

COUNCIL POLICY

Council Policy Title:	Off Loading of Livestock at the Colac Livestock Selling Centre
Council Policy ref. no:	9.1
Responsible Department:	Infrastructure and Services
Date of adoption/review:	24 July 2013

1. INTRODUCTION

This Policy proposes that charges be levied for those using the Colac Livestock Selling Centre facilities on a cost recovery basis. It also provides conditions related to the following:

- areas livestock should be placed;
- a time frame for their removal;
- the responsibilities of the users and Superintendent; and
- conditions of use.

Fees are charged for the use of the yards outside of normal sale days and conditions are applicable for the use of the Centre's yards and pens. This policy has regard for the content of Local Law No. 5 - Colac Livestock Selling Centre.

2. POLICY

It is Council policy that a charge for the usage of the Colac Livestock Selling Centre, outside of normal selling day arrangements be levied for the following services:

- (i) off-loading of livestock
- (ii) loading of livestock
- (iii) housing of livestock

2.1 Fee for Use of Yards Outside of Normal Sale Days

There are a number of instances when livestock are off loaded at the Colac Livestock Selling Centre outside of normal sale days ie Thursday (cattle, calves, sheep and lambs) eg. livestock are unloaded at the Selling Centre to be picked up by another form of transport, often because the Selling Centre facilities are more accessible to larger transports or the Selling Centre is used for the collection of livestock to be loaded onto larger transport. A fee is levied for this use of the selling centre facilities and service to accommodate costs involved in cleaning and maintaining the yards.

The fees for these services differ depending on the type of livestock being off-loaded at the selling centre and the type and number of yards being used.

Fees for services are set as part of the annual budget process.

The charges levied shall cover all cleaning and maintenance costs related to the usage of the yards and can be charged from time to time as required to cover costs incurred. These charges will be at the discretion of the Superintendent.

Conditions of use of the yards have been established by Council and must be complied with by all users.

The fees may be altered as part of Council's annual budget process.

2.2 Conditions for Use of the Colac Livestock Selling Centre Yards/Pens

Off-Loader's Responsibility

The person off-loading the livestock must inform the Superintendent prior to leaving the livestock at the Colac Livestock Selling Centre.

If this is not possible the transport operator off-loading livestock MUST leave a note in the information box outlining his name and address, which pen and number of livestock in the pen and the name of the transport operator picking livestock up and approximate time of pick up.

Superintendent Responsibility

Livestock off loaded at the Selling Centre will be delegated pens or yards by the Superintendent. If the Superintendent is not available at the time of off loading, instructions as to where to leave the livestock will be displayed on a notice board at the offices and on the unloading ramp.

Timeframe

The transport operator off loading the livestock is responsible for making arrangements for feeding the livestock if stock remain at the Centre more than 24 hours before pick up. If this is not arranged the Superintendent will arrange for feeding of livestock at transporter's costs.

If animals are left longer than 24 hours without notifying Superintendent or without feed the animals will be impounded.

Liability

The Superintendent is at no time responsible for the well being of the livestock. The transporter must be aware that livestock is left at the Selling Centre at their own risk.

Invoicing Fees

Users of the Colac Livestock Selling Centre will be charged weekly or by arrangement with the Superintendent.

Penalties

Additional fees will be incurred if conditions are not followed. These fees will be consistent with Colac Otway Shire Colac Livestock Selling Centre Local Law No 5: clause 48.

3. IMPLEMENTATION AND REVIEW

This policy will be implemented by all Colac Livestock Selling Centre staff and will be subject to periodic review.

ADOPTED/AMENDMENT OF POLICY

Policy Review Date	Reason for Amendment
11 December 1996	Adopted by Council
24 May 2006	Review
25 August 2010	Review
24 July 2013	Review