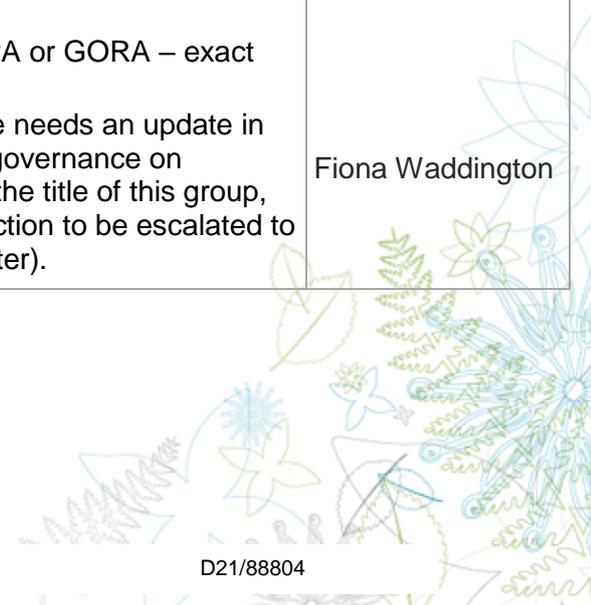


# MINUTES.

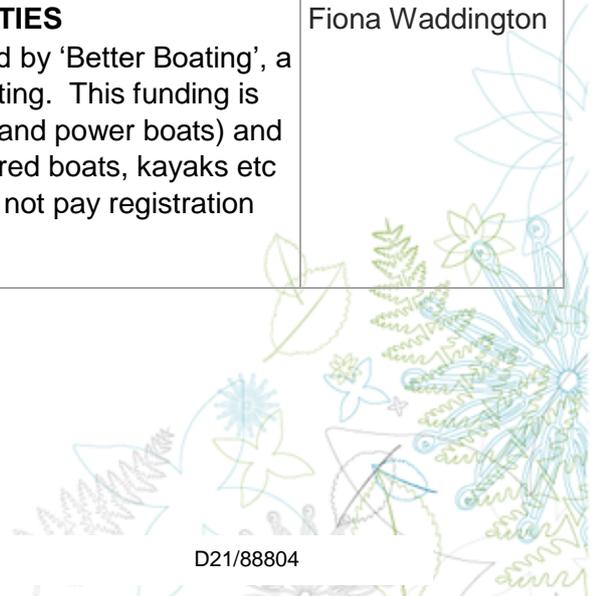
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| 1. | <p><b>ATTENDEES:</b><br/>Anthony Alfirenko – GORCAPA<br/>Mick Heland/Jesse Morrow – Apollo Bay Sailing Club<br/>Peter Biddle – Apollo Bay Ocean Rescue<br/>Nick Polgeest – Apollo Bay Fishermen’s Coop</p> <p>Bill Gross – Apollo Bay Community Representative<br/>Russell Frost – Community - Commercial Fishers<br/>Wayne Diffey – Community – Recreational Fishers and Boaters</p> <p>Frank Castles/Marcus Pola/Fiona Waddington – Colac Otway Shire, Cr Chris Potter – Councillor Colac Otway Shire.</p>  |                  |
| 2. | <p><b>APOLOGIES.</b><br/>Simon McBeth, John Marriner, Markus Nolle, Graham Costin Tony McGann,</p>  |                  |
| 3. | <p><b>WELCOME TO NEW COMMITTEE</b><br/>The new committee has been appointed by Council at OCM on 28 April 2021. New members, Jesse Morrow, Wayne Diffey and Paul Jane are welcomed. Nomination of chair/deputy-chair for the next 2 years.<br/>Frank Castles nominated as chairperson by Russell Frost, seconded by Mick Heland.<br/>Simon McBeth (absent) nominated as deputy-chair, seconded by Frank Castles. To be confirmed by Simon on his return from leave.<br/>No objections.</p>  | Frank Castles    |
| 4. | <p><b>MINUTES FROM LAST MEETING</b><br/>Accepted</p>  | Frank Castles    |
| 5. | <p><b>REVIEW OF TERMS OF REFERENCE</b><br/>TOR document is to have a review at every 2-year change of committee.<br/>2 alterations suggested:<br/>The name Otway Coast Committee to change to GORCAPA or GORA – exact name to be confirmed.<br/>The clause in paragraph 10 in relation to media attendance needs an update in relation to an individual’s right to free speech. To consult governance on semantics - suggested individual entitled to speak without the title of this group, material from this group is shared via the chair. Dissatisfaction to be escalated to GM (Tony McGann) or via the dedicated councillor (Cr Potter).</p> | Fiona Waddington |





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| 7. | <p><b>UPDATE ON PORT CONDITION AND CURRENT PROJECTS AT THE PORT</b></p> <p><u>Detailed design for fishermen’s wharf/break wall remediation</u><br/>Complete</p> <p><u>Sheet pile wall remediation short and long term</u><br/>Funding of \$450,000 received for the urgent short-term (5 year) repairs to the sheet pile wall. Assessment by WGA identified this section of the break wall system as being in a critical condition.</p> <p>Funding has been requested from DOT for a longer-term solution. A response is expected from our primary funding body at the end of May. A decision on the method of repair will be made at that time.</p> <p><u>Update on marina extension – aspirational.</u><br/>The business case is being prepared. A marina design expert has made design options for an increase in capacity. Preliminary investigations indicate that protection from wave action is needed. None of the designs is possible unless the wave action in the harbour is addressed. Indications are that an extension to the length of the main break wall would be the best solution to the problem of wave action. An estimation of \$1.5 million to extend by 40 metres has been made (providing that the depth of rock below the ocean floor is as expected).</p> <p><u>Boat ramp upgrade.</u><br/>Funding of \$20,400 has been received from a BSFP grant (Boating Safety Facilities Program) to improve the depth at the boat ramp and west side of floating jetty pontoon. Sand, small rocks and weed will be removed by a long reach excavator to deepen the area and provide more usable space on the west side of the pontoon and to avoid larger vessels hitting rocks on low tide on approach to the boat ramp. Works (3 days) expected to start late May/early June</p> <p><u>In-harbour dredging.</u><br/>Budget surplus enables a program of in-harbour dredging by our crew in the area inside the main break wall to address sand ingress and to improve the depth in some of the space that was not dredged by MC dredging 12 months ago. Dr Bellgrove from Deakin University has tested the Undaria for risk of spreading at this point in time. The risk has been defined as minimal to zero. An alteration to our consent to dredge has been accepted by DELWP and permission granted.</p> <p>Mobilisation will occur in the next week. Some pipes will be assembled on the Sailing Club beach. Some carpark space behind the dunes on that beach will be cordoned off for a couple of days to contain an excavator, which will assist with the pipe works. We expect that dredging will start during the week commencing 10 May and will continue for 2 to 3 weeks with the crew doing extended shifts to enable dredging from 6 am to 9 pm on each day (weekdays only). Dredge Apollo will be stationed on anchors inside the main break wall during this time.</p> <p>Dredging inside will not compromise the condition of the entrance. Minimal inconvenience to harbour users is expected. A special purpose yellow buoy with continuously flashing yellow light will be in place. NTM to this effect will be</p> | Fiona Waddington |
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|    | <p>issued. Information emails will be sent out to stakeholder groups before operations commence.</p> <p><u>Undaria</u><br/>It is hoped to extend the acceptable low-risk season for spread of Undaria in order to extend the permissible season for in-harbour dredging for the longer term. Following recent sampling and analysis and a scientific report, an amendment to the current consent to dredge will be sought from DELWP. In early March a scientific workshop was arranged by Simon McBeth in Apollo Bay with experts in this field. The resulting report is very encouraging and will be instrumental in supporting a request to DELWP to enable a longer allowable annual period of in-harbour dredging and an alteration to our licence to dredge</p> <p><u>CCTV Cameras.</u><br/>Funding has been requested to begin stage 1 of a modular approach to installation of CCTV monitoring of the harbour precinct.</p> <p>Stage 1 would include the recording equipment and wireless transmission hardware (large enough to monitor a full-scale suite of cameras in future and 2 'modules' (poles with 4 cameras on each). The first 2 modules would be mounted to cover the area including most of the Mothers' Beach car park and the fishermen's wharf. If the funding request is successful, procurement and installation will be done this year.</p> <p>The system can be expanded in stages with additional modules via annual budget as required. In future we expect that the entire precinct will be monitored and safer for everyone.</p> <p><u>Fees and charges update.</u><br/>The updated fee structure (to incorporate a per-metre charge for berthing) was not implemented last year as planned due to Covid-19. The planned fee changes, indexed up this year have been submitted to Council at the April OCM. The draft fee structure is available on the COS website.</p> <p>Proposed fees have increased and are indexed for length of vessel. The annual and visiting fees still remain substantially lower than those of similar port facilities elsewhere in Victoria.</p> |                  |
| 8. | <p><b>BETTER BOATING - RECREATIONAL FISHING PRIORITIES</b><br/>A new funding stream (replaces the BFSP) is to be provided by 'Better Boating', a state-wide strategy to improve facilities for recreational boating. This funding is provided by the registration of recreational vessels (yachts and power boats) and is used to improve facilities for these water users. Unpowered boats, kayaks etc are not included in any of these programs because they do not pay registration fees.</p>   | Fiona Waddington |



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|     | <p>Currently, feedback and input has been requested for the program and we encourage harbour users to read the discussion paper and respond via the website. Public Consultation is open now and closes on 17 May. The strategy places Apollo Bay in the South West District (there are 8 districts in Victoria).</p> <p>Web link: <a href="https://engage.vic.gov.au/rec-boating-strategy">https://engage.vic.gov.au/rec-boating-strategy</a></p> <p>Simon has made a formal submission on behalf of the Port. The suggested improvements to the recreational boating facilities include:</p> <p>2 new longer jetties (floating pontoons) at the boat ramp to replace the existing one.</p> <p>The potential for an extension to the marina capacity to accommodate recreational boats</p> <p>An improved fish cleaning facility with 2 tables under a shelter.</p> |               |
| 9.  | <p><b>SAFETY – RISKS, ISSUES AND INCIDENTS.</b></p> <p>Asbestos was detected in the yard at the port depot. This hazard was removed immediately (last week)</p>  | Frank Castles |
| 10. | <p><b>GENERAL BUSINESS.</b></p> <p>GORA as Port manager?? GORA has stated that there is a full intention to run all the Victorian local ports. COS has a management agreement to run the POAB, which ends June 2022. A lot of legislative process is involved in changing the management.</p> <p>Chris Potter would like to ensure that the POABCC is preserved in any new management agreement.</p> <p>A pre-requisite of any management change is that there is no disadvantage to staff and stakeholders via the management process.</p>  | Frank Castles |
| 11. | <p><b>ITEMS FOR FUTURE MEETINGS</b></p>  |               |
| 12. | <p><b>NEXT MEETING</b></p> <p>Tuesday 3 August 2021 – to confirm prior to close of meeting.</p>  |               |

