



**Colac Otway
SHIRE**

AGENDA

**MEETING OF SPECIAL COUNCIL
OF THE
COLAC-OTWAY SHIRE
COUNCIL**

19 NOVEMBER 2014

at 4:00 PM

COPACC Meeting Rooms

All Council and Committee meetings are audio recorded, with the exception of matters identified as confidential items in the Agenda. This includes the public participation sections of the meetings. Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy. In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission. Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorised recording of the meeting.

COLAC-OTWAY SHIRE SPECIAL COUNCIL MEETING

19 NOVEMBER 2014

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NOTICE is hereby given that the next **MEETING OF SPECIAL COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL** will be held in COPACC Meeting Rooms on 19 November 2014 at 4.00 pm.

AGENDA

1. OPENING PRAYER

Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.

AMEN

2. PRESENT

3. APPOINTMENT OF TEMPORARY CHAIRPERSON

4. APOLOGIES

5. STATEMENT

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

Colac Otway Shire encourages community input and participation in Council decisions. Council meetings provide an opportunity for the community to ask Council questions, either verbally at the meeting or in writing. As this is a Special Council Meeting, all questions asked must relate to the agenda.

Please note that Council may not be able to answer some questions at the meeting. These will be answered later.

Council meetings enable Councillors to debate matters prior to decisions being made. I ask that we all behave in a courteous manner.

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In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

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Thank you. Now 30 minutes is allowed for question time. Please remember, you must ask a question. If you do not ask a question you will be asked to sit down and the next person will be invited to ask a question. This is not a forum for public debate or statements.

1. Questions received in writing prior to the meeting (subject to attendance and time),
2. Questions from the floor.

6. QUESTION TIME

7. DECLARATION OF INTEREST

8. ELECTION OF MAYOR

9. MAYORAL ADDRESS

10. ELECTION OF DEPUTY MAYOR

11. COUNCIL APPOINTMENT TO INTERNAL COMMITTEES

12. COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

OFFICERS' REPORTS

Chief Executive Officer

SC141911-1 ELECTION OF MAYOR
SC141911-2 ELECTION OF DEPUTY MAYOR
SC141911-3 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES
SC141911-4 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL
BODIES

Sue Wilkinson
Chief Executive Officer

SC141911-1 ELECTION OF MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Sue Wilkinson
DEPARTMENT:	Executive	FILE REF:	11/96352

Purpose

The purpose of this report is to elect the Mayor of the Colac Otway Shire.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

Section 71(1) of the *Local Government Act 1989* provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3)

“The Mayor is to be elected –

- (a) after the fourth Saturday in October but not later than 30 November in each year; or*
- (b) as soon as possible after any vacancy in the office of Mayor occurs.”*

Following the election the Mayor shall assume the chair to deal with the remaining matters before the meeting.

Election Procedure

Council’s Local Law No 4, 2009 – Council Meeting Procedures and Common Seal, Part Three for the procedure in the election of Mayor.

14. Procedure for Election of Mayor

In conducting the election of Mayor the following will apply:

- (1) the election of the Mayor must be by a show of hands;*
- (2) the Councillor who receives the majority of votes cast must be declared elected; and*
- (3) for the purpose of sub-clause (2) the following will apply:*
 - (a) nominations must be moved and seconded;*
 - (b) where only one nomination is received, that Councillor must be declared elected;*
 - (c) where two nominations are received, the Councillor with an absolute majority of votes cast must be declared elected;*
 - (d) where there are more than two nominations received, the Councillor who receives an absolute majority at the first round of votes cast must be declared elected, or if no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further ballot conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate*

receives an absolute majority of votes and that candidate must be declared elected; and

- (e) *if for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated must be determined by simple majority vote. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated will then be determined by lot conducted by the Chief Executive Officer in the presence of the Meeting.*

Term of Mayor

Under the *Local Government Act 1989* a Council may resolve to elect the Mayor for a 2 year term of office.

Attachments

Nil

Recommendation(s)

That pursuant to the provisions of section 71 of the Local Government Act 1989, the Council elect Councillor to be the Mayor for the Colac Otway Shire Council for one year until the next Special Council Meeting (Statutory) to be held in November 2015.

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**SC141911-2 ELECTION OF DEPUTY MAYOR**

|             |              |           |               |
|-------------|--------------|-----------|---------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Sue Wilkinson |
| DEPARTMENT: | Executive    | FILE REF: | CLF11/19      |

**Purpose**

The purpose of this report is to consider the appointment of a Deputy Mayor for the Colac Otway Shire for the next 12 months.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

If there is a vacancy in the office of Mayor or the Mayor is absent or incapable of acting, the Council must appoint one of the Councillors to be the Acting Mayor. An Acting Mayor may perform any function or exercise any power conferred on the Mayor.

At the last statutory meeting held in November 2013, Council appointed Cr Frank Buchanan as the Deputy Mayor.

The position of Deputy Mayor is not a statutory position and no special allowance is payable.

Local Law

Council's Local Law No 4 2009 – Council Meeting Procedures and Common Seal Clause 17, provides for a Deputy Mayor.

*“If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor with all necessary adaptations and modifications.”*

**Attachments**

Nil

**Recommendation(s)**

***That Council elect Cr ..... as Deputy Mayor of the Colac Otway Shire Council for one year until the next Special Council Meeting (Statutory) to be held in November 2015.***

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SC141911-3**COUNCIL APPOINTMENT TO INTERNAL COMMITTEES**

| | | | |
|-------------|--------------|-----------|---------------|
| AUTHOR: | Colin Hayman | ENDORSED: | Sue Wilkinson |
| DEPARTMENT: | Executive | FILE REF: | 11/96352 |

Purpose

The purpose of this report is to appoint Councillors to Special Internal Committees.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

The *Local Government Act 1989* acknowledges the need for Special Committees of the Council and Advisory Committees in Part 4 Division 2 of the *Local Government Act 1989* which allows for committees made up of Councillors, Council staff and other persons and for a Council by Instrument of Delegation to delegate any of its functions, duties or powers to a Special Committee. Procedural requirements in respect to these committees include that whereby a Council may specify in an Instrument of Delegation that a member of a Special Committee who as a member of the public or of Council staff does not have voting rights on the Special Committee.

The Committees of Council as set out below are recommended in dealing with the business of Council.

In forming the committees, it is recommended that the following guidelines apply to meetings of the committees to ensure communication and accountability to the full Council.

- Mayor to be ex-officio to all committees;
- Minutes of all meetings to be circulated to full Council;
- All Councillors able to attend but voting rights are for appointed committee members only.

Council has previously established a number of committees.

Council Committees

- (a) Planning Committee
- (b) Chief Executive Officer Appraisal Committee

Advisory Committees

- (c) Audit Committee
- (d) Australia Day Advisory Committee
- (e) Central Reserve Advisory Committee
- (f) Colac Livestock Selling Centre Advisory Committee
- (g) Festival and Events Support Scheme Advisory Committee
- (h) Friends of the Colac Botanic Gardens Committee
- (i) Grants/Community Funding Advisory Committee
- (j) Lake Colac Co-ordinating Committee
- (k) Municipal Emergency Management Planning Committee (MEMPC)
- (l) Small Town Improvement Program Advisory Committee

Proposal

The following table provides details of each committee.

Officers attend a number of the committees either as a member of the committee or as an administrative resource person.

(a) Planning Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | All Councillors |
| Meeting Details | Meets on 2 nd Wednesday of the month commencing at 10.30 am or more frequently as required. |
| Other Information | The Planning Committee has been established as a Special Committee under section 86 of the <i>Local Government Act 1989</i> and section 188 of the <i>Planning and Environment Act 1987</i> . The committee comprises all Councillors and has the power to determine on planning matters as set down in the Instrument of Delegation. |
| Previous Delegates | All Councillors |

(b) Chief Executive Officer Appraisal Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | All Councillors |
| Previous Delegates | All Councillors |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Half Yearly |
| Other Information | Primary purpose to review the performance of the CEO |

(c) Audit Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 2 Councillors |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Quarterly or more frequently as determined |
| Other Information | Made up of 2 Councillors and 2 independent members. An independent member to be chairperson. The committee is an advisory committee of Council. CEO is non-voting member. |
| Previous Delegates | Cr Stephen Hart, Cr Michael Delahunty |

(d) Australia Day Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | All Councillors |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Once per year November/December and others as required |
| Other Information | Purpose is to review nominations, select Australia Day Award winners in the various categories and discuss location of function. |
| Previous Delegates | All Councillors |

(e) Central Reserve Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | 1 Councillor |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Bi-monthly |
| Other Information | Purpose is to facilitate communication between Council, park users, local police and local residents about matters concerning planning, development, maintenance and operation of the reserve. |
| Previous Delegate | Cr Crook |

(f) Colac Livestock Selling Centre Advisory Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 1 Councillor |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Annual budget meeting and others as required |
| Other Information | Purpose is to provide advice on the operations of the centre and make recommendations to Council. |
| Previous Delegate | Cr Buchanan |

(g) Festival and Events Support Scheme Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | All Councillors |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Once per year May/June and others as required |
| Other Information | Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific events on the support scheme. |
| Previous Delegates | All Councillors |

(h) Friends of the Colac Botanic Gardens Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 1 Councillor |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Monthly |
| Other Information | Purpose is to undertake voluntary projects and to act as an advisory committee for Council. |
| Previous Delegate | Cr Woodcroft |

(i) Grants/Community Funding Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | All Councillors |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Once per year May/June and others as required |
| Other Information | Purpose is to consider the applications received for Council's Community Grants Program and the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific projects or the funding program. |
| Previous Delegates | All Councillors |

(j) Lake Colac Co-ordinating Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 2 Councillors |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Special Council Meeting |
| Meeting Details | Quarterly |
| Other Information | Purpose is to be a forum to assist Council in the implementation of the Lake Colac Management Plan and the Lake Colac Master Plan. To advise Council on the revitalization and development of Lake Colac. |
| Previous Delegates | Cr Smith & Cr Delahunty |

(k) Small Town Improvement Program Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | All Councillors |
| Date Appointed | 19 November 2014 |
| Term of Appointment | Until November 2015 Council Meeting |
| Meeting Details | Once per year in May and others as required |
| Other Information | Purpose is to consider the applications received for the Small Town Improvement Program. |
| Previous Delegates | All Councillors |

Attachments

Nil

Recommendation 1

That Council makes the following appointments to the following committees until a Special Meeting of Council in November 2015.

- (a) That Council appoints all Councillors as members of the Planning Committee.***
- (b) That Council appoints all Councillors as members of the Chief Executive Officer Appraisal Committee.***
- (c) That Council appoints Cr..... and Cr..... as members of the Audit Committee.***
- (d) That Council appoints all Councillors as members of the Australia Day Committee.***
- (e) That Council appoints Cr..... as member of the Central Reserve Advisory Committee.***
- (f) That Council appoints all Councillors as members of the Festival and Events Support Scheme Advisory Committee.***
- (g) That Council appoints Cr..... as a member of the Friends of the Colac Botanic Gardens Committee.***
- (h) That Council appoints all Councillors as members of the Grants/Community Funding Advisory Committee.***
- (i) That Council appoints Cr..... and Cr..... as members of the Lake Colac Co-ordinating Committee.***
- (j) That Council appoints all Councillors as members of the Small Town Improvement Program Advisory Committee.***

Recommendation 2.

That Council appoints Cr..... as a member of the Colac Livestock Selling Centre Advisory Committee.

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**SC141911-4 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES**

|             |              |           |               |
|-------------|--------------|-----------|---------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Sue Wilkinson |
| DEPARTMENT: | Executive    | FILE REF: | D14/72683     |

**Purpose**

The purpose of this report is to appoint Councillors to various committees and external bodies.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

Council has Councillor/Officer representation on a number of committees with varying purposes from managing Council owned or managed facilities, to advising Council on issues and representing Council views on regional and state wide matters.

These committees vary on the number of meetings that are held each year and the role that a Councillor plays on them.

Most of the committees are usually outside the control of Council as they operate under their own charter and determine their procedures, policies and practices. Council involvement is to participate and influence the activities of those external groups where those activities are in the public's interest.

Council has previously appointed Councillors and officers to the various committees at its Statutory Meeting.

If formal representation is not required, Councillors could still attend meetings as specific issues arise or where invited by the committee.

The attached schedule of committees (attachment 1) provides for the appointment of Councillors to external committees until the next Special Council meeting (Statutory) in November 2015.

**Proposal**

The attached nomination of Councillors to Committees and External Bodies table provides details of each committee.

The table indicates:

- Committee and purpose
- Representative(s)
- Previous Councillor representative (appointed November 2014)
- Appointment to 2015
- Meeting schedule
- Additional information

The appointments will be until the Special meeting of Council in November 2015.

Steering Committee

The list does not include Steering Committees where Councillors have been appointed to a committee for a particular project.

Officers

In some cases an officer(s) still needs to be appointed to a committee on an annual basis.

- COPACC Trust (2) - Manager Recreation Arts & Culture and COPACC Manager;
- Corangamite Regional Library Corporation (1) - General Manager Corporate & Community Services.

**Attachments**

1. Councillor Representation External Committees - 2014-2015

**Recommendation*****That Council appoints:***

- (a) ***Cr ..... as the Councillor representative on the Anzac Centenary Community Reference Group***
- (b) ***Cr ..... as the Councillor representative on the Apollo Bay Harbour Redevelopment Community Reference Group***
- (c) ***Cr ..... as the Councillor representative on the Apollo Bay Aquatic Centre***
- (d) ***Cr ..... as the Councillor representative on the Apollo Bay Leisure Centre Liaison Group***
- (e) ***Cr ..... as the Councillor representative on the Australian Local Government Association***
- (f) ***Cr ..... as the Councillor representative on the Australian Rural Roads Group***
- (g) ***Cr ..... as the Councillor representative on the Barnard Trust Committee***
- (h) ***Cr ..... as the Councillor representative on the Barwon South West Waste and Resource Recovery Local Government Forum***
- (i) ***Cr ..... as the Councillor representative on the Colac Community Library and Learning Centre Joint Use Advisory Committee***
- (j) ***Cr ..... as the Councillor representative on the Colac Otway Network of Community Centres***
- (k) ***Cr ..... as the Councillor representative on the Community Hub Inc. Executive Committee***
- (l) ***Cr ..... as the Councillor representative on the Community Hub Inc. General Committee***
- (m) ***Crs ..... and ..... as the Councillor representatives on the COPACC Trust***
- (n) ***Cr ..... as the Councillor representative on the Corangamite Regional Library Corporation***
- (o) ***Cr ..... as the Councillor representative on the Forrest Mountain Bike Trails Strategy Steering Group***
- (p) ***Cr ..... as the Councillor representative on the G21 Board***
- (q) ***Cr ..... as the Councillor representative on the Geelong Gambling Advisory Committee***

- (r) Cr ..... as the Councillor representative on the Great South Coast Group
- (s) Cr ..... as the Councillor representative on the Heathfield Estate Reserve Community Reference Group
- (t) Crs ..... and ..... as the Councillor representatives on the Industry Advisory Group
- (u) Cr ..... as the Councillor representative on the Lavers Hill & District Emergency Response Planning Committee
- (v) Cr ..... as the Councillor representative on the Lavers Hill Swimming Pool Committee of Management
- (w) Cr ..... as the Councillor representative on the Lavers Hill Water hole Committee
- (x) Cr ..... as the Councillor representative on the Municipal Aerodrome Committee – Colac
- (y) Cr ..... as the Councillor representative on the Municipal Association of Victoria
- (z) Crs ..... and ..... as the Councillor representatives on the Municipal Emergency Management Planning Committee
- (aa) Crs ..... and ..... as the Councillor representatives on the Municipal Fire Management Planning Committee
- (bb) Cr ..... as the Councillor representative on the Old Beechy Rail Trail Committee
- (cc) Cr ..... as the Councillor representative on the Ondit Quarry Consultative Committee
- (dd) Cr ..... as the Councillor representative on the Otways Tourism Advisory Committee
- (ee) Cr ..... as the Councillor representative on the Port of Apollo Bay Consultative Group
- (ff) Cr ..... as the Councillor representative on the Rural Financial Counselling Service Victoria – Wimmera Southwest
- (gg) Crs ..... and ..... as the Councillor representatives on the Tiger Rail Trail Feasibility Study Steering Committee
- (hh) Cr ..... as the Councillor representative on the Timber Towns Committee
- (ii) Cr ..... as the Councillor representative on the Tirrengower Drainage Scheme Committee of Management
- (jj) Cr ..... as the Councillor representative on the Weeds Consultative Committee
- (kk) Cr ..... as the Councillor representative on the Youth Council
- (ll) Cr ..... as the Councillor representative on the G21 Arts and Culture Pillar
- (mm) Cr ..... as the Councillor representative on the G21 Economic Development Pillar
- (nn) Cr ..... as the Councillor representative on the G21 Education and Training Pillar with Cr..... as the alternative Council representative.
- (oo) Cr ..... as the Councillor representative on the G21 Environment Pillar
- (pp) Cr ..... as the Councillor representative on the G21 Health and Wellbeing Pillar
- (qq) Cr ..... as the Councillor representative on the G21 Planning and Services Pillar
- (rr) Cr ..... as the Councillor representative on the G21 Sports and Recreation Pillar

- (ss) Cr ..... as the Councillor representative on the G21  
Transportation Pillar**
- (tt) Cr ..... as the Councillor representative on the Great South Coast  
Position for Economic Growth Pillar**
- (uu) Cr ..... as the Councillor representative on the Great South  
Coast Improve Our Connections Pillar.**

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NOMINATION OF COUNCILLORS TO COMMITTEES AND EXTERNAL BODIES

| Committee | Representatives | Previous Councillor Representation to November 2014 | Councillor Appointment | Meeting Schedule | Additional Information |
|--|-------------------------------|--|--------------------------------|--------------------|---|
| Anzac Centenary Community Reference Group | | Cr Lyn Russell | | As required | |
| Apollo Bay Harbour Redevelopment Community Reference Group
<i>Involvement in the planning of the redevelopment of the harbour precinct and the planning scheme amendment process.</i> | (1) Councillor | Cr Buchanan & Cr Delahunty | | As required | Meetings at Apollo Bay |
| Apollo Bay Aquatic Centre (ABAC)
<i>To review the original feasibility study and business plan prepared in 2000/2001.</i> | (1) Councillor | Cr Stephen Hart | | As required | Meetings at Apollo Bay |
| Apollo Bay Leisure Centre Liaison Group
<i>Management of the Leisure Centre at Apollo Bay.</i> | (1) Councillor
(1) Officer | Cr Stephen Hart
Bluewater Fitness Centre Manager | | As required | Meetings at Apollo Bay |
| Australian Local Government Association | (1) Councillor | Mayor or Deputy Mayor | | Annually in June | Meetings in Canberra |
| Australian Rural Roads Group | (1) Councillor | Cr Lyn Russell | | | |
| Barnard Trust Committee
<i>Administer scholarship fund bequeathed to 2 Colac public secondary schools</i> | (1) Councillor | Cr Stephen Hart | | Twice yearly | Meetings at Colac College when all results received |
| Barwon South West Waste and Resource Recovery Group (external appointment)
<i>To provide a framework for strategic regional waste management planning.</i> | (1) Councillor | Cr Stephen Hart | Cr Hart – external appointment | Quarterly | Regional meetings at various municipalities. |
| Barwon South West Waste and Resource Recovery Local Government Forum | | Cr Hart | | | |
| Colac Community Library and Learning Centre Joint Use Advisory Committee
<i>Provide advice and recommendations for the consideration of the College Council and the Shire Council in relation to the operation and use of the facility.</i> | (1) Councillor
(1) Officer | Cr Stephen Hart
General Manager
Corporate & Community Services | | At least quarterly | Meetings at centre |

| Committee | Representatives | Previous Councillor Representation to November 2014 | Councillor Appointment | Meeting Schedule | Additional Information |
|---|-------------------------------------|--|-------------------------------|--|--|
| Colac Otway Network of Community Centres
<i>To participate in the development of community strengthening initiatives, sharing of community information and discussing community planning.</i> | (1) Councillor | Cr Woodcroft | | Quarterly | Meetings alternate between centres |
| Community Hub Inc.
<i>Community Hub Inc is a Not-for-Profit community organisation whose purpose is to reduce disadvantage by working within the community to support disadvantaged residents of Colac and assists them to gain skills and employment.</i> | (3) Councillors | Executive – Cr Crook
General – Cr Hart | | Monthly | Meetings at Centre |
| COPACC Trust
<i>The Trust is an independent committee appointed to accept donations to be used for the development of COPACC facilities and programs.</i> | (2) Councillors

(2) Officers | Cr Smith
Cr Woodcroft
Manager Recreation, Arts & Culture
COPACC Manager | | Quarterly or as required | Meetings at COPACC |
| Corangamite Regional Library Corp.
<i>The Corporation determines policy in the delivery of services throughout the region (Warrnambool, Moyne, Corangamite, Colac Otway)</i> | (1) Councillor
(1) Officer | Cr Stephen Hart
General Manager
Corporate & Community Services | | At least quarterly | Meetings at Terang and other locations |
| Forrest Mountain Bike Trails Strategy Steering Group
<i>To develop a 10 year Strategic Plan that has the support of key stakeholders and the local community</i> | (1) Councillor | Cr Michael Delahunty | | As required | |
| G21 Board
<i>To oversee the management of the company, set the strategic direction of the company, monitor overall performance, financial performance and governance.</i> | Councillor and Officer | Chief Executive Officer
Mayor | | Monthly
Last Friday of month
9 – 11 am | Meetings at member Councils |

| Committee | Representatives | Previous Councillor Representation to November 2014 | Councillor Appointment | Meeting Schedule | Additional Information |
|---|-----------------------------------|--|-------------------------------|--|----------------------------------|
| Geelong Gambling Advisory Committee
<i>Sharing information relating to changes in the social, legislative & economic environment in which gambling operates and provides a sounding board for projects dealing with Responsible Gambling Awareness Week & other harm minimisation activities that address problem gambling</i> | Councillor or Officer | New committee | | Quarterly | Meetings held in Geelong |
| Great South Coast Group
<i>To advocate and co-ordinate planning on regional issues</i> | Mayor and Officer | Cr Buchanan
Chief Executive Officer | | Quarterly
3 rd Friday
10 am | Meetings at member Councils |
| <i>Heathfield Estate Reserve Community Reference Group.</i> | (1) Councillor

(1) Officer | Cr Buchanan
Manager
Recreation, Arts and Culture | | | |
| Industry Advisory Group
<i>Provides advice on skills, labour, education and training issues and to the Colac Trades Training Centre on the training needs of local industry</i> | (3) Councillors | Cr Smith
Cr Delahunty
Cr Crook | | 6 weekly | Meetings at COPACC |
| Lavers Hill & District Emergency Response Planning Committee | | Cr Hart | | | |
| Lavers Hill Swimming Pool Committee of Management
<i>To monitor and review management of the Lavers Hill Pool.</i> | (1) Councillor
(1) Officer | Cr Stephen Hart
Bluewater Fitness
Centre Manager | | Quarterly | Meetings at Lavers Hill |
| Lavers Hill Waterhole Committee | (1) Councillor | Cr Stephen Hart | | | |
| Municipal Aerodrome Committee – Colac
<i>Manage day to day operations and maintenance.</i> | (1) Councillor
(1) Officer | Cr Chris Smith
Manager, Major
Contracts | | As required. | Meetings at 1 Bromfield St Colac |
| Municipal Association of Victoria
<i>To act as a Victorian Local Government Peak Body.</i> | (1) Councillor | Cr Stephen Hart | | 2 per year | Meetings in Melbourne |
| Rural Council of Victoria (elected position) | | Cr Russell | Cr Russell (elected) | | |

| Committee | Representatives | Previous Councillor Representation to November 2014 | Councillor Appointment | Meeting Schedule | Additional Information |
|--|--|---|-------------------------------|--|--|
| Municipal Emergency Management Planning Committee
<i>Multi Agency Committee that supports integrated emergency management planning.</i> | (2) Councillor
(1) Officer | Cr Terry Woodcroft
Cr Michael Delahunty
Municipal Emergency Management Coordinator | | Quarterly | Meetings at various locations |
| Municipal Fire Management Planning Committee
<i>Multi Agency Committee that supports integrated fire management planning.</i> | (2) Councillor
(1) Officer | Cr Terry Woodcroft
Cr Michael Delahunty
Municipal Emergency Management Coordinator | | Quarterly | Meetings at various locations |
| Old Beechy Rail Trail Committee
<i>To monitor and review development of the line. Section 86 Committee of Management under Council.</i> | (1) Councillors
(1) Officer
Community/
Organisation
Reps | Cr Chris Smith
Recreation & Events
Co-ordinator | | Bi monthly
2 nd Monday of
month | Meetings at COPACC |
| Ondit Quarry Consultative Committee
<i>Required by planning permits relating to the quarry operation to manage concerns between landholders and the quarry.</i> | (1) Councillor
(1) Officer | Cr Delahunty
Manager Planning &
Building | | Six monthly | Meeting location varies |
| Otways Tourism Advisory Committee | (1) Councillor | Cr Lyn Russell | | | |
| Port of Apollo Bay Consultative Group
<i>To consider issues related to the Port of Apollo Bay.</i> | (1) Councillor | Cr Buchanan | | Twice yearly or as
required | Meetings at Apollo Bay
Office. Meeting dates set at
meeting. |
| Rural Financial Counselling Service Vic –
Wimmera Southwest (RFC) | (1) Councillor | Cr Chris Smith | | Bi monthly | Meetings at DPI Office Colac |
| Tiger Rail Trail Feasibility Study Steering
Committee | | Cr Brian Crook
Cr Michael Delahunty
to be the alternative
Councillor
representative | | | |
| Timber Towns Committee
<i>MAV Working Group to examine the issues of municipalities which have a significant forestry industry.</i> | (1) Councillor | Cr Lyn Russell | | Bi monthly.
2 nd Friday of month | Meetings at MAV Melbourne |

| Committee | Representatives | Previous Councillor Representation to November 2014 | Councillor Appointment | Meeting Schedule | Additional Information |
|--|---------------------------------------|---|---------------------------------------|--------------------------------------|----------------------------------|
| Timber Towns Executive (external appointment) | | Cr Lyn Russell | Cr Lyn Russell (external appointment) | | |
| Tirrengower Drainage Scheme Committee of Management
<i>Manage drainage scheme. Discuss maintenance issues etc</i> | (1) Councillor | Cr Delahunty | | Monthly
1 st Wednesday | Meetings at Swan Marsh Hall |
| Victoria Regional Botanic Gardens Network Executive and BGANZ Council
<i>To participate on the Executive and Council.</i> | Staff member | Nil | Nil | Quarterly | Meetings at regional venues |
| Weeds Consultative Committee | (1) Councillor | Cr Chris Smith | | Annually | Meetings at COPACC |
| Youth Council
<i>To pursue initiatives for young people across the Shire in accordance with mission statement.</i> | (1) Councillor
(1) Council Officer | Cr Lyn Russell | | Fortnightly as per charter - Monday | Meetings at Council offices |
| G21 Pillar Membership | | | | | |
| Arts & Culture | Karen Patterson | Cr Woodcroft | | As required | Meetings in Geelong |
| Economic Development | Tony White | Cr Buchanan | | As required | Meetings in Geelong |
| Education & Training | | Cr Hart
Alternative – Cr Crook | | As required | Meetings in Geelong |
| Environment | Stewart Anderson | Cr Stephen Hart | | As required | Meetings in Geelong |
| Health & Wellbeing | | Cr Russell | | As required | Meetings in Geelong |
| Planning & Services | Doug McNeill | Cr Buchanan | | As required | Meetings in Geelong |
| Sports & Recreation | Ian Seuren | Cr Crook | | As required | Meetings shared between Councils |
| Transportation | Phil Corluka
Greg Fletcher | Cr Brian Crook | | As required | Meetings in Geelong |
| Great South Coast Pillar Membership | | | | | |
| Position for Economic Growth | Tony White | Cr Buchanan | | Bi-Monthly | Meetings in Warrnambool |
| Improve Our Connections | | Cr Brian Crook | | Bi-Monthly | Meetings shared between Councils |
| Sustain Our Natural Assets | Travis Riches | Nil | | Bi-Monthly | Meetings in Warrnambool |
| Strengthen Our Communities | | Nil | | | |

