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**COLAC OTWAY SHIRE**

**CURRENT INSTRUMENTS OF AUTHORISATION AND DELEGATION REGISTER (Updated 26 February 2021)**

| **NAME** | **DELEGATION/**  **AUTHORISATION** | **DATE SIGNED** |  | **DOC#** |
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| BUILDING | Instrument of Appointment & Authorisation | Date Signed |  | |
| Wayne Wilkie |  | 4 June 2018 | D18/50525 | |
| Andrew Britton |  | 1 September 2020 | D20/191137 | |
| Jacob Cumming |  | 20 July 2018 | D18/85352 | |
| Dion Wilkie |  | 29 October 2020 | D20/254536 | |
| Wayne Cooper |  | 28 August 2020 | D20/191190 | |
| Matthew Willis |  | 29 October 2020 | D20/254527 | |
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| MUNICIPAL BUILDING SURVEYOR to BUILDING STAFF | S12 Instrument of Delegation |  |  | |
| Municipal Building Surveyor to Building staff |  | 28 October 2020 | D20/254544 | |
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| Power of Entry – Building Act 1993 | Instrument of Appointment & Authorisation |  |  | |
| Andrew Britton  Jacob Cumming  Dion Wilkie  Wayne Cooper  Matthew Willis |  | 28 October 2020 | D20/254542 | |
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| COMMUNITY SERVICES | Instrument of Appointment & Authorisation |  |  | |
| Tamzin McLennan |  | 14 November 2020 | D20/254720 | |
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| COMPLIANCE | Instrument of Appointment & Authorisation |  |  | |
| Stewart Anderson | Compliance | 1 September 2020 | D20/191142 | |
| Dora Novak | Compliance | 12 February 2021 | D21/24596 | |
| Graeme Murphy | Local Laws Control | 1 September 2020 | D20/191154 | |
| Kevin Young | Local Laws Control | 1 September 2020 | D20/191166 | |
| John Postma | Includes Liquor/Sex Work | 7 August 2020 | D20/254555 | |
| John Postma | Local Laws Control | 7 August 2020 | D20/254554 | |
| Doug Winckle | Compliance | 1 September 2020 | D20/191150 | |
| Jade Quinn | Local Laws Control | 1 September 2020 | D20/191163 | |
| Simon Hunnam | Local Laws Control | 1 September 2020 | D20/191181 | |
| Gray Bowden | Local Laws Control | 1 September 2020 | D20/191160 | |
| Leanne Haslem | Local Laws Control | 1 September 2020 | D20/191170 | |
| Tony Gullone | Compliance | 1 December 2020 | D20/279190 | |
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| CORPORATE | Instrument of Appointment & Authorisation |  |  | |
| Errol Lawrence | Valuation Land act | 1 September 2020 | D20/191151 | |
| Paul Carmichael | Valuation Land act | 1 September 2020 | D20/191177 | |
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| COUNCILLOR CONDUCT OFFICER | Instrument of Appointment & Authorisation |  |  | |
| Marlo Emmitt |  | 15 February 2021 | D21/26721 | |
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| DEVELOPMENT & COMMUNITY SERVICES | Instrument of Appointment & Authorisation |  |  | |
| Ian Seuren |  | 1 September 2020 | D20/191162 | |
| Doug McNeill |  | 1 September 2020 | D20/191149 | |
| Helen Evans |  | 11 July 2011 | D20/255197 | |
| Ian Williams |  | 11 July 2011 | D20/255215 | |
| Blaithin Butler |  | 10 September 2012 | D20/255361 | |
| Miles Hazel |  | 16 November 2020 | D20/255947 | |
| Simon Clarke |  | 19 March 2018 | D18/25506 | |
| Dora Novak |  | 19 March 2018 | D18/25504 | |
| Vikram Kumar |  | 23 April 2018 | D18/37925 | |
| Erin Sonego |  | 6 September 2018 | D18/91931 | |
| Julia Repusic |  | 28 August 2019 | D19/119541 | |
| Ravi Teja Ayyagari |  | 27 November 2019 | D19/167859 | |
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| EMERGENCY MANAGEMENT | Instrument of Appointment & Authorisation |  |  | |
| Stewart Anderson | MEMO | 1 December 2020 | D20/272662 | |
| Tony McGann | MRM | 1 December 2020 | D20/272663 | |
| Doug McNeill | MEMO | 1 December 2020 | D20/279185 | |
| Tony Gullone | MEMO | 1 December 2020 | D20/279184 | |
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| ENVIRONMENT & COMMUNITY SAFETY | Instrument of Appointment & Authorisation |  |  | |
| Stewart Anderson |  | 24 March 2014 | D20/256694 | |
| Dora Novak |  | 3 December 2018 | D18/130242 | |
| Tony Gullone |  | 1 December 2020 | D20/279189 | |
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| FIRE PREVENTION | Instrument of Appointment & Authorisation |  |  | |
| Tristan Crews | Fire Awareness Officer | 1 September 2020 | D20/191188 | |
| Tristan Crews | Fire Prevention Officer | 1 September 2020 | D20/191189 | |
| Graeme Murphy | Assistant Fire Prev. Officer | 15 November 2018 | D20/256762 | |
| Kevin Young | Assistant Fire Prev. Officer | 15 November 2018 | D20/256765 | |
| John Postma | Assistant Fire Prev. Officer | 15 November 2018 | D20/256764 | |
| Jade Quinn | Assistant Fire Prev. Officer | 15 November 2018 | D20/256763 | |
| Doug Winckle | Assistant Fire Prev. Officer | 15 November 2018 | D20/256766 | |
| Simon Hunnam | Assistant Fire Prev. Officer | 17 November 2020 | D20/258570 | |
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| FOI OFFICER | Instrument of Appointment & Authorisation |  |  | |
| Errol Lawrence |  | 18 February 2021 | D21/30810 | |
|  |  |  |  | |
| HEALTH SERVICES | Instrument of Appointment & Authorisation |  |  | |
| Tony Gullone |  | 31 August 2020 | D20/191186 | |
| Daryl Joiner |  | 31 August 2020 | D20/191144 | |
| Madeleine George |  | 31 August 2020 | D20/191172 | |
| Barbara Paine |  | 17 June 2015 | D15/46390 | |
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| INFRASTRUCTURE & LEISURE SERVICES | Instrument of Appointment & Authorisation |  |  | |
| Tony McGann |  | 1 September 2020 | D20/191187 | |
| Madeleine Bisits |  | 1 September 2020 | D20/191171 | |
| Frank Castles |  | 1 September 2020 | D20/191152 | |
| Kristy Cochrane |  | 1 September 2020 | D20/191169 | |
| Timothy Brain |  | 1 September 2020 | D20/191184 | |
| Mehdi Hossini |  | 1 September 2020 | D20/191176 | |
| Cameron Duthie |  | 23 September 2020 | D20/209522 | |
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| PLANNING & ENVIRONMENT ACT | Instrument of Appointment & Authorisation |  |  | |
| Ian Seuren |  | 28 August 2020 | D20/196326 | |
| Doug McNeill |  | 28 August 2020 | D20/196325 | |
| Graeme Murphy |  | 28 August 2020 | D20/196324 | |
| John Postma |  | 28 August 2020 | D20/196320 | |
| Kevin Young |  | 28 August 2020 | D20/196287 | |
| Leanne Haslem |  | 28 August 2020 | D20/196321 | |
| Gray Bowden |  | 28 August 2020 | D20/196307 | |
| Simon Hunnam |  | 28 August 2020 | D20/196294 | |
| Stewart Anderson |  | 28 August 2020 | D20/196322 | |
| Blaithin Butler |  | 28 August 2020 | D20/196286 | |
| Doug Winckle |  | 28 August 2020 | D20/196289 | |
| Callum Fairnie |  | 28 August 2020 | D20/196314 | |
| Tristan Crews |  | 28 August 2020 | D20/196285 | |
| Simon Clarke | Cannot institute proceedings | 19 March 2018 | D20/258200 | |
| Ravi Teja Ayyagari | Cannot institute proceedings | 27 November 2019 | D19/167858 | |
| Julia Repusic | Cannot institute proceedings | 29 August 2019 | D19/119542 | |
| Dora Novak | Cannot institute proceedings | 5 July 2017 | D20/258483 | |
| Ian Williams | Cannot institute proceedings | 25 August 2010 | D20/258486 | |
| Helen Evans | Cannot institute proceedings | 25 August 2010 | D20/258502 | |
| Erin Sonego | Cannot institute proceedings | 2 October 2018 | D20/258503 | |
| Vikram Kumar | Cannot institute proceedings | 25 May 2018 | D20/258504 | |
| Tony Gullone |  | 18 December 2020 | D20/293276 | |
| Mandy Baker |  | 18 December 2020 | D21/4034 | |
| Dora Novak |  | 25 February 2021 | D21/39062 | |
| Tony McGann |  | 25 February 2021 | D21/39059 | |
| Heidi Robinson | Cannot Institute proceedings | 25 February 2021 | D21/39063 | |
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| POLICE ENFORCEMENT | Instrument of Appointment & Authorisation |  | 4 May 2017 | |
| Police Officers listed in document |  | 14 November 2020 | D20/254705 | |
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| PREVENTION OF CRUELTY TO ANIMALS ACT 1986 | Instrument of Appointment & Authorisation |  |  | |
| Graeme Murphy | Power to File Charges | 11 February 2019 | D19/19195 | |
| John Postma | Power to File Charges | 11 February 2019 | D19/19195 | |
| Graeme Murphy | Approval of General Inspector | 11 February 2019 | D19/19195 | |
| John Postma | Approval of General Inspector | 11 February 2019 | D19/19195 | |
| Jade Quinn | Approval of General Inspector | 11 February 2019 | D19/19195 | |
| Kevin Young | Approval of General Inspector | 11 February 2019 | D19/19195 | |
| Simon Hunnam | Approval of General Inspector | 6 November 2019 | D19/157148 | |
| Gray Bowden | Approval of General Inspector | 2 June 2020 | D20/110528 | |
| Leanne Haslem | Approval of General Inspector | 2 June 2020 | D20/110528 | |
| CEO | Delegation from DPI to CEO | 12 April 2010 | D20/259666 | |
|  | | | | |
| PROTECTED DISCLOSURE OFFICERS | Instrument of Appointment & Authorisation |  |  | |
| * Errol Lawrence * Tony McGann * Ian Seuren * Jo Grainger * Tamara Stewart |  | 17 November 2020 | D20/260523 | |
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| PLANNING COMMITTEE OF COUNCIL | Instrument of Delegation |  |  | |
| Councillors |  | 1 September 2020 | D20/163692 | |
|  | | | | |
| COUNCIL to CHIEF EXECUTIVE OFFICER | S5 Instrument of Delegation |  |  | |
| Peter Brown |  | 28 August 2020 | D20/196024 | |
|  | | | | |
| COUNCIL to STAFF | S6 Instrument of Delegation |  |  | |
| Staff as listed |  | 28 August 2020 | D20/243256 | |
|  | | | | |
| CEO to STAFF | S7 Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/241498 | |
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| CEO to STAFF | S7A Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/241496 | |
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| MUNICIPAL BUILDING SURVEYOR PACKAGE | S12 Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/254544 | |
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| DELEGATION OF CEO powers to STAFF | S13 Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/241495 | |
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| SUB-DELEGATION BY THE CEO UNDER LOCAL GOVERNMENT ACTS 1989 & 2020 | S13A Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/241497 | |
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| CEO for VicSmart Applications under the Planning & Environment Act 1987 | S14 Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/241494 | |
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| BUSHFIRE RECONSTRUCTION APPLICATIONS UNDER THE PLANNING & ENVIRONMENT ACT 1987 | S16 Instrument of Delegation |  |  | |
| Staff as listed |  |  |  | |
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| PORT MANAGER (Council) TO STAFF | Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/214910 | |
|  |  |  |  | |
| WATERWAYS MANAGER (Council) TO STAFF | Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/214897 | |
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| PORT SUB-DELEGATION CEO TO STAFF | Instrument of Delegation |  |  | |
| Staff as listed |  | 30 October 2020 | D20/214904 | |
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| **C7 INSTRUMENTS OF DELEGATION**  **CEO to COMMUNITY ASSET COMMITTEES** | | |
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| **COMMUNITY ASSET COMMITTEE** | **DATE SIGNED** | **DOC #** |
| Alvie Recreation Reserve | 28 August 2020 | D20/196255 |
| Barongarook Hall & Tennis Reserve | 28 August 2020 | D20/196238 |
| Barwon Downs Hall | 28 August 2020 | D20/196242 |
| Beech Forest Hall | 28 August 2020 | D20/196204 |
| Beech Forest Recreation Reserve | 28 August 2020 | D20/196233 |
| Birregurra Public Hall | 28 August 2020 | D20/214237 |
| Carlisle River Recreation Reserve | 28 August 2020 | D20/196198 |
| Chapple Vale Public Hall | 28 August 2020 | D20/196199 |
| Cororooke Hall | 28 August 2020 | D20/196229 |
| Cressy Hall | 28 August 2020 | D20/196237 |
| Eurack Public Hall and Tennis Reserve | 28 August 2020 | D20/196197 |
| Irrewillipe Hall and Reserve | 28 August 2020 | D20/196215 |
| Kennett River Tennis Reserve | 28 August 2020 | D20/196190 |
| Larpent Hall and Tennis Reserve | 28 August 2020 | D20/196195 |
| Lavers Hill Hall | 28 August 2020 | D20/196163 |
| Pirron Yallock Recreation Reserve | 28 August 2020 | D20/196181 |
| Stoneyford Hall | 28 August 2020 | D20/196266 |
| Swan Marsh Hall and Tennis Reserve | 28 August 2020 | D20/196160 |
| Warncoort Tennis Reserve | 28 August 2020 | D20/196239 |
| Yeo Recreation Reserve | 28 August 2020 | D20/196245 |