

Application for Sale of Goods and Services - Street Collection and Distributions

General Local Law 2 - Part 6 - Section 91 to 94

What you need to do for your application



Complete the form

Make sure all sections are complete and you have supplied all supporting documents.



Make a payment

Please supply your credit card details or include a cheque for payment of this application.



Supporting Documents

Please ensure you attach all supporting documents to your application.

Fees Apply

Permit application fee
\$95.00

Weekly fee **\$37.00**

Fee waived for registered charitable organisations.

Office Use Only

Receipt Number

Date Paid

Amount Paid

Collection of Information

Colac Otway Shire is committed to protecting your privacy. The personal information requested on this form is being collected by Colac Otway Shire for the purpose of issuing a permit for the Sale of Goods and Services - Street Collection and Distribution. The personal information will also be disclosed to the Finance and/or Customer Service business units for the payment of permit fees. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, the permit will not be issued. If you wish to alter any of the personal information you have supplied to Colac Otway Shire, please contact Council via telephone on 5232 9400 or email inq@colacotway.vic.gov.au. Council's Privacy Policy is available from our website: colacotway.vic.gov.au/Council-the-shire/Council-policies and all Council Customer Service Centres.

Organisation Details

Name of organisation

ABN or ACNC Number

Contact person

Residential or postal address

Best phone number to contact you on

Email

Application Details

Location of street stall

Dates required

Start Time:

End Time:

Particulars of goods offered

Produce Clothes Art/Craft Raffles/Competitions Other

Application for Sale of Goods and Services - Street Collection and Distributions

Public Liability Insurance

Please ensure that the following information is attached with this application.

Applicant's Public Liability Policy Certificate of Currency noting Colac Otway Shire Council as an interested party (with proof of a minimum \$20 million Public Liability Insurance coverage) attached. Please be advised that it is the applicant's responsibility to ensure that your insurance policy covers the activity or event relevant to the application.

Signature

Name

Signature

Date

D	D	M	M	Y	Y
---	---	---	---	---	---

Payment by credit card

What you need to do for your application



Complete the form

Make sure all sections are complete and you have supplied all supporting documents.



Submit payment

Please attach this to the FRONT of your application/documents
This form will be destroyed upon completion of the payment process

Office Use Only

Application No

Amount

 \$

Receipt Type

Receipt No

Date

DO NOT SCAN - TO BE DESTROYED

Your Details

First name

Last name

Company

Best phone number to contact you on

Email

Residential or postal address

Description of payment (i.e. Rates, Permit Application, Invoice)

Amount to be charged

 \$

Amount in words

Credit Card Details

Name on card

Credit Card Number

VISA CARD

MASTERCARD

AMEX

Expiry Date

CIV

Signature