

Date: \_\_\_\_\_

Planning Department  
Colac Otway Shire  
P O Box 283  
COLAC VIC 3250

Dear Sir/Madam

Planning Permit Application number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Please alter my planning permit application to change the proposal to read as follows:

This request is made under Section 50 of the Planning and Environment Act 1987 (as amended).

Should you require any further information, please contact me via:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Yours faithfully

\_\_\_\_\_  
**Applicants Signature**

\_\_\_\_\_  
**Applicants Name**