

MINUTES of the **PLANNING COMMITTEE MEETING OF THE COLAC-OTWAY SHIRE COUNCIL** held at COPACC Meeting Room on 14 December 2011 at 10:30 am.

At the commencement of the Meeting, the CEO advised that as of 6am on 14 December 2011 that we no longer have a current Mayor due to his term of appointment expiring at that time.

The Councillors will vote at the Statutory Meeting to be held 14 December 2011 at 4.00pm to appoint the new Mayor.

The CEO advised that the Councillors will vote who is to chair the Planning Committee meeting this morning.

Councillors unanimously voted Cr Brian Crook to chair the Planning Committee meeting.

Note: *The Planning Committee Meeting was not advertised 7 days prior as required under the Local Government Act 1989 due to an administration error, therefore it was subsequently advertised Friday 9 December 2011 for community information.*

1. OPENING PRAYER

Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.

AMEN

2. PRESENT

Cr Brian Crook (Chairperson)
Cr Frank Buchanan
Cr Stephen Hart
Cr Stuart Hart
Cr Geoff Higgins
Cr Lyn Russell
Cr Chris Smith

Rob Small, Chief Executive Officer
Jack Green, General Manager Sustainable Planning and Development
Colin Hayman, General Manager Corporate & Community Services
Neil Allen, General Manager Infrastructure & Services
Doug McNeill, Manager Planning and Building
Bronwyn Keenan, Executive Officer Sustainable Planning & Development
Katrina Kehoe, Planning Administration

3. APOLOGIES

Nil

4. MAYORAL STATEMENT

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

Colac Otway Shire encourages active community input and participation in Council decisions. Council meetings provide one of these opportunities as members of the community may ask questions to Council either verbally at the meeting or in writing.

Please note that some questions may not be able to be answered at the meeting, these questions will be taken on notice. Council meetings also enable Councillors to debate matters prior to decisions being taken.

I ask that we all show respect to each other and respect for the office of an elected representative.

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.'

5. DECLARATION OF INTEREST

Nil

6. VERBAL SUBMISSIONS FROM APPLICANTS/OBJECTORS

Nil

7. CONFIRMATION OF MINUTES

- Planning Committee held on the 09/11/11.

Resolution

MOVED Cr Lyn Russell seconded Cr Geoff Higgins that Council confirm the above minutes.

CARRIED 7 : 0

OFFICERS' REPORTS

Sustainable Planning and Development

PC111412-1 PLANNING & BUILDING STATISTICAL REPORT
PC111412-2 CONSTRUCT A ROCK CLIMBING TOWER IN ASSOCIATION
WITH THE EXISTING CARAVAN PARK AT 90 MANNA GUM
DRIVE, CAPE OTWAY (PP297/2011-1)

Rob Small
Chief Executive Officer

PC111412-1 PLANNING & BUILDING STATISTICAL REPORT

AUTHOR:	Janole Cass	ENDORSED:	Jack Green
DEPARTMENT:	Sustainable Planning & Development	FILE REF:	F11/2702

Recommendation(s)

That Council’s Planning Committee note the statistical reports for November 2011.

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**Resolution**

***MOVED Cr Stephen Hart seconded Cr Geoff Higgins***

***That Council’s Planning Committee note the statistical reports for November 2011.***

***CARRIED 7 : 0***

**PC111412-2      CONSTRUCT A ROCK CLIMBING TOWER IN ASSOCIATION WITH THE EXISTING CARAVAN PARK AT 90 MANNA GUM DRIVE, CAPE OTWAY (PP297/2011-1)**

|             |                                    |           |            |
|-------------|------------------------------------|-----------|------------|
| AUTHOR:     | Ian Williams                       | ENDORSED: | Jack Green |
| DEPARTMENT: | Sustainable Planning & Development | FILE REF: | F11/4852   |

**Recommendation(s)**

That Council’s Planning Committee resolves to Grant a Planning Permit for works comprising a rock climbing tower in association with the existing caravan park at 90 Manna Gum Drive, Cape Otway, subject to the following conditions:

1. The layout of the site and the size of the proposed works as shown on the endorsed plans must not be altered or modified without the written consent of the Responsible Authority.
2. The rock climbing tower hereby approved must only be used in association with the existing use of the land as a caravan park unless with the written consent of the Responsible Authority.
3. The rock climbing tower hereby approved must not be illuminated or contain any signage unless with the written consent of the Responsible Authority.

**Expiry of the permit**

4. This permit will expire if one of the following circumstances applies:
  - a) The development is not started within two years of the date of this permit.
  - b) The development is not completed within four years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.

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Resolution***MOVED Cr Lyn Russell seconded Cr Stephen Hart*****Recommendation(s)**

That Council's Planning Committee resolves to Grant a Planning Permit for works comprising a rock climbing tower in association with the existing caravan park at 90 Manna Gum Drive, Cape Otway, subject to the following conditions:

1. The layout of the site and the size of the proposed works as shown on the endorsed plans must not be altered or modified without the written consent of the Responsible Authority.
2. The rock climbing tower hereby approved must only be used in association with the existing use of the land as a caravan park unless with the written consent of the Responsible Authority.
3. The rock climbing tower hereby approved must not be illuminated or contain any signage unless with the written consent of the Responsible Authority.
4. The installation and operation of the rock climbing tower must comply with any relevant standards, and at a minimum:
 - a. Use of the structure must at all times be supervised by a suitably experienced person on behalf of the caravan park operator.
 - b. The structure must be fenced to exclude entry by caravan park patrons outside of times that the structure is supervised, with signage attached to the fence to this effect.
 - c. A soft fall matt must be applied to the ground around the structure within the fenced area.

Expiry of the permit

5. This permit will expire if one of the following circumstances applies:
 - a) The development is not started within two years of the date of this permit.
 - b) The development is not completed within four years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.

CARRIED 6 : 1