

**1. OPENING PRAYER**

*Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.*  
**AMEN**

**2. PRESENT**

Cr Brian Crook (Mayor)  
Cr Stephen Hart  
Cr Stuart Hart  
Cr Lyn Russell  
Cr Chris Smith

Rob Small, Chief Executive Officer  
Jack Green, General Manager Sustainable Planning and Development  
Colin Hayman, General Manager Corporate & Community Services  
Neil Allen, General Manager Infrastructure & Services  
Doug McNeill, Manager Planning and Building  
Ian Williams, Acting Statutory Planning Coordinator  
Bronwyn Keenan, Executive Officer Sustainable Planning & Development

**3. APOLOGIES**

Cr Frank Buchanan  
Cr Geoff Higgins

**4. MAYORAL STATEMENT**

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

Colac Otway Shire encourages active community input and participation in Council decisions. Council meetings provide one of these opportunities as members of the community may ask questions to Council either verbally at the meeting or in writing.

Please note that some questions may not be able to be answered at the meeting, these questions will be taken on notice. Council meetings also enable Councillors to debate matters prior to decisions being taken.

I ask that we all show respect to each other and respect for the office of an elected representative.

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.'

## 5. DECLARATION OF INTEREST

NIL

## 6. VERBAL SUBMISSIONS FROM APPLICANTS/OBJECTORS

PC111210-3 James Downey  
PC111210-4 Sonja Wheadon

## 7. CONFIRMATION OF MINUTES

- **Planning Committee held on the 14/09/11.**

### **Resolution**

***MOVED Cr Lyn Russell seconded Cr Stephen Hart that Council confirm the above minutes.***

***CARRIED 5 : 0***

**Note:** The Planning Committee Meeting was not advertised 7 days prior as required under the *Local Government Act 1989* due to an administration error, therefore it was subsequently advertised on the morning of the meeting for community information.

## **OFFICERS' REPORTS**

### **Sustainable Planning and Development**

- PC111210-1 PLANNING COMMITTEE MEETINGS SCHEDULED FOR 2012
- PC111210-2 PLANNING & BUILDING STATISTICAL REPORT
- PC111210-3 CONSTRUCTION OF A BUILDING AND ASSOCIATED WORKS AND THE DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE.
- PC111210-4 DEVELOPMENT OF SEVEN (7) DWELLINGS AT 5A CLARK STREET, COLAC - PP30/2008
- PC111210-5 USE OF THE SITE AS AN 'ART GALLERY', BUILDINGS AND WORKS COMPRISING ALTERATIONS AND ADDITIONS TO EXISTING BUILDINGS AND A REDUCTION IN THE CAR PARKING REQUIREMENT AT 520 CORANGAMITE LAKE ROAD, COROROOKE
- PC111210-6 ALTERATION TO TIMING OF DISTRIBUTION OF PLANNING COMMITTEE AGENDAS TO THE COMMUNITY (CR STEPHEN HART)

**Rob Small**

Chief Executive Officer

**PC111210-1** *PLANNING COMMITTEE MEETINGS SCHEDULED FOR 2012*

AUTHOR:	Bronwyn Keenan	ENDORSED:	Jack Green
DEPARTMENT:	Sustainable Planning & Development	FILE REF:	D11/4464

**Recommendation(s)**

***That Council confirm the meeting dates, times and venues of 2012 Planning Committee meetings, if required, as:***

- ***Wednesday, 18 January 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 8 February 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 14 March 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 11 April 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 9 May 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 13 June 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 11 July 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 8 August 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 12 September 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 10 October 2012 at 10.30am, at COPACC, Colac (subject to advice on the Local Government election date)***
- ***Wednesday, 14 November 2012 at 10.30am, at COPACC, Colac (subject to approval by the new Council)***
- ***Wednesday, 12 December 2012 at 10.30am, at COPACC, Colac (subject to approval by the new Council).***

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**Resolution**

***MOVED Cr Lyn Russell seconded Cr Stuart Hart***

***That Council confirm the meeting dates, times and venues of 2012 Planning Committee meetings, if required, as:***

- ***Wednesday, 18 January 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 8 February 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 14 March 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 11 April 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 9 May 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 13 June 2012 at 10.30am, at COPACC, Colac***

- ***Wednesday, 11 July 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 8 August 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 12 September 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 10 October 2012 at 10.30am, at COPACC, Colac***
- ***Wednesday, 14 November 2012 at 10.30am, at COPACC, Colac  
(subject to approval by the new Council)***
- ***Wednesday, 12 December 2012 at 10.30am, at COPACC, Colac  
(subject to approval by the new Council).***

***CARRIED 5 : 0***

**PC111210-2**     *PLANNING & BUILDING STATISTICAL REPORT*

|             |                                    |           |            |
|-------------|------------------------------------|-----------|------------|
| AUTHOR:     | Janole Cass                        | ENDORSED: | Jack Green |
| DEPARTMENT: | Sustainable Planning & Development | FILE REF: | D11/5539   |

**Recommendation(s)**

***That Council’s Planning Committee note the statistical reports for September 2011.***

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**Resolution**

***MOVED Cr Stuart Hart seconded Cr Lyn Russell***

***That Council’s Planning Committee note the statistical reports for September 2011.***

***CARRIED 5 : 0***

**PC111210-3**     *CONSTRUCTION OF A BUILDING AND ASSOCIATED WORKS  
AND THE DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE.*

|             |  |           |              |
|-------------|--|-----------|--------------|
| AUTHOR:     | Ian Williams                             | ENDORSED: | Jack Green   |
| DEPARTMENT: | Sustainable<br>Planning &<br>Development | FILE REF: | PP187/2011-1 |

**Recommendation(s)**

***That Council's Planning Committee resolves to issue a Notice of Decision to Grant a Planning Permit for Buildings and Works comprising a 1800m<sup>2</sup> Bulla Dairy Foods 'Innovation Centre' building used in association with the existing Bulla manufacturing facility and the display of internally illuminated business identification signage at 91-149, Forest Street, Colac subject to the following conditions:***

1. ***Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:***
  - (a) ***the relocation of the water tanks to the rear of the building,***
  - (b) ***a pedestrian pathway from the car parking area to the innovation building,***
  - (c) ***the omission of the blue box sky section to the east elevation,***
  - (d) ***a mix of trees and shrubs (including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant) along the western boundary as a continuation of the existing planting.***
  - (e) ***additional landscaping and planting (including a mix of trees and shrubs) along the southern and eastern boundaries of the site.***

***All species selected must be to the satisfaction of the Responsible Authority.***
2. ***The use and or development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.***
3. ***Before the development starts or by such later date as is approved by the Responsible Authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the Responsible Authority.***
4. ***All external plant and equipment must be acoustically treated or placed in sound proof housing to reduce noise to a level satisfactory to the responsible authority.***

5. ***The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
  - (a) ***transport of materials, goods or commodities to or from the land,***
  - (b) ***the appearance of any building, works or materials,***
  - (c) ***emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil and,***
  - (d) ***presence of vermin.***
  
6. ***No fewer than 153 car parking spaces must be provided on the land for the use and or development the subject of this permit, including 2 spaces clearly marked for the disabled.***
  
7. ***Prior to commencement of the use, areas set aside for parked vehicles and access lanes as shown on the endorsed plans must be:-***
  - (a) ***Constructed to the satisfaction of the Responsible Authority.***
  - (b) ***Properly formed to such levels that they can be used in accordance with the plans.***
  - (c) ***Surfaced with an all-weather sealcoat or surfaced with crushed rock or gravel to the satisfaction of the Responsible Authority.***
  - (d) ***Drained and maintained to the satisfaction of the Responsible Authority.***
  - (e) ***Line-marked to indicate each car space and all access lanes to the satisfaction of the Responsible Authority.***
  - (f) ***clearly marked to show the direction of traffic along access lanes and driveways***

***Parking areas and access lanes must be kept available for these purposes at all times.***
  
8. ***External lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.***
  
9. ***Loading and unloading of all goods, materials and items must be carried out on the site within the defined loading bay on the endorsed plan to the satisfaction of the Responsible Authority.***

#### **Signage Conditions**

10. ***The location and details of the sign and its structure as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.***
11. ***All signs must be constructed and maintained to the satisfaction of the Responsible Authority.***
12. ***The signs must not contain any flashing light except with the written consent of the Responsible Authority***
13. ***This permit expires fifteen years after the date it is issued.***



**Infrastructure Conditions**

14. ***Prior to commencement of the development, a Stormwater Management Plan designed by a qualified engineer must be lodged with the Responsible Authority verifying that;***

- (a) post development discharge from the development area is no greater than 30L/s/hectare.***
- (b) stormwater detention is no less than 13L per m<sup>2</sup> of the development area,***
- (c) complies with any stormwater related requirements of CMA and EPA.***

***Once approved the Stormwater Management Plan must be endorsed and must form part of the permit issue.***

15. ***Access onto and within the property must be constructed to the satisfaction of the Responsible Authority.***
16. ***Access onto Forest Street and Hearn Street must be designed to cater for the traffic uses as per the Traffic and Transport Assessment (Cardno Victoria Pty Ltd, Bulla Dairy Innovation Centre 26 July 2011).***
17. ***The pavement design must be designed to the satisfaction of the Responsible Authority.***

**EPA Conditions**

18. ***Any clearing or construction associated with development of the subject land including sediment control works, are undertaken in accordance with EPA Publication 275 Construction Techniques for Sediment Pollution Control and EPA Publication Environmental Guidelines for Major Construction Sites.***
19. ***The operation of the works must not result in visible dust beyond the premises boundary.***
20. ***Odours offensive to the senses of human beings must not be discharged beyond the premises boundary.***
21. ***There shall be no discharge or seepage of waste from the premises to groundwater or surface waters.***
22. ***Noise levels must be controlled in accordance with permissible levels referred to in the EPA Interim Guidelines for Control of Noise from Industry in Country Victoria N3/89 which refers to the State Environment Protection Policy (Noise from Commerce, Industry and Trade) No.1.***

**CMA Conditions**

23. ***All new finished floor levels should be constructed a minimum of 300 millimetres above natural ground level.***

**Expiry of the permit**

24. ***This permit will expire if one of the following circumstances applies:***
- a) ***The development is not started within two years of the date of this permit.***
  - b) ***The development is not completed within four years of the date of this permit.***

***The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.***

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**Resolution**

***MOVED Cr Chris Smith seconded Cr Lyn Russell***

***That Council's Planning Committee resolves to issue a Notice of Decision to Grant a Planning Permit for Buildings and Works comprising a 1800m<sup>2</sup> Bulla Dairy Foods 'Innovation Centre' building used in association with the existing Bulla manufacturing facility and the display of internally illuminated business identification signage at 91-149, Forest Street, Colac subject to the following conditions:***

1. ***Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:***
  - (a) ***the relocation of the water tanks to the rear of the building,***
  - (b) ***a pedestrian pathway from the car parking area to the innovation building,***
  - (c) ***the omission of the blue box sky section to the east elevation,***
  - (d) ***a mix of trees and shrubs (including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant) along the western boundary of the land where it abuts the fence line with 18 Fulton Street.***
  - (e) ***additional landscaping and planting (including a mix of trees and shrubs) along the southern and eastern boundaries of the site.***

***All species selected must be to the satisfaction of the Responsible Authority.***

2. ***The use and or development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.***

3. ***Before the development starts or by such later date as is approved by the Responsible Authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the Responsible Authority.***
4. ***All external plant and equipment must be acoustically treated or placed in sound proof housing to reduce noise to a level satisfactory to the responsible authority.***
5. ***The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:***
  - (a) ***transport of materials, goods or commodities to or from the land,***
  - (b) ***the appearance of any building, works or materials,***
  - (c) ***emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil and,***
  - (d) ***presence of vermin.***
6. ***No fewer than 153 car parking spaces must be provided on the land for the use and or development the subject of this permit, including 2 spaces clearly marked for the disabled.***
7. ***Prior to commencement of the use, areas set aside for parked vehicles and access lanes as shown on the endorsed plans must be:-***
  - (a) ***Constructed to the satisfaction of the Responsible Authority.***
  - (b) ***Properly formed to such levels that they can be used in accordance with the plans.***
  - (c) ***Surfaced with an all-weather sealcoat or surfaced with crushed rock or gravel to the satisfaction of the Responsible Authority.***
  - (d) ***Drained and maintained to the satisfaction of the Responsible Authority.***
  - (e) ***Line-marked to indicate each car space and all access lanes to the satisfaction of the Responsible Authority.***
  - (f) ***clearly marked to show the direction of traffic along access lanes and driveways***

***Parking areas and access lanes must be kept available for these purposes at all times.***
8. ***External lighting must be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.***
9. ***Loading and unloading of all goods, materials and items must be carried out on the site within the defined loading bay on the endorsed plan to the satisfaction of the Responsible Authority.***

**Signage Conditions**

10. *The location and details of the sign and its structure as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.*
11. *All signs must be constructed and maintained to the satisfaction of the Responsible Authority.*
12. *The signs must not contain any flashing light except with the written consent of the Responsible Authority*
13. *This permit expires fifteen years after the date it is issued.*

**Infrastructure Conditions**

14. *Prior to commencement of the development, a Stormwater Management Plan designed by a qualified engineer must be lodged with the Responsible Authority verifying that;*
  - (a) *post development discharge from the development area is no greater than 30L/s/hectare.*
  - (b) *stormwater detention is no less than 13L per m<sup>2</sup> of the development area,*
  - (c) *complies with any stormwater related requirements of CMA and EPA.*

*Once approved the Stormwater Management Plan must be endorsed and must form part of the permit issue.*

15. *Access onto and within the property must be constructed to the satisfaction of the Responsible Authority.*
16. *Access onto Forest Street and Hearn Street must be designed to cater for the traffic uses as per the Traffic and Transport Assessment (Cardno Victoria Pty Ltd, Bulla Dairy Innovation Centre 26 July 2011).*
17. *The pavement design must be designed to the satisfaction of the Responsible Authority.*

**EPA Conditions**

18. *Any clearing or construction associated with development of the subject land including sediment control works, are undertaken in accordance with EPA Publication 275 Construction Techniques for Sediment Pollution Control and EPA Publication Environmental Guidelines for Major Construction Sites.*
19. *The operation of the works must not result in visible dust beyond the premises boundary.*
20. *Odours offensive to the senses of human beings must not be discharged beyond the premises boundary.*

21. *There shall be no discharge or seepage of waste from the premises to groundwater or surface waters.*
22. *Noise levels must be controlled in accordance with permissible levels referred to in the EPA Interim Guidelines for Control of Noise from Industry in Country Victoria N3/89 which refers to the State Environment Protection Policy (Noise from Commerce, Industry and Trade) No.1.*

**CMA Conditions**

23. *All new finished floor levels should be constructed a minimum of 300 millimetres above natural ground level.*

**Expiry of the permit**

24. *This permit will expire if one of the following circumstances applies:*
  - a) *The development is not started within two years of the date of this permit.*
  - b) *The development is not completed within four years of the date of this permit.*

*The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within three months afterwards.*

**CARRIED 5 : 0**

**PC111210-4      *DEVELOPMENT OF SEVEN (7) DWELLINGS AT 5A CLARK STREET, COLAC - PP30/2008***

|             |                                    |           |            |
|-------------|------------------------------------|-----------|------------|
| AUTHOR:     | Ian Williams                       | ENDORSED: | Jack Green |
| DEPARTMENT: | Sustainable Planning & Development | FILE REF: | D11/4039   |

**Recommendation(s)**

***That Council’s Planning Committee resolve to issue a Refusal to Grant a Planning Permit (PP30/2008) for the development of seven (7) dwellings at 5A Clark Street, Colac on the following grounds:***

- 1. Insufficient information has been provided to address potential contamination concerns and the proposal fails to demonstrate that the site is suitable for the proposed use.***

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**Resolution**

***MOVED Cr Stephen Hart seconded Cr Lyn Russell***

***That Council’s Planning Committee resolve to issue a Refusal to Grant a Planning Permit (PP30/2008) for the development of seven (7) dwellings at 5A Clark Street, Colac on the following grounds:***

- 1. Insufficient information has been provided to address potential contamination concerns and the proposal fails to demonstrate that the site is suitable for the proposed use.***

***CARRIED 5 : 0***

**PC111210-5** *USE OF THE SITE AS AN 'ART GALLERY', BUILDINGS AND WORKS COMPRISING ALTERATIONS AND ADDITIONS TO EXISTING BUILDINGS AND A REDUCTION IN THE CAR PARKING REQUIREMENT AT 520 CORANGAMITE LAKE ROAD, COROROOKE*

|             |                                    |           |            |
|-------------|------------------------------------|-----------|------------|
| AUTHOR:     | Carl Menze                         | ENDORSED: | Jack Green |
| DEPARTMENT: | Sustainable Planning & Development | FILE REF: | PP184/2011 |

**Recommendation(s)**

***That Council's Planning Committee resolves to issue a Planning Permit for the use of the site as an 'Art Gallery', Buildings and Works comprising alterations and additions to existing buildings and a reduction in the car parking requirement at 520 Corangamite Lake Road, Cororooke subject to the following conditions:***

- 1. The use and development as shown on the endorsed plans must not be altered or modified without the written consent of the Responsible Authority.***
- 2. Stormwater discharge must only be distributed across the property by sheet flow (i.e. along a contour) or to a legal point of discharge as approved by the Responsible Authority. No sheet flow discharge point must be permitted within five (5) metres of the lowest property boundaries and any discharge point must not be located so as to surcharge the septic effluent disposal system.***
- 3. Prior to the commencement of the use, areas set aside for parked vehicles and access lanes as shown on the endorsed plans must be;***
  - a. Constructed to the satisfaction of the Responsible Authority.***
  - b. Properly formed to such levels that they can be used in accordance with the plans.***
  - c. Surfaced with crushed rock or gravel to the satisfaction of the Responsible Authority.***
  - d. Drained and maintained to the satisfaction of the responsible Authority.***
- 4. The applicant must upgrade the septic system to accord with the provisions of the EPA Guidelines for septic tanks and to the satisfaction of the Council Health Department.***
- 5. A plan of the proposed septic tank system is to be submitted to the Council Health Department before any works on the system are commenced.***

6. ***Unless otherwise authorised by the Health Department of Council the septic system will need to cater for a maximum of 180 people.***
7. ***Because of ground water quality concerns the septic system when renewed must be of the packaged treatment type and cater for an expected daily effluent flow of 900 litres per day.***
8. ***The majority of the remaining area to the south of the proposed buildings must be reserved for the expansion/development of the septic system.***
9. ***This permit will expire if one of the following circumstances applies:***
  - a. ***The development and use is not started within two (2) years of the date of this permit.***
  - b. ***The development is not completed within four (4) years of the date of this permit.***

***The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or within three (3) months afterwards***

#### **Notes**

1. ***It is recommended that the applicant contact Council's Environmental Health Co-ordinator on 5232 9433 for further advice on the septic system requirements.***
2. ***The design of any food preparation areas used to supply food to the public must be approved by the food safety officer of Council, and a suitable number of staff trained in food handling procedures before the premises can legally operate. The applicant should contact Council's Food Safety Officer on 5232 9430 for further details on this matter.***

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**Resolution**

***MOVED Cr Chris Smith seconded Cr Lyn Russell***

***That Council's Planning Committee resolves to issue a Planning Permit for the use of the site as an 'Art Gallery', Buildings and Works comprising alterations and additions to existing buildings and a reduction in the car parking requirement at 520 Corangamite Lake Road, Cororooke subject to the following conditions:***

1. ***The use and development as shown on the endorsed plans must not be altered or modified without the written consent of the Responsible Authority.***



2. ***Stormwater discharge must only be distributed across the property by sheet flow (i.e. along a contour) or to a legal point of discharge as approved by the Responsible Authority. No sheet flow discharge point must be permitted within five (5) metres of the lowest property boundaries and any discharge point must not be located so as to surcharge the septic effluent disposal system.***
3. ***Prior to the commencement of the use, areas set aside for parked vehicles and access lanes as shown on the endorsed plans must be;***
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  - c. ***Surfaced with crushed rock or gravel to the satisfaction of the Responsible Authority.***
  - d. ***Drained and maintained to the satisfaction of the responsible Authority.***
4. ***The applicant must upgrade the septic system to accord with the provisions of the EPA Guidelines for septic tanks and to the satisfaction of the Council Health Department.***
5. ***A plan of the proposed septic tank system is to be submitted to the Council Health Department before any works on the system are commenced.***
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***The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires, or within three (3) months afterwards***

**Notes**

1. ***It is recommended that the applicant contact Council's Environmental Health Co-ordinator on 5232 9433 for further advice on the septic system requirements.***
2. ***The design of any food preparation areas used to supply food to the public must be approved by the food safety officer of Council, and a suitable number of staff trained in food handling procedures before the premises can legally operate. The applicant should contact Council's Food Safety Officer on 5232 9430 for further details on this matter.***

**CARRIED 5 : 0**

**PC111210-6** *ALTERATION TO TIMING OF DISTRIBUTION OF PLANNING COMMITTEE AGENDAS TO THE COMMUNITY (CR STEPHEN HART)*

AUTHOR:	Stephen Hart	ENDORSED:	Rob Small
DEPARTMENT:	Sustainable Planning & Development	FILE REF:	D11/5761

**Recommendation(s)**

***That Council consider the contents of this Notice of Motion***

**Resolution**

***MOVED Cr Stephen Hart seconded Cr Chris Smith***

***That Council consider the contents of this Notice of Motion with the following amendment:***

***Council:***

- 1. Notes that it has been the practice of Colac Otway Shire Council to release Planning Committee agendas on the Monday immediately prior to meetings held on a Wednesday,***
- 2. Notes that earlier disclosure of the Planning Committee agenda may assist some members of the public who may have an interest in a planning matter,***
- 3. Instructs the Chief Executive Officer to take all reasonable steps to ensure that future Planning Committee agendas are available for the public at Council offices no later than 9am on the last working day of the week, prior to Wednesday meetings, and***
- 4. Instructs the Chief Executive Officer to take all reasonable steps to ensure that future Planning Committee agendas are available for the public on the Council's web site no later than 9am on the last working day of the week, prior to Wednesday meetings.***

***CARRIED 4 : 1***

***DIVISION called by Cr Chris Smith***

***For the Motion: Cr Chris Smith, Cr Stuart Hart, Cr Lyn Russell, Cr Stephen Hart***

***Against the Motion: Cr Brian Crook***