

Office Use Only	
Application No:	Fee:
Date Lodged: / /	Receipt No:
Date Allocated: / /	Allocated to:
Zone(s):	Overlays:

# Application for Extension of Time

Use this form to make an application to extend a planning permit under section 69 of the Act

**Privacy notice**

Information collected with this application will only be used to consider and determine the application.

## Council help with the application

Contact council to discuss the specific requirements for this application if you are unsure. Insufficient or unclear information may delay your application.

1. **Has there been a pre-application meeting with a council officer?**

Yes  No

If yes, with whom?:

Date / /

## The Land

2. **Address of the land**

Street No:

Street Name:

Lot No.

On Lodged Plan / Plan of Subdivision No.

Suburb/Locality:

Postcode:

## The extension proposal

3. **Provide details of the permit being extended.**

a. **What permit is to be extended?**

Include the permit number and what the permit allows.

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b. **What is the reason for the extension being required?**

State the reasons why the use/development hasn't been commenced/completed within the timeframes specified on the permit.

Attached additional sheets if required.

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## Contact, applicant and owner details

### 4. Provide details of the contact, applicant and owner of the land.

#### Contact

The person you want council to communicate with about the application.

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Name:				
Organisation (if applicable):				
Postal address:				
Suburb/Locality:			Postcode:	
Contact phone:		<input type="radio"/>	Indicate preferred contact method	
Mobile phone:		<input type="radio"/>		
Email:		<input checked="" type="radio"/>		
Fax:		<input type="radio"/>		

#### Applicant

The person or organisation who wants the permit.

Same as contact, if not complete below.

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Name:				
Organisation (if applicable):				
Postal address:				
Suburb/Locality:			Postcode:	

#### Owner

The person or organisation who owns the land.

Same as contact       Same as applicant

Where the owner is different from the applicant or contact provide the name of the person or organisation who owns the land.

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Name:				
Organisation (if applicable):				

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## Declaration

**5. This form must be signed.  
Complete one of A, B or C**

**Remember** it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

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A Owner/Applicant

I declare that I am the applicant and owner of the land and all the information in this application is true and correct.

Signature

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Date: / /

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B Owner

I declare that I am the owner of the land and I have seen this application.

Signature

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Date: / /

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Applicant

I declare that I am the applicant and all of the information in this application is true and correct.

Signature

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Date: / /

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C Applicant

I declare that I am the applicant and:

- I have notified the owner about this application;
- And all the information in this application is true and correct.

Signature

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Date: / /

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## Lodgement

Lodge the completed and signed form and all documents with:

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Colac Otway Shire  
PO Box 283, COLAC VIC 3250  
2-6 RAE STREET, COLAC VIC 3250  
Telephone: (03) 5232 9412  
Fax: (03) 5232 1046  
Email: [inq@colacotway.vic.gov.au](mailto:inq@colacotway.vic.gov.au)

For help or more information