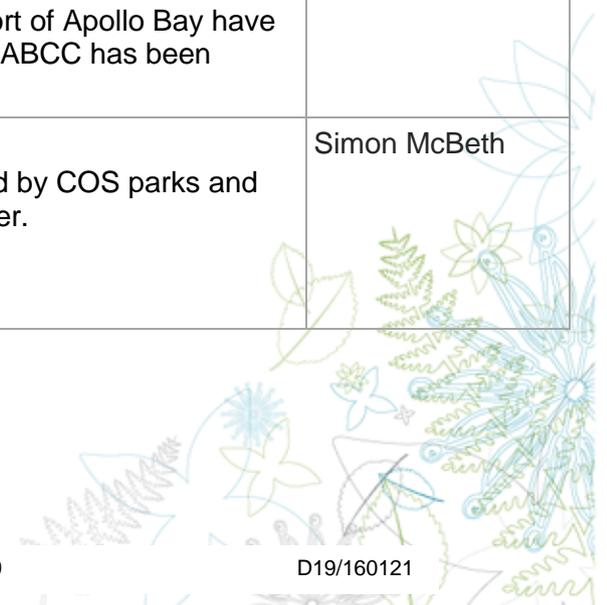


# MINUTES.

1.	<p><b>ATTENDEES:</b> Andrew Orchard – Apollo Bay Recreational Boating and Fishers Anthony Alfirenko – Otway Coast Committee Bill Gross – Apollo Bay Community Representative John Marriner – Apollo Bay Community Representative Peter Biddle – Apollo Bay Ocean Rescue Lisa Deppeler – Apollo Bay Sailing Club Markus Nolle, Nick Polgeest – Apollo Bay Fishermen’s Coop Russell Frost – Apollo Bay Commercial Fishers Frank Castles, Simon McBeth, Marcus Pola, Fiona Waddington – Colac Otway Shire Cr Chris Potter – Councillor Colac Otway Shire.</p>	
2.	<p><b>APOLOGIES</b> Tony McGann – Colac Otway Shire</p>	
3.	<p><b>MINUTES FROM LAST MEETING</b> No issues</p>	Frank Castles
4.	<p><b>PARKING ON THE LEE BREAKWALL</b> Parking on the lee break wall is not allowed. This is both for safety of pedestrians and for emergency vehicle access. Temporary parking for unloading of boats is acceptable but unattended vehicle parking, especially overnight, is not. Signage regarding parking will be put in place formally after legislation changes. A letter will be sent out to berth holders soon requesting cooperation until signage is put in place.</p>	Simon McBeth
5.	<p><b>DEPARTMENT OF TRANSPORT MANAGEMENT AGREEMENT.</b> Current status – the agreement for Colac Otway Shire to manage the Port has been passed by council and the management agreement between Department of Transport and the Shire has been signed for the next 3 years. The current federal major project grants for works in and around the Port of Apollo Bay have been instrumental in the agreement being signed. The POABCC has been helpful in convincing council to sign.</p>	Frank Castles/Simon McBeth
6.	<p><b>CURRENT PROJECTS</b> <u>Boat ramp Carpark</u> – complete and about to be landscaped by COS parks and gardens crew. Official launch is scheduled for 9<sup>th</sup> December.</p>	Simon McBeth



	<p><u>In-harbour dredging</u> – contract and tender documents are currently live. There are 4 interested parties. Tenders close week ending 22 November. It is hoped that the contract will be awarded by 3 December. Work to occur April 2020, allowing for Easter break.</p> <p>Works can occur 24/7 if required. The outfall will be black and will contain organic matter, which will smell. It will contain broken down organics, seagrass etc. The sand in the harbour has been tested and it is clear of heavy metals and other toxins. Community awareness will be important so that the public will be aware of the operations and to alleviate any concerns about the outfall. Contractors are estimated to need approximately 10 weeks to perform the work. Normal entrance dredging will continue as needed.</p> <p>Discharge will be to sea. There will be 2 discharge points. One discharge point will be behind vessel Moonlight to north. The other one will be at the current ramp on the lee break wall. The red can and all moorings will need to be lifted as required for the dredging. Cooperation and compromise will be needed. Contractors will need to fulfil some conditions such as wharf and fuel access. Turbidity testing has shown that the cloudiness from the planned dredging will dissipate in less than 48 hours after dredging stops.</p> <p>An information FAQ sheet will be helpful in informing the public when the works are in progress. This could be provided to GORVIC, accommodation providers etc.</p> <p>Public information session to be held prior to dredging commencing.</p> <p><u>Detailed design for fishermen’s wharf/lee break wall remediation</u> – Port management are currently finalising the specification for the tender for this project. The project will go to tender in due course when the specification for tender is complete. The detailed design will allow the works to be staged to address the most urgent items first, and as funding becomes available.</p> <p><u>Slipway upgrade</u> – complete. Winch motor has been rebuilt.</p> <p><u>Rock revetment lee break wall</u> – detailed design is complete and this project has currently gone to market. Closing date for quotations is in 2 days. The budget was \$70,000 but this has been underestimated. The shortfall will be provided from budget carry forward from 2018/2019. This essential work will be done as soon as a contractor is chosen. The work is expected to take 2-3 weeks. The lee break wall will be closed to all vehicles at this time as there will be excavators etc on the wall.</p> <p>The contractor is to provide a pedestrian management plan so that berth holders can access their vessels.</p>	Simon McBeth
7.	<p><b>SAFETY – RISKS, ISSUES AND INCIDENTS.</b></p> <p>Recently a boat operator jammed a finger in the bite of a rope – being investigated. All port users are encouraged to report incidents and near misses.</p>	Frank Castles

	<p>Russell Frost reports that the new slipway platform ladders are dangerous. They need to be attached to the vessel for stability. He also reports that there is not enough scaffold for many situations in the slipway.</p> <p>The new equipment at the slipway has been provided because of the non-compliance of the old equipment (ladders and scaffold). The old scaffolding was of a height that required a licenced scaffolder to erect it. The new equipment is lower and can be operated by any slipway user.</p> <p>Simon re-iterated earlier offer to Russell- come to Port staff with equipment that he feels will assist them and, if it is Work Safe compliant, we arrange to acquire it.</p> <p>Bill Gross reports that one lead light is visually obscured by the solar panel. If it is moved slightly the problem would be fixed.</p> <p>There is currently a lot of mess on the marinas and wharf. Port management requires that the marinas and wharf be kept tidy. Self-government by the users to this effect is encouraged. A letter has been emailed today to all users. It is hoped that the offending mess will be removed soon.</p> <p>Slipway induction – The process has been reviewed and will be formalised. We will require every slipway user to come to the office prior to their next use of the slipway.</p> <p>The SEMP – This is the Port’s safety and environmental management plan. It has had its triennial audit done earlier this year. There have been some updates to the SEMP, which is always available for view on the Colac Otway Shire website.</p>	<p>Simon to investigate</p> <p>Marcus to investigate</p>
<p>8.</p>	<p><b>BRIEF STATUS OF THE PORT CONDITION AND COMPLETED PROJECTS.</b></p> <p>As above.</p> <p>Pylons along the lee wall being re-encapsulated.</p> <p>Fender strips are being replaced in all berths where needed.</p> <p>Yesterday’s repair work – further repairs to eastern floating marina. Marina head was turned around, with all bolts and running boards replaced.</p>	<p>Simon McBeth</p>
<p>9.</p>	<p><b>PORT FINANCIAL STATUS.</b></p> <p>\$1.35 million state grant.</p> <ul style="list-style-type: none"> <li>• \$1.05 for dredging.</li> <li>• \$200,000 for detailed design for lee break wall remediation.</li> <li>• \$70,000 for rock revetment on Lee break wall.</li> <li>• The slipway \$30,000.</li> </ul> <p>\$250,000 carried forward from 2018/2019 to cover increased cost for rock revetment and carpark and other projects.</p> <p>Council to continue advocacy for the harbour.</p>	<p>Simon McBeth</p>

<p>10.</p>	<p><b>GENERAL BUSINESS.</b></p> <p>Russel Frost raised issue with charging for slipway on rainy days- unreasonable and unsafe. Slipway use in Winter discussed? Possible better price? Allowance for wet days etc.</p> <p>Port management will not consider any option where staff will be required to adjudicate or make judgement on what constitutes a wet day.</p> <p>The fees and charges will be reviewed for next year's budget. We will start the discussion and provide an updated model. Some suggested ideas below:</p> <p>Scaled monthly charges based on historical rainfall data?</p> <p>Agreement between port management and boat owner on definition of rainy day?</p> <p>Cover the slipway?</p> <p>Annual for berths to be reviewed to a per metre charge based on length of vessel. A new fee structure will be introduced next year.</p> <p>Sand build up at Mothers' Beach – concern regarding overflow of built up sand to the wharf. Is this being exacerbated by dredging?</p> <p>Simon has requested an articulated small earth moving vehicle for use by the team. This will assist with removal of sand from the wharf.</p> <p>Storage of boats at Sailing Club – yachts to park alongside each other from right to left without spaces in between so that other boats can park in the vacant space.</p> <p>Recreational fishermen have commented to Andrew Orchard that many trailers are unregistered. The registration is on the boat, not the trailer. Query as to whether all trailers are registered. Andrew Orchard requested Sailing Club to check that their members' trailers are registered.</p> <p>Small dinghies surrounded by fence - It was questioned whether these boats are outside of the sailing club's parking area. There is also a question regarding the requirement to fence the area?</p> <p>Simon to circulate sailing club lease document to POABCC for perusal.</p> <p>Lease document to be provided to Lisa Deppeler</p> <p>Parking for Ocean Rescue boat – sometimes it is impossible to get a park when the rescue vessel is needed. An emergency vehicle sign will be provided in carpark opposite the fishing gantry to address this problem.</p> <p>City Deal Funding – \$12.5 million for Kennet River to Marengo. Consultants have laid out drawings and plans, available for public view later this month (open house sessions in Apollo Bay on 22/23 November). It shows the overall picture. The harbour operations and ocean rescue priorities have been addressed.</p> <p>Harbour footprint is not to be compromised – workshop space etc. Program director to be nominated this year. Money will start to be released for projects after March next year. POABCC members encouraged to attend open house sessions.</p>	<p>Frank Castles</p> <p>Simon McBeth</p> <p>Simon McBeth</p> <p>Lisa Deppeler</p> <p>Lisa Deppeler</p> <p>Lisa to investigate</p> <p>Simon McBeth</p> <p>Simon McBeth</p>
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11.	<b>ITEMS FOR FUTURE MEETINGS</b>	
12.	<b>NEXT MEETING</b> Tuesday 4 February 2020, 12.30 pm.	

