

Colac Otway Shire Budget 2010-2011



COLAC OTWAY SHIRE

ANNUAL BUDGET

2010/2011

For the year ended

30 June 2011

Colac Otway Shire Budget 2010-2011

OVERVIEW	3
EXECUTIVE SUMMARY	3
1. LINKAGE TO THE COUNCIL PLAN	13
2. BUDGET INFLUENCES	14
BUDGET ANALYSIS	16
4. ANALYSIS OF OPERATING BUDGET	16
5. ANALYSIS OF BUDGETED CASH POSITION	21
6. ANALYSIS OF CAPITAL BUDGET	24
7. ANALYSIS OF BUDGETED FINANCIAL POSITION	28
LONG TERM STRATEGIES.....	31
8. STRATEGIC RESOURCE PLAN AND KEY FINANCIAL INDICATORS.....	31
9. RATING STRATEGY.....	35
10. OTHER STRATEGIES	38
APPENDICES	40
OVERVIEW TO APPENDICES.....	40
APPENDIX A - BUDGET STANDARD STATEMENTS	41
APPENDIX B - STATUTORY DISCLOSURES	47
APPENDIX C - CAPITAL WORKS PROGRAMME	58
APPENDIX D – KEY STRATEGIC ACTIVITIES	61
APPENDIX E – USER PAY CHARGES	63

Colac Otway Shire Budget 2010-2011

OVERVIEW

Executive Summary

The 2010/11 Budget will enable Council to deliver on key community priorities. These include the replacement of kerbside bins across the shire, Major works to the Civic Hall, implementation of the Apollo Bay Harbour Master Plan, completion of the Apollo Bay Transfer Station, opening of the Colac Joint Use Library, continued rehabilitation of landfills to EPA standards, and a commitment to high quality service delivery in all service areas.

This budget maintains the focus on the elimination of the Infrastructure Renewal Gap. The Infrastructure Renewal Gap is the difference between what we should spend on renewal of roads and other assets as they reach the end of their useful lives and what we did spend, only six (6) budgets ago (2004/2005) the infrastructure renewal gap was almost \$5 million. Through Council's financial discipline and responsible decision making, Council will continue to increase funds allocated to meet our infrastructure renewal target, providing a more sustainable base for Council long-term operations.

This budget will also see the financial viability of Council improve. The dramatic growth in services and facilities over the past decade is positive for the growth and development of Colac Otway Shire. Council has prepared a Budget for the 2010/11 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, cash and investments, operating result, borrowing level, financial position, capital works and financial sustainability of the Council.

The key features of the 2010/11 Budget are:

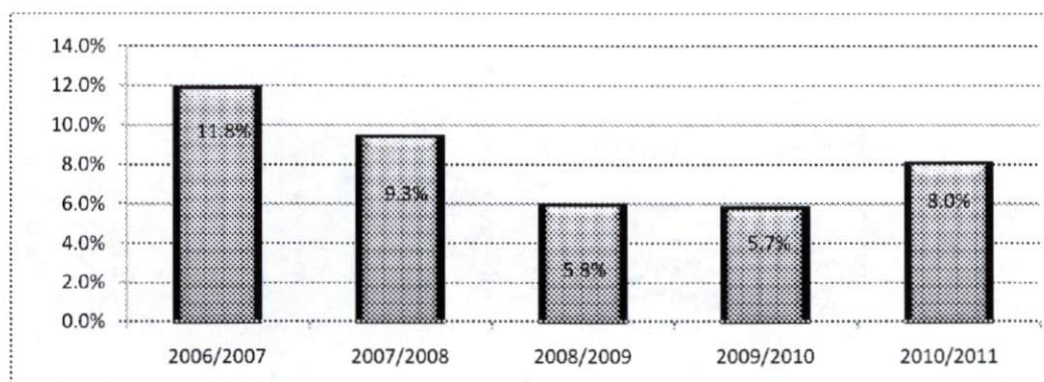
- An operating surplus achieved for the third consecutive year;
- Council continues to meet the Infrastructure Renewal Gap;
- The delivery of affordable rates – with an average rate increase of 8.0%;
- Numerous projects designed to enhance the community;
- Delivery of a strong capital works programme; and
- An improved positive financial position.

This has been achieved within the parameters of:

- Increased cost shifting from all levels of government;
- Increases in the level of overall rate income;
- Careful monitoring of operating costs of service delivery;
- Increased demands and expectations by the community and other levels of government.

Colac Otway Shire Budget 2010-2011

1. Rates



In the past two financial years Council has raised rates (above the state-wide average increases) to address the infrastructure renewal gap and to put the Council on a sound financial footing. With these tough increases now behind us, Council is able to deliver a rate increase in 2010/11 at similar levels to those reflected in other rural Councils.

In preparing the budget, Council has re-valued all properties in the Shire in accordance with its statutory obligations. The revaluation has meant an overall increase in property values across the shire of 4.9%. As a result Council has elected to limit the rate in the dollar change for all rating categories, so minimising the impact of the increasing property values.

It is proposed that general rates and charges increase by an average of 8.0% for the 2010/11 year. This equates to about \$20.43 million in both rates and charges, such as the waste management charge, and is in line with Council's rating strategy. Council's rates and charges are directed towards the maintenance of existing services and infrastructure and are the largest component of Council's revenue.

The impact on the average assessment for 2010/11 is expected to be an increase of \$104, bringing the total average rates and charges per assessment to \$1,411.

As it is a revaluation year the amount of the rate increase will vary from property to property depending upon the valuation change, with some properties experiencing a higher increase in valuation compared to others. As a result of the revaluation, the Colac Residential (Base Rate) is proposed to be 0.003423 in the dollar, which is a 5.9% increase on the previous year.

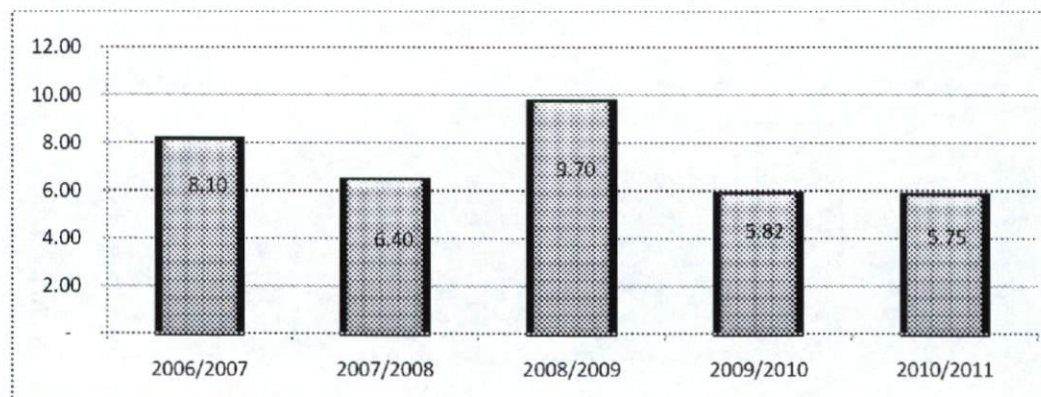
Economic Development and Tourism

The commercial and industrial rating categories incorporate an amount of \$340,000 towards economic development and tourism. This component of the commercial and industrial rate was introduced in the 2006/2007 budget and further refined in the 2007/2008 budget.

These funds offset the considerable funds that Colac Otway Shire spends on economic development and tourism by supporting industry development, visitor information centres, marketing brochures, economic development projects, small town improvement initiatives and promotion of the Shire. These initiatives aim to ensure Colac Otway Shire remains an attractive option for visitors to Victoria and the region.

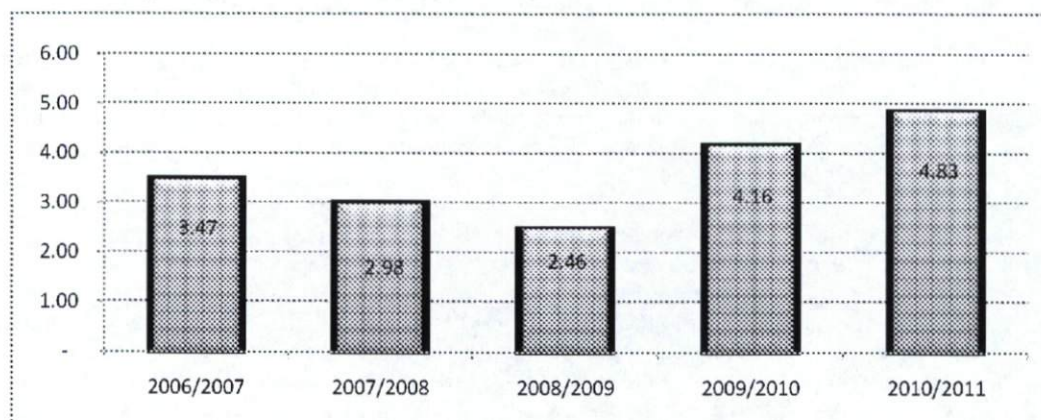
Colac Otway Shire Budget 2010-2011

2. Cash and investments



As Council moves forward and completes outstanding capital works from the previous year and carries out the capital works programme planned for the 2010/11 year, cash and investments are expected to marginally decrease by \$0.07 million during the year to \$5.75 million. This result is seen in a positive light due to the expectation that the prior year and current year projects will be finalised in the 2009/10 year. The slight decrease in cash and investments does differ from Council's strategic resource plan however Council continues its commitment to our vision of a sustainable future.

3. Borrowing Level

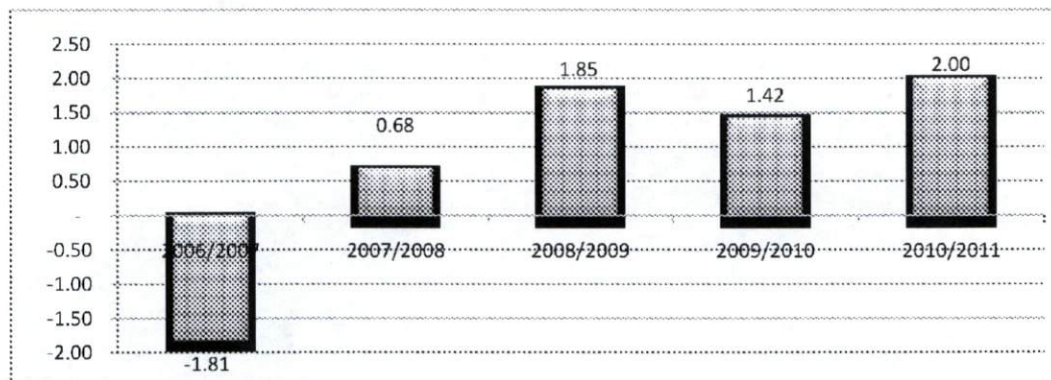


Council's current debt levels fall comfortably within the State Government's prudential ratio limits and are considered at a low level in comparison to similar large rural shires

The 2010/11 Budget does include additional borrowings of \$1.1 million for the year to finalise the current borrowings strategy in accordance with the 2009/10 Budget. Council's level of debt will increase to a figure of \$4.83 million. This level still allows Council considerable capacity for additional borrowings, should the need arise.

Colac Otway Shire Budget 2010-2011

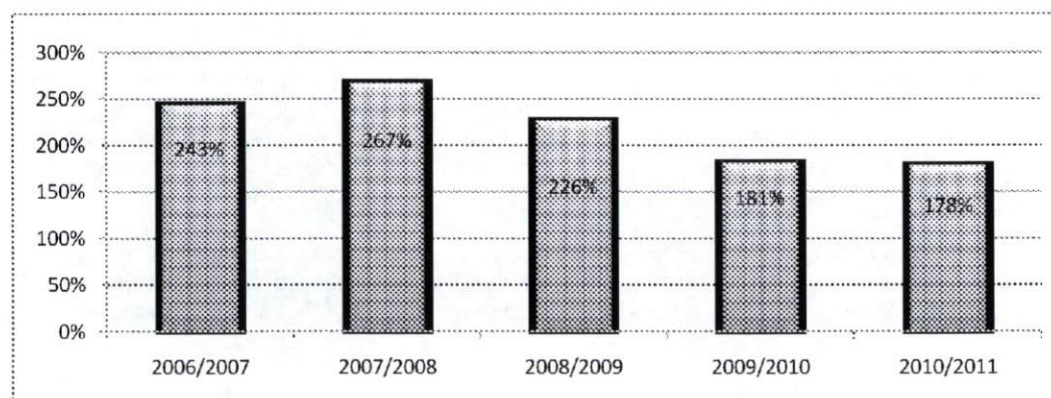
4. Operating result



The expected operating result for the 2010/11 year is a surplus of \$2.0 million, which is similar to the previous two year's results.

Council has in recent times made a concerted effort to improve the long term viability of Colac Otway Shire and to achieve a operating surplus in 2007/08, 2008/09 and 2009/10 illustrates the commitment of Council to redress the dependence on grant funding. The focus has been to rely more heavily upon "own source revenue", which means revenue that Council can obtain from rates, fees, charges, income from Council facilities and business units and other ongoing grant revenues. In the current environment, Council can ill afford to rely on both State and Federal government capital grants to fund Council's operations. This budget maintains the drive to reduce that reliance and to move forward towards a truly sustainable future for Council operations. Council will continue to vigorously seek grant opportunities however these opportunities should not fund core operating costs.

5. Financial position



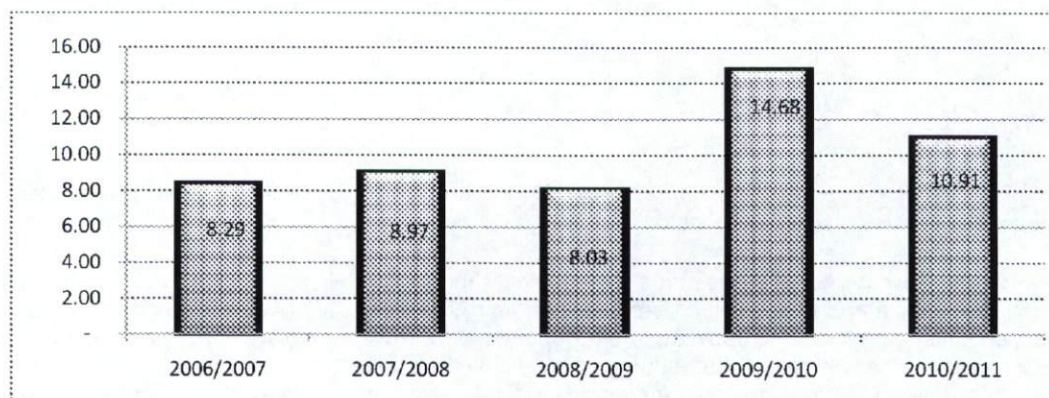
The financial position is measured by Council's working capital ratio (i.e. Current Assets over Current Liabilities) and refers to Council's ability to cover its immediate liabilities as they fall due. The Victorian Auditor General uses this ratio as one of the indicators of financial strength and uses a threshold of 150% and above as an indicator of very low risk. The Municipal Association of Victoria (MAV) recommends that Councils maintain a threshold of 200% in order to remain sustainable. Council has maintained a consistently high ratio over the years and it is expected that this will continue into the future however, the current trend indicates that Council is not increasing its cash balances whilst also seeing a steady increase in current liabilities.

Colac Otway Shire Budget 2010-2011

This ratio is affected by increases and decreases in both current assets, such as cash and investments and current liabilities, such as interest bearing liabilities (loans).

Current Assets in 2010/11 are anticipated to move by some \$0.14 million over the year, so increasing the ratio. However, Current Liabilities are expected to also move as Council's debt level increases, so increasing the ratio marginally. These movements over the 2010/11 financial year will see Council's working capital ratio move from 181% to 178%.

6. Capital works



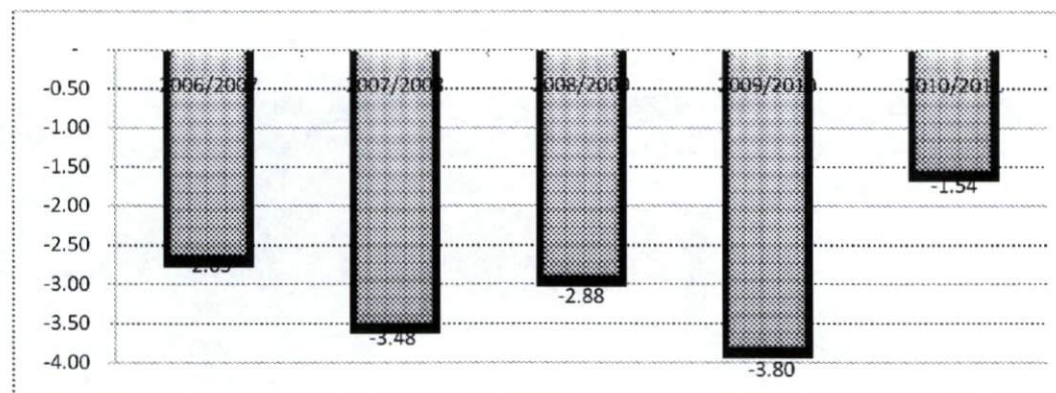
The capital works programme is driven by the condition of Council's various assets, such as roads and streets, bridges, drainage, parks and gardens, buildings, footpaths and machinery and plant. As the condition of these assets varies, in that some age faster than others or are subject to more extreme weather conditions, the capital works programme needs to be responsive to our assets condition. This may mean that in some years, the capital works programme expands and in others it may contract, always keeping in mind Council's commitment to the elimination of the infrastructure renewal gap.

The capital expenditure programme in 2010/11 has been set and prioritised based on a rigorous process of consultation and condition assessments that has enabled Council to assess needs and develop sound business cases for each project. This year's programme includes a number of major projects including the upgrade of the Civic Hall, local road renewal works, completion of the Apollo Bay Transfer Station, upgrade of Old Beech Forest Road and Pipeline Road, Queen Street and bridge renewal works.

The capital works programme for the 2010/11 year is expected to be \$10.91 million. Of the \$10.91 million of capital funding required, \$6.5 million will come from Council operations (own source revenue) and remainder will be sourced from external grants and contributions.

Colac Otway Shire Budget 2010-2011

7. Financial sustainability



Council's underlying result illustrates our long term reliance on capital related grant revenue; however a high level Strategic Resource Plan for the years 2010/11 to 2013/14 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. While the Plan projects that Council's operating result will continue to be in surplus by the 2013/14 year, the underlying result is a decreasing deficit over the four year period.

The underlying result mentioned is really about whether Council's "own source revenue" matches or exceeds Council's operational expenditure. In other words, can we fund all of what we do, with the revenue we make from rates, fees, charges and other ongoing income streams? This underlying result excludes any capital income or expenditure and only deals with the day-to-day services we deliver to the community and the maintenance of our assets. The result for 2010/11 is seen as a positive step towards the longer-term goal of achieving a consistent underlying surplus.

In line with the Strategic Resource Plan, the 2010/11 Budget sees a relatively status-quo of the Victorian Auditor General financial viability indices as a result of a continued operating surplus, prudent debt levels and the level of capital works. The table below gives an indication of how the 2010/11 results may stack up against the financial viability indicators of the Victorian Auditor General. If these indicators were the long term average then Council would be considered to be in a strong financial position

Victorian Auditor General – Indicators of financial viability	
Indicator	Risk Level
Underlying Result Ratio	Medium
Liquidity ratio	Low
Self-financing Ratio	Low
Indebtedness Ratio	Low
Investment Gap Ratio	Low

Colac Otway Shire Budget 2010-2011

8. Service Delivery

The following provides information on the services and activities to be funded in the Budget for 2010/11 year based upon the service delivery units of Council.

Service Delivery unit	Description	Expenditure \$	Income \$
Chief Executive Office			
Chief Executive Office	Executive Office	571,595	-
	Public Relations & Marketing		
Council	Councillors	348,698	-
	Elected Members support		
Total Chief Executive Office		920,293	-
Corporate and Community Services			
Corporate and Community Services Management	Delegations		
	Freedom of Information		
	Library Services	935,224	-69,597
	Policies		
	Registers		
Finance and Customer Services	Customer & Support Service		
	o Customer Service		
	o Vic Roads		
	Financial Management Service		
	Financial Operations Service	1,847,146	-24,386,032
	Payroll Service		
	Revenue Service		
	o Property & Rating		
	o Revenue		
	o Cemeteries		
Health and Community Services	Aged & Disability Services		
	o Community Transport		
	o Assessment		
	o The Meeting Place		
	o Home & Community Care		
	o Senior Citizen Centres		
	Family & Children's Service		
	Kindergartens	3,309,880	-2,701,075
	Maternal & Child Health		
	Rural Access Programme		
	Transport Connections		
	Public Health		
	Immunisation Operations		
	Health & Community Services Strategy & Projects		
Information Services	Geographical Information Systems	1,278,355	-6,000
	Information Management Service		
	Information Technology Services		

Colac Otway Shire Budget 2010-2011

Service Delivery unit	Description	Expenditure \$'000	Income \$'000
Organisation Support and Development	Human Resources Management Service	1,103,670	-72,026
	Organisational Development Service		
	Risk Management Service Insurances		
Recreation, Arts and Culture	Arts & Culture Service	2,938,409	-1,260,236
	Bluewater Fitness Centre COPACC		
	Events Service		
	Other Leisure & Fitness Centres Recreation Service		
Total Corporate and Community		11,412,684	-28,494,936
Infrastructure and Services			
Infrastructure and Services Management	Management	267,382	-
Capital Works Management	Capital Works Management Service	786,118	-5,000
	Street Lighting		
COSWORKS	Depot Operations	3,563,941	-644,480
	Drainage Maintenance		
	Heavy Plant & Equipment		
	Colac Livestock Selling Centre Service		
	Parks & Reserves Maintenance		
	Road Maintenance		
	o Bridge Maintenance		
	o Footpath, Kerb & Channel Maintenance		
	o Road Furniture		
	o Roads Maintenance		
Major Contracts	o Roadside Vegetation Control		
	o Street Cleaning		
	Aerodrome Service	3,712,730	-2,574,003
	Apollo Bay Harbour Management		
Sustainable Assets	Light Fleet Operations		
	Major Contracts Service		
	Waste Management Service		
Sustainable Assets	Asset Development Operations	937,916	-
	Council Facilities		
	Public Amenities		
Total Infrastructure and Services		9,268,087	-3,223,483

Colac Otway Shire Budget 2010-2011

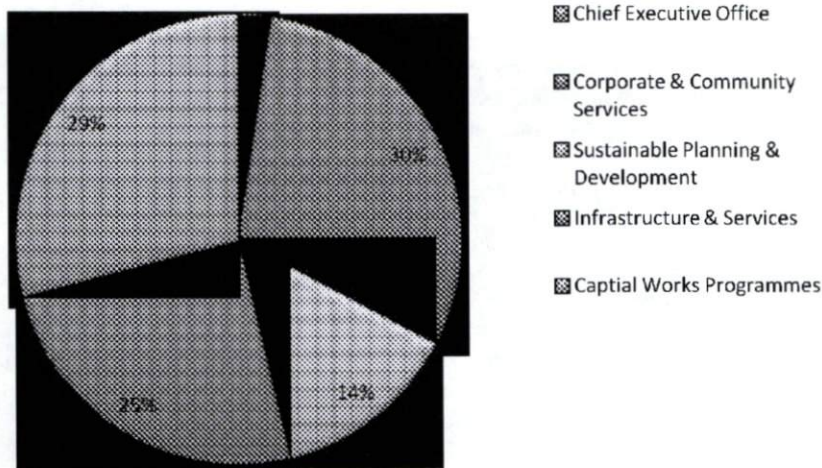
Service Delivery unit	Description	Expenditure \$ '000	Income \$ '000
Sustainable Planning and Development Services			
Sustainable Planning and Development Management	■ Management	257,752	-
Economic Development	■ Business Promotion Operations	1,606,220	-399,754
	■ Community Support Service		
	■ Economic Development Operations		
	■ Tourism		
	○ Colac Visitor Information Service		
	○ GORVIC Information Service		
	○ Tourism Service		
Environment and Community Safety	■ Emergency Management	1,421,409	-315,800
	■ Fire prevention & Emergency Service		
	■ Environment Service		
	■ Local Laws		
	○ Animal Management Service		
	○ Animal Control Operations		
	○ Local Laws Service		
	○ School Crossing Supervision		
Planning and Building	■ Building Control Service	1,797,548	-612,800
	■ Statutory Planning Service		
	■ Strategic Planning Service		
Total Sustainable Planning and Development		5,082,929	-1,327,754
Total		26,683,993	-33,046,203

The information contained in the above table excludes all capital related income and expenditure. The information is portrayed in accordance with Council's organisational structure and details out the operational income raised and the operational expenditure incurred by each of the business units of Council.

This budget has been developed from a delivery of services and maintenance of community infrastructure approach, whilst being mindful of doing so within a fiscally responsible and sustainable framework. There has been rigorous and lengthy development and discussion in the building of the 2010/11 Budget between all levels of Council and the positive steps taken move us forward towards a more sustainable future.

The chart following illustrates how the Council utilises the income it receives. The chart includes both operating and capital funding.

Colac Otway Shire Budget 2010-2011



Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Act and Regulations.

The preparation of the budget begins with Officers preparing the operating and capital components of the annual budget during February and March. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give at least 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted and a copy submitted to the Minister by 31 August each year. The key dates for the budget process are summarised below:

Process Stages	Date
1. Budget Submitted to Council for approval "in principle"	26 May 2010
2. Public notice advising intention to adopt budget	28 May 2010
3. Budget available for public inspection and comment	28 May 2010
6. Public submissions period closes	9 July 2010
7. Submissions considered by Council	14 July 2010
8. Budget presented to Council for adoption	28 July 2010
9. Copy of adopted budget submitted to the Minister	2 August 2010

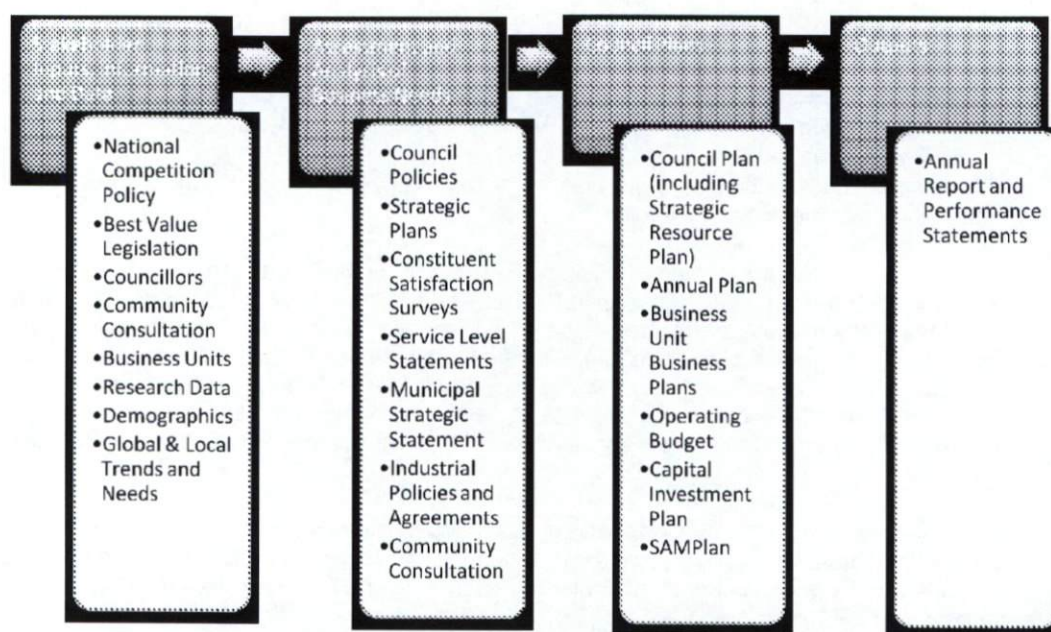
Colac Otway Shire Budget 2010-2011

1. Linkage to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

1.1 Strategic planning framework

The Strategic Resource Plan, included in the Council Plan summarises the financial and non-financial impacts of the objectives and strategies and determines the sustainability of these objectives and strategies. The Annual Budget is then framed within the Strategic Resource Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the strategic planning framework of Council.



Colac Otway Shire Budget 2010-2011

2. Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

2.1 External influences

In preparing the 2010/11 budget, a number of external influences have been taken into consideration, because they are likely to impact significantly on the services delivered by Council in the budget period. These include:

- Grants Commission funding of \$5.6 million, an increase of approximately 10% on 2009/10 forecast;
- Recognition of the growth in costs both in current and future years of many of the Shire's contractual obligations through the impact of rising inflation and fuel costs;
- Government grants providing less than the full cost increases in services provided by Council under agreement with those governments. The formula used by government to index grants falls short of the actual cost increases for services such as library services, school crossing supervisors, home and community care and like services;
- Prevailing economic conditions which are expected to remain difficult during the budget period impacting on investment and growth; and
- Increasing legislative obligations imposed by State Government.

2.2 Internal influences

As well as external influences, there are also a number of internal influences, which are expected to have a significant impact on the preparation of the 2010/11 Budget. These matters and their financial impact are set out below:

- Enterprise Bargaining Agreement (EBA) increase of 4.1%;
- Increased contribution of \$104,000 to the Corangamite Regional Library Corporation;
- Increasing demand on Services;
- Increasing requirement to fund Council's environmental obligations;
- Increase in Landfill Levy imposed by the Victorian government of \$121,000;
- Increasing requirements for waste management compliance; and
- The resourcing demands of service and expectation growth.

2.3 Budget principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Real savings, re-prioritisation of funds and increases in revenue shall be redirected to the development of sustainable working capital reserves;
- Manage debt and maintain levels below prudential guidelines;
- Funding of known outstanding liabilities;
- Increase funding for infrastructure renewal in line with infrastructure renewal requirements;
- Grants to be based on confirmed funding levels;
- New revenue sources to be identified where possible;
- Review of fees and charges for equity and fairness; and
- Ensure no decrease in operational service levels.

Colac Otway Shire Budget 2010-2011

2.4 Legislative requirements

Under the Local Government Act 1989 (the Act), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Finance and Reporting) Regulations 2004 (the Regulations) which support the Act.

The 2010/11 budget, which is included in this report, is for the year 1 July 2010 to 30 June 2011 and is prepared in accordance with the Act and Regulations. The budget includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2011 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works programme to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

The 2010/11 budget, which is included in this report, is for the year 1 July 2010 to 30 June 2011 and is prepared in accordance with the Act and Regulations. The budget includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2011 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works programme to be undertaken and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

The budget includes consideration of a number of long-term strategies to assist Council in considering the Budget in a proper financial management context. These include a Strategic Resource Plan for the years 2010/11 to 2013/14 (section 8.), Rating Strategy (section 9) and the Long Term Strategies (section 10) including borrowings and Asset Management (section 11).

Colac Otway Shire Budget 2010-2011

BUDGET ANALYSIS**4. Analysis of Operating Budget**

This section analyses the operating budget including expected revenues and expenses of the Council for the 2010/11 year.

4.1 Operating Budget

The Budgeted Income Statement forecasts an operating surplus of \$1.998 million for the year ending 30 June 2011, against a forecast surplus of \$1.417 million for the 2009/10 year. The change is primarily due to an increase in operating grants and rate revenue, with this being offset by increased operational activities reflected in an increase in employee costs. The results illustrate Council's commitment to the delivery of fiscally responsible infrastructure and services to the community.

This has been achieved within the parameters of:

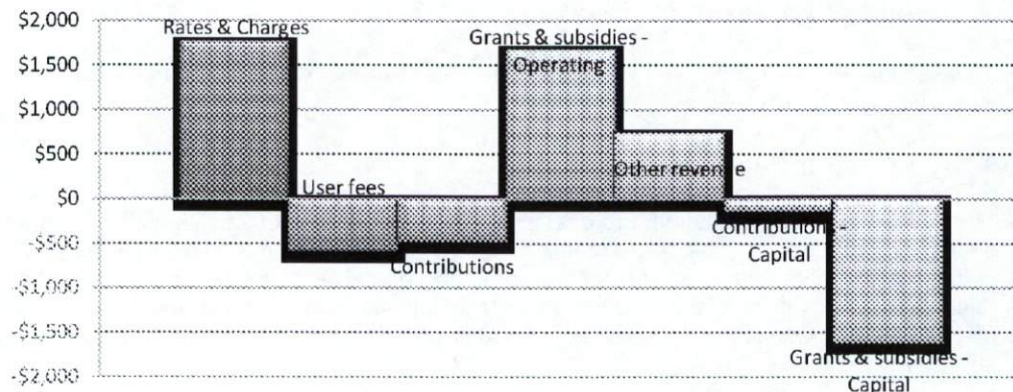
- Increase in the level of overall rate income;
- Careful monitoring of operating costs of service delivery;
- Increased demands and expectations by the community and other levels of government.

4.2 Revenue

Revenue Type	Ref	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Rates & Charges	4.2.1	18,658	20,428	1,770
User fees	4.2.2	3,971	3,389	-582
Contributions	4.2.3	594	121	-473
Grants & subsidies - Operating	4.2.4	6,802	8,480	1,678
Other revenue	4.2.5	364	1,105	741
Total operating revenues		30,389	33,523	3,134
Contributions - Capital	4.2.6	595	458	-137
Grants & subsidies - Capital	4.2.7	4,793	3,181	-1,612
Total capital revenue		5,388	3,639	-1,749
Total revenue		35,777	37,162	1,385

Colac Otway Shire Budget 2010-2011

Figure 1: Variance from 2009/10 Forecast



4.2.1 Rates and charges

Rates & Charges are budgeted to increase by \$1.77 million over 2009/10 to a total of \$20.4 million for 2010/11 comprising,

Rates	\$16.1 million
Waste management charge	\$2.3 million
Municipal charge	\$2.0 million

A more detailed analysis of the rates and charges to be levied for 2010/11 can be found in Section 9.2 "Rating Strategy" and Appendix B – "Statutory Disclosures".

4.2.2 Statutory and user fees

User fees relate to both statutory and user fees.

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

User fees or charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include separate rating schemes, use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home help services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases do not exceed CPI increases or market levels.

User and statutory fees are projected to decrease by \$0.58 million over 2009/10 due to the continuing impact of the global financial crisis. Council plans to investigate user and statutory fees for all areas over the course of the financial year to maintain parity between user charges and the costs of service delivery.

A detailed listing of fees and charges is included in Appendix E of this Budget document.

Colac Otway Shire Budget 2010-2011

4.2.3 Contributions

Contributions relate to monies paid by developers in regard to public resort and recreation, drainage and car parking in accordance with planning permits issued for property development.

Contributions are projected to decrease by \$0.47 million compared to 2009/10 due mainly to the completion of a number of major property developments within the municipality during the 2009/10 year.

4.2.4 Grants - Operating

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers and contributions from other parties towards property development costs. Overall, the level of operating grants has increased \$1.7 million compared to 2009/10.

Increases in specific operating grant funding reflect expected increased demand for these services. Council also receives a substantial portion of its operating grants from the Commonwealth Government through the Victorian Grants Commission (VGC). The VGC distributes the Commonwealth funding using methodologies which aim to recognise the localities that suffer some form of disadvantage. For the Colac Otway Shire this has seen a 9.7% increase in grant funding being allocated.

4.2.5 Other revenue

Other revenue relates to a range of items such as private works, cost recoups and other miscellaneous income items. It also includes interest revenue on investments and rate arrears.

Other revenue is forecast to increase by \$0.7 million compared to 2009/10. Interest on investments is forecast to increase compared to 2009/10. This is mainly due to both a forecast increase in investment interest rates and the maintenance of Council's cash reserves during 2010/11. Interest on unpaid rates is forecast to increase marginally compared to 2009/10 following a small increase in the level of unpaid rates during 2010/11. The increase in other revenue items is due mainly to an increased share of the operating surpluses from Council's part ownership of the Corangamite Regional Library Corporation.

4.2.6 Contributions – Capital

Capital contributions relate to assets contributed by developers in accordance with planning permits issued for property development. Capital contributions are projected to decrease slightly by \$0.14 million compared to 2009/10.

4.2.7 Grants – Capital

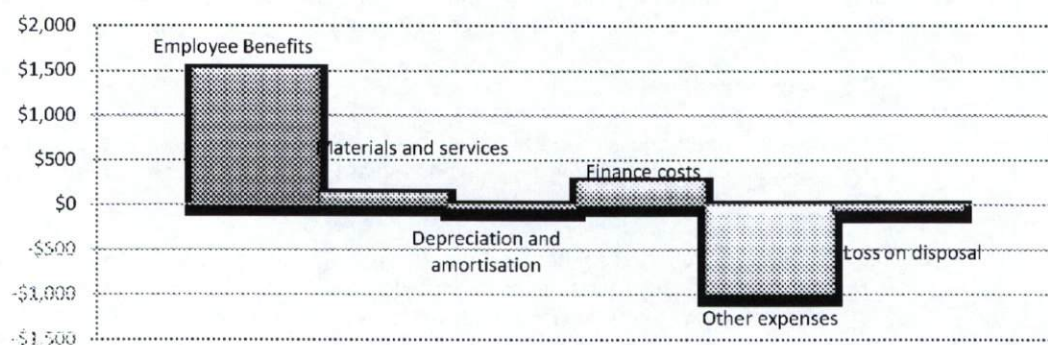
Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works programme. Overall the level of capital grants has decreased by \$1.6 million compared to 2009/10 due mainly to a lower level of capital funding opportunities with the end of the Commonwealth "stimulus package". Section 6, "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2010/11 year.

Colac Otway Shire Budget 2010-2011

4.3 Operating Expenditure

Expenditure Type	Ref	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Employee Benefits	4.3.1	11,563	13,087	1,524
Materials and services	4.3.2	12,405	12,538	133
Depreciation and amortisation	4.3.3	8,327	8,277	-50
Finance costs	4.3.4	126	389	263
Other expenses	4.3.5	1,764	768	-996
Total operating expenditure		34,185	35,059	874
Net loss on disposal of property, infrastructure, plant and equipment		175	105	-70
Total capital expenses		175	105	-70
Total expenses		34,360	35,164	804

Figure 2: Variance from 2009/2010 Forecast



4.3.1 Employee benefits

Employee costs include all labour related expenditure incurred by Council, including salaries and wages and related on-costs, such as leave entitlements, employer superannuation payments, Work cover, etc.

Employee costs are expected to increase by \$1.5 million as compared to the forecast for 2009/10 due in the main to: an expectation of filling vacant positions from the prior year; and Council's Enterprise Bargaining Agreement (EBA) wage rise of an average 4.1% and due to the accounting treatment of salaries and wages.

4.3.2 Materials and services

Materials and services include the purchase of consumables, payments to contractors for the provision of services and utilities costs and are expected to increase by \$0.13 million to \$12.5 million for the 2010/11 period. This increase is due to normal movements in general pricing and a concerted effort by the organisation to performing activities in-house (for example, utilising existing staff instead of hiring contractors), the aim of which is to reduce the cost of Council's activities.

Colac Otway Shire Budget 2010-2011

4.3.3 Depreciation and amortisation

Depreciation relates to the reduction, or consumption, of an asset's value through usage, and applies to assets such as property, plant & equipment, as well as infrastructure assets such as roads, drains, footpaths, etc. The slight decrease in depreciation costs of \$0.05 million for 2010/11 is mainly due to greater accuracy in the estimation the patterns of consumption of Council's assets. Further works are being undertaken by Council to reduce this further, more in line with other large rural Councils.

4.3.4 Finance costs

Borrowing costs relate to interest charged by financial institutions on Council's borrowings. The increase of \$0.26 million in borrowing costs results from the planned increase in borrowings in accordance with the current borrowings strategy.

4.3.5 Other Expenses

Other expenses relate to a range of unclassified items including contributions to community groups, advertising, insurances, motor vehicle registrations and other miscellaneous expenditure items. Other expenses are forecast to decrease by \$1.0 million as more accurate assessment and classification of activities is undertaken over the course of the coming year.

4.3.6 Net loss on disposal of property, infrastructure, plant and equipment

Net loss on disposal of property, infrastructure, plant and equipment relates to the profit or in this case loss made on the sale of Council assets. A loss occurs when the written down value of an asset is greater than the consideration received when the asset is sold. In simple terms this means that the asset is worth more on the books than what was received. This occurs mostly as a result of disposal of motor vehicles and heavy machinery.

Colac Otway Shire Budget 2010-2011

5. Analysis of budgeted cash position

This section of the report analyses the expected cash flows from operating, investing and financing activities of Council for the 2010/11 financial year. The significance of budgeting cash flows for Council is that it is a key factor in setting the level of rates and providing a guide to the level of capital expenditure the Council can sustain with or without using existing cash reserves.

5.1 Budgeted cash flow statement

	Ref	2009/10 \$'000 Inflows (Outflows)	2010/11 \$'000 Inflows (Outflows)	Variance \$'000 Inflows (Outflows)
Cash flows from operating activities	5.1.1			
<i>Receipts</i>				
General rates & charges		18,376	20,061	1,685
Operating grants and contributions		6,699	8,872	2,173
Interest received		336	453	117
User charges		3,911	3,289	-622
Other revenue		1,172	620	-552
		<u>30,494</u>	<u>33,295</u>	<u>2,801</u>
<i>Payments</i>				
Employee costs		-11,870	-12,988	-1,118
Materials & services		-12,661	-12,538	123
Other expenses		-1,846	-768	1,078
		<u>-26,377</u>	<u>-26,294</u>	<u>83</u>
Net cash provided by operating activities		<u>4,117</u>	<u>7,001</u>	<u>2,884</u>
Cash flows from investing activities	5.1.2			
Proceeds from property, plant and equipment		400	520	120
Capital grants and contributions		4,666	3,042	-1,624
Payments for property, plant and equipment		-14,549	-10,909	3,640
Net cash used in investing activities		<u>-9,483</u>	<u>-7,347</u>	<u>2,136</u>
Cash flows from financing activities	5.1.3			
Finance costs		-198	-388	-190
Proceeds from borrowings		2,000	1,100	-900
Repayment of borrowings		-268	-431	-163
Net cash provided by (used in) financing activities		<u>1,534</u>	<u>281</u>	<u>-1,253</u>
Net increase/(decrease) in cash & cash equivalents		<u>-3,832</u>	<u>-65</u>	<u>3,767</u>
Cash & cash equivalents at beginning of year		9,651	5,819	-3,832
Cash & cash equivalents at end of year	5.1.4	5,819	5,754	-65

5.1.1 Operating Activities

Cash flows from operating activities refer to the cash generated or used in the normal service delivery functions of Council. The increase in cash inflows from operating

Colac Otway Shire Budget 2010-2011

activities of \$2.9 million from 2009/10 is due to rate increases and an increase in operating grants and contributions.

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

5.1.2 Investing Activities

Cash flows from investing activities refer to cash generated or used in the enhancement or creation of infrastructure and other assets. Items such as cash flows for road construction and proceeds from sale of assets are included here. In line with the council's commitment to eliminating the infrastructure renewal gap and higher proceeds from plant & equipment sales, cash flows from investing activities are budgeted to show a decrease in Council funds required by \$2.1 million over the 2009/10 financial year.

5.1.3 Financing Activities

Cash flows from financing activities refers to cash generated or used in the financing of Council functions and includes borrowings from financial institutions. This is budgeted to have a net inflow of \$0.28 million for 2010/11, consistent with council's current borrowing strategy.

5.1.4 Cash at End of Year

Overall, cash and investments are forecast to decrease by \$0.07 million to a total of \$5.75 million as at 30 June 2011.

5.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June, 2011 it will have cash and investments of \$5.75 million, which has been shown in the following table.

	Ref	Forecast 2010 \$'000	Budget 2011 \$'000	Variance \$'000
Total cash and investments		5,819	5,754	-65
Restricted cash and investments				
- Trust & Deposits	5.2.1	559	559	0
- Statutory reserves	5.2.2	2,202	2,219	17
- Restricted reserves	5.2.3	2,084	2,241	157
- Identified reserves	5.2.4	1,136	706	-430
- Discretionary reserves	5.2.5	325	0	-325
Unrestricted cash and investments	5.2.6	-487	29	516

5.2.1 Trusts and deposits

These reserves include funds held in deposits for specific purposes or as deposits and bonds held in trust.

5.2.2 Statutory reserves

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. While these funds earn interest revenues for Council, the funds are not available for other purposes.

These reserves are for activities such as for Car Parking and Recreational Reserves, where the funds must be applied for specified statutory purposes in accordance with various legislation and contractual requirements, and major reserves such as those funds separately identified to meet Council's obligations as set out in the Local Government (Long Service Leave) Regulations 2002.

5.2.3 Restricted reserves

These funds or reserves are those reserves set up for a specific purpose, where cash is being placed aside for a specific purpose where council has a future obligation or liability. Such reserves may be a landfill rehabilitation reserve where a liability is recognised in financial statements or a reserve set up where an agreement is in place.

These funds are available only for those purposes previously agreed to by Council in the setting up of these reserves unless there is a council resolution changing the future application of these funds.

5.2.4 Identified reserves

These funds or reserves are set up for an identified purpose. Such a reserve will have been established for a specific purpose that may not be a recognised future obligation or liability. Such reserves may include purposes such as placing funds aside for unfunded superannuation calls that Council is aware of, or a kerbside bin replacement reserve where funds are being placed aside to replace the kerbside bins at a particular point in the future. These funds are available for those purposes previously agreed to by Council in the setting up of these reserves, however Council may agree to change the future application of these funds.

5.2.5 Discretionary reserves

These funds or reserves are set up for a purpose that may not be defined to a specific project, purpose or activity. For example, a waste management reserve that is set up to address waste management issues but not a specific waste management issue. The funds are available for those purposes previously agreed to by Council in the setting up of these reserves, however Council may agree to change the future application of these funds.

5.2.6 Working Capital

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants, contributions or carried forward capital works. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds. A high level of unrestricted cash and investments is required as 60% of Council's rate revenue is not received until February each year.

Colac Otway Shire Budget 2010-2011

6. Analysis of capital budget

This section of the report analyses the planned capital expenditure budget for the 2010/11 financial year, and the sources of funding for that budget.

6.1 Funding Sources

Council's funding sources also contribute to the more than just the planned capital works programme. Council must each year also recognise the funding of principal repayments on existing borrowings and also recognise the contribution by developers and others of various assets that become the responsibility of Council. Such contributed assets may include roads, footpaths, playgrounds, drainage and land provided to Council. The capital funding statement below provides further information.

	Ref	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Sources of Capital funding				
Council's Own source revenue used for capital purposes	6.1.1	7,297	6,529	-768
Capital reserves utilised in the year	6.1.2	454	147	-307
Loan borrowings	6.1.3	2,000	1,100	-900
Donated and contributed assets	6.1.4	127	597	470
Cash capital grants, subsidies and contributions	6.1.5	4,666	3,042	-1,624
Proceeds from the sale of capital assets	6.1.6	400	520	120
Total sources of capital funding		14,944	11,935	-3,009
Application of capital funding				
Non-current capital assets - Renewal	6.1.7	7,233	8,041	808
Non-current capital assets - New	6.1.8	5,642	360	-5,282
Non-current capital assets - Expansion/Upgrade	6.1.9	1,801	3,103	1,302
Loan redemption	6.1.10	268	431	163
Total Application of capital funding		14,944	11,935	-3,009

6.1.1 Council's own source revenue used for capital purpose

Council generates cash from its operating activities, which is used as a funding source for the capital works programme. It is forecast that \$6.5 million will be generated from operations to fund the 2010/11 capital works programme.

6.1.2 Capital reserves utilised in the year

Reserve funding consists of all funds Council has specifically set aside in reserves for capital works projects. During the 2010/11 financial year, it is expected that \$0.1 million will be transferred from the reserves for capital works projects.

6.1.3 Loan borrowings

Loan borrowings relates to the value of borrowings specifically sourced to fund capital works activities. In the 2010-11 year a further \$1.1 million will be raised from borrowings to finalise the current borrowing strategy.

6.1.4 Donated and contributed assets

From time to time Council receives assets from developers, governments, organisations or individuals. These assets are often in the form of roads, footpaths, open space, playgrounds, drainage or land. These assets are usually contributed as a result of Council becoming responsible for these assets as part of a development.

6.1.5 Cash capital grants, subsidies and contributions

The grants and contributions include all monies received from State and Federal Government, as well as other community sources, for the purpose of funding Council's capital works programme.

Significant grants & contributions are budgeted for receipt in 2010/11 including additional Roads, Small Towns and sporting facilities improvement Grants. The major grant of note is \$0.45 million for works on the Civic Hall.

6.1.6 Proceeds from the sale of capital assets

The proceeds from the sale of assets include predominately all monies received from the sale and trade in of Council's motor vehicles and plant, in accordance with Council's fleet replacement and renewal policy.

6.1.7 Non-current capital assets - Renewal

This relates to the application of capital funding used for the purpose of renewing Council's many assets. This component is a critical indicator of the health of Council's assets and is where the majority of Council's capital works occurs. The renewal of assets is predominately funded from Council's own source revenue.

6.1.8 Non-current capital assets - New

This relates to the application of capital funding used for the purpose of creating or acquiring new assets for Council. This may be as a result of Council addressing a new issue or the community demanding new facilities and often comes with increased operational costs. Council's focus is not on the creation of new assets but ensuring the continuity of existing assets through the renewal programme.

6.1.9 Non-current capital assets - Expansion/Upgrade

This relates to the application of capital funding used for the purpose of upgrading existing assets to a higher standard than existed previously. Examples of this may be expanding a building or widening a road. Similar to new assets, this may be as a result of Council addressing an issue or the community demanding upgraded facilities and often comes with increased operational costs.

Colac Otway Shire Budget 2010-2011

6.1.10 Loan redemption

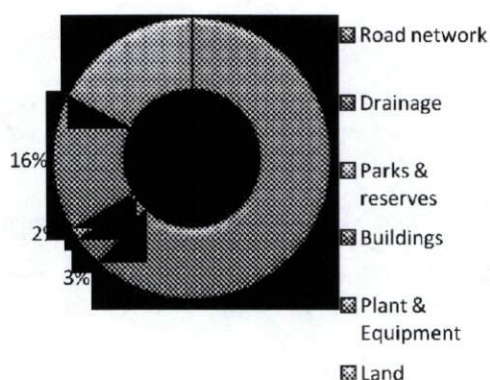
Loan redemption relates to the application of capital funding used for the purpose of redeeming or paying off the principal of Council's loans.

6.2 Capital works

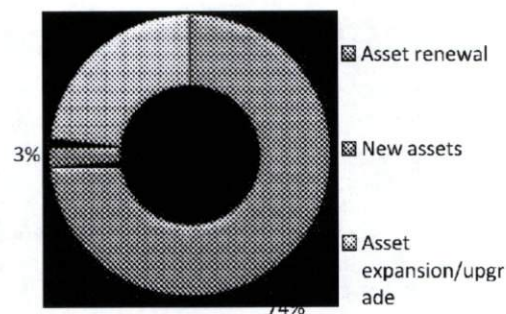
The information provided below, relates only to the capital works programme undertaken by Council.

Capital Works Areas	Ref	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Roads, car parks & traffic network	6.2.1	5,910	6,764	854
Drainage	6.2.2	441	375	-66
Parks, open space & streetscapes	6.2.3	136	159	23
Buildings	6.2.4	5,330	1,727	-3,603
Plant, equipment & other	6.2.5	1,809	1,884	75
Land		1050	0	-1050
Total Capital Works		14,676	10,909	-3,767
Represented by:	6.2.6			
Asset renewal		7,233	8,041	808
New assets		5,642	360	-5,282
Asset expansion/upgrade		1,801	2,508	707
Total Capital Works		14,676	10,909	-3,767

Budgeted Capital Works



Budgeted Total Capital Works



6.2.1 Roads & car parks & traffic network

Capital expenditure on roads & streets is budgeted to increase by \$0.9 million over 2010/11, reflecting the council's previous commitments to bridging the infrastructure renewal gap and appropriation of the "Road to Recovery" Grants.

Roads includes local roads, car parks, footpaths, bike paths, bridges and culverts, declared main roads, traffic devices, street lighting and traffic signals.

For the 2010/11 year, \$6.8 million will be expended on road projects. The more significant projects include local road reconstructions (\$2.5 million), federally funded Roads to Recovery projects (\$1.2 million), road re-sheeting (\$1.50 million), footpaths (\$0.2 million) and Timber roads projects (\$0.5 million).

6.2.2 Drainage

Drainage includes drains in road reserves, retarding basins and waterways. For the 2010/11 year, \$0.4 million will be expended on drainage projects.

6.2.3 Parks, open space and streetscapes

Parks and gardens includes open space such as parks, playing surfaces, streetscapes, playground equipment, irrigation systems, trees and public art. For the 2010/11 year, \$0.2 million will be expended on open space projects.

6.2.4 Buildings

Buildings include community facilities, municipal offices, sports facilities and pavilions.

For the 2010/11 year, \$1.7 million will be expended on building projects. The more significant projects include the upgrade to the Colac Otway Performing Arts & Cultural Centre (\$0.65 million) and renewal of the old Colac Library for office accommodation and a library annexe (\$0.3 million).

6.2.5 Plant, equipment and other

Plant, equipment and other includes motor vehicles and plant purchases, information technology equipment and software, furniture and other minor equipment purchases.

For the 2010/11 year, \$1.9 million will be expended heavy plant, light fleet, furniture, equipment and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$1.4 million) and ongoing cyclical replacement and upgrade of information technology equipment and software (\$0.5 million).

6.2.6 Asset renewal, upgrade and new/expansion

A distinction is made between expenditure on new assets, expenditure on asset renewal and expansion/upgrade. Expenditure on asset renewal is expenditure on an existing asset, which improves the service potential or the life of the asset. Expenditure on new/expansion assets do not have any element of upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

Colac Otway Shire Budget 2010-2011

7. Analysis of Budgeted Financial Position

This section analyses the movements in assets, liabilities and equity between 2009/10 and 2010/11. It also considers a number of key performance indicators.

7.1 Budgeted statement of financial position

	Ref	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Current assets	7.1.1			
Cash and cash equivalents		5,819	5,754	-65
Trade and other receivables		2,517	2,716	199
Inventories		94	94	0
Other assets		139	139	0
Total current assets		8,569	8,703	134
Non-current assets	7.1.2			
Other non-current assets		514	542	28
Property, infrastructure, plant & equipment		242,277	246,880	4,603
Total non-current assets		242,791	247,422	4,631
Total assets		251,360	256,125	4,765
Current liabilities	7.1.3			
Trade and other payables		1,165	1,166	1
Interest-bearing loans and borrowings		431	464	33
Provisions		3,149	3,249	100
Total current liabilities		4,745	4,879	134
Non-current liabilities	7.1.4			
Interest-bearing loans and borrowings		3,763	4,398	635
Provisions		2505	2,505	0
Total non-current liabilities		6,268	6,903	635
Total liabilities		11,013	11,782	769
Net assets		240,347	244,343	3,996
Equity	7.1.5			
Accumulated surplus		93,752	96,429	2,677
Asset revaluation reserve		142,508	144,508	2,000
Other reserves		4,087	3,406	-681
Total equity		240,347	244,343	3,996

Colac Otway Shire Budget 2010-2011

7.1.1 Current Assets

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. This balance is projected to marginally decrease by \$0.06 million.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the budget

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery, inventories or stocks held for sale or consumption in Council's services and other revenues due to be received in the next 12 months.

7.1.2 Non Current Assets

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by the Council over many years. The increase in this balance is attributable to the net result of the capital works programme (\$10.9 million of new and renewed assets), depreciation of assets (\$8.3 million) and the sale through sale of property, plant and equipment (\$0.5 million).

7.1.3 Current Liabilities

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to remain consistent with 2009/10 levels.

Interest-bearing loans and borrowings are borrowings of Council. The Council is budgeting to repay loan principal of \$0.5 million over the year.

Provisions include accrued long service leave and annual leave. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Collective Agreement outcomes.

7.1.4 Non Current Liabilities

Non-current liabilities are budgeted to increase by \$0.6 million over the 2010/11 year to \$6.9 million. This is due to an increase in long term debt.

7.1.5 Equity

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

Colac Otway Shire Budget 2010-2011

During the year an amount of \$0.7 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works programme. This is a transfer between equity balances only and does not impact on the total balance of equity.

Equity is budgeted to increase over 2010/11 by \$4.0 million, in line with the budgeted operating surplus and expected revaluation of Council's assets.

7.2 Key Assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2011 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- Total capital expenditure is budgeted to be \$10.9 million.
- Loan liability will increase in line with the borrowing strategy.
- Employee provisions to increase marginally in 2010/11. Long Service Leave and Annual Leave are projected to increase in line with projected increases to salaries.
- Payables are based on past trends. They are projected to remain relatively constant as it is difficult to predict what invoices and accounts will be outstanding as of 30 June each financial year.

Colac Otway Shire Budget 2010-2011

LONG TERM STRATEGIES

8. Strategic resource plan and key financial indicators

This section considers the long term financial projections of the Council. The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, and including key financial indicators for at least the next four financial years to support the Council Plan.

8.1 Plan Development and subsequent update

The Colac Otway Shire Council has prepared a Strategic Resource Plan (SRP) for the four years 2010/11 to 2013/14 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlined the development of the Plan, was financial sustainability in the medium to long term, whilst still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpins the Strategic Resource Plan are:

- Ensure asset renewal gap capital commitments are met in real terms for each year of the SRP.
- Continue to maintain operating surpluses.
- Achieve a balanced budget on a cash basis.
- Maintain a strong liquidity position (working capital ratio of at least 200%).
- Ensure cash balances are equal or above statutory and reserve levels.
- Continue reducing the Council's debt.
- Ensure no decrease in operational service levels over the SRP period.
- Ensure funding is available to meet the Council's current and future environmental obligations.
- Obtain a positive MAV Viability Index rating.

In preparing the revised SRP, Council was mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Local Government Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information

The SRP is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

Council is currently part of the Local Government Sustainability Programme which includes the preparation of a more detailed Strategic Resource Plan (SRP) and the development of a Long Term Financial Plan. In future years it is expected that the budget and the SRP will be considered at the same time.

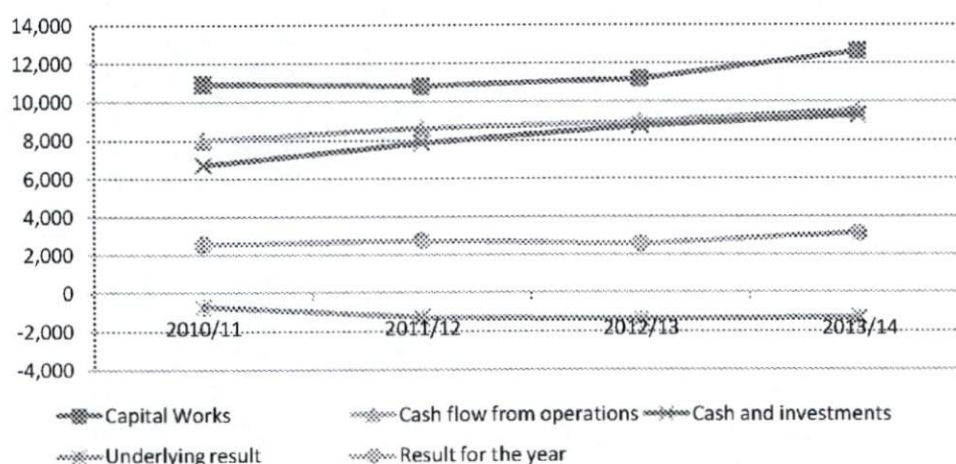
Colac Otway Shire Budget 2010-2011

8.2 Financial Resources

The following table summarises the key financial results for the next four years as set out in the SRP for years 2010/11 to 2013/14.

Indicator	Strategic Resource Plan			
	2010/11 \$'000	2011/12 \$'000	2012/13 \$'000	2013/14 \$'000
Result for the year	2,562	2,754	2,552	3,120
Underlying result	-722	-1,285	-1,392	-1,299
Cash and investments	6,707	7,847	8,769	9,289
Cash flow from operations	7,992	8,627	8,931	9,555
Capital Works	10,929	10,831	11,182	12,618

The following graph shows the above general financial indicators over the four year period.



The key outcomes of the SRP are as follows:

- **Financial sustainability (section 5)** - Cash and investments are forecast to increase marginally over the four year period from a forecast of \$6.7 million to \$9.3 million, which indicates a fiscally prudent expenditure approach over the period.
- **Rating strategy (section 9)** - Rate increases are forecast to average 8% plus approximately \$100,000 for supplementary rates for the 2010/11 financial year. Modest rate increases are forecast over the four years at an average of approximately 5.5%, below that expected of comparable councils. Note that the SRP has been prepared in advance of the 2010/11 Budget process.
- **Borrowing strategy (section 10)** - Borrowings are forecast to reduce from \$4.2 million to \$3.5 million over the four year period. This includes new borrowings of \$1.10 million in 2010/11
- **Asset management strategy (section 10)** - Capital expenditure over the four-year period will total \$45.6 million at an average of \$11.4 million.

Colac Otway Shire Budget 2010-2011

8.3 Key financial indicators

The following table highlights Council's current and projected performance across a range of key financial indicators (KFI's). KFI's provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Notes	Strategic Resource Plan Projections			
		2010/11	2011/12	2012/13	2013/14
Financial performance					
Underlying result/Underlying revenue	8.3.1	-5.0%	-3.6%	-3.8%	-3.4%
Operating expenses/Assessment		2,435	2,524	2,594	2,676
Rate revenue/Underlying revenue	8.3.2	61.2%	60.8%	61.8%	62.2%
Rate revenue/Assessment		1,411	1,481	1,545	1,611
Debt servicing/Total revenue		1.0%	0.9%	0.8%	0.7%
Grants/Total revenue		17.7%	33.0%	31.9%	32.0%
Fees and charges/Total revenue		9.1%	9.3%	9.1%	8.9%
Financial position					
Indebtedness/Rate revenue	8.3.3	20.6%	17.7%	15.6%	13.7%
Underlying result/Total assets		-0.6%	-0.5%	-0.5%	-0.5%
Total assets/Assessment		17,789	18,826	18,941	19,257
Current assets/Current liabilities	8.3.4	178.4%	219.9%	233.1%	241.3%
Total liabilities/Assessment		818	775	741	708
Capital expenditure					
Capital works		10,909	10,831	11,182	12,618
- Asset renewal		8,041	7,192	7,430	7,896
- New assets		360	619	643	1,050
- Asset expansion/upgrade		2,508	3,020	3,109	3,672
Cash op act/Net capital outlays	8.3.5	64.2%	80.7%	80.9%	76.6%
Capital works/Rate revenue		53.4%	50.3%	49.2%	52.7%
Asset renewal/Total depreciation	8.3.6	97.1%	79.2%	78.3%	78.4%

Notes to indicators

8.3.1. Underlying operating result

Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

8.3.2. Rate revenue/Underlying revenue

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

8.3.3. Indebtedness/Rate revenue

Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

Colac Otway Shire Budget 2010-2011

8.3.4. *Current Assets/Current Liabilities*

Working capital is forecast to decrease significantly in 2010/11 year due to a run down in cash reserves to fund the capital programme. The trend in later years is to remain steady at an acceptable level.

8.3.5. *Cash from Operating Activities/Net Capital outlays*

Except for the 2010/11 year budget trend indicates Council expects to be able to service its capital works expenses from cash generated from operating activities, rather than relying on its existing cash reserves or further borrowings.

8.3.6. *Asset renewal/Total depreciation*

This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. Council is currently in the process of reviewing the level of depreciation, which is at a higher level than other large rural councils.

8.4 *Non-financial resources*

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the non-financial resources for the next four years.

Indicator	Strategic Resource Plan Projections			
	2010/11 \$'000	2011/12 \$'000	2012/13 \$'000	2013/14 \$'000
Employee costs	13,078	13,533	14,003	14,489
Employee numbers	208	209	210	211

9. Rating Strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

9.1 Current Rate Structure

Council has established a structure for property rating that comprises three key elements.

These are:

- Property values, which are considered to reflect capacity to pay; (State Government legislation)
- Municipal charges being a flat charge applied equally to all properties; and
- User pays component to reflect usage of services provided by Council.

Striking a proper balance between these elements provides equity in the distribution of the rate burden across property types.

Having reviewed the various valuation bases for determining the property value component of rates, Council made a decision some years ago to apply a Capital Improved Value (CIV) basis of rating on the grounds that it provides the most equitable distribution of rates across the municipality. There are no plans to change that basis.

Council makes a further distinction within the property value component of rates based on the purpose for which the property is used, that is, whether the property is used for residential, farming or commercial/industrial purposes. In regard to the commercial/industrial properties this distinction is based on the concept that these properties should pay a fair and equitable contribution to rates taking into account the benefits that these businesses derive from the local community.

The existing rating structure comprises differential rates for residential, farming and commercial/industrial properties. These rates are structured in accordance with the requirements of Section 161 "Differential Rates" of the Local Government Act.

9.2 Current year rate increase

The budget document details the 2010/11 operating position. It has been impacted by wages growth and reductions in government funding.

In the determination of the annual rate increase, Colac Otway's Rating Strategy recognises:

- Council's obligations under the Act to prudently manage financial risks and to provide reasonable stability in the level of rate burden;
- Responsible financial management objectives which include the achievement of operating surpluses, a balanced cash budget and a sound liquidity position;
- The importance Council places on responsibly maintaining, developing and enhancing its assets through a significant annual Capital Works Programme; and
- Community demand and Council commitment to maintaining Council's services and facilities.

To achieve the management and delivery of these objectives in 2010/11 the budget recommends an increase of 8.0% in the average rates and charges per assessment. It

Colac Otway Shire Budget 2010-2011

is forecast that a total of \$20.43 million in rates and charges will be raised including \$100,000 from supplementary rates.

The average rates and charges per assessment for 2010/11 are forecast to be \$1,411. This is a \$104 or 8.0% increase on the average rates and charges per assessment from 2009/10 of \$1,307.

The following table summarises the rates and charges to be made for 2010/11 year.

A more detailed analysis of the rates and charges to be raised is contained in Appendix B "Statutory Disclosures".

Rate or Charge Type	How Applied	2009/10	2010/11
Residential – Colac (Base Rate)	Cents in \$ of CIV	0.3231	0.3423
Residential – Balance of Shire	Cents in \$ of CIV	0.2746	0.2910
Rural - Farm	Cents in \$ of CIV	0.2552	0.2704
Holiday Rental	Cents in \$ of CIV	0.3231	0.3423
Commercial/Industrial – Colac	Cents in \$ of CIV	0.5331	0.5648
Commercial/Industrial – Other	Cents in \$ of CIV	0.4523	0.4792
Municipal Charge	\$ per property	\$147	\$147
Waste Management Charge - Weekly	\$ per property	\$240	\$245
Waste Management Charge - Fortnightly	\$ per property	\$156	\$158
Aire River (Special Charge) Drainage Scheme	\$ per hectare	\$0.20	\$0.20
Tirrengower (Special Charge) Drainage Scheme	\$ per hectare	\$2.50	\$2.50

The existing rating relativities between property types are as follows:

Rate Category	Relativity
Residential – Colac	Base rate
Residential – Balance of Shire	85% of Colac Residential
Rural - Farm	79% of Colac Residential
Holiday Rental	100% of Colac Residential
Commercial/Industrial - Colac	165% of Colac Residential
Commercial/Industrial - Other	140% of Colac Residential

9.3 General revaluation of properties

During the 2009/10 year, a revaluation of all properties within the municipality was carried out and will apply from 1 January 2010 for the 2010/11 year. The outcome of the general revaluation has not resulted in a significant change in property valuations through the municipality. Overall, property valuations across the municipal district have increased by 4.6% or approximately \$200 million.

Colac Otway Shire Budget 2010-2011

The following table summarises the valuation changes between the 2008 and 2010 general revaluations by rating category, together with the rating changes between the 2009/10 and 2010/11 years based on a 4.6% average rate increase and the valuation movements listed.

Rating Category	Valuation Change	Rating Change
Residential – Colac	3.3%	9.5%
Residential – Balance of shire	4.3%	10.6%
Rural – Farm	4.8%	11.0%
Holiday Rental	1.2%	7.2%
Commercial/Industrial – Colac	12.1%	18.8%
Commercial/Industrial – Other	7.6%	14.0%
Average	4.6%	11.1%

In view of the outcomes of the general revaluation of all properties within the Council's municipal district during the 2009/10 year, Council has chosen not to make any changes to the existing rate differential. Therefore, in aggregate total rates will increase by 11.1% compared to 2009/10. When taking into account the municipal charge and waste management charge, the overall increase in average rates & charges is 8.0%

Colac Otway Shire Budget 2010-2011

10. Other strategies

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

10.1 Borrowing Strategy

Council's borrowing strategy aims to provide a framework for Council to work within when sourcing funds for various projects by borrowings. Part of Council's medium to long term financial strategy is to provide adequate and appropriate levels of service to the community, whilst maintaining a prudent financial position. In the light of this requirement, it can be seen that the borrowing strategy is an integral part of Council's long term financial plan.

Borrowings are identified as an important funding source for capital works programmes. In the past, Council has borrowed strongly to finance large infrastructure projects. This has resulted in a reduction in debt servicing costs, but has meant that cash and investment reserves have been used as an alternate funding source to maintain robust capital works programmes.

For the 2010/11 year, Council has decided to continue to implement the borrowing strategy adopted in the 2009/10 financial year where a total of \$3.1 million was to be borrowed. In implementing this strategy Council has borrowed \$2.0 million in the 2009/10 financial year and will complete the implementation in 2010/11 by borrowing a further \$1.1 million. This brings the total borrowings over the course of the current strategy to \$3.1 million.

The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2010.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30-Jun \$'000
2009/10	2,000	340	126	4,157
2010/11	1,100	431	388	4,834
2011/12	0	417	384	4,417
2012/13	0	447	355	3,970
2013/14	0	449	323	3,520

10.2 Asset Management Strategy

The Council has developed an asset management strategy which sets out the capital expenditure requirements for Council for the next ten (10 years) by class of asset, and is a key input into the SRP. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes;
- Identification of capital projects through the preparation of asset management plans;
- Prioritisation of capital projects within classes on the basis of evaluation criteria;
- Methodology for allocating annual funding to classes of capital projects; and
- Budget request template for officers to document capital project submissions.

A key objective of the asset management strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community. Additionally, renewal works maintain the stability of the portfolio, whereas

Colac Otway Shire Budget 2010-2011

upgrade and expansion works increase the value of the asset portfolio. An increased asset portfolio value requires a greater annual contribution to sustain the condition of the expanded asset base.

Colac Otway Shire Budget 2010-2011

APPENDICES

Overview to Appendices

The following appendices include voluntary and statutory disclosures of information which provide support for the analysis contained in this report.

The information contained in the appendices has not been included in the main body of the report due to the interests of clarity and conciseness. However, Council has decided that whilst the budget report needs to focus on the important elements of the budget and provide appropriate analysis, the detail upon which the annual budget is based should be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

Appendix A – Budgeted Standard Statements

This appendix presents information in regard to the Budgeted Standard Statements. The appendix includes the following budgeted information:

- Budgeted Standard Income Statement
- Budgeted Standard Balance Sheet
- Budgeted Standard Cash Flow Statement
- Budgeted Standard Capital Works Statement
- Budgeted Statement of Investment Reserves

Appendix B – Statutory Disclosures in the Annual Budget

This appendix presents information required pursuant to the Act and the Regulations to be disclosed in the Council's annual budget.

The appendix includes the Council's 2010/11 Rates and Charges.

Appendix C – Capital Works Programme

This appendix presents a listing of the capital works projects that will be undertaken for the 2010/11 year. The capital works projects are grouped by class and include new works for 2010/11.

Appendix D – Service Unit Activities

This appendix provides revenue and expenditure details on the budgeted activities of the various service units of Council for the 2010/11 financial year.

Appendix E – Key Strategic Activities

Pursuant to Section 127 of the *Local Government Act* 1989, this appendix presents a number of strategic activities to be undertaken during the 2010/11 year and performance targets and measures in relation to these.

Appendix F – User Pay Charges

This appendix presents a list of user pay charges that are both Council and Statutory Fees that list the current fee and the recommended fee for 2010/11.

Appendix A - Budget Standard Statements

This appendix presents information in regard to the Budgeted Standard Statements.

This appendix includes the following budgeted information:

- Budgeted Standard Income Statement
- Budgeted Standard Balance Sheet
- Budgeted Standard Cash Flow Statement
- Budgeted Standard Capital Works Statement
- Budgeted Statement of Investment Reserves

Colac Otway Shire Budget 2010-2011

Appendix A

Budgeted Standard Income Statement

For the year ending 30 June 2011

	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Revenues			
Operating revenue:			
Rates & Charges	18,658	20,428	1,770
User fees	3,971	3,389	-582
Contributions - Operating	594	121	-473
Grants & subsidies - Operating	6,802	8,480	1,678
Other revenue	364	1,105	741
Total operating revenues	30,389	33,523	3,134
Capital revenue:			
Contributions - Capital	595	458	-137
Grants & subsidies - Capital	4,793	3,181	-1,612
Total capital revenue	5,388	3,639	-1,749
Total revenue	35,777	37,162	1,385
Expenses			
Operating expenses:			
Employee benefits	11,563	13,087	1,524
Materials and services	12,405	12,538	133
Depreciation and amortisation	8,327	8,277	-50
Finance costs	126	389	263
Other expenses	1,764	768	-996
Total operating expenses	34,185	35,059	874
Capital expenses			
Net loss on disposal of property, infrastructure, plant and equipment	175	105	-70
Total capital expenses	175	105	-70
Total expenses	34,360	35,164	804
Surplus (deficit) for the year	1,417	1,998	581
Other comprehensive income			
Other	0	0	0
Total comprehensive income for the year	1,417	1,998	581

Colac Otway Shire Budget 2010-2011

Appendix A

Budgeted Standard Statement of Financial Position

For the year ending 30 June 2011

	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Current assets			
Cash and cash equivalents	5,819	5,754	-65
Trade and other receivables	2,517	2,716	199
Inventories	94	94	0
Other assets	139	139	0
Total current assets	8,569	8,703	134
Non-current assets			
Other non-current assets	514	542	28
Property, infrastructure, plant & equipment	242,277	246,880	4,603
Total non-current assets	242,791	247,422	4,631
Total assets	251,360	256,125	4,765
Current liabilities			
Trade and other payables	1,165	1,166	1
Interest-bearing loans and borrowings	431	464	33
Provisions	3,149	3,249	100
Total current liabilities	4,745	4,879	134
Non-current liabilities			
Interest-bearing loans and borrowings	3,763	4,398	635
Provisions	2505	2,505	0
Total non-current liabilities	6,268	6,903	635
Total liabilities	11,013	11,782	769
Net assets	240,347	244,343	3,996
Equity			
Accumulated surplus	93,752	96,429	2,677
Asset revaluation reserve	142,508	144,508	2,000
Other reserves	4,087	3,406	-681
Total equity	240,347	244,343	3,996

Colac Otway Shire Budget 2010-2011

Appendix A

Budgeted Standard Cash Flow Statement

For the year ending 30 June 2011

	2009/10 \$'000 Inflows (Outflows)	2010/11 \$'000 Inflows (Outflows)	Variance \$'000 Inflows (Outflows)
Cash flows from operating activities			
<i>Receipts</i>			
General rates & charges	18,376	20,061	1,685
Operating grants and contributions	6,699	8,872	2,173
Interest received	336	453	117
User charges	3,911	3,289	-622
Other revenue	1,172	620	-552
	30,494	33,295	2,801
<i>Payments</i>			
Employee costs	-11,870	-12,988	-1,118
Materials & services	-12,661	-12,538	123
Other expenses	-1,846	-768	1,078
	-26,377	-26,294	83
Net cash provided by operating activities	4,117	7,001	2,884
Cash flows from investing activities			
Proceeds from property, plant and equipment	400	520	120
Capital grants and contributions	4,666	3,042	-1,624
Payments for property, plant and equipment	-14,549	-10,909	3,640
Net cash used in investing activities	-9,483	-7,347	2,136
Cash flows from financing activities			
Finance costs	-198	-388	-190
Proceeds from borrowings	2,000	1,100	-900
Repayment of borrowings	-268	-431	-163
Net cash provided by (used in) financing activities	1,534	281	-1,253
Net decrease in cash & cash equivalents	-3,832	-65	3,767
Cash & cash equivalents at beginning of year	9,651	5,819	-3,832
Cash & cash equivalents at end of year	5,819	5,754	-65

Colac Otway Shire Budget 2010-2011

Appendix A

Budgeted Standard Capital Works Statement

For the year ending 30 June 2011

	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Capital works areas			
Roads, car parks & traffic network	5,910	6,744	834
Drainage	441	375	-66
Parks, open space & streetscapes	136	159	23
Buildings	5,330	1,727	-3,603
Plant, equipment & other	1,809	1,904	95
Land	1050	0	-1050
Total capital works	14,676	10,909	-3,767
Represented by:			
Asset renewal	7,233	8,041	808
New assets	5,642	360	-5,282
Asset expansion/upgrade	1,801	2,508	707
Total capital works	14,676	10,909	-3,767

Reconciliation of net movement in property, plant and equipment

	Forecast 2009/10 \$'000	Budget 2010/11 \$'000
Total capital works	14,676	10,909
Asset revaluation increment	2,000	2,457
Depreciation and amortisation	-8,270	-8,277
Written down value of assets sold	-1,262	-625
Granted assets	139	139
Net movement in property, plant and equipment	7,283	4,603

Colac Otway Shire Budget 2010-2011

Appendix A

Budgeted Standard of Investment Reserves

For the year ending 30 June 2011

	Forecast 2009/10 \$'000	Budget 2010/11 \$'000	Variance \$'000
Statutory			
Car parking	299	216	-83
Open space	432	432	0
Long Service Leave	1,471	1,571	100
Total statutory reserves	2,202	2,219	17
Restricted			
Landfill rehabilitation (Alvie)	440	497	57
Plant renewal	704	804	100
Port of Apollo Bay	940	940	0
Total restricted reserves	2,084	2,241	157
Identified			
Unfunded superannuation	166	332	166
Waste management	792	47	-745
Kerbside bin replacement	0	154	154
Colac Livestock Selling Centre	178	173	-5
Total identified reserves	1,136	706	-430
Discretionary			
Resource development	325	0	-325
Total discretionary reserves	325	0	-325
Total reserves	5,747	5,166	-581

Appendix B - Statutory Disclosures

Statutory disclosures required for Public Display of the Prepared 2008/09 Annual Budget.

This Schedule presents information required pursuant to the Act and the Regulations to be disclosed in the Council's Annual Budget. The disclosures include details on:

- Borrowings
- Rates and Charges
- Differential Rates

1. Borrowings

	Forecast 2009/10 \$'000	Budget 2010/11 \$'000
New borrowings (other than refinancing)	2,000	1,100
Debt redemption	268	431

2. Rates and charges

2.1 The proposed rate in the dollar for each type of rate to be levied

Type of Property	2009/10 Cents/\$CIV	2010/11 Cents/\$CIV
Residential – Colac, Colac East, Colac West, Elliminyt	0.3231	0.3423
Residential – Balance Shire	0.2746	0.2910
Rural - Farm	0.2552	0.2704
Holiday Rental	0.3231	0.3423
Commercial/Industrial – Colac, Colac East, Colac West, Elliminyt	0.5331	0.5648
Commercial/Industrial – Balance of Shire	0.4523	0.4792

2.2 The estimated amount to be raised by each type of rate to be levied

Type of Property	2009/10 \$	2010/11 \$
Residential – Colac, Colac East, Colac West, Elliminyt	3,074,771	3,366,029
Residential – Balance Shire	4,729,331	5,228,552
Rural - Farm	4,188,132	4,650,151
Holiday Rental	662,357	710,197
Commercial/Industrial – Colac, Colac East, Colac West, Elliminyt	1,097,400	1,303,838
Commercial/Industrial – Balance of Shire	722,092	823,010

Colac Otway Shire Budget 2010-2011

Appendix B

2.3 The estimated total amount to be raised by rates

	2009/10 \$	2010/11 \$
Total rates to be raised	14,474,082	16,081,777

2.4 The proposed percentage change in the rate in the dollar for each type of rate to be levied, compared to that of the previous financial year

Type of Property	2009/10 Change %	2010/11 Change %
Residential – Colac, Colac East, Colac West, Elliminyt	7.2	5.9
Residential – Balance Shire	7.1	6.0
Rural - Farm	7.1	6.0
Holiday Rental	7.2	5.9
Commercial/Industrial – Colac, Colac East, Colac West, Elliminyt	7.2	5.9
Commercial/Industrial – Balance of Shire	7.2	5.9

2.5 The number of assessments for each type of rate to be levied, compared to the previous year

Type of Property	2009/10 No.	2010/11 No.
Residential – Colac, Colac East, Colac West, Elliminyt	4,884	4,941
Residential – Balance Shire	5,428	5,487
Rural - Farm	2,599	2,609
Holiday Rental	426	429
Commercial/Industrial – Colac, Colac East, Colac West, Elliminyt	602	599
Commercial/Industrial – Balance of Shire	325	333
Total number of assessments	14,264	14,398

2.6 The basis of valuation to be used is the Capital Improved Value (CIV)

2.7 The estimated total value of land in respect of which each type of rate is to be levied, compared with the previous year

Type of Property	2009/10 \$	2010/11 \$
Residential – Colac, Colac East, Colac West, Elliminyt	951,646,900	983,356,500
Residential – Balance Shire	1,722,261,700	1,796,753,200
Rural - Farm	1,641,117,500	1,719,730,500
Holiday Rental	205,000,500	207,478,000
Commercial/Industrial – Colac, Colac East, Colac West, Elliminyt	205,852,538	230,849,500
Commercial/Industrial – Balance of Shire	159,648,800	171,746,600
Total	4,885,527,938	5,109,914,300

Colac Otway Shire Budget 2010-2011

Appendix B

2.8 The proposed unit amount to be levied for each type of charge under section 162 of the Act

Type of Charge	Per Rateable Property 2009/10 \$	Per Rateable Property 2010/11 \$
Municipal charge	147	147
Waste management charge – weekly	240	245
Waste management charge – fortnightly	156	158

2.9 The estimated amounts to be raised for each type of charge to be levied, compared to the previous year

Type of Charge	2009/10 \$	2010/11 \$
Municipal charge	1,976,268	1,978,032
Waste management charge – weekly	2,175,120	2,245,425
Waste management charge – fortnightly	21,684	22,278
Total	4,173,072	4,245,735

2.10 The estimated total amount to be raised by rates and charges

Type of Charge	2009/10 \$	2010/11 \$
Rates and charges	18,647,154	20,327,512
Supplementary rates	100,000	100,000
Total	18,747,154	20,427,512

2.11 There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations;
- The variation of returned levels of value (e.g. valuation appeals);
- Changes in use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes in use of land such that residential land becomes business land and vice versa.

2.12 Other Charges

	Per Hectare 2009/10 \$	Per Hectare 2010/11 \$
Aire River (Special charge) Drainage Scheme	0.20	0.20
Tirrengower (Special charge) Drainage Scheme	2.50	2.50

3. Differential rates

3.1 Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.3423% (0.3423 cents in the dollar of CIV) for all rateable residential properties in Colac, Colac East, Colac West and Elliminyt less than 1.0 hectares.
- A general rate of 0.2910% (0.2910 cents in the dollar of CIV) for any land which is 1.0 hectare or more in area or which is not located in Colac, Colac East, Colac West or Elliminyt (balance of Shire).
- A general rate of 0.2704% (0.2704 cents in the dollar of CIV) for all rateable farm land.
- A general rate of 0.3423% (0.3423 cents in the dollar of CIV) for all rateable holiday rental properties.
- A general rate of 0.5648% (0.5648 cents in the dollar of CIV) for all rateable commercial and industrial properties in Colac, Colac East, Colac West and Elliminyt.
- A general rate of 0.4792% (0.4792 cents in the dollar of CIV) for all other rateable commercial and industrial properties not located in Colac, Colac East, Colac West and Elliminyt (balance of Shire).

Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

3.2. Residential Land – Colac, Colac East, Colac West, Elliminyt

Any land which is located in Colac, Colac East, Colac West or Elliminyt that is not zoned for commercial or industrial use and which:

- 3.2.1 is vacant or used primarily for residential purposes and is less than 1.0 hectare in area; and
- 3.2.2 does not have the characteristics of:
 - a) Rural Farm Land;
 - b) Holiday Rental Land; or
 - c) Commercial/Industrial Land – Colac, Colac East, Colac West or Elliminyt.

3.3. Residential Land – Balance of Shire

Any land which is 1.0 hectare or more in area or which is not located in Colac, Colac East, Colac West or Elliminyt that:

- 3.3.1 is vacant or used primarily for residential purposes; and
- 3.3.2 does not have the characteristics of:
 - a) Rural Farm Land;
 - b) Holiday Rental Land;
 - c) Commercial/Industrial Land – Colac, Colac East, Colac West or Elliminyt; or
 - d) Commercial/Industrial Land – Balance of Shire

3.4 Rural Farm Land

Any land which is "Farm Land" within the meaning of section 2 of the *Valuation of Land Act 1960*.

3.5 Holiday Rental Land

Any land that contains a dwelling, cabin or house or part of a house that:

- 3.5.1 is used for the provision of holiday accommodation for the purpose of generating income; or
- 3.5.2 is made generally available for holiday accommodation and is a secondary or supplemental source of income for the owner.

Note: Typically, the category will include absentee owned holiday houses, owner occupied "Bed and Breakfast" establishments, farm properties with accommodation cabins, holiday farms and the like.

The category will not include land used to provide tourist/holiday accommodation on an overtly commercial scale and basis where the provision of accommodation is an integral part of the use of the property. The types of properties excluded from this category would include motels, resorts, hotels with accommodation, caravan parks, centrally managed and promoted multi unit developments and the like.

3.6 Commercial/Industrial Land – Colac, Colac East, Colac West, Elliminyt

Any land which is located in Colac, Colac East, Colac West or Elliminyt which:

- 3.6.1 does not have the characteristics of:
 - a) Rural Farm Land;
 - b) Residential Land – Colac, Colac East, Colac West or Elliminyt; or
 - c) Holiday Rental Land; and
- 3.6.2 is used primarily for:
 - a) the sale of goods or services;
 - b) other commercial purposes; or
 - c) industrial purposesor which is vacant but zoned for commercial or industrial use.

3.7. Commercial/Industrial Land - Balance of Shire

Any land which is not located in Colac, Colac East, Colac West or Elliminyt which:

- 3.7.1 does not have the characteristics of:
 - a) Rural Farm Land;
 - b) Residential Land – Balance of Shire; or
 - c) Holiday Rental Land; and
- 3.7.2 is used primarily for:
 - a) the sale of goods or services;
 - b) other commercial purposes; or
 - c) industrial purposesor which is vacant but zoned for commercial or industrial use.

Other Charges

4. Municipal Charge

4.1 A Municipal Charge be declared for the period commencing 1 July 2010 to 30 June 2011 to cover some of the administrative costs of the Council.

4.2 The municipal charge be the sum of \$147 per annum for each rateable property in respect of which a municipal charge can be levied.

5. Annual Service (Waste Management) Charges

5.1 An annual service (waste management) charge of \$245 per annum be declared for:

5.1.1 all land used primarily for residential or commercial purposes; or

5.1.2 other land

in respect of which a weekly waste collection and disposal service is provided, for the period 1 July 2010 to 30 June 2011.

5.2 An annual service (waste management) charge of \$158 per annum be declared for:

5.2.1 all land used primarily for residential or commercial purposes; or

5.2.2 other land

in respect of which a fortnightly waste collection and disposal service is provided, for the period 1 July 2010 to 30 June 2011.

5.3 Commercial properties can have a maximum of one (1) 240 litre or two (2) 120 litre bins.

6. Aire River Special (Drainage) Charge

A special charge of \$0.20 per hectare will be declared on those properties located within the Aire River Drainage Scheme for the period 1 July 2010 to 30 June 2011.

7. Tirrengower Special (Drainage) Scheme

The special charge for the Tirrengower drainage works previously declared by Council be fixed at \$2.50 per hectare for the period 1 July 2010 to 30 June 2011.

8. Rating Objectives

RESIDENTIAL LAND – COLAC, COLAC EAST, COLAC WEST OR ELLIMINYT

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Recommendation.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Land located in Colac, Colac East, Colac West and Elliminyt.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Any buildings which are now constructed on the land or which are constructed prior to 30 June 2011.

RESIDENTIAL LAND – BALANCE OF SHIRE

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Recommendation.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Land which is not located in Colac, Colac East, Colac West or Elliminyt.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Any buildings which are now constructed on the land or which are constructed prior to 30 June 2011.

RURAL FARM LAND

Objective:

To maintain and encourage the development of land for farming purposes and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Recommendation.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Any buildings which are now constructed on the land or which are constructed prior to 30 June 2011.

HOLIDAY RENTAL LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Contribution towards tourism and economic development.

Types and Classes:

Rateable land having the relevant characteristics described in the Recommendation.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Any buildings which are now constructed on the land or which are constructed prior to 30 June 2011.

COMMERCIAL/INDUSTRIAL LAND – COLAC, COLAC EAST, COLAC WEST OR ELLIMINYT

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Contribution towards economic development and tourism.

Types and Classes:

Rateable land having the relevant characteristics described in the Recommendation.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Land located in Colac, Colac East, Colac West and Elliminyt.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Any buildings which are now constructed on the land or which are constructed prior to 30 June 2011.

COMMERCIAL/INDUSTRIAL LAND – BALANCE OF SHIRE

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Contribution towards economic development and tourism.

Types and Classes:

Rateable land having the relevant characteristics described in the Recommendation.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Land which is not located in Colac, Colac East, Colac West or Elliminyt.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Any buildings which are now constructed on the land or which are constructed prior to 30 June 2011.

Colac Otway Shire Budget 2010-2011

Appendix C

Appendix C - Capital Works Programme
For the year ending 30 June 2011

This appendix presents a listing of the capital works projects that will be undertaken for the 2010/11 year.

Detail of Works	Project Expenses \$'000
ROADS, CAR PARKS & TRAFFIC NETWORK	
Asset renewal	
Local Roads - Reseals Programme	830
Sealed Roads Aggregate Programme	130
Asphalt Overlay Programme	60
Sealed Roads Rehabilitation Programme	315
Local Roads - Unsealed Roads Programme	1,485
Footpaths Programme	200
Bridge Rehabilitation Programme	132
Slip Rehabilitation Programme	132
Sealed Road Reconstruction Programme	1,760
Total asset renewal	5,044
New/upgraded assets	
Old Beechy Rail Trail Upgrades	520
Car park Improvement Programme - Pascoe Street Car park Construction	330
Strategic Road Improvement Programme - Irrewillipe Road Final Seal	31
Strategic Road Improvement Programme - Queen Street	188
Strategic Bridge Improvement Programme	100
Timber Roads Old Beech Forest Road	330
Timber Roads Pipeline Road	156
Road Safety Programme	30
School Bus Route Safety Improvements	15
Rail Crossing Upgrade Programme	20
Total asset upgrade	1,720
TOTAL ROADS, CAR PARKS & TRAFFIC NETWORK	6,764
DRAINAGE	
Asset renewal	
Road Drainage Renewal Programme	375
Total asset renewal	375
TOTAL DRAINAGE	375

Colac Otway Shire Budget 2010-2011

Appendix C

Detail of Works	Project Expense \$ 000
PARKS, OPEN SPACE & STREETSCAPES	
Asset renewal	
Colac Skate Park Redevelopment	124
Total asset renewal	124
New assets	
Lake Colac Projects	25
Small Town Entrance Signs	10
Total new assets	35
TOTAL PARKS, OPEN SPACE & STREETSCAPES	159
BUILDINGS	
Asset renewal	
Refurbishment of the Enhanced Library Service and Accommodation for the Library Building	250
Building Renewal Programme	434
Total asset renewal	684
Asset upgrade	
Establishment of Library Annexe or Sub Branch	75
Civic Hall Upgrade	649
Switchboard Upgrade Programme	44
Lawn Area Shade	20
Total asset upgrade	788
New assets	
Apollo Bay Transfer Station and Assoc Rd Infrastructure	255
Total new assets	255
TOTAL BUILDINGS	1,727

Colac Otway Shire Budget 2010-2011

Appendix C

Detail of Works	Project Expense \$'000
PLANT, EQUIPMENT and OTHER	
Asset renewal	
DMS Compactus	8
Colac Litter Bins & Surrounds	24
Light Fleet Replacement Programme	636
Heavy Plant Replacement Programme	855
Information Technology Equipment Renewal - Capital	85
Standpipe works	11
Furniture & Equipment	15
BWFC New/Replacement Equipment for Gymnasium	30
Electronic Document Management System Implementation	150
Total asset renewal	1,814
New assets	
Disaster Recovery Data Centre	30
Disaster Recovery Plan - Technical Requirements	40
Total new assets	70
TOTAL PLANT, EQUIPMENT and OTHER	1,884
TOTAL NEW CAPITAL WORKS 2010/11	10,909
Asset renewal	8,041
New assets	360
Asset expansion/upgrade	2,508

Colac Otway Shire Budget 2010-2011

Appendix D

Appendix D – Key Strategic Activities

Objectives	Strategic Indicators	Target 2010/11	Source
Leadership and Governance Council will fulfil its statutory and legal obligations to its community and staff in a way that is: fair, ethical, inclusive, sustainable, financially responsible and meets the needs and practical aspirations of current and future generations	Achievement of Council Commitments and Key Actions	100%	Council Plan Progress Report
	Community satisfaction with the Overall Performance of Council	62%	DPCD Community Satisfaction Survey
	Community satisfaction with Council's Advocacy role	63%	DPCD Community Satisfaction Survey
	Community satisfaction with Council's Community Engagement	62%	DPCD Community Satisfaction Survey
	Community satisfaction with Council's Customer Contact	73%	DPCD Community Satisfaction Survey
	Risk Liability Assessment	89%	CMP Risk Management Audit
	Liquidity Ratio	1.50:1(Est AIFRS Adj)	Audited Financial Statements
	Audit Opinion issued on Financial Statements	Compliance with all statutory requirements	Audited Financial Statements
Physical Infrastructure and Assets Council will provide and maintain Council infrastructure and assets that meet community needs now and in the future	Achievement of Council Commitments and Key Actions	100%	Council Plan Progress Report
	Percentage of Capital Works expenditure projects completed	85%	Capital Works Progress Report
	Capital Works expenditure actual compared to budgeted expenditure	85%	Capital Works Progress Report
	Asset renewal sustainability index	90%	Audited Financial Statements

Colac Otway Shire Budget 2010-2011

Appendix E8

Objectives	Strategic Indicators	Target 2010/11	Source
Land Use and Development Council will engage, plan and make decisions about land use and development that takes into account the regulatory role of Council, its diverse geography, social, community, economic and environmental impacts for current and future generations.	Achievement of Council Commitments and Key Actions Building permits processed within statutory timeframes Planning permits processed within statutory timeframes	100% 70% 70%	Council Plan Progress Report Council Plan Progress Report Council Plan Progress Report
Environmental Management Council will protect and enhance the environment entrusted to us, demonstrate efficient use of natural resources and minimise climate change impacts.	Achievement of Council Commitments and Key Actions Increased Environmental Sustainability	100% ■ Milestone 5 (Cities for Climate Protection Programme) ■ Eco Buy Accreditation	Council Plan Progress Report ICLEI Report Eco Buy Report
Economic Development Council is committed to facilitating a healthy and resilient economy through effective leadership, advocacy, and partnership.	Achievement of Council Commitments and Key Actions Completion of Master Plan priorities for all small towns	100% 80%	Council Plan Progress Report Council Report
Community Health and Wellbeing Council will promote community health and wellbeing in partnership with other health services. Through a partnership approach, Council will provide a broad range of customer focused health, recreational, cultural and community amenities, services and facilities	Achievement of Council Commitments and Key Actions Community satisfaction with Health and Human Services Community satisfaction with Recreational Facilities	100% 77% 66%	Council Plan Progress Report DPCD Community Satisfaction Survey DPCD Community Satisfaction Survey

Appendix E – User Pay Charges

2010/2011 User Fees and Charges

Penalty Unit

As at 1 July 2010 the value of a penalty unit is \$119.45 per unit. The value of a monetary unit also increases from 1 July 2010 to \$11.95 per unit.

Some fees are still to be adjusted subject to changes in legislation.

Schedule of Fees and Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Corporate and Community Services				
Corporate Services				
Community Bus Hire per km	C	10%	\$ 0.70	\$ 0.75
Council Properties				
Bartlett Street Kindergarten (Wydinia)	C	10%	\$ 220	\$ 230
Apollo Bay Newsheet	C	10%	\$ 665	\$ 685
Aerodrome Landing Fees				
Apollo Bay	C	10%	\$ 5.50	\$ 7.00
Colac	C	10%	\$ 3.00	\$ 5.00
Freedom of Information	S	0	\$ 23.40	\$ 23.90
Land Information Certificate	S	0	\$ 20	\$ 20
Replacement Rate Notice	C	10%	\$ 20	\$ 20
Printing and Photocopying				
A4 sheet	C	10%	\$ 0.30	\$ 0.30
A3 sheet	C	10%	\$ 0.60	\$ 0.60
A1 sheet	C	10%	\$ 6.00	\$ 6.00
B2 sheet	C	10%	\$ 4.00	\$ 4.00
Per metre length coloured photocopying	C	10%	\$ 7.00	\$ 7.00
Coloured copy - A4 sheet	C	10%	\$ 0.60	\$ 0.60
Coloured copy - A3 sheet	C	10%	\$ 1.20	\$ 1.20

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Recreation Reserve Maintenance				
Central Reserve				
Youth & Recreation Centre	C	10%	\$ 553	\$ 575
Colac Cricket Association	C	10%	\$ 2,103	\$ 2,180
Colac Football Club	C	10%	\$ 6,251	\$ 6,500
Colac Little Athletics	C	10%	\$ 541	\$ 560
Eastern Reserve				
Colac Cricket Club	C	10%	\$ 1,130	\$ 1,170
Colac Netball Association	C	10%	\$ 637	\$ 660
Colac Baseball League	C	10%	\$ 1,130	\$ 1,170
Western Reserve				
Colac Cricket Association	C	10%	\$ 1,227	\$ 1,270
Imperials Football Club	C	10%	\$ 5,108	\$ 5,310
Cricket Ground				
Colac Cricket Association	C	10%	\$ 505	\$ 520
Colac Umpires Association	C	10%	\$ 649	\$ 670
Elliminyt Recreation Reserve				
South Colac Sports Club	C	10%	\$ 6,035	\$ 6,270
Elliminyt Tennis Club	C	10%	\$ 421	\$ 435
Community Services				
Aged and Disability Services				
Home Care (per hr)	C	0	\$3.50 to \$16.00	\$3.60 to \$16.60
Personal Care (per hr)	C	0	\$3.50 to \$16.00	\$3.60 to \$16.60
Respite Care (per hr)	C	0	\$3.50 to \$16.00	\$3.60 to \$16.60
Veterans Home Care (1st hour) no further fee	C	0	\$ 5.00	\$ 5.20
Overnight Respite (per night)	C	0	\$ 30.00	\$ 31.20
Property Maintenance (per hour plus materials)	C	0	\$9.60 to \$14.40	\$10.00 to \$15.00
Meeting Place				
In House Activities	C	10%	\$ 5.00	\$ 5.00
Swimming Activities	C	10%	\$4.00+ BWFC Charge	\$4.00+ BWFC Charge

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Community Transport				
Colac				
return	C	10%	\$ 7.00	\$ 7.30
one way	C	10%	\$ 3.50	\$ 3.60
Colac District				
Birregurra/Forrest & Beeac/Warrion				
return	C	10%	\$ 10.00	\$ 10.40
one way	C	10%	\$ 5.00	\$ 5.20
Colac Otway Shire				
Apollo Bay, Lavers Hill				
return	C	10%	\$ 20.00	\$ 20.80
one way	C	10%	\$ 10.00	\$ 10.40
Colac to Geelong or Ballarat				
return	C	10%	\$ 20.00	\$ 20.80
one way	C	10%	\$ 10.00	\$ 10.40
Colac to Warrnambool				
return	C	10%	\$ 24.00	\$ 25.00
one way	C	10%	\$ 12.00	\$ 12.50
Colac to Melbourne				
return	C	10%	\$ 40.00	\$ 41.60
one way	C	10%	\$ 20.00	\$ 20.80
Full Cost Service	C	10%	\$0.70 per km + 10% admin	\$0.75 per km + 10% admin
Delivered Meals				
Delivered meals (per meal)	C	0	\$ 7.60	\$ 8.00
All meals (per meal)	C	0	\$ 7.60	\$ 8.00
(Full cost recovery GST applies)				

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Family Day Care Fees				
Care Charges				
8am to 6pm - Monday to Friday (per hour per child)	C	0	\$ 5.20	\$ 6.00
Before 8am and after 6pm - Monday to Friday (per hour per child)	C	0	\$ 6.00	\$ 6.75
Saturday, Sunday and Public Holidays (per hour per child)	C	0	\$ 6.00	\$ 6.75
Administration levy				
less than 10 hrs per fortnight (per family per week)	C	10%	\$ 5.50	\$ 5.25
greater than 10 hrs per fortnight (per family per week)	C	10%	\$ 6.50	\$ 6.25
Carers levy (per hour per child)	C	10%	\$ 0.10	\$ 0.10
Holding Fees for booked hours				
25 days per year for holidays	C	0	50% of fee	50% of fee
12 occasional absences (with little or no notice to Carer)	C	0	Full fee	Full fee
Sick fee (up to 5 days)	C	0	Full fee	Full fee
Sick fee (after 5 days with Doctor's certificate)	C	0	50% of fee	50% of fee
Meals				
Breakfast	C	10%	\$ 2.50	\$ 2.50
Snack	C	10%	\$ 1.00	\$ 1.00
Lunch	C	10%	\$ 3.50	\$ 3.50
Evening Meal	C	10%	\$ 4.50	\$ 4.50
Trips	C	10%	\$ 3.50	\$ 3.50
Late Fee for payment in excess of seven (7) days of account being issued.	C	10%	\$ 10.00	\$ 10.00
Please be advised that this is the recommended Fee Schedule only.				
Public Health				
Septic Tanks				
Septic tank systems	C	0	\$ 300	\$ 315
Septic tank alterations	C	0	\$ 150	\$ 160
Additional inspections	C	0	\$ 75	\$ 80
	C	0	\$ 75	\$ 80

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Health Administration (Reg fees)				
Health Registration Fees				
Food Premises				
New	C	0	\$ 360	\$ 380
Renewal	C	0	\$ 250	\$ 265
Pre-Sealed Long life Food				
New	C	0	\$ 130	\$ 135
Renewal	C	0	\$ 80	\$ 85
Fruit and Vegetables				
New	C	0	\$ 215	\$ 225
Renewal	C	0	\$ 135	\$ 140
Charitable Groups/Schools				
New	C	0	\$ 175	\$ 185
Renewal	C	0	\$ 125	\$ 130
Hospitals, Nursing Homes, Child Minding etc.				
New	C	0	\$ 440	\$ 465
Renewal	C	0	\$ 340	\$ 360
Caterers				
New	C	0	\$ 275	\$ 290
Renewal	C	0	\$ 220	\$ 230
Bed and Breakfast				
New	C	0	\$ 175	\$ 185
Renewal	C	0	\$ 125	\$ 130
Food Vehicles				
New	C	0	\$ 210	\$ 220
Renewal	C	0	\$ 145	\$ 150
Hairdressers/Beauty Parlours				
New premises design fee	C	0	\$ 75	\$ 80
Registration/renewal	C	0	\$ 105	\$ 110

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Skin Penetration				
New premises design fee	C	0	\$ 75	\$ 80
Registration/renewal	C	0	\$ 105	\$ 110
Combo Beauty				
New premises design fee	C	0	\$ 85	\$ 90
Registration/renewal	C	0	\$ 115	\$ 120
Other Charges				
Prescribed Accommodation				
6 to 10 persons				
New premises design fee	C	0	\$ 85	\$ 90
Registration/renewal	C	0	\$ 140	\$ 150
11 to 20 persons				
New premises design fee	C	0	\$ 95	\$ 100
Registration/renewal	C	0	\$ 175	\$ 185
20+ persons				
New premises design fee	C	0	\$ 105	\$ 110
Registration/renewal	C	0	\$ 220	\$ 230
Combo Food Premises / Accommodation	C	0	\$ 130	\$ 135
Caravan Parks per Site	S	0	\$ 2.50	\$ 2.50
Miscellaneous				
Transfer of Registration	C	0	50% of reg fee	50% of reg fee
Late Renewal Penalty Fee per Month	C	0	\$ 20	\$ 25
Conveyance Enquiries	C	0	\$ 100	\$ 105
Replacement Certificate	C	0	\$ 30	\$ 35

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Bluewater Fitness Centre				
Aquatic Programs				
Daily Charges				
Pool				
Adult	C	10%	\$ 4.60	\$ 4.80
Student	C	10%	\$ 4.40	\$ 4.60
Pensioner	C	10%	\$ 4.10	\$ 4.30
Child	C	10%	\$ 3.60	\$ 3.80
Family	C	10%	\$ 14.00	\$ 15.00
Competitor Entry	C	10%	\$ 3.10	n/a
School Group	C	10%	\$ 3.10	n/a
Parent / Toddler	C	10%	\$ 4.20	\$ 4.40
Spa				
Adult	C	10%	\$ 4.60	\$ 4.80
Student	C	10%	\$ 4.40	\$ 4.60
Pensioner	C	10%	\$ 4.10	\$ 4.30
Sauna				
Adult	C	10%	\$ 4.60	\$ 4.80
Student	C	10%	\$ 4.40	\$ 4.60
Pensioner	C	10%	\$ 4.10	\$ 4.30
Swim Spa Sauna (SSS)				
Adult	C	10%	\$ 10.00	\$ 9.50
Student	C	10%	\$ 9.00	\$ 8.40
Pensioner		10%	\$ 8.00	\$ 7.40
Aqua				
Adult	C	10%	\$ 10.00	\$ 10.50
Student	C	10%	\$ 9.00	\$ 9.50
Pensioner	C	10%	\$ 8.00	\$ 8.40
School Group	C	10%	\$ 6.50	n/a
Dry Programs				
Gym				
Adult	C	10%	\$ 9.00	\$ 9.50
Student	C	10%	\$ 8.00	\$ 8.50
Pensioner	C	10%	\$ 7.00	\$ 7.50
Senior Special	C	10%	\$ 4.50	\$ 5.00
1hr fitness assessment	C	10%	\$ 55	\$ 48
1hr Personal training	C	10%	\$ 55	\$ 48
5 Ticket personal training	C	10%	\$ 240	\$ 210
10 Ticket personal training	C	10%	\$ 460	\$ 370
Aerobic				
Adult	C	10%	\$ 10.00	\$ 10.50
Student	C	10%	\$ 9.00	\$ 9.50
Pensioner	C	10%	\$ 8.00	\$ 8.50
School Group	C	10%	\$ 6.50	n/a

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Creche				
Members				
1st Child 1hr	C	10%	\$ 3.70	\$ 4.00
1st Child 1.5hrs	C	10%	\$ 5.50	\$ 6.00
1st Child 2hrs	C	10%	\$ 7.40	\$ 8.00
Additional child(ren)	C	10%	\$ 3.00	n/a
Per child - 1 hr	C	10%	n/a	\$ 2.00
Per child - 1.5 hrs	C	10%	n/a	\$ 3.00
Per child - 2 hrs	C	10%	n/a	\$ 4.00
Non Memebrrs				
1st Child 1hr	C	10%	\$ 4.50	n/a
1st Child 1.5hrs	C	10%	\$ 6.00	n/a
1st Child 2hrs	C	10%	\$ 8.00	n/a
Memberships				
Gold (Aquatic and Dry)				
Adult				
12 months	C	10%	\$ 675	\$ 672
6 months	C	10%	\$ 465	\$ 467
3 months	C	10%	\$ 315	\$ 315
Student				
12 months	C	10%	\$ 610	\$ 610
6 months	C	10%	\$ 420	\$ 420
3 months	C	10%	\$ 295	\$ 295
Pensioner				
12 months	C	10%	\$ 560	\$ 557
6 months	C	10%	\$ 380	\$ 373
3 months	C	10%	\$ 250	\$ 247
Family				
12 months	C	10%	\$ 1,039	\$ 994
6 months	C	10%	\$ 682	\$ 651
3 months	C	10%	\$ 451	\$ 431
Silver (Dry)				
Adult				
12 months	C	10%	\$ 525	\$ 525
6 months	C	10%	\$ 365	\$ 362
3 months	C	10%	\$ 240	\$ 236
20 Ticket Gym	C	10%	\$ 160	\$ 168
20 Ticket Aerobic	C	10%	\$ 180	\$ 189
20 Ticket Aqua	C	10%	\$ 180	n/a
25 Ticket Aqua	C	10%	\$ 200	\$ 210
10 Ticket Aqua	C	10%	\$ 90	\$ 95

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee including GST	2010/11 Fee including GST
Student				
12 months	C	10%	\$ 485	\$ 483
6 months	C	10%	\$ 330	\$ 326
3 months	C	10%	\$ 215	\$ 210
20 Ticket Gym	C	10%	\$ 140	\$ 147
20 Ticket Aerobics	C	10%	\$ 160	\$ 168
20 Ticket Aqua	C	10%	\$ 160	n/a
25 Ticket Aqua	C	10%	\$ 175	\$ 184
10 Ticket Aqua	C	10%	\$ 100	\$ 105
Pensioner				
12 months	C	10%	\$ 445	\$ 441
6 months	C	10%	\$ 300	\$ 300
3 months	C	10%	\$ 200	\$ 195
20 Ticket Gym	C	10%	\$ 120	\$ 126
20 Ticket Aerobic	C	10%	\$ 140	\$ 147
20 Ticket Aqua	C	10%	\$ 140	n/a
25 Ticket Aqua	C	10%	\$ 150	\$ 158
10 Ticket Aqua	C	10%	\$ 80	\$ 84
Bronze (Aquatic)				
Adult				
12 months	C	10%	\$ 420	\$ 441
6 months	C	10%	\$ 280	\$ 294
3 months	C	10%	\$ 200	\$ 210
10 Ticket Swim	C	10%	\$ 45	\$ 47
20 Ticket Swim	C	10%	\$ 80	\$ 84
Student				
12 months	C	10%	\$ 320	\$ 336
6 months	C	10%	\$ 240	\$ 252
3 months	C	10%	\$ 180	\$ 189
10 Ticket Swim	C	10%	\$ 43	\$ 46
20 Ticket Swim	C	10%	\$ 76	\$ 80
Child				
12 months	C	10%	\$ 285	\$ 300
6 months	C	10%	\$ 200	\$ 210
3 months	C	10%	\$ 140	\$ 147
10 Ticket Swim	C	10%	\$ 35	\$ 37
20 Ticket Swim	C	10%	\$ 60	\$ 63
Pensioner				
12 months	C	10%	\$ 360	\$ 378
6 months	C	10%	\$ 245	\$ 258
3 months	C	10%	\$ 160	\$ 168
10 Ticket Swim	C	10%	\$ 40	\$ 42
20 Ticket Swim	C	10%	\$ 70	\$ 74
Family				
6 months	C	10%	\$ 430	\$ 426
3 months	C	10%	\$ 275	\$ 289

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Learn to Swim				
30 min group lesson	C	10%	\$ 10	\$ 10
15 min 1 on 1 lesson	C	10%	\$ 15	\$ 15
30 min 1 on 1	C	10%	n/a	\$ 35
Discount for 3 or more children enrolled	C	10%	\$ 9	\$ 9
Adult Squad Member	C	10%	\$ 7	\$ 7
Adult Squad Non Member	C	10%	\$ 10	\$ 10
Adult Squad Term Member	C	10%	\$ 120	n/a
Adult Squad Term Non Member	C	10%	\$ 180	n/a
Multi Squad pass Member 10	C	10%	n/a	\$ 63
Multi Squad pass non Member 10	C	10%	n/a	\$ 90
Squad				
1 per week	C	10%	\$ 10	n/a
2-3 per week	C	10%	\$ 11	n/a
4-6 per week	C	10%	\$ 12	n/a
7-11 per week	C	10%	\$ 13	n/a
Pool Hire				
Lane Hire/hr (during normal operating hours)	C	10%	\$ 18	\$ 18
Whole Pool 1/2 day < 4hrs (during normal operating hours)	C	10%	\$ 300	\$ 300
Whole Pool full day 4+hrs (during normal operating hours)	C	10%	\$ 400	\$ 400
Lifeguard Hire (outside normal operating hours)	C	10%	\$ 30	\$ 30
Peak Lane Hire Swim Club	C	10%	n/a	\$ 4.00
Non Peak Lane Hire Swim Club	C	10%	n/a	\$ 2.00
Stadium Hire				
All day 8hr max (during normal operating hours).	C	10%	\$ 380	\$ 380
After hours hourly rate	C	10%	\$ 40	\$ 40
Senior Court Hire/hr (Associations only)	C	10%	\$ 63	\$ 37
Junior Court Hire/hr (Associations only)	C	10%	\$ 32	\$ 33
Squash Court 1hr hour	C	10%	\$ 17	\$ 17
Squash court 30min	C	10%	\$ 8.50	\$ 8.50
Basketball casual entry	C	10%	\$ 4.50	\$ 4.50
Minor hall hire				
commercial	C	10%	\$ 38	\$ 38
community	C	10%	\$ 25	\$ 25
Room Hire/hr	C	10%	\$ 25	\$ 25

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Others				
Pool party per child	C	10%	\$ 15	\$ 15
Instructor Hire/hr Aquatic or Dry	C	10%	\$ 50	\$ 50
Membership cancellation fee	C	10%	\$ 30	\$ 30
Direct Debit Memberships (per month)				
Gold				
Adult	C	10%	\$ 62	\$ 55
Student	C	10%	\$ 56	\$ 45
Pensioner	C	10%	\$ 46	\$ 45
Family	C	10%	\$ 96	\$ 81
Conc	C	10%	\$ 43	\$ 45
Silver				
Adult	C	10%	\$ 56	\$ 43
Student	C	10%	\$ 42	\$ 35
Pensioner	C	10%	\$ 38	\$ 35
Family	C	10%	\$ 84	n/a
Conc	C	10%	\$ 33	\$ 35
Bronze				
Adult	C	10%	\$ 42	\$ 35
Student	C	10%	\$ 38	\$ 30
Pensioner	C	10%	\$ 34	\$ 30
Child	C	10%	\$ 30	\$ 23
Family	C	10%	\$ 60	\$ 51
Conc	C	10%	\$ 29	\$ 30
Corporate				
Family Gold	C	10%	\$ 82	\$ 86
Adult Gold	C	10%	\$ 52	\$ 55
Family Gold (12 month)	C	10%	\$ 803	\$ 844
Adult (12month)	C	10%	\$ 544	\$ 581
DD Adult Gold	C	10%	\$ 45	\$ 47
DD Family Gold	C	10%	\$ 67	\$ 70
Silver 12 Month Adult	C	10%	\$ 485	\$ 509
Bronze 12 Month Adult	C	10%	\$ 357	\$ 375
Bronze 12 Month Family	C	10%	\$ 630	\$ 662

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee including GST	2010/11 Fee including GST
Infrastructure and Services				
Asset Management				
Special Charge Scheme				
Contract Administration	C	0	\$ 0.03	\$ 0.03
Scheme Administration	C	0	\$ 0.03	\$ 0.03
Design Fee				
In House	C	0	\$ 0.10	\$ 0.10
Other	C	0	At cost	At cost
Supervision of Sub-Division Works				
(% of estimated cost of constructing works proposed)	S	0	\$ 0.03	\$ 0.03
Checking of Engineering Plans				
	S	0	\$ 0.01	\$ 0.01
Works on Roads (based on Fee Units)				
Local Road (speed at any time is greater than 50kph)				
<i>Works on Roads (works other than minor works)</i>				
Conducted on any part of the roadway, shoulder or pathway (45 units)	S	0	\$ 526.05	\$ 537.80
Not conducted on any part of the roadway, shoulder or pathway (25 units)	S	0	\$ 292.25	\$ 298.80
<i>Minor Works</i>				
Conducted on any part of the roadway, shoulder or pathway (11.5 units)	S	0	\$ 134.45	\$ 137.40
Not conducted on any part of the roadway, shoulder or pathway (5 units)	S	0	\$ 58.45	\$ 59.80

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Local Road (speed at any time is not more than 50 kph)				
<i>Works on Roads (works other than minor works)</i>				
Conducted on any part of the roadway, shoulder or pathway (20 units)	S	0	\$ 233.80	\$ 239.00
Not conducted on any part of the roadway, shoulder or pathway (5 units)	S	0	\$ 58.45	\$ 59.80
<i>Minor Works</i>				
Conducted on any part of the roadway, shoulder or pathway (11.5 units)	S	0	\$ 134.45	\$ 137.40
Not conducted on any part of the roadway, shoulder or pathway (5 units)	S	0	\$ 58.45	\$ 59.80
Saleyards				
Weighed cattle	C	10%	\$ 8.80	\$ 9.90
Stud cattle	C	10%	\$ 14.30	\$ 15.40
All other cattle	C	10%	\$ 8.80	\$ 9.90
Dairy cattle	C	10%	\$ 8.80	\$ 9.90
Bulls flat rate	C	10%	\$ 14.30	\$ 15.40
Bobby calves	C	10%	\$ 3.30	\$ 4.40
All horses	C	10%	\$ 13.20	\$ 14.30
Sheep and lambs	C	10%	\$ 0.55	\$ 0.55
Pigs	C	10%	\$ 1.10	\$ 2.20
Private weigh	C	10%	\$ 4.40	
Annual licence and rental	C	10%	\$ 1,100	\$ 1,100
Agents weekly fee	C	10%	\$ 154.00	\$ 154.00
Agents special sale	C	10%	\$ 154.00	\$ 154.00
Cows and calves weigh fee				
>5 animals	C	10%	\$ 2.25	\$ 2.25
2-4 animals	C	10%	\$ 2.75	\$ 2.75
1 animal	C	10%	\$ 3.30	\$ 3.30

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Waste Management				
All Waste Reveal Sites				
Putrescibles (inc mixed rubbish)	C	10%	\$42 per m3 min \$6.50	\$44 per m3 min \$10.00
Inert waste only (municipal)	C	10%	\$26 per m3 min \$5.50	\$30 per m3 min \$7.50
Inert waste (commercial)	C	10%	\$36 per tonne	\$70 per tonne or \$17.50m
Tree pruning's	C	10%	\$14.20 per m3	\$20.00 per m3
Steel scrap	C	10%	\$16.50 per m3	\$10.00 per m3
Car bodies	C	10%	\$ 43.70	\$ 50.00
Waste oil	C	10%	\$0.50 per litre	Nil
Chemical drums	C	10%	\$0.80 each	\$1.00 each
Tyres				
car	C	10%	\$ 4.40	\$ 4.60
car on rim	C	10%	\$ 5.20	\$ 5.40
dirty tyre	C	10%	\$ 6.30	\$ 6.50
truck	C	10%	\$ 16.00	\$ 16.50
tractor up to 1m	C	10%	\$ 70.00	\$ 72.00
tractor 1 - 2m	C	10%	\$ 125.00	\$ 128.00
dirty tractor up to 1m	C	10%	\$ 90.00	\$ 92.50
dirty tractor 1 - 2m	C	10%	\$ 190.00	\$ 195.00
batteries	C	10%	\$ 4.20	\$ 4.50
Waste disposal tickets				
25 tickets	C	10%	\$ 65.00	\$ 85.00
10 tickets	C	10%	\$ 32.00	\$ 42.00
Fully co-mingled recyclables	C	10%	\$10.00 per m3	\$10.00 per m3
COS compost	C	10%	\$16.40 per m3	n/a
Silage Wrap – Loose	C	10%	\$0.40 per kg	n/a
Silage Wrap – In Poly Bags	C	10%	\$0.15 per kg	n/a
Silage Wrap – Pressed Bales	C	10%	\$0.10 per kg	n/a
Mattresses	C	10%	\$20.00 each	\$20.00 each

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Kerbside Bin Fees				
120 lt Garbage (Bin only) New Service	C	10%	n/a	\$ 60.00
240 lt Garbage (Bin only) New Service	C	10%	n/a	\$ 66.00
240 lt Garbage Additional Service Charge/bin	C	10%	n/a	\$ 210.00
120 lt Recycle (Bin only) New Service	C	10%	n/a	\$ 60.00
240 lt Recycle (Bin only) New Service	C	10%	n/a	\$ 66.00
240 lt Recycle Additional Service Charge/bin	C	10%	n/a	\$ 50.00
120 lt Organic (Bin only) New Service	C	10%	n/a	\$ 60.00
240 lt Organic (Bin only) New Service	C	10%	n/a	\$ 66.00
240 lt Organic Additional Service Charge/bin	C	10%	n/a	\$ 100.00
Bin Change Over Fee (All Bins)	C	10%	n/a	\$ 30.00
Lost or Stolen bins - 120/240 lt	C	10%	n/a	\$ 50.00

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee including GST	2010/11 Fee including GST
Sustainable Planning and Development				
Animal Control				
Registration				
Dog registration – Full	C	0	\$ 90	\$ 90
Dog registration - Microchipped or Desexed	C	0	\$ 30	\$ 30
Dog registration – Microchipped and Desexed	C	0	\$ 15	\$ 15
Cat registration – Full	C	0	\$ 75	\$ 75
Cat registration - Microchipped or Desexed	C	0	\$ 25	\$ 25
Cat registration – Microchipped and Desexed	C	0	\$ 15	\$ 15
All other (refer Schedule 2 of Domestic, Feral & Nuisance Animal Act 1994)	C	0	\$ 30	\$ 30
Pensioner Discount	C	0	50%	50%
Working Farm Dog			n/a	\$ 15
<u>Animal registration charges subject to Council Review</u>				
Livestock				
Pound Release Fees				
Dogs	C	0	\$50 per animal plus \$10 per head per day	\$50 plus \$10 per day
Cats	C	0	\$30 plus per head per day	\$30 plus \$10 per day
Cattle/Horses	C	0	\$60 plus \$10 per head per day	\$60 plus \$10 per head per day
Sheep/Pigs	C	0	\$30 plus \$6 per head per day	\$30 plus \$6 per head per day
All other	C	0	\$20 plus \$5 per head per day	\$20 plus \$5 per head per day
<u>Plus cartage and labour where applicable.</u>				

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Building Control				
Building Control Charges				
Lodgement Fees				
Class 1 & 10	S	0	\$ 30.75	\$ 32.60
Other classes	S	0	\$ 30.75	\$ 32.60
Information Charges				
Property information	S	0	\$ 41.00	\$ 43.45
Building plans, plan search	S	10%	\$ 35.00	\$ 38.50
Plan copying A4 sheet	C	10%	\$ 0.30	\$ 0.30
Plan copying A3 sheet	C	10%	\$ 0.60	\$ 0.60
Other size sheets	C	10%	\$ 3.50	\$ 3.50
Report and Consent Fees				
Projections over street alignments (reg 513)	S	0	\$ 205.00	\$ 217.50
Building over easement (Reg 310)	S	0	\$ 205.00	\$ 217.50
Building over public facilities (Reg 515)	S	0	\$ 205.00	\$ 217.50
Siting variations/building regulations rescode items (regs 408, 421)	S	0	\$ 205.00	\$ 217.50
Other siting matters/rescode outbuilding items (Regs 4.2-4.30)	S	0	\$ 205.00	\$ 217.50
Precautions over the street/public protection (Reg 604(4))	S	0	\$ 205.00	\$ 217.50
Land liable to flooding (Reg 802(3))	S	0	\$ 205.00	\$ 217.50
Overland flood/flooding (Reg 806(1))	S	0	\$ 205.00	\$ 217.50
Stormwater discharge (Reg 610(2))	S	0	\$ 205.00	\$ 217.50
Demolition fee (S. 29A)	S	0	\$ 51.25	\$ 54.35

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Building Permit Fees				
Domestic – Class 1a Dwellings and 10 Outbuildings (construction and demolition)				
A recommended fee shall apply where the value of building work:				
does not exceed \$5,000			\$ 330	\$ 330
does not exceed \$10,000			\$ 462	\$ 462
does not exceed \$15,000			\$ 576	\$ 605
does not exceed \$25,000			\$ 693	\$ 693
does not exceed \$50,000			\$ 858	\$ 858
does not exceed \$75,000			\$ 1,034	\$ 1,100
does not exceed \$100,000			\$ 1,155	\$ 1,320
does not exceed \$150,000			\$ 1,430	\$ 1,430
does not exceed \$200,000			\$ 1,727	\$ 1,760
does not exceed \$250,000			\$ 2,079	\$ 2,090
does not exceed \$300,000			\$ 2,310	\$ 2,310
does exceed \$300,000			\$2,915 +	\$2915+
(additional fees charged where additional inspections are required)				
All other Classes of Occupancy 2-9 inclusive (Construction and/or Demolition)				
A recommended fee shall apply where the value of building work:				
does not exceed \$5,000*			\$ 330	\$ 330
does not exceed \$10,000*			\$ 495	\$ 495
does not exceed \$20,000*			\$ 735	\$ 748
does not exceed \$50,000*			\$ 990	\$ 1,100
does not exceed \$100,000*			\$ 1,650	\$ 1,760
does not exceed \$200,000*			\$ 2,310	\$ 2,420
does not exceed \$500,000*			\$ 3,520	\$ 3,850
does not exceed \$600,000			0.60%	0.60%
does not exceed \$700,000			0.60%	0.60%
does not exceed \$800,000			0.60%	0.60%
does not exceed \$900,000			0.60%	0.60%
does not exceed \$1,000,000			0.55%	0.55%
does not exceed \$1,500,000			0.50%	0.50%
does not exceed \$2,000,000			0.50%	0.50%
does exceed \$2,000,000			0.40%	0.40%
Statutory Charge on Building Permits				
Building permit levy (cost of building over \$10,000)			Cost x 0.128% of works	Cost x 0.128% of works
Statutory Charge on Domestic Building Permits				
Domestic Building Levy (HIH) (Cost of domestic works only over \$10,000)			Cost x 0.032% of works	Cost x 0.032% of works
* Council fees nominated apply except for exceptional cases where the fee will be negotiated with the Building Surveyor.				

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Fire Prevention				
Infringement Fee – Burning of Offensive Material (2 penalty units)	S	0	\$ 233.80	\$ 238.90
Standpipe Water fee - per kilolitre	C	10%	\$ 3.00	\$ 3.00
Local Laws				
Local Law No 1				
Alcohol permit	C	0	\$ 50.00	\$ 75.00
Alcohol Infringement Fee (1 penalty unit)	S	0	\$ 116.90	\$ 119.45
Local Law No 2				
Vegetation	C	0	\$ 50.00	\$ 50.00
Signs (A Frame)	C	0	-	
Charitable Organisations			\$ 40.00	\$ 40.00
Other	C	0	\$ 80.00	\$ 80.00
Goods for Sale	C	0	\$40 per m ²	\$40 per m ²
Tables and Chairs	C	0	\$60 for 1st table and 4 chairs – then \$15 per seat thereafter	\$60 for 1st table and 4 chairs – then \$15 per seat thereafter
Using Council Land	C	0	\$30 plus \$10 per week	\$30 plus \$10 per week
Street Party/Festival	C	0	\$100 per event	\$100 per event

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Event	C	0	-	-
Charitable Organisations	C	0	\$50 per event	\$50 per event
Other	C	0	\$100 per event	\$100 per event
Circus	C	0	\$ 100.00	\$ 100.00
Camping	C	0	\$ 50.00	\$ 50.00
Sport Event	C	0	\$ 50.00	\$ 50.00
Impoundment Fee	C	0	\$ 100.00	\$ 100.00
Abandoned or derelict vehicles	C	0	\$200 plus transport & storage	\$200 plus transport & storage
Public Protection (Hoarding Permit)	C	0	\$15 application fee plus \$5 per m ²	\$15 application fee plus \$5 per m ²
All Other Permits	C	0	\$ 60.00	\$ 61.00
<u>Note:</u> All fees subject to Council Review				
<u>Parking</u>				
Disabled Parking				
replacement fee	C	0	\$ 5.00	\$ 5.00
All Day Parking Permit	C	0	\$12 per week	\$12 per week
Building Site on Street				
parking space charge/permit	C	0	\$30 per bay per week	\$30 per bay per week
Car Parking Fines	C	0	\$ 50.00	\$ 55.00
Car Parking Fines	S	0	\$68 to \$113	\$70 to \$117

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Planning Fees & Charges				
(d) Other				
Planning Certificates	S	0	\$ 17.20	\$ 18.20
Planning Certificates – Urgent	C	0	\$ 50.00	\$ 52.00
Certificate of Compliance	S	0	\$ 139.00	\$ 147.00
Satisfaction Matters	S	0	\$ 96.00	\$ 102.00
Property Enquiry	C	10	\$ 115.00	\$ 120.00
Advertising				
advertising sign erected on site	C	10%	\$ 50.00	\$ 100.00
additional signs per site per sign	C	10%	\$ 20.00	\$ 50.00
advertising notice sent to individual property owners per letter	C	10%	\$ 3.50	\$ 4.00
Extension of time to planning permits	C	10%	\$ 55.00	\$ 65.00
Application for Certification of subdivision under Subdivision Act	S	0	\$ 100.00 plus \$20 per lot	\$ 100.00 plus \$20 per lot
Application for Plan of Consolidation	S	0	\$ 100.00	\$ 100.00
Application for Rectification of Plan of Subdivision	S	0	\$ 100.00	\$ 100.00
Engineering Plan prepared by Council	C	10%	3.5% of value of works	3.5% of value of works
Supervision of Works	C	10%	2.5% of value of	2.5% of value of
Check Engineering Plans	C	10%	0.75% of value of works	0.75% of value of works
NEW - Copies of Permits/Plans	C	10%	n/a	\$ 30.00

Appendix E - User Fees Charges

Service	Council/ Statutory	GST %	2009/10 Fee Including GST	2010/11 Fee Including GST
Tourism				
<u>Colac Visitor Information Centre</u>				
Internet Charges				
per hour	C	10%	\$ 6.00	\$ 8.00
per half hour	C	10%	\$ 3.00	\$ 6.00
per ¼ hour	C	10%	\$ 2.00	\$ 3.00
Bus Tour Service				
48 hours plus	C	10%	\$ 6.00	\$ 6.00
Booking Commission	C	10%	4% commission	4% commission
Apollo Bay Harbour				
Fixed Mooring (Annual)	C	10%	\$ 1,370	\$ 1,500
Swing Mooring (Annual)	C	10%	\$ 88	\$ 100
Itinerant Berth (Daily) Based on Vessel Length				
up to 10m	C	10%	n/a	\$ 10
more than 10m but less than 15m	C	10%	n/a	\$ 20
more than 15m but less than 20m	C	10%	n/a	\$ 25
more than 20m but less than 25m	C	10%	n/a	\$ 30
more than 25m but less than 30m	C	10%	n/a	\$ 50
more than 30m	C	10%	n/a	\$ 100
Swing Mooring Establishment	C	10%	\$ 151	\$ 160
Marina Keys	C	10%	\$ 16	\$ 20

Appendix E - User Fees Charges

2010/2011 User Fees and Charges

(a) Planning Permit Fees – Set by Statute

Fees for 2010/2011 are reflective of the current legislative fees schedule. These are expected to increase during the course of the year.

Class	Type of Permit Application	2009/2010 Fee (GST Exempt)	2010/2011 Fee (GST Exempt)
1	Use only	\$ 473	\$ 502
To develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:			
2	Single dwelling (\$10,000-\$100,000)	\$ 225	\$ 239
3	Single dwelling (More than \$100,000)	\$ 462	\$ 490
To develop land (other than for a single dwelling per lot) if the estimated cost of development included in the application is:			
4	Other developments (\$10,000 or less)	\$ 96	\$ 102
5	Other developments (\$10,001-\$250,000)	\$ 569	\$ 604
6	Other developments (\$250,001-\$500,000)	\$ 666	\$ 707
7	Other developments (\$500,001-\$1 million)	\$ 768	\$ 815
8	Other developments (\$1,000,001-\$7 million)	\$ 1,086	\$ 1,153
9	Other developments (\$7,000,001-\$10 million)	\$ 4,559	\$ 4,837
10	Other developments (\$10,000,001-\$50 million)	\$ 7,601	\$ 8,064
11	Other developments (more than \$50,000,000)	\$ 15,204	\$ 16,130
12	To subdivide an existing building	\$ 364	\$ 386
13	To subdivide land into two lots	\$ 364	\$ 386
14	To effect a realignment of a common boundary between lots or to consolidate two or more lots	\$ 364	\$ 386
15	All other subdivisions	\$ 736	\$ 781
16	An application to remove a restriction (within the meaning of the Subdivision Act 1988) in the circumstances described in Section 47(2) of the Planning and Environment Act 1987	\$ 235	\$ 249
17	An application to create, vary or remove a restriction within the meaning of the Subdivision Act 1988 or to create or remove a right-of-way.	\$ 510	\$ 541
18	To create, vary or remove an easement other than a right of way, or to vary or remove a condition in the nature of an easement other than a right of way in a Crown.	\$ 381	\$ 404

Appendix E - User Fees Charges

(b) Amendments to Permits – Set by Statute

Class	Type of amendment	2009/2010 Fee (GST Exempt)	2010/2011 Fee (GST Exempt)
1	Change of use only	\$ 96	\$ 502
2	To amend a permit other than a single dwelling	\$ 473	\$ 502
3	Single dwelling (\$10,000-\$100,000)	\$ 225	\$ 239
4	Single dwelling (more than \$100,000)	\$ 462	\$ 490
5	Other developments (\$10,000 or less)	\$ 96	\$ 102
6	Other developments (\$10,000-\$250,000)	\$ 569	\$ 604
7	Other developments (\$250,000-\$500,000)	\$ 666	\$ 707
8	Other developments (\$500,000-\$1million)	\$ 768	\$ 815
9	Other amendments	\$ 364	\$ 386

(c) Planning Scheme Amendment Fees – Set by Statute

Class	Type of Permit Application	2009/2010 Fee (GST Exempt)	2010/2011 Fee (GST Exempt)
i.	Considering a request for an Amendment	\$ 752	\$ 798.00
ii.	Independent panel (considering submissions which seek a change to an Amendment)	\$ 752	\$ 798.00
iii.	Adoption of Amendment by Responsible Authority	\$ 494	\$ 524.00
iv.	Consideration of a request to approve an Amendment (by the Minister for Planning)	\$ 752	\$ 798.00

COPACC

All Fees are inclusive of GST							
AREA	EVENT/RATE	SPECIAL FUNCTION, including Commercial Special Function refers to a disco, cabaret, ball, business function, dinner dance or wedding.		COMMUNITY GROUPS, from COLAC OTWAY Refers to organisations and recreation clubs which are not for-profit.		CHARITABLE ORGANISATIONS Are organisations which have charitable tax deductible status and provide a public benefit.	
		2009/2010	2010/2011	2009/2010	2010/2011	2009/2010	2010/2011
ENTIRE VENUE HIRE (EXCLUDING Theatre and Cinema)	14 Hour Hire	\$ 1,890	\$ 1,965	\$ 1,630	\$ 1,685	\$ 1,500	\$ 1,560
	8 Hour Hire	\$ 1,080	\$ 1,123	\$ 930	\$ 970	\$ 857	\$ 900
	4 Hour Hire	\$ 430	\$ 450	\$ 355	\$ 370	\$ 429	\$ 450
	Hourly Rate	\$ 160	\$ 170	\$ 125	\$ 130	\$ 107	\$ 115
CIVIC HALL	14 Hour Hire	\$ 850	\$ 1,200	\$ 720	\$ 800	\$ 650	\$ 750
	8 Hour Hire	\$ 485	\$ 685	\$ 410	\$ 500	\$ 375	\$ 450
	4 Hour Hire	\$ 350	\$ 450	\$ 325	\$ 350	\$ 270	\$ 300
	Hourly Rate	\$ 70	\$ 85	\$ 50	\$ 70	\$ 45	\$ 55
CIVIC HALL Add On Rooms	Kitchen	\$ 30	\$ 30	\$ 25	\$ 25	\$ 20	\$ 20
	Meeting Room 1	\$ 25	\$ 25	\$ 20	\$ 20	\$ 15	\$ 15
	Hourly Rate Meeting Room 1&2	\$ 35	\$ 35	\$ 30	\$ 30	\$ 25	\$ 25
MEETING ROOM/S Hourly Rate	SINGLE ROOM (Between 8:30 & 5pm)	\$30 per hr	\$32 per hour	\$25 per hr	\$27 per hour	\$20 per hr	\$22 per hour
	DOUBLE ROOM (Between 8:30 & 5pm)	\$45 per hr	\$48 per hour	\$40 per hr	\$44 per hour	\$35 per hr	\$39 per hour
	SINGLE ROOM (After hours)	\$50 per hour	\$55 per hour	\$45 per hour from 5:30pm	\$47 per hour	\$40 per hour from 5pm	\$44 per hour
	DOUBLE ROOM (After hours)	\$65 per hour	\$ per hour70	\$55 per hour	\$60 per hour	\$45 per hour	\$50 per hour
KITCHEN Hourly Rate	Between 8:30 & 5pm	\$30per hr	\$30 per hour	\$20 per hr	\$20 per hour	\$15 per hr	\$15 per hour
	After hours	\$55per hr	\$55 per hour	\$45 per hr	\$45 per hour	\$40 per hr	\$40 per hour
GREEN ROOM Hourly Rate	Between 8:30 & 5pm	\$25 per hr	\$28 per hour	\$20 per hr	\$25 per hour	\$15 per hr	\$20 per hour
	After hours	\$40per hr	\$45 per hour	\$35 per hr	\$40 per hour	\$35 per hr	\$40 per hour
REHEARSAL ROOM	Between 8:30 & 5PM	\$30 per hour	\$32 per hour	\$25 per hour	\$27 per hour	\$20 per hr	\$22 per hour
	After hours	\$50 per hour	\$55 per hour	\$45 per hour	\$47 per hour	\$40 per hr	\$44 per hour
PUBLIC GALLERY Hourly Rate For Meeting and Conventions	Between 8:30 & 5pm	\$40 per hr	\$45 per hour	\$30 per hr	\$40 per hour	\$25 per hr	\$30 per hour
	After hours	\$45 per hr	\$55 per hour	\$45 per hr	\$50 per hour	\$40 per hr	\$45 per hour
BOND		\$500-\$700	\$500-\$700	\$500-\$700	\$500-\$700	\$200-\$500	\$200-\$500
DEPOSIT		\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
ROLL OVER	Evening Prior	\$ 100	\$ 100	\$ 70	\$ 70	\$ 50	\$ 50
	All Day Prior	\$ 150	\$ 150	\$ 120	\$ 120	\$ 100	\$ 100

All hire rates include one duty supervisor

Other labour charges will apply if hirers require additional function support ie. seminars or conferences.

COPACC can provide normal tea, coffee and biscuits for external functions at a cost of \$3.50 per person.

Cost of hire includes all table & chair set up, water and glasses, whiteboard. Other additional audio equipment will be charged.

#

Please Note: Prices listed above are subject to change at any time by Colac Otway Shire.

For information as to current rates, please view the Colac Otway web site link www.colacotway.vic.gov.au

Appendix E - User Fees Charges

AREA	EVENT/RATE	COMMERCIAL HIRE		COMMUNITY GROUPS, CHARITY, SCHOOLS & COUNCIL from COLAC OTWAY Refers to organisations and recreation clubs which are Not-for-profit.	
		2009/2010	2010/2011	2009/2010	2010/2011
AUDITORIUM 1					
<i>This rate includes one technician. There are additional charges for labour, ushers, lighting, booking fee, credit card charges and cleaning. Hiring of the venue during Colac Cinema's lease time are subject to an additional fee levied by the cinema) Min Hire 4 hours</i>	12 Hour Hire - 11:30am – 11:30pm	\$ 1,200	\$ 1,250	\$ 1,000	\$ 1,050
	8 Hour Hire	\$ 1,000	\$ 1,050	\$ 800	\$ 850
	- 4 Hour hire	\$ 800	\$ 850	\$ 600	\$ 650
	HOURLY RATE	\$ 150	\$ 200	\$ 100	\$ 150
	ADMIN FEE	\$ 130	\$ 150	\$ 75	\$ 100
	Hourly Penalty	\$ 280	\$ 280	\$ 280	\$ 280
LABOUR CHARGES Hourly Rate	Technical staff	\$45 per hour	\$47 per hour	\$45 per hour	\$47 per hour
CINEMA/BOX OFFICE CHARGES	- Front of House/Ushers	\$225 min (1-100 patrons)	\$240 min (1-100 patrons)	\$225 min (1-100 patrons)	\$240 min (1-100 patrons)
	- Ticketing	\$2.75 per ticket	\$2.75 per ticket	\$1.38 per ticket	\$1.38 per ticket
	- Credit Card Charges	4% on sales	4% on sales	4% on sales	4% on sales
	- Extra Cleaning	\$32 per hr	\$45 per hour	\$32 per hr	\$45 per hour
OTHER CHARGES	- Grand Piano	\$100.00 per session	\$100	\$50.00 per session	Free
	- Piano Tuning	\$200 (if required)	\$220 (if required)	\$200 (if required)	\$220 (if required)
	- Standard Lighting	Now covered in venue hire	Now covered in venue hire	Now covered in venue hire	Now covered in venue hire
	Cleaning	\$ 75	\$ 75	\$ 75	\$ 75

Public Gallery Exhibition & Display Hire Charges (new charges)

	Commercial / Business	Professional Artist	Community Artist
Wall Display Only	\$100 per day	\$20 per day + 10% commission	10% commission
Wall & Floor	\$150 per day	\$25 per day + 10% Commission	10% commission
Floor only	\$100 per day	\$20 per day + 10% commission	10% commission

Other Harbour fees for 2010/2011

Vessel Length	Slipping Fee including GST	Storage Fee (Per Day) including GST	Vessel Length	Slipping Fee including GST	Storage Fee (Per Day) including GST
10	\$148.72	\$37.20	17.2	\$398.57	\$149.60
10.2	\$154.67	\$40.30	17.4	\$406.75	\$152.70
10.4	\$160.62	\$43.40	17.6	\$414.93	\$155.90
10.6	\$166.57	\$46.60	17.8	\$423.11	\$159.00
10.8	\$172.52	\$49.70	18	\$431.29	\$162.10
11	\$178.46	\$52.80	18.2	\$441.70	\$165.20
11.2	\$184.41	\$55.90	18.4	\$452.11	\$168.40
11.4	\$190.36	\$59.10	18.6	\$462.52	\$171.50
11.6	\$196.31	\$62.20	18.8	\$472.93	\$174.60
11.8	\$202.26	\$65.30	19	\$483.34	\$177.70
12	\$208.21	\$68.40	19.2	\$493.75	\$180.80
12.2	\$214.16	\$71.50	19.4	\$504.16	\$184.00
12.4	\$220.11	\$74.70	19.6	\$514.57	\$187.10
12.6	\$226.05	\$77.80	19.8	\$524.98	\$190.20
12.8	\$232.00	\$80.90	20	\$535.39	\$193.30
13	\$237.95	\$84.00	20.2	\$545.80	\$196.50
13.2	\$243.90	\$87.20	20.4	\$556.21	\$199.60
13.4	\$249.85	\$90.30	20.6	\$566.62	\$202.70
13.6	\$255.80	\$93.40	20.8	\$577.03	\$205.80
13.8	\$261.75	\$96.50	21	\$587.44	\$209.00
14	\$267.70	\$99.60	21.2	\$597.85	\$212.10
14.2	\$275.88	\$102.80	21.4	\$608.26	\$215.20
14.4	\$284.06	\$105.90	21.6	\$618.68	\$218.30
14.6	\$292.24	\$109.00	21.8	\$629.09	\$221.40
14.8	\$300.41	\$112.10	22	\$639.50	\$224.60
15	\$308.60	\$115.30	22.2	\$649.91	\$227.70
15.2	\$316.77	\$118.40	22.4	\$660.32	\$230.80
15.4	\$324.96	\$121.50	22.6	\$670.73	\$233.90
15.6	\$333.14	\$124.60	22.8	\$681.14	\$237.10
15.8	\$341.31	\$127.80	23	\$691.55	\$240.20
16	\$349.49	\$130.90	23.2	\$701.96	\$243.30
16.2	\$357.67	\$134.00	23.4	\$712.37	\$246.40
16.4	\$365.85	\$137.10	23.6	\$722.78	\$249.60
16.6	\$374.03	\$140.20	23.8	\$733.19	\$252.70
16.8	\$382.21	\$143.40	24	\$743.60	\$255.80
17	\$390.39	\$146.50			