer) Facilities Feasibility Study, as attached to this report.*
- 4. Endorses the key strategic direction of the feasibility study to develop a Colac Otway Football (Soccer) Hub at the former Colac High School site as the preferred long-term solution.*
- 5. Supports the continued use and optimisation of existing facilities across the Shire to accommodate training and competition needs pending delivery of the Football (Soccer) Hub.*
- 6. Notes that the Colac Otway Football (Soccer) Hub is a priority project for Council (as per its Advocacy Priorities 2026) and supports a coordinated advocacy approach to State and Federal Government seeking funding contributions to deliver the Football (Soccer) Hub project.*

**CARRIED 7 : 0**

Item: 7.5

## Finalisation of Disaster Recovery Program – 2021 and 2022 Storm Events

|                 |                                |
|-----------------|--------------------------------|
| OFFICER         | Doug McNeill                   |
| GENERAL MANAGER | Doug McNeill                   |
| DIVISION        | Infrastructure and Environment |

### RESOLUTION

*Moved Cr Howard, Seconded Cr Potter*

*That Council:*

- 1. Notes the significant work undertaken by Council to complete a range of landslip restoration projects arising from the 2021 and 2022 declared storm events.*
- 2. Notes that the Disaster Recovery Funding Arrangements (DRFA) have not approved the full recovery of funds, resulting in a shortfall to Council of income to date of approximately \$650,000.*
- 3. Notes that the income not received will be offset by savings in recurrent expenditure during the 2025-26 financial year.*
- 4. Notes that a result from the final claim for the recently completed project at Tuxion Road, Apollo Bay is not yet known.*

**CARRIED 7 : 0**

Item: 7.6  
**Transfer of Lease - Hangar 1**

|                 |                    |
|-----------------|--------------------|
| OFFICER         | Jade Thomas        |
| GENERAL MANAGER | Emma Lowes         |
| DIVISION        | Corporate Services |

## RESOLUTION

*Moved Cr Potter, Seconded Cr McCrickard*

*That Council:*

1. *Consents to the transfer (assignment) of the Lease for Hangar 1, 235 McKays Road, Irrewarra, from Geoffrey Arnoldt English to Gerard John McMahon;*

2. *Notes that:*

*The transfer is subject to the terms and conditions of the existing Lease dated 21 January 2019; and are*

- *Premises: Hangar 1, 235 McKays Road, Irrewarra*
- *Rent: \$572.88 (incl. GST) per annum*
- *Term: 10-year lease (existing term continues)*
- *Lease Start Date: 21st January 2019*
- *Options: Two (2) further 10-year options at Council's discretion*

*All terms of that Lease will continue to apply to the new tenant without amendment.*

3. *Authorises the Chief Executive Officer to execute the Transfer of Lease documentation and any associated instruments required to give effect to this resolution.*

**CARRIED 6 : 1**

| <i>For</i>           | <i>Against</i>     |
|----------------------|--------------------|
| <i>Cr Schram</i>     | <i>Cr Buchanan</i> |
| <i>Cr Howard</i>     |                    |
| <i>Cr Hudgell</i>    |                    |
| <i>Cr McCrickard</i> |                    |
| <i>Cr De Deugd</i>   |                    |
| <i>Cr Potter</i>     |                    |

Item: 7.7

## Revocation of Governance Policies - Confidential Information & Internal Audit Control

|                         |                     |
|-------------------------|---------------------|
| OFFICER                 | Matilda Hardy-Smith |
| CHIEF EXECUTIVE OFFICER | Andrew Tenni        |
| DIVISION                | Executive           |

### RESOLUTION

*Moved Cr Hudgell, Seconded Cr Howard*

*That Council:*

- 1. Revokes the Confidential Information Policy 2.4 (attachment 1).*
- 2. Revokes the Internal Audit Control Policy 16.10 (attachment 2).*

**CARRIED 7 : 0**

Item: 7.8

## Governance Report - Monthly

|                         |                                     |
|-------------------------|-------------------------------------|
| OFFICER                 | Matilda Hardy-Smith / Belinda Rocka |
| CHIEF EXECUTIVE OFFICER | Andrew Tenni                        |
| DIVISION                | Executive                           |

### RESOLUTION

*Moved Cr Hudgell, Seconded Cr Potter*

*That Council:*

- 1. Notes the Informal Meetings of Councillor Records reported for the period of 28 April 2026 to 19 May 2026.*
- 2. Add membership for Shelley Darrock to the Birregurra Public Hall Community Asset Committee.*
- 3. Revokes membership for Chris Barter from the Birregurra Public Hall Community Asset Committee.*
- 4. Establishes a Community Asset Committee to manage the Barwon Downs Public Hall in accordance with section 65 of the Local Government Act 2020 and notes that under section 47 of the Local Government Act 2020, the Chief Executive Officer will execute the Instrument of Delegation.*
- 5. Appoint members Leanne Callahan, Fay Callahan, Gavin Brien and Michael Atherton to the Barwon Downs Public Hall Community Asset Committee.*

**CARRIED 7 : 0**

Item: 8.1

## Q3 - Quarterly Performance Report - January to March 2026

|                         |               |
|-------------------------|---------------|
| OFFICER                 | Belinda Rocka |
| CHIEF EXECUTIVE OFFICER | Andrew Tenni  |
| DIVISION                | Executive     |

### RESOLUTION

*Moved Cr Howard, Seconded Cr McCrickard*

*That Council notes the Quarterly Performance Report for the third quarter 2025-26, for the period 1 January 2026 to 31 March 2026.*

**CARRIED 7 : 0**

**Item: 8.2**  
**Municipal Monitor Report Recommendations - Status  
Report on Implementation**

|                         |              |
|-------------------------|--------------|
| OFFICER                 | Anita Craven |
| CHIEF EXECUTIVE OFFICER | Andrew Tenni |
| DIVISION                | Executive    |

**RESOLUTION**

*Moved Cr Hudgell, Seconded Cr Howard*

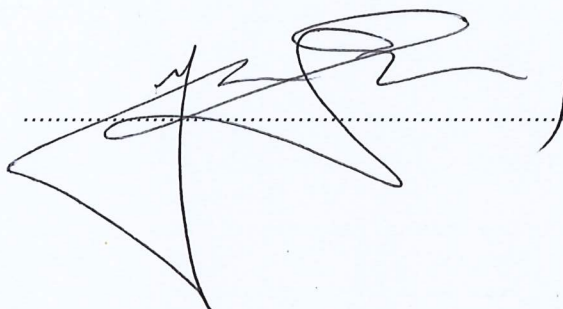
*That Council:*

- 1. Notes the status report of progress against the Municipal Monitors Report recommendations dated May 2026, and that the report was tabled with Councils Audit and Risk Committee on 21 May 2026.*
- 2. Notes the report will be made public via Councils website and a copy will be sent to the Minister for Local Government.*

**CARRIED 7 : 0**

*The meeting was declared closed at 1.59pm*

**CONFIRMED AND SIGNED** at the meeting held on 23 June 2026.



.....MAYOR