



Colac Otway
SHIRE

COUNCIL MEETING

MINUTES

Wednesday 9 November 2022

at 4:00 PM

COPACC

95 - 97 Gellibrand Street, Colac

Next Council Meeting: 23 November 2022



COLAC OTWAY SHIRE COUNCIL MEETING

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COLAC OTWAY SHIRE COUNCIL MEETING

MINUTES of the *COUNCIL MEETING OF THE COLAC OTWAY SHIRE COUNCIL* held at COPACC on
Wednesday 9 November 2022 at 4:00 PM.

MINUTES

1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

Good afternoon. I formally declare this meeting open. My name is Anne Howard and I am the Chief Executive Officer of the Colac Otway Shire. I would like to start this afternoon by acknowledging the traditional custodians and law makers of this land, their elders past and present and acknowledge any First Nations people here today.

Today Council will determine the terms for and elect the Mayor and Deputy Mayor for the Council in accordance with Sections 25-27 of the *Local Government Act 2020*. Section 25(3)(a) of the *Local Government Act 2020* requires that the election of the Mayor be conducted by the Chief Executive Officer.

Once the election of the Mayor has occurred, I will vacate the Chair and the elected Mayor will assume the role of Chair for the remainder of the meeting.

I would like to advise that all Council meetings held at COPACC are recorded and live streamed, with the exception of confidential matters. This includes the public participation sections of meetings. The live stream recording of this afternoon's meeting will be available on the website as soon as practicable.

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past, present and emerging and welcomes any descendants here today.

RECORDING AND PUBLICATION OF MEETINGS

Please note: All Council meetings are live streamed and recorded when the meeting is held either at COPACC or online. This includes the public participation sections of the meetings. When meetings are held in other locations, Council will endeavour to make an audio recording of the meeting for community access. Matters identified as confidential items in the Agenda will not be live streamed or recorded regardless of venue or mode.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

As soon as practicable following each open Council meeting, the live stream recording will be accessible on Council's website. Audio recordings are also taken to facilitate the preparation of the minutes of open Council meetings and to ensure their accuracy. Recordings will be retained by Council for a period of four years.

As stated in the Governance Rules, other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be permitted without specific approval by resolution of the relevant Council Meeting.

This meeting was livestreamed to the public via Council's YouTube channel (search Colac Otway Shire Council at www.youtube.com).

The purpose of this Council meeting is to consider the term and election of the Mayor and the term and election of the Deputy Mayor.

2 PRESENT

Cr Jamie Bell
Cr Graham Costin
Cr Kate Hanson
Cr Stephen Hart
Cr Chris Potter
Cr Margaret White

Anne Howard, Chief Executive Officer
Andrew Tenni, General Manager Corporate Services
Heath Chasemore, General Manager Infrastructure and Operations
Ian Seuren, General Manager Community and Economy
Marlo Emmitt, Manager Governance and Communications
Lyndal McLean, Coordinator Council Business

3 APOLOGIES AND LEAVE OF ABSENCE

Cr Joe McCracken - Leave of absence (Council Resolution 24 August 2022)

4 QUESTION TIME

RESOLUTION

MOVED Cr Kate Hanson, **SECONDED** Cr Graham Costin

That Council:

- 1. Limits public question time, for this meeting only, to questions that directly relate to the purpose of this meeting, being the election of the Mayor.**
- 2. Defers the questions submitted in writing for this meeting to the Council meeting scheduled for 23 November 2022, and these be considered additional to any further questions lodged by the submitters.**
- 3. Requests officers to capture, in writing, any questions from the gallery at this meeting, and presents them as deferred written questions as per point two above.**

CARRIED 6 : 0

QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING

None of the questions submitted in writing were directly related the purpose of this meeting. The questions that were submitted in writing for this meeting will be deferred to the Council meeting scheduled for 23 November 2022.

QUESTIONS RECEIVED VERBALLY AT THE MEETING

Nil

Item: 5.1

Term of the Mayor

OFFICER	Lyndal McLean
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil

RECOMMENDATION

That Council resolves that the Mayor be elected for a term ofyear/s.

RESOLUTION

MOVED Cr Kate Hanson, SECONDED Cr Graham Costin

That Council resolves that the Mayor be elected for a term of one year.

CARRIED 6 : 0

Item: 5.2

Election of the Mayor

OFFICER	Lyndal McLean
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil

ELECTION

The Chief Executive Officer called for nominations for Mayor for a one-year term.

NOMINATION – Cr Chris Potter

MOVED Cr Stephen Hart, SECONDED Cr Margaret White

No further nominations were received.

The Chief Executive Officer called for a show of hands to elect Cr Chris Potter as the Mayor of Colac Otway Shire Council for a one-year term.

CARRIED 6 : 0

Cr Chris Potter was declared elected as Mayor of Colac Otway Shire Council for a one-year term.

The Mayor assumed the Chair for the remainder of the meeting.

Item: 5.3

Term of the Deputy Mayor

OFFICER	Lyndal McLean
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil

RECOMMENDATION

That Council establishes the office of Deputy Mayor and resolves that the Deputy Mayor be elected for a term ofyear/s.

RESOLUTION

MOVED Cr Graham Costin, SECONDED Cr Kate Hanson

That Council resolves not to establish the office of Deputy Mayor.

CARRIED 6 : 0

Item: 5.4

Election of the Deputy Mayor

OFFICER	Lyndal McLean
CHIEF EXECUTIVE OFFICER	Anne Howard
DIVISION	Executive
ATTACHMENTS	Nil

This item lapsed as Council resolved in item 5.3, Term of the Deputy Mayor, not to establish the office of Deputy Mayor.

The meeting was declared closed at 4.09pm.

CONFIRMED AND SIGNED at the meeting held on 23 November 2022.

A handwritten signature in blue ink, consisting of several stylized, overlapping loops and lines, positioned above a dotted line.

.....MAYOR