

# 2022/2023 NEW ANIMAL REGISTRATION

**Council Offices** | 2-6 Rae Street, Colac VIC 3250  
Colac Otway Shire,  
PO Box 283, Colac VIC 3250  
Ph: (03) 5232 9400

Visitor Information Centre  
100 Great Ocean Road, Apollo Bay VIC 3233  
Apollo Bay Ph: (03) 5232 9400  
[www.colacotway.vic.gov.au](http://www.colacotway.vic.gov.au)



## OWNER DETAILS

First Name:	Surname:
Street Address:	
Town:	Postcode:
Postal Address (if different from above):	
Daytime Phone No:	After Hours Phone
Mobile Phone No:	Pension Card No. (Health Care Card not accepted)

## ANIMAL DETAILS

See reverse side of form for explanation of fees

**PLEASE NOTE ALL ANIMALS MUST ALSO BE MICROCHIPPED BEFORE REGISTRATION CAN BE ACCEPTED  
TAGS ISSUED ARE LIFETIME TAGS**

Dog/ Cat	Animal Breed	Animal Colour	Animal Name	Sex M/F	X If Sterile	Year of Birth	Microchip No.	Fee	Tag No. (office use)	
<b>Total Amount Due</b>								<b>\$</b>		

I declare that the dog(s) identified in this application have been correctly indicated as to whether they are, or are not, of a restricted breed. [Restricted breeds are as follows - a Pit Bull Terrier, American Pit Bull Terrier, Fila Brasileiro, Dogo Argentino, Japanese Tosa or Perro de Presa Canario.] American Staffordshire Terrier must have the required breed papers to enable registration.

I declare that, to the best of my knowledge and belief, all the above information is true and correct.

Signed: ..... Name: ..... Date: .....  
(Signature of owner) (Printed name of owner)

Registration is not valid unless signature of owner appears above for the purpose of the *Domestic Animals Act 1994*. 'Owner' where the owner is a minor means a parent or guardian of the minor. An owner must be 18 years or over.

**OFFICE COPY**

**OWNER'S COPY**

## 2022/2023 NEW ANIMAL REGISTRATION CERTIFICATE

Dog/ Cat	Animal Breed	Animal Colour	Animal Name	Sex M/F	X If Sterilised	Year of Birth	Microchip No.	Fee	Tag No. (office use)	
<b>Total Amount Due</b>								<b>\$</b>		

**Important Information****Penalties apply for:**

- Failure to apply to register a dog or cat.
- Dog or cat found wandering at large during daytime/night-time.
- Your dog and cat must wear the registration tag provided at all times, to ensure the ownership of the animal can be quickly traced.
- The owner of any dog which RUSHES AT, ATTACKS, CHASES ANY PERSON OR ATTACKS ANOTHER ANIMAL CAUSING AN INJURY.
- Your dog or cat must not cause a nuisance.

All dogs and cats **at 3 months of age** must be registered. All new animal registrations must also be microchipped.

Once your registration fee is paid this notice will be deemed to be your certificate of registration. Your animal tag is not valid until payment is made.

**Privacy Statement**

The personal information requested on this form is being collected by Council for the enforcement and administration of animal control in accordance with Sections 10 & 18 of the *Domestic Animals Act 1994*. The personal information will be used by Council and it's Contractors for that primary purpose or directly related purposes and may be disclosed as required to by law. The applicant may apply to Council for access and/or amendment of the information.

**State Government Levy**

The State Government Levy of \$4.10 for dog registration and \$4.10 for cat registration is primarily used to fund responsible pet ownership educational programs.

**Concession Eligibility**

To be eligible for a concession you must hold either a:

**Centrelink Pension Card  
or Department of Veteran Affairs Pension Card**

If you are eligible to claim a concession, please present this notice with your **current** pension card at the Council office.



**Replacement Tags**

Replacement registration tags are available from the Council Office. A fee of \$2.00 is payable.

As of 11 April 2013

\*Under the *Domestic Animals Act 1994* an owner registering a dog or cat for the first time will not be entitled to the reduced fee for microchipping alone but there are other categories for reduced fees. See fee information below.

**FEE INFORMATION**

<b>DOGS</b>		<b>Fee</b>	<b>Pensioner</b>
	Microchipped only*	<b>\$140.00</b>	\$70.00
	Microchipped and desexed	<b>\$30.00</b>	\$15.00
	10 years of age or over	<b>\$45.00</b>	\$22.50
	Dogs kept for breeding by the proprietor of a registered domestic animal business conducted on registered premises	<b>\$45.00</b>	\$22.50
	Dogs registered with an applicable organisation, if their owners are members of the applicable organisation with which the dogs are registered (proof required)	<b>\$45.00</b>	\$22.50
	Dogs that have undergone obedience training which complies with the regulations	<b>\$45.00</b>	\$22.50
	Kept for working stock (rural)	<b>\$28.00</b>	\$14.00
Declared dangerous & menacing dog	<b>\$150.00</b>	-	
<b>CATS</b>		<b>Fee</b>	<b>Pensioner</b>
	Microchipped only*	<b>\$120.00</b>	\$60.00
	Microchipped and desexed	<b>\$22.00</b>	\$11.00
	10 years of age or over	<b>\$45.00</b>	\$22.50
	Cats registered with an applicable organisation, if their owners are members of the applicable organisation with which the cats are registered (proof required)	<b>\$45.00</b>	\$22.50
	Cats kept for breeding by the proprietor of a domestic animal business conducted on registered premises	<b>\$45.00</b>	\$22.50

**2. STERILISED DOGS AND CATS**

A Certificate of Sterilisation from the Veterinary Surgeon is to be presented with this application. If the Certificate is unavailable, the animal(s) must be inspected by an Authorised Officer at our Service Centres.

**OFFICE USE ONLY - PROOF OF STERILISATION**

Certificate Witnessed

Animal Witnessed

Print Name \_\_\_\_\_

Signed \_\_\_\_\_

**Methods of Payment**

In Person

Please present this notice in person with your payment at Council Offices located at:

2-6 Rae Street, Colac VIC 3250  
8.30am - 5.00pm Monday to Friday

OR

Visitor Information Centre  
100 Great Ocean Road, Apollo Bay VIC 3233  
9.00am - 5.00pm 7 days a week

EFTPOS & Credit Card facilities are available at both Customer Service Centres

# Payment by credit card

## What you need to do for your application



### Complete the form

Make sure all sections are complete and you have supplied all supporting documents.



### Submit payment

**Please attach this to the FRONT of your application/documents**

This form will be destroyed upon completion of the payment process

### Office Use Only

Application No

Amount

 \$

Receipt Type

Receipt No

Date

**DO NOT SCAN - TO BE DESTROYED**

## Your Details

First name

Last name

Company

Best phone number to contact you on

Email

Residential or postal address

Description of payment (i.e. Rates, Permit Application, Invoice)

Amount to be charged

 \$

Amount in words

## Credit Card Details

Name on card

Credit Card Number

VISA CARD

MASTERCARD

AMEX

Expiry Date

CIV

Signature