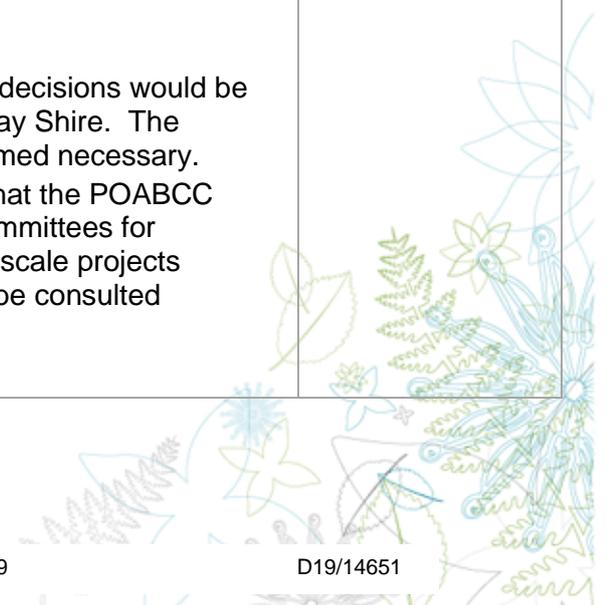


MINUTES.

1.	<p>ATTENDEES: Andrew Orchard – Apollo Bay Recreational Boating and Fishers Anthony Alfirenko – Otway Coast Committee Bill Gross – Apollo Bay Community Representative Peter Sarda – Apollo Bay Sailing Club Markus Nolle – Apollo Bay Fishermen’s Coop Russell Frost – Apollo Bay Commercial Fishers Frank Castles/Simon McBeth/ Marcus Pola/Fiona Waddington – Colac Otway Shire, Cr Chris Potter – Councillor Colac Otway Shire.</p>	
2.	<p>APOLOGIES. Lisa Deppeler –Apollo Bay Sailing Club Tony McGann – Colac Otway Shire</p>	
3.	<p>INTRODUCTION. Frank Castles welcomed and thanked the new POABCC members for having made the commitment to the ongoing function of the Port of Apollo Bay. The unofficial “Harbour User Group” of 2018 was an interim situation that has now been shelved. The POABCC is the single consultative group for the Port of Apollo Bay. Frank Castles nominated himself as Chairperson and Simon McBeth as Deputy Chairperson. There were no objections.</p>	Frank Castles
4.	<p>CONSULTATIVE COMMITTEE MEMBERSHIP. The members of the POABCC (Russell Frost, Dave Merry, Peter Sarda, Anthony Alfirenko, Markus Nolle, Bill Gross and Andrew Orchard, with Nick Polgeest and Lisa Deppeler as proxies) were all appointed by council at the 28 November 2018 ordinary council meeting. Council maintains a position on the POABCC for a suitable nominated candidate who represents the recreational boaters and fishers to be appointed by council.</p>	Frank Castles
5.	<p>TERMS OF REFERENCE. The draft Terms of Reference document was reviewed by the POABCC. Some discussion took place regarding the content. 1.0 Purpose. A clause should be included here to the effect that findings/decisions would be shared and circulated to councillors and CEO of Colac Otway Shire. The chairman will make available an escalation process as deemed necessary. The POABCC scope should include a clause to the effect that the POABCC would be included in any project control groups/steering committees for consultative input in conjunction with other groups on large scale projects pertaining to the Port of Apollo Bay. The POABCC should be consulted regarding use of funds and execution of grants.</p>	



	<p>Section 2.0 to remain unchanged. Section 3.0 to remain unchanged. Section 4.0: Meetings to be held on the first Tuesday of the month in February, May and August and the 2nd Tuesday of the month in November (to avoid Melbourne Cup Day). Section 5.0 to remain unchanged. Section 6.0 to remain unchanged. Section 7.0 An agenda item to be included regarding financial transparency and accountability of spending. Markus Nolle suggested that this forum could be used to advise on efficient spending of funds to create solutions. Bill Gross suggested that the POABCC could be of value to the Shire in terms of ‘thinking outside of the box’.</p> <p>Section 8.0. Minutes should be written and circulated within a week. Minutes are to be circulated by email to all POABCC members, councillors and CEO. Section 9.0 to remain unchanged. Section 10.0 to remain unchanged. Section 11.0 to remain unchanged.</p>	<p>ACTION: Alterations to be made to the Terms of Reference document.</p> <p>Altered Terms of Reference to be circulated to POABCC for review.</p>
<p>6.</p>	<p>BRIEF STATUS OF THE PORT CONDITION AND COMPLETED PROJECTS. Simon brought the committee up to date regarding the new staffing at the POAB and the coastal consent given to dredge the main navigational channel inside the harbour. He also gave a summary of completed projects for 2018/2019 and projects pending completion. Bill Gross mentioned that there is a lumped up area of sand between the red can and the first marina finger. This needs some attention with the dredge. Russell Frost mentioned that there is sand build up under the floating marina again. This will also need attention if damage to the recently repaired marina is to be avoided. Russell Frost also mentioned that some maintenance around individual marina berths is needed – such as the cushioning around his berth, which is missing. The reporting of day to day maintenance items was discussed. Routine items can be emailed or phoned through to Simon McBeth.</p>	<p>Simon McBeth</p> <p>Marcus Pola</p>
<p>7.</p>	<p>GENERAL BUSINESS. Membership- There is provision in the Terms of Reference for two self-nominated community members on the POABCC. One of the two applicants, Andrew Orchard, has chosen to represent the recreational boaters and fishers. As such, one community member position has not been filled. Colac Otway Shire to</p>	<p>Frank Castles</p>

	<p>readvertise the opportunity for another community member to join the committee. The Ocean Rescue committee has changed since the nomination of Dave Merry as a POABCC member in 2018. ACTION: Ocean Rescue to nominate a new member to replace Dave Merry.</p> <p>Cr Potter mentioned the plans for the Port to be rolled into a new Apollo Bay Development plan (foreshore etc). The harbour will have priority in expediting the Port phase of planning. ACTION: to investigate planning process – an update from Ian Seuren (GM – Development and Community Services) to share with the POABCC.</p> <p>Parks Victoria members of staff in Apollo Bay have requested a seat on the POABCC on the basis that some other ports in Victoria are run by Parks. The committee decided unanimously that there is no requirement for a Parks Victoria representative at the POAB.</p> <p>A request was made by Bill Gross to alter the policy of the minimum length of 10 metres for vessels to use the permanent berths. Russell Frost mentioned past policy of charging visiting vessels not more than the annual cost of a marina berth in any given year. This is not a written policy. ACTION: send out the current berth/mooring policy to POABCC to review prior to the next meeting</p> <p>Russell Frost suggested that when 3 large vessels are in the Port, they should move to the wooden wharf so that other vessels can unload more easily. ACTION: Team Leader to action.</p> <p>Compliance signage at the boat ramp was discussed. ACTION: Coordinator to follow up with Compliance</p>	<p>Anthony Alfirenko</p> <p>Frank Castles</p> <p>Fiona Waddington</p> <p>Marcus Pola</p> <p>Simon McBeth</p>
<p>8.</p>	<p>ITEMS FOR FUTURE MEETINGS Discussion/review of berth/mooring policy Alterations to terms of Reference.</p>	
<p>9.</p>	<p>NEXT MEETING Tuesday 7 May 2019, 12.30pm</p>	

