

PART B: DETAILS OF YOUR VARIATION

Regulation 81 – The proposed building reduces solar access to an existing habitable room window on the adjoining allotment so does not comply

Step 1. Please provide the details of your variation

Adjoining building's floor level at window (measured from natural ground level) _____

Adjoining building's roof boundary setback (measured from the outermost projection) _____

Proposed wall or carport height (measured from natural ground level and top of roof) _____

Proposed building's roof boundary setback (measured from the outermost projection) _____

Step 2. Please provide reasons to support your request

Note: Council's approval of a variation is determined by its compliance with the Minister's Guidelines. The fields below address each of the decision guidelines that Council must consider in deciding whether to approve or refuse your variation request.

The objective of Regulation 81 is to allow adequate daylight into habitable room windows.

Please provide your reasoning on how your variation will meet this objective:

- a) **The building will not impact on the amenity of existing dwellings on nearby allotments.**

- b) **The building is consistent with a building envelope that has been approved under a planning scheme or planning permit and or included in an agreement under section 173 of the Planning and Environment Act 1987.**

Step 3. Impacted adjoining property owners must be consulted as part of a Report and Consent Application for this regulation.

Download as many Adjoining owner/s comment forms as required off our website. Make sure you complete the 'Details and location of proposed building works' table at the top of the form. You will need to supply the adjoining owner/s with the partially completed comment form and copies of the plans of your proposed building works.

You can retrieve adjoining property owner details through the [Council website](#) for Fencing (Report and Consent) purposes.

We recommend you send the comment form and plans via registered post. You can then provide Council with a copy of what was sent to the adjoining owner and the registered post tracking details as part of your application. This will serve as proof of attempt to consult.

Note: The documents must be signed by the legal property owner, tenants are not legal property owners.