

MINUTES.

Tuesday 3 May 2022

Time: 12.30pm

1.	<p>ATTENDEES: Anthony Alfirenko – GORCAPA Jesse Morrow – Apollo Bay Sailing Club Peter Biddle – Apollo Bay Ocean Rescue Markus Nolle – Apollo Bay Fishermen’s Coop Bill Gross – Apollo Bay Community Representative Wayne Diffey – Community – Recreational Fishers and Boaters</p> <p>Frank Castles/Simon McBeth/ Marcus Pola/Fiona Waddington – Colac Otway Shire Cr Chris Potter – Councillor Colac Otway Shire. Cr Graham Costin – Councillor Colac Otway Shire</p> <p>ABSENT – Mick Heland – Apollo Bay Sailing Club ABSENT - Russell Frost – Community - Commercial Fishers</p>	
2.	<p>APOLOGIES Tony McGann – Colac Otway Shire Cath Olive/Danny Aitken - GORCAPA Doug McNeill – Colac Otway Shire</p>	
3.	<p>MINUTES FROM LAST MEETING No issues</p>	
4.	<p>CITY DEAL PROJECTS – AN UPDATE All of the City Deals projects are underfunded due to construction costs. The options considered are partial build / staged build. Trail from Wild Dog to Skenes Creek – Current cost estimate is \$11 million. The budget is \$5 million. The harbour precinct redevelopment is also underfunded by \$1 million. The Office of the Victorian Government Architect (OVGA) has reviewed the plans and the designs have been altered accordingly. The ministers have visited the site recently and are satisfied with progress and very supportive of the plans. Additional funding is being sought. The contract for the design of upgrades to the Fishermen’s Co-op has been awarded.</p>	
5.	<p>COS – DRAFT POLICY – COUNCIL COMMITTEES For discussion. Written feedback accepted until 20th May 2022. The POABCC is categorised as an Advisory Committee by the draft policy.</p>	



	<p>Our terms of reference defines the terms of membership for all members as 2 years. The draft policy defines councillor appointment as 1 year. To follow up with Marlo Emmett (Governance).</p> <p>To discuss Terms of Reference with GORCAPA transition group and update/modify as appropriate.</p>	<p>FW</p> <p>FC</p>
6.	<p>TERMS AND CONDITIONS OF BERTH/MOORING OCCUPATION</p> <p>Unused vessels - for discussion.</p> <p>Issues of non-payment and removal of unseaworthy/derelict vessels and non-vessel use. Terms and conditions to be updated. There are 4 or 5 vessels that occupy permanent berths but are not used. Ill-maintained and non-seaworthy vessels are a risk to the port manager (currently COS). Some private marinas do not allow berth use by inactive vessels.</p> <p>Simon McBeth suggests that a non-use for a period of 1 year should be the maximum allowed under the terms and conditions.</p> <p>Bill Gross suggests that, in certain circumstances, 1 year is too short. 2 years might be more appropriate depending on the situation. A notice to show cause could be issued after 1 year. If appropriate, inactive boats could be relocated to a swing mooring.</p> <p>Terms and conditions – alterations to be drafted to clarify the criteria for moving a vessel, disposing of a vessel etc. Bill Gross suggested possibility of appointing a committee to handle the situations as they arise.</p> <p>Draft document to be discussed at August meeting of POABCC.</p>	<p>SMcB/FW</p>
7.	<p>UPDATE ON PORT CONDITION AND CURRENT PROJECTS AT THE PORT</p> <p><u>Sheet pile wall remediation.</u></p> <p>Tender number 3 is under assessment. Alternative designs have been suggested by all tenderers. Contract to be awarded after approval at June OCM.</p> <p><u>Diesel tank relocation</u></p> <p>Tank installation is complete. The old tank is to be removed from the car park by the Co-op as agreed later this month.</p> <p><u>Remediation of damage to lee breakwall approx. \$250,000.</u></p> <p>Emergency funding has been provided by Dept of Transport.</p> <p>The damage to the lee-breakwall (currently protected by barriers on the wharf - on the west side of low landing) will be repaired according to the methodology in the remediation detailed design report by WGA (Wallbridge Gilbert Aztec). In short, the damage will be remediated by grout injection and repointing of outside of the rock wall.</p> <p>The work will be scheduled later this year.</p>	

CCTV cameras

The project is three-fold.

Installation is scheduled to start in early May.

1. The main project (emergency funding from DoT). Installation is expected to occur in late May to early June. There has been a long delay due to global supply chain issues. The cameras are high quality marine grade stainless steel and are manufactured in Korea.
2. Additional to the main project, a camera will be installed to monitor real time dredge outfall (from the pipe) by the dredge crew during dredging operations. This system will be on a dedicated network to dredge Apollo and is funded by the port dredging budget.
3. Another camera will be provided from the port operations budget at the end of the lee break wall to monitor the harbour entrance. This camera will be installed in May. The output from this camera will be connected to the network of boat ramp cameras that are in operation by Boating Victoria. Installation of cameras at the boat ramp under this program will take place later this year. Boating Vic website and app will host the live video footage both from the boat ramp camera and from the harbour entrance camera.

Slipway winch house upgrade

Replacement shed, installation scheduled late May.

Slipway cradle upgrade

The cradle is in Geelong being repaired. It should be back in place in about 2 weeks.

The underwater section is having all the bolts replaced.

The subject matter expert, Gary Lugton of Mac Eng, who reviewed the condition of the slipway reported the overall condition to be good underwater.

Oil disposal facility upgrade

Bunding and IBC for this project have been received from suppliers. The shed will be constructed in May.

Upgrades to boat ramp/floating pontoons.

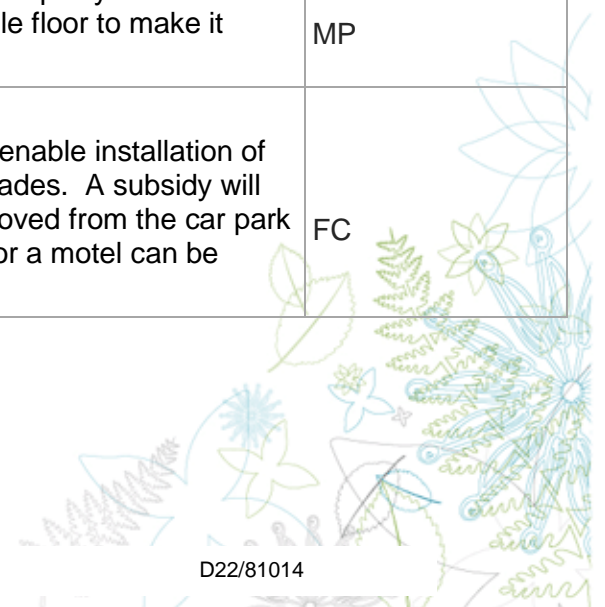
The contract has been awarded to Bellingham Marine. Works are scheduled for 2 months from approx. September to October for completion in November.

Closures will be inevitable but minimised as much as possible. The communication plan has been sent for approval by DELWP. Users will be notified as early as possible. A Notice to Mariners will be issued and users kept informed via signage and email.

To include GORVIC, chamber of commerce, booking agents and accommodation providers etc. The local fishing shop has a well-subscribed Facebook page – a good place to inform fishers.

S McB

	<p><u>Upgrades to Boat Ramp Infrastructure – VFA Grants:</u></p> <p><u>Boat ramp toilets</u> At planning stages. The toilet block will include an all-access cubicle with additional space for changing. 2 unisex toilets, and a urinal cubicle. Underground waste tanks will remain in place. Solar lighting for 24-hour use. Sheltered veranda space for queueing and shared wash stations outside cubicles.</p> <p><u>Fish Cleaning tables</u> At planning stage. 2 or 3 new tables will be provided with a roof and solar lighting. The requirements for a suitable design will be determined via user feedback. A community consultation program will be run via COS website and social pages with both on on-site and video information sessions. A suggestion for management of fish frame waste – a compost bin could be provided. The contents could be used at the Community garden compost station. To investigate this option.</p> <p><u>Ocean Rescue storage shed – VFA Grant</u> Funding received. Management by the COS projects team. Frank Castles is the project owner. The scope of works in the funding application included a toilet and power. There is no power or sewer. The toilet and power will not be provided. There are other complexities regarding MACA and CHMP. The proposed site in the ABHDP is leased space for the Apollo Bay Sailing Club. Peter Biddle is the point of contact for Apollo Bay Ocean Rescue. Other stakeholders should communicate directly with Frank Castles. Golf Club boundary needs consideration. Shed size alteration to be approved by VFA. Size of 8 x 12 is desired by Ocean Rescue. A shared shed space with Sailing Club is requested by the club. Would need to be approved as a scope change by funding body (VFA). Approval not guaranteed.</p>	FW
8.	<p>SAFETY – RISKS, ISSUES AND INCIDENTS.</p> <p>Covid-19 restrictions. Litigation is in process regarding a knee injury (member of public) following a slip on the wharf. Notices received by email regarding cleaning up stuff on marinas is for safety. Slipway – Bill Gross mentioned that the ‘floor space’ on the slipway under a hull is uneven and creates risk. To consider design of a portable floor to make it more even and safer.</p>	MP
9.	<p>GENERAL BUSINESS.</p> <p>Mariners’ ablutions block will be removed later this year to enable installation of power transformer substation and NBN for City Deals upgrades. A subsidy will be applied to visitor fees. The coop toilets will also be removed from the car park and relocated. Alternatives such as using a caravan park or a motel can be considered.</p>	FC



	<p>The seal at the boat ramp. All concerns regarding wildlife control will be referred to DELWP.</p> <p>Fees and charges – an increase of CPI will be applied to this year’s fees. Council to adopt proposed increase (of approx. 3%). A further review of fees to vary with vessel length will be applied to next year’s fee review. The benchmark for fee structure is the Portland local port. We are expected (by DOT) to be in approximate alignment with Portland’s fees. Fee increases will be required next year to meet increasing operating costs.</p>	
10.	ITEMS FOR FUTURE MEETINGS	
11.	NEXT MEETING Tuesday 2 August 2022 – to confirm prior to close of meeting.	

