Colac Otway
SHIRE

AGENDA

MEETING OF STATUTORY COUNCIL

OF THE

COLAC-OTWAY SHIRE

COUNCIL

14 DECEMBER 2011

at 4:00 PM

COPACC

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.

COLAC-OTWAY SHIRE STATUTORY COUNCIL MEETING

14 DECEMBER 2011

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NOTICE is hereby given that the next MEETING OF STATUTORY COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL will be held in COPACC on 14 December 2011 at 4.00 pm.

AGENDA

1. OPENING PRAYER

Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.
AMEN

2. PRESENT

3. APOLOGIES

4. MAYORAL STATEMENT

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

Colac Otway Shire encourages active community input and participation in Council decisions. Council meetings provide one of these opportunities as members of the community may ask questions to Council either verbally at the meeting or in writing.

Questions asked today must relate to the items listed on the Statutory Council Meeting Agenda.

Questions made in writing will be addressed if received within two days of the Council meeting. Please note that some questions may not be able to be answered at the meeting, these questions will be taken on notice. Council meetings also enable Councillors to debate matters prior to decisions being taken.

I ask that we all show respect to each other and respect for the office of an elected representative.

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.'

5. QUESTION TIME

6. DECLARATION OF INTEREST

OFFICERS' REPORTS

Chief Executive Officer

ST111412-1	ELECTION OF MAYOR
ST111412-2	ELECTION OF DEPUTY MAYOR
ST111412-3	COUNCIL APPOINTMENT TO INTERNAL COMMITTEES
ST111412-4	COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

Rob Small
Chief Executive Officer

ST111412-1 ELECTION OF MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Rob Small
DEPARTMENT:	Executive	FILE REF:	11/96352

Purpose
The purpose of this report is to elect the Mayor of the Colac Otway Shire until the next General Election, which is to be held on 27 October 2012.

Declaration of Interests
No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background
Section 71(1) of the *Local Government Act 1989* provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3)

"The Mayor is to be elected –
(a) after the last Saturday in November but not later than 31 December in each year; or
(b) as soon as possible after any vacancy in the office of Mayor occurs."

Following the election the Mayor shall assume the chair to deal with the remaining matters before the meeting.

Election Procedure
Council's Local Law No 4, 2009 – Council Meeting Procedures and Common Seal, Part Three for the procedure in the election of Mayor.

14. Procedure for Election of Mayor

In conducting the election of Mayor the following will apply:

(1) the election of the Mayor must be by a show of hands;

(2) the Councillor who receives the majority of votes cast must be declared elected; and

(3) for the purpose of sub-clause (2) the following will apply:

(a) nominations must be moved and seconded;

(b) where only one nomination is received, that Councillor must be declared elected;

(c) where two nominations are received, the Councillor with an absolute majority of votes cast must be declared elected;

(d) where there are more than two nominations received, the Councillor who receives an absolute majority at the first round of votes cast must be declared elected, or if no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further ballot

conducted between the remaining candidates. If there are several candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate must be declared elected; and

(e) if for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated must be determined by simple majority vote. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated will then be determined by lot conducted by the Chief Executive Officer in the presence of the Meeting.

Term of Mayor

Under the *Local Government Act 1989* a Council may resolve to elect the Mayor for a 2 year term of office.

Attachments

Nil

Recommendation(s)

That pursuant to the provisions of Section 71 of the Local Government Act 1989, the Council elect Councillor …….. to be the Mayor for the Colac Otway Shire Council until 6 am on 27 October 2012.

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ST111412-2 ELECTION OF DEPUTY MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Rob Small
DEPARTMENT:	Executive	FILE REF:	11/96352

Purpose
The purpose of this report is to consider the appointment of a Deputy Mayor for the Colac Otway Shire until the next General Election which is to be held on 27 October 2012.

Declaration of Interests
No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background
If there is a vacancy in the office of Mayor or the Mayor is absent or incapable of acting, the Council must appoint one of the Councillors to be the Acting Mayor. An Acting Mayor may perform any function or exercise any power conferred on the Mayor.

At the last statutory meeting held in December 2010, Council appointed Cr Stephen Hart as the Deputy Mayor.

The position of Deputy Mayor is not a statutory position and no special allowance is payable.

Local Law
Council's Local Law No 4 2009 – Council Meeting Procedures and Common Seal Clause 17, provides for a Deputy Mayor.

"If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor with all necessary adaptations and modifications."

Attachments
Nil

Recommendation(s)

That Council elect Councillor …….. as Deputy Mayor of the Colac Otway Shire Council until 6 am on 27 October 2012.

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ST111412-3 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES

AUTHOR:	Colin Hayman	ENDORSED:	Rob Small
DEPARTMENT:	Executive	FILE REF:	11/96352

Purpose
The purpose of this report is to appoint Councillors to Special Internal Committees.

Declaration of Interests
No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background
The *Local Government Act 1989* acknowledges the need for Special Committees of the Council and Advisory Committees in Part 4 Division 2 of the *Local Government Act 1989* which allows for committees made up of Councillors, Council staff and other persons and for a Council by Instrument of Delegation to delegate any of its functions, duties or powers to a Special Committee. Procedural requirements in respect to these committees include that whereby a Council may specify in an Instrument of Delegation that a member of a Special Committee who as a member of the public or of Council staff does not have voting rights on the Special Committee.

The Committees of Council as set out below are recommended in dealing with the business of Council.

In forming the committees, it is recommended that the following guidelines apply to meetings of the committees to ensure communication and accountability to the full Council.

- Mayor to be ex-officio to all committees;
- Minutes of all meetings to be circulated to full Council;
- All Councillors able to attend but voting rights are for appointed committee members only.

Council has previously established a number of committees. The Chief Executive Officer Appraisal Committee has been added to the list of Council committees. Under the Chief Executive Officer's contract, the Officer's Performance must be reviewed by a committee of Council appointed for that purpose.

<u>Council Committees</u>

(a) Planning Committee
(b) Chief Executive Officer Appraisal Committee

<u>Advisory Committees</u>

(c) Audit Committee
(d) Australia Day Advisory Committee
(e) Central Reserve Advisory Committee
(f) Colac Livestock Selling Centre Advisory Committee
(g) Festival and Events Support Scheme Advisory Committee
(h) Friends of the Colac Botanic Gardens Committee
(i) Grants/Community Funding Advisory Committee

(j) Lake Colac Co-ordinating Committee
(k) Municipal Emergency Management Planning Committee (MEMPC)
(l) Small Town Improvement Program Advisory Committee

Proposal
The following table provides details of each committee.

Officers attend a number of the committees either as a member of the committee or as an administrative resource person.

(a) Planning Committee

Number of delegates to be appointed to Council	All Councillors
Meeting Details	Meets on 2nd Wednesday of the month commencing at 10.30 am or more frequently as required.
Other Information	The Planning Committee has been established as a Special Committee under Section 86 of the *Local Government Act 1989* and Section 188 of the *Planning and Environment Act 1987.* The committee comprises all Councillors and has the power to determine on planning matters as set down in the Instrument of Delegation.
Previous Delegates	All Councillors
New Delegates	All Councillors

(b) Chief Executive Officer Appraisal Committee

Number of delegates to be appointed to Council	All Councillors
Previous Delegates	All Councillors
Date Appointed	New
Term of Appointment	Until 25 September 2012 (prior to start of caretaker period)
Meeting Details	Half Yearly
Other Information	Primary purpose to review the performance of the CEO
New Delegates	All Councillors

(c) Audit Committee

Number of delegates to be appointed to Council	2 Councillors
Date Appointed	14 December 2010
Term of Appointment	Until 26 October 2012
Meeting Details	Quarterly or more frequently as determined
Other Information	Made up of 2 Councillors and 2 independent members. An independent member to be chairperson. The committee is an advisory committee of Council. CEO is non-voting member.
Previous Delegates	Cr Stephen Hart, Cr Stuart Hart
New Delegates	Cr Stephen Hart, Cr Stuart Hart

(d) Australia Day Advisory Committee

Number of delegates to be appointed to Council	4 Councillors
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2012
Meeting Details	Once per year December/January
Other Information	Purpose is to review nominations, select Australia Day Award winners in the various categories and discuss location of function.
Previous Delegates	Cr Buchanan, Cr Crook, Cr Russell, Cr Smith
New Delegates	Cr Buchanan, Cr Crook, Cr Russell, Cr Smith

(e) Central Reserve Advisory Committee

Number of delegates to be appointed to Council	1 Councillor
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2012
Meeting Details	Bi-monthly
Other Information	Purpose is to facilitate communication between Council, park users, local police and local residents about matters concerning planning, development, maintenance and operation of the reserve.
Previous Delegate	Cr Crook
New Delegate	Cr Crook

(f) Colac Livestock Selling Centre Advisory Committee

Number of delegates to be appointed to Council	1 Councillor
Date Appointed	14 December 2011
Term of Appointment	26 October 2012
Meeting Details	Annual budget meeting and others as required
Other Information	Purpose is to provide advice on the operations of the centre and make recommendations to Council.
Previous Delegate	Cr Higgins
New Delegate	Cr Higgins

(g) Festival and Events Support Scheme Advisory Committee

Number of delegates to be appointed to Council	4 Councillors
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2012
Meeting Details	Once per year May/June
Other Information	Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific events on the support scheme.
Previous Delegates	Cr Buchanan, Cr Crook, Cr Stuart Hart, Cr Russell
New Delegates	Cr Buchanan, Cr Crook, Cr Stuart Hart, Cr Russell

(h) Friends of the Colac Botanic Gardens Committee

Number of delegates to be appointed to Council	1 Councillor
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2012
Meeting Details	Monthly
Other Information	Purpose is to undertake voluntary projects and to act as an advisory committee for Council.
Previous Delegate	Cr Smith
New Delegate	Cr Smith

(i) Grants/Community Funding Advisory Committee

Number of delegates to be appointed to Council	4 Councillors
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2012
Meeting Details	Once per year May/June
Other Information	Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific projects or the funding program.
Previous Delegates	Cr Crook, Cr Stephen Hart, Cr Stuart Hart, Cr Smith
New Delegates	Cr Crook, Cr Stephen Hart, Cr Stuart Hart, Cr Smith

(j) Lake Colac Co-ordinating Committee

Number of delegates to be appointed to Council	2 Councillors
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2012
Meeting Details	Quarterly
Other Information	Purpose is to be a forum to assist Council in the implementation of the Lake Colac Management Plan and the Lake Colac Master Plan. To advise Council on the revitalization and development of Lake Colac.
Previous Delegates	Cr Higgins, Cr Smith
New Delegates	Cr Higgins, Cr Smith

(k) Municipal Emergency Management Planning Committee (MEMPC)

Number of delegates to be appointed to Council	1 Councillor
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2011
Meeting Details	Quarterly
Other Information	Ensure the prevention of, the response to and the recovery from emergencies that could occur within the Shire.
Previous Delegates	Cr Stuart Hart
New Delegates	Cr Stuart Hart

(l) Small Town Improvement Program Advisory Committee

Number of delegates to be appointed to Council	4 Councillors
Date Appointed	14 December 2011
Term of Appointment	Until 26 October 2011
Meeting Details	Once per year in May and others as required
Other Information	Purpose is to consider the applications received for the Small Town Improvement Program.
Previous Delegates	Cr Buchanan, Cr Stuart Hart, Cr Higgins, Cr Russell
New Delegates	Cr Buchanan, Cr Stuart Hart, Cr Higgins, Cr Russell

Attachments
Nil

Recommendation(s)

That Council makes the following appointments to the following committees until the next Statutory Meeting of Council in December 2011.

(a) That Council appoints all Councillors as members of the Planning Committee.

(b) That Council appoints all Councillors as members of the Chief Executive Officer Appraisal Committee.

(c) That Council appoints Cr Stephen Hart and Cr Stuart Hart as members of the Audit Committee.

(d) That Council appoints Cr Buchanan, Cr Crook, Cr Russell and Cr Smith as members of the Australia Day Committee.

(e) That Council appoints Cr Crook as member of the Central Reserve Advisory Committee.

(f) That Council appoints Cr Higgins as member of the Colac Livestock Selling Centre Advisory Committee.

(g) That Council appoints Cr Buchanan, Cr Crook, Cr Stuart Hart, Cr Russell as members of the Festival and Events Support Scheme Advisory Committee.

(h) That Council appoints Cr Smith as a member of the Friends of the Colac Botanic Gardens Committee.

(i) That Council appoints Cr Crook, Cr Stephen Hart, Cr Stuart Hart and Cr Smith as members of the Grants/Community Funding Advisory Committee.

(j) That Council appoints Cr Higgins and Cr Smith as members of the Lake Colac Co-ordinating Committee.

(k) That Council appoints Cr Stuart Hart as a member of the Municipal Emergency Management Planning Committee.

(l) That Council appoints Cr Buchanan, Cr Stuart Hart, Cr Higgins and Cr Russell as members of the Small Town Improvement Program Advisory Committee.

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ST111412-4 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

AUTHOR:	Colin Hayman	ENDORSED:	Rob Small
DEPARTMENT:	Executive	FILE REF:	11/96352

Purpose
The purpose of this report is to appoint Councillors to various committees and external bodies.

Declaration of Interests
No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background
Council has Councillor/Officer representation on a number of committees with varying purposes from managing Council owned or managed facilities, to advising Council on issues and representing Council views on regional and statewide matters.

These committees vary on the number of meetings that are held each year and the role that a Councillor plays on them.

Most of the committees are usually outside the control of Council as they operate under their own charter and determine their procedures, policies and practices. Council involvement is to participate and influence the activities of those external groups where those activities are in the public's interest.

Council has previously appointed Councillors and officers to the various committees at its Statutory Meeting.

If formal representation is not required, Councillors could still attend meetings as specific issues arise or where invited by the committee.

The attached schedule of committees (attachment 1) provides for the appointment of Councillors to external committees until the 26 October 2012.

Proposal
The attached nomination of Councillors to Committees and External Bodies table provides details of each committee.

The table indicates:
- Committee and purpose
- Representative(s)
- Previous Councillor representative (appointed December 2010)
- Appointment to October 2012
- Meeting schedule
- Additional information.

The appointments for Councillors will be until the 26 October 2012.

Steering Committee
The list does not include Steering Committees or Community Reference Groups where Councillors have been appointed to a committee for a particular project which have a short to medium timeframe.

Officers
In some cases an officer(s) still needs to be appointed to a committee on an annual basis, eg:

- Colac Community Library & Learning Centre (1) – General Manager Corporate & Community Services
- COPACC Trust (2) - Manager Recreation Arts & Culture and COPACC Manager
- Corangamite Regional Library Corporation (1) - General Manager Corporate & Community Services
- G21 Board (1) – Rob Small current representative, can either be a Councillor or officer

Appointments for officers will be until the next statutory meeting of Council in November 2012.

Officers also service and attend a number of other committees. These include:
- Barwon Regional Waste Management Group
- Municipal Aerodrome Committee – Colac
- Port of Apollo Bay Consultative Group
- Timber Towns Committee
- Tirrengower Drainage Scheme Committee
- Youth Council.

Attachments
1. Nominations of Councillors to Committees and External Bodies 0 Pages

Recommendation(s)

1. ***That Councillor nominations to committees and external bodies be agreed to as set out in Attachment 1 until the 26 October 2012.***

2. ***That officer nominations to committees and external bodies be agreed to as set out in Attachment 1 until the next statutory meeting of Council in November 2012.***

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NOMINATION OF COUNCILLORS TO COMMITTEES AND EXTERNAL BODIES

Committee	Representatives	Previous Councillor Representation	Councillor Appointment to 26 Oct 2012	Meeting Schedule	Additional Information
Apollo Bay Harbour Redevelopment Community Reference Group *Involvement in the planning of the redevelopment of the harbour precinct.*	(1) Councillor	Cr Frank Buchanan	Cr Frank Buchanan	As required	Meetings at Apollo Bay
Apollo Bay Leisure Centre Liaison Group *Management of the Leisure Centre at Apollo Bay.*	(1) Councillor (1) Officer	Cr Frank Buchanan Bluewater Fitness Centre Manager	Cr Frank Buchanan Bluewater Fitness Centre Manager	As required	Meetings at Apollo Bay
Australian Local Government Association	(1) Councillor	Cr Stephen Hart plus Mayor	Cr Stuart Hart plus Cr Lyn Russell	Annually in June	Meetings in Canberra
Australian Rural Roads Group	(1) Councillor (1) Officer	Cr Lyn Russell CEO	Cr Lyn Russell CEO		
Barnard Trust Committee *Administer scholarship fund bequeathed to 2 Colac public secondary schools*	(1) Councillor	Cr Brian Crook	Cr Brian Crook	Twice yearly	Meetings at Colac College when all results received
Barwon Regional Waste Management Committee *To provide a framework for strategic regional waste management planning.*	(1) Councillor	Cr Stephen Hart	Cr Stephen Hart	Quarterly	Regional meetings at various municipalities.
Colac Affordable Housing Strategy *To provide local input and advice on the implementation of the Housing Strategy.*	(2) Councillors	Cr Lyn Russell	Cr Lyn Russell	As required	Meetings in Colac
Colac Community Library and Learning Centre Joint Use Advisory Committee *Provide advice and recommendations for the consideration of the College Council and the Shire Council in relation to the operation and use of the facility.*	(1) Councillor (1) Officer	Cr Stephen Hart General Manager Corporate & Community Services	Cr Stephen Hart General Manager Corporate & Community Services	At least quarterly	Meetings at centre
Colac Otway Network of Community Centres *To participate in the development of community strengthening initiatives, sharing of community information and discussing community planning.*	(1) Councillor	Cr Lyn Russell	Cr Lyn Russell	Quarterly	Meetings alternate between centres
Community Hub Inc. *Community Hub Inc is a Not-for-Profit community organisation whose purpose is*	(1) Councillor	Either Cr Brian Crook or Cr Stephen Hart	Cr Brian Crook or Cr Stephen Hart as alternate rep.	Monthly	Meetings at Centre

Committee	Representatives	Previous Councillor Representation	Councillor Appointment to 26 Oct 2012	Meeting Schedule	Additional Information
to reduce disadvantage by working within the community to support disadvantaged residents of Colac and assists them to gain skills and employment.			Changing meeting times		
COPACC Trust *The Trust is an independent committee appointed to accept donations to be used for the development of COPACC facilities and programs.*	(2) Councillors (2) Officers (4) Community Reps	Cr Chris Smith Cr Brian Crook Manager Recreation, Arts & Culture COPACC Manager	Cr Chris Smith Cr Brian Crook Manager Recreation, Arts & Culture COPACC Manager	Quarterly 2nd Wednesday 8 – 9 am	Meetings at COPACC
Corangamite Regional Library Corp. *The Corporation determines policy in the delivery of services throughout the region (Warrnambool, Moyne, Corangamite, Colac Otway)*	(1) Councillor (1) Officer	Cr Stephen Hart General Manager Corporate & Community Services	Cr Stephen Hart General Manager Corporate & Community Services	At least quarterly	Meetings at Terang
Dairy Industry Training Committee *To assist the Dairy Industry with suggested training.*	(1) Councillor	Cr Chris Smith	Cr Chris Smith	Monthly or as required	Meetings at Colac Otway Shire Offices
Geelong Otway Tourism Board *To set strategic long term direction and priorities for Geelong Otway Tourism Inc, a well-recognised regional tourism body, incorporating Geelong, Bellarine, Colac Otway and Surfcoast.*	(1) Councillor	Cr L:yn Russell	Cr Lyn Russell	Monthly Thursday 9 am	Meetings at Geelong Otway Tourism Offices
G21 Board *To oversee the management of the company, set the strategic direction of the company, monitor overall performance, financial performance and governance.*	Councillor or Officer	Chief Executive Officer Mayor	Chief Executive Officer Mayor	Monthly Last Friday of month 9 – 11 am	Meetings at member Councils
Great South Coast Municipalities Group *To advocate and co-ordinate planning on regional issues*	Mayor	Mayor	Mayor	Quarterly 3rd Friday 10 am	Meetings at member Councils
Industry Advisory Group *Provides advice on skills, labour, education and training issues and to the Colac Trades Training Centre on the training needs of local industry*	(1) Councillor	Cr Brian Crook	Cr Brian Crook	6 weekly	Meetings at COPACC

Committee	Representatives	Previous Councillor Representation	Councillor Appointment to 26 Oct 2012	Meeting Schedule	Additional Information
Lavers Hill Swimming Pool Committee of Management *To monitor and review management of the Lavers Hill Pool.*	(1) Councillor (1) Officer	Cr Stephen Hart Bluewater Fitness Centre Manager	Cr Stephen Hart Bluewater Fitness Centre Manager	Quarterly	Meetings at Lavers Hill
Municipal Aerodrome Committee – Colac *Manage day to day operations and maintenance.*	(1) Councillor	Cr Geoff Higgins	Cr Geoff Higgins	As required.	Meetings at 1 Bromfield St Colac
Municipal Association of Victoria *To act as a Victorian Local Government Peak Body.*	(1) Councillor	Cr Stephen Hart	Cr Stephen Hart	2 per year	Meetings in Melbourne
Municipal Fire Management Planning Committee *Multi Agency Committee that supports integrated fire management planning.*	(1) Councillor (1) Officer	Cr Stuart Hart Municipal Emergency Management Coordinator	Cr Stuart Hart Municipal Emergency Management Coordinator	Quarterly	Meetings at various locations
Old Beechy Line Committee *To monitor and review development of the line. Section 86 Committee of Management under Council.*	(1) Councillor (1) Officer Community/ Organisation Reps	Cr Chris Smith Recreation & Events Co-ordinator	Cr Chris Smith Recreation & Events Co-ordinator	Bi monthly 2nd Monday of month	Meetings at COPACC
Ondit Quarry Consultative Committee *Required by VCAT to manage concerns between landholders and the quarry operations.*	(1) Councillor (1) Officer	Cr Geoff Higgins Manager Planning & Building	Cr Geoff Higgins Manager Planning & Building	Quarterly	Meeting location varies
Port of Apollo Bay Consultative Group *To consider issues related to the Port of Apollo Bay.*	(1) Councillor	Cr Frank Buchanan	Cr Frank Buchanan	Twice yearly or as required	Meetings at Apollo Bay Office. Meeting dates set at meeting.
Rural Financial Counselling Service Vic – Wimmera Southwest (RFC)	(1) Councillor	Cr Lyn Russell	Cr Lyn Russell	Bi monthly	Meetings at DPI Office Colac
South West Local Learning and Employment Network *To enhance the education, training and employment opportunities of young people*	(1) Councillor	Cr Brian Crook	Cr Brian Crook	Bimonthly	Meeting location varies
Timber Towns Committee *MAV Working Group to examine the issues of municipalities which have a significant forestry industry.*	(1) Councillor	Manager Environment and Community Safety, Cr Geoff Higgins as alternative	Cr Geoff Higgins	Bi monthly. 2nd Friday of month	Meetings at MAV Melbourne

Committee	Representatives	Previous Councillor Representation	Councillor Appointment to 26 Oct 2012	Meeting Schedule	Additional Information
Tirrengower Drainage Scheme Committee of Management *Manage drainage scheme. Discuss maintenance issues etc*	(1) Councillor	Cr Geoff Higgins	Cr Geoff Higgins	Monthly 1st Wednesday	Meetings at Swan Marsh Hall
Transport Connections Local Advisory Group *To support and monitor the Transport Connections project at a local level.*	(1) Councillor	Cr Stuart Hart	Cr Stuart Hart	6 weekly	Group includes shire staff plus a number of representatives from other community groups.
Victoria Regional Botanic Gardens Network Executive and BGANZ Council *To participate on the Executive and Council.*	Staff member Manager COSWorks Parks and Gardens			Quarterly	Meetings at regional venues
Weeds Consultative Committee	(1) Councillor	Cr Geoff Higgins	Cr Geoff Higgins	Quarterly	Meetings at COPACC
Youth Council *To pursue initiatives for young people across the Shire in accordance with mission statement.*	(1) Councillor Young People (up to 15 members)	Cr Chris Smith	Cr Chris Smith	Fortnightly as per charter Monday	Meetings at COPACC
G21 Pillar Membership					
G21 Board	CEO	Cr Brian Crook	Mayor	As required	
Arts & Culture	Karen Patterson	-	-	As required	
Economic Development	Mike Barrow	Cr Frank Buchanan	Cr Frank Buchanan	As required	
Education & Training	Dr Jane Stanley	Cr Brian Crook	Cr Brian Crook	As required	
Environment	Stewart Anderson	Cr Stephen Hart	Cr Stephen Hart	As required	
Health & Wellbeing	CEO or delegate	Cr Lyn Russell	Cr Lyn Russell	As required	
Planning & Services	Jack Green	Cr Stephen Hart	Cr Stephen Hart	As required	
Sports & Recreation	CEO / Ian Seuren			As required	
Transportation	Neil Allen Greg Fletcher	Cr Stuart Hart	Cr Stuart Hart	As required	
Great South Coast Municipalities Group					
Economic Growth		Cr Frank Buchanan	Cr Frank Buchanan	As required	
Sustain Our Natural Assets		Cr Stephen Hart	Cr Stephen Hart	As required	
Strengthen Our Communities		Cr Lyn Russell	Cr Lyn Russell	As required	
Improve Our Connections		Cr Stuart Hart	Cr Stuart Hart	As required	