



Colac Otway
SHIRE

AGENDA

MEETING OF STATUTORY COUNCIL
OF THE
COLAC-OTWAY SHIRE
COUNCIL

8 DECEMBER 2010

at 4:00 PM

COPACC

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.

COLAC-OTWAY SHIRE STATUTORY COUNCIL MEETING

8 DECEMBER 2010

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NOTICE is hereby given that the next MEETING OF STATUTORY COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL will be held in COPACC on 8 December 2010 at 4.00pm.

AGENDA

1. OPENING PRAYER

Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.

AMEN

2. PRESENT

3. APOLOGIES

4. MAYORAL STATEMENT

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

Colac Otway Shire encourages active community input and participation in Council decisions. Council meetings provide one of these opportunities as members of the community may ask questions to Council either verbally at the meeting or in writing.

Questions asked today must relate to the items listed on the Statutory Council Meeting Agenda.

Questions made in writing will be addressed if received within two days of the Council meeting. Please note that some questions may not be able to be answered at the meeting, these questions will be taken on notice. Council meetings also enable Councillors to debate matters prior to decisions being taken.

I ask that we all show respect to each other and respect for the office of an elected representative.

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.'

5. QUESTION TIME

6. DECLARATION OF INTEREST

OFFICERS' REPORTS

Chief Executive Officer

ST100812-1 ELECTION OF MAYOR
ST100812-2 ELECTION OF DEPUTY MAYOR
ST100812-3 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES
ST100812-4 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL
BODIES

Rob Small
Chief Executive Officer

ST100812-1 ELECTION OF MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Rob Small
DEPARTMENT:	Executive	FILE REF:	GEN0460

Purpose

The purpose of this report is to elect the Mayor of the Colac Otway Shire.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

Section 71(1) of the *Local Government Act 1989* provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3)

“The Mayor is to be elected –

- (a) after the last Saturday in November but not later than 31 December in each year; or*
- (b) as soon as possible after any vacancy in the office of Mayor occurs.”*

Following the election the Mayor shall assume the chair to deal with the remaining matters before the meeting.

Election Procedure

Council’s Local Law No 4 2009 – Council Meeting Procedures and Common Seal Part Three for the procedure in the election of Mayor.

14. Procedure for Election of Mayor

In conducting the election of Mayor the following will apply:

- (1) the election of the Mayor must be by a show of hands;*
- (2) the Councillor who receives the majority of votes cast must be declared elected; and*
- (3) for the purpose of sub-clause (2) the following will apply:*
 - (a) nominations must be moved and seconded;*
 - (b) where only one nomination is received, that Councillor must be declared elected;*
 - (c) where two nominations are received, the Councillor with an absolute majority of votes cast must be declared elected;*
 - (d) where there are more than two nominations received, the Councillor who receives an absolute majority at the first round of votes cast must be declared elected, or if no candidate receives an absolute majority of votes, the candidate with the least number of votes must be eliminated as a candidate and a further ballot conducted between the remaining candidates. If there are several*

candidates, this procedure must be repeated until a candidate receives an absolute majority of votes and that candidate must be declared elected; and

- (e) *if for the purpose of eliminating the candidate with the least number of votes, two or more candidates have the same least number of votes, the candidate to be eliminated must be determined by simple majority vote. If there is an equality of votes with respect to the candidate to be eliminated, the candidate to be eliminated will then be determined by lot conducted by the Chief Executive Officer in the presence of the Meeting.*

Term of Mayor

Under the *Local Government Act 1989* a Council may resolve to elect the Mayor for a 2 year term of office.

Attachments

Nil

Recommendation(s)

That pursuant to the provisions of Section 71 of the Local Government Act 1989, the Council elect Councillor..... to be the Mayor for the Colac Otway Shire Council for the next twelve months.

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**ST100812-2                    ELECTION OF DEPUTY MAYOR**

|             |              |           |           |
|-------------|--------------|-----------|-----------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Rob Small |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460   |

**Purpose**

The purpose of this report is to consider the appointment of a Deputy Mayor for the Colac Otway Shire for the next twelve months.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

If there is a vacancy in the office of Mayor or the Mayor is absent or incapable of acting, the Council must appoint one of the Councillors to be the Acting Mayor. An Acting Mayor may perform any function or exercise any power conferred on the Mayor.

At the last statutory meeting held in December 2009, Council appointed Cr Stephen Hart as the Deputy Mayor.

The position of Deputy Mayor is not a statutory position and no special allowance is payable.

Local Law

Council's Local Law No 4 2009 – Council Meeting Procedures and Common Seal Clause 17 provides for a Deputy Mayor.

*“If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor with all necessary adaptations and modifications.”*

**Attachments**

Nil

**Recommendation**

***That Council elect Cr..... as Deputy Mayor of Colac Otway Shire Council for the next twelve months.***

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ST100812-3 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES

| | | | |
|-------------|--------------|-----------|-----------|
| AUTHOR: | Colin Hayman | ENDORSED: | Rob Small |
| DEPARTMENT: | Executive | FILE REF: | GEN0460 |

Purpose

The purpose of this report is to appoint Councillors to Special Internal Committees.

Declaration of Interests

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

Background

The *Local Government Act 1989* acknowledges the need for Special Committees of the Council and Advisory Committees in Part 4 Division 2 of the *Local Government Act 1989* which allows for committees made up of Councillors, Council staff and other persons and for a Council by Instrument of Delegation to delegate any of its functions, duties or powers to a Special Committee. Procedural requirements in respect to these committees include that whereby a Council may specify in an Instrument of Delegation that a member of a Special Committee who as a member of the public or of Council staff does not have voting rights on the Special Committee.

The Committees of Council as set out below are recommended in dealing with the business of Council.

In forming the committees, it is recommended that the following guidelines apply to meetings of the committees to ensure communication and accountability to the full Council.

- Mayor to be ex-officio to all committees;
- Minutes of all meetings to be circulated to full Council;
- All Councillors able to attend but voting rights are for appointed committee members only.

Council has previously established the following committees. The Central Reserve Advisory Committee, Municipal Emergency Management Planning Committee have been added to the list of Advisory Committees.

Council Committees

- (a) Planning Committee

Advisory Committees

- (b) Audit Committee
- (c) Australia Day Advisory Committee
- (d) Central Reserve Advisory Committee
- (e) Colac Livestock Selling Centre Advisory Committee
- (f) Festival and Events Support Scheme Advisory Committee
- (g) Friends of the Colac Botanic Gardens Committee
- (h) Grants/Community Funding Advisory Committee
- (i) Lake Colac Co-ordinating Committee
- (j) Municipal Emergency Management Planning Committee (MEMPC)
- (k) Small Town Improvement Program Advisory Committee

Proposal

The following table provides details of each committee.

No changes are proposed to the Planning Committee as all Councillors are members of the committee. The appointment will be until the next statutory meeting.

(a) Planning Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | All Councillors |
| Meeting Details | Meets on 2 nd Wednesday of the month commencing at 10.30 am (except Dec) or more frequently as required. |
| Other Information | The Planning Committee has been established as a Special Committee under Section 86 of the <i>Local Government Act 1989</i> and Section 188 of the <i>Planning and Environment Act 1987</i> . The committee comprises all Councillors and has the power to determine on planning matters as set down in the Instrument of Delegation. |
| Previous Delegates | All Councillors |
| New Delegates | No change |

(b) Audit Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 2 Councillors |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Quarterly or more frequently as determined |
| Other Information | Made up of 2 Councillors and 2 independent members. An independent member to be chairperson. The committee is an advisory committee of Council. CEO is non-voting member. |
| Previous Delegates | Cr Stephen Hart, Cr Stuart Hart |
| New Delegates | Cr Stephen Hart, Cr Stuart Hart |

(c) Australia Day Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | 4 Councillors |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Once per year December/January |
| Other Information | Purpose is to review nominations, select Australia Day Award winners in the various categories and discuss location of function. |
| Previous Delegates | Cr Buchanan, Cr Crook, Cr Russell, Cr Smith |
| New Delegates | Cr Buchanan, Cr Crook, Cr Russell, Cr Smith |

(d) Central Reserve Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | 1 Councillor |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Bi-monthly |
| Other Information | Purpose is to facilitate communication between Council, park users, local police and local residents about matters concerning planning, development, maintenance and operation of the reserve. |
| Previous Delegate | Cr Crook |
| New Delegate | Cr Crook |

(e) Colac Livestock Selling Centre Advisory Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 1 Councillor |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Annual budget meeting and others as required |
| Other Information | Purpose is to provide advice on the operations of the centre and make recommendations to Council. |
| Previous Delegate | Cr Higgins |
| New Delegate | Cr Higgins |

(f) Festival and Events Support Scheme Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | 4 Councillors |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Once per year May/June |
| Other Information | Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific events on the support scheme. |
| Previous Delegates | Cr Buchanan, Cr Crook, Cr Russell, Cr Stuart Hart |
| New Delegates | Cr Buchanan, Cr Crook, Cr Russell, Cr Stuart Hart |

(g) Friends of the Colac Botanic Gardens Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | 1 Councillor |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Monthly |
| Other Information | Purpose is to undertake projects and advise Council on the care and protection of the Gardens. |
| Previous Delegate | Cr Smith |
| New Delegate | Cr Smith |

(h) Grants/Community Funding Advisory Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 4 Councillors |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Once per year May/June |
| Other Information | Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific projects or the funding program. |
| Previous Delegates | Cr Crook, Cr Stephen Hart, Cr Stuart Hart, Cr Smith |
| New Delegates | Cr Crook, Cr Stephen Hart, Cr Stuart Hart, Cr Smith |

(i) Lake Colac Co-ordinating Committee

| | |
|--|---|
| Number of delegates to be appointed to Council | 2 Councillors |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Quarterly |
| Other Information | Purpose is to be a forum to implement the Lake Colac Management Plan and the Lake Colac Master Plan. To advise Council on the revitalization and development of Lake Colac. |
| Previous Delegates | Cr Higgins, Cr Smith |
| New Delegates | Cr Higgins, Cr Smith |

(j) Municipal Emergency Management Planning Committee (MEMPC)

| | |
|--|--|
| Number of delegates to be appointed to Council | 1 Councillor |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Quarterly |
| Other Information | Ensure the prevention of, the response to and the recovery from emergencies that could occur within the Shire. |
| Previous Delegates | Cr Stuart Hart |
| New Delegates | Cr Stuart Hart |

(k) Small Town Improvement Program Advisory Committee

| | |
|--|--|
| Number of delegates to be appointed to Council | 4 Councillors |
| Date Appointed | 9 December 2009 |
| Term of Appointment | Until next statutory meeting |
| Meeting Details | Once per year in May and others as required |
| Other Information | Purpose is to consider the applications received for the Small Town Improvement Program. |
| Previous Delegates | Cr Stuart Hart, Cr Higgins, Cr Russell, Cr Buchanan |
| New Delegates | Cr Stuart Hart, Cr Higgins, Cr Russell, Cr Buchanan |

Attachments

Nil

Recommendation(s)

That Council make the following appointments to the following committees until the next Statutory Meeting of Council in December 2011.

- (a) That Council appoint all Councillors as members of the Planning Committee;***
- (b) That Council appoint Cr Stephen Hart and Cr Stuart Hart as members of the Audit Committee;***
- (c) That Council appoint Cr Buchanan, Cr Crook, Cr Russell and Cr Smith as members of the Australia Day Committee;***
- (d) That Council appoint Cr Crook as member of the Central Reserve Advisory Committee;***
- (e) That Council appoint Cr Higgins as member of the Colac Livestock Selling Centre Advisory Committee;***
- (f) That Council appoint Cr Buchanan, Cr Crook, Cr Russell and Cr Stuart Hart as members of the Festival and Events Support Scheme Advisory Committee;***
- (g) That Council appoint Cr Smith as a member of the Friends of the Colac Botanic Gardens Committee;***
- (h) That Council appoint Cr Crook, Cr Stephen Hart, Cr Stuart Hart and Cr Smith as members of the Grants/Community Funding Advisory Committee;***
- (i) That Council appoint Cr Higgins and Cr Smith as members of the Lake Colac Co-ordinating Committee;***
- (j) That Council appoint Cr Stuart Hart as a member of the Municipal Emergency Management Planning Committee;***
- (k) That Council appoint Cr Stuart Hart, Cr Higgins, Cr Russell and Cr Buchanan as members of the Small Town Improvement Program Advisory Committee.***

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**ST100812-4                      COUNCILLOR APPOINTMENTS TO COMMITTEES AND  
EXTERNAL BODIES**

|             |              |           |           |
|-------------|--------------|-----------|-----------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Rob Small |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460   |

**Purpose**

The purpose of this report is to appoint Councillors to various committees and external bodies.

**Declaration of Interests**

No officer declared an interest under the *Local Government Act 1989* in the preparation of this report.

**Background**

Council has Councillor/Officer representation on a number of committees with varying purposes from managing Council owned or managed facilities, to advising Council on issues and representing Council views on regional and statewide matters.

These committees vary on the number of meetings that are held each year and the role that a Councillor plays on them.

Most of the committees are usually outside the control of Council as they operate under their own charter and determine their procedures, policies and practices. Council involvement is to participate and influence the activities of those external groups where those activities are in the public's interest.

Council has previously appointed Councillors and officers to the various committees at its Statutory Meeting.

If formal representation is not required, Councillors could still attend meetings as specific issues arise or where invited by the committee.

The attached schedule of committees (attachment 1) provides for the information of Councillors to external committees for the next 12 months.

**Proposal**

The attached nomination of Councillors to Committees and External Bodies table provides details of each committee.

The table indicates:

- Committee and purpose
- Representative(s)
- Previous Councillor representative (appointed December 2009)
- Appointment to December 2011
- Meeting schedule
- Additional information

The appointments will be until the next statutory meeting of Council in December 2011.

Steering Committee

The list does not include Steering Committees where Councillors have been appointed to a committee for a particular project eg. Birregurra and Forrest Structure Plans and Rural Living Strategy.

Officers

In some cases an officer(s) still needs to be appointed to a committee on an annual basis.

- COPACC Trust (2) - Manager Recreation Arts & Culture and COPACC Manager;
- Corangamite Regional Library Corporation (1) - General Manager Corporate & Community Services;
- G21 Board (1) – Rob Small current representative, can either be a Councillor or officer;
- Otways Tourism Inc (1) – Manager Economic Development

**Attachments**

1. Nomination of Councillors to Committees and External Bodies

**Recommendation**

***That Council and officer nominations to committees and external bodies be agreed to as set out in Attachment 1 until the appointment of new representatives after the next Statutory Meeting of Council in December 2011.***

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NOMINATION OF COUNCILLORS TO COMMITTEES AND EXTERNAL BODIES

| Committee | Representatives | Previous Councillor Representation | Appointment to Dec 11 | Meeting Schedule | Additional Information |
|---|-------------------------------|---|---|--|--|
| Apollo Bay Harbour Redevelopment Community Reference Group
<i>Involvement in the planning of the redevelopment of the harbour precinct.</i> | (1) Councillor | Cr Frank Buchanan | Cr Frank Buchanan | As required | Meetings at Apollo Bay |
| Apollo Bay Leisure Centre Liaison Group
<i>Management of the Leisure Centre at Apollo Bay.</i> | (1) Councillor
(1) Officer | Cr Frank Buchanan
Bluewater Fitness Centre Manager | Cr Frank Buchanan
Bluewater Fitness Centre Manager | As required | Meetings at Apollo Bay |
| Australian Local Government Association | (1) Councillor | Cr Lyn Russell | Cr Stephen Hart plus Mayor | Annually in June | Meetings in Canberra |
| Barnard Trust Committee
<i>Administer scholarship fund bequeathed to 2 Colac public secondary schools</i> | (1) Councillor | Cr Brian Crook | Cr Brian Crook | Twice yearly | Meetings at Colac College when all results received |
| Barwon Regional Waste Management Committee
<i>To provide a framework for strategic regional waste management planning.</i> | (1) Councillor
(1) Officer | Cr Stephen Hart | Cr Stephen Hart | Quarterly
Thursday
10 am – 2 pm | Regional meetings at various municipalities. |
| Colac Affordable Housing Strategy
<i>To provide local input and advice on the implementation of the Housing Strategy.</i> | (2) Councillors | Cr Lyn Russell | Cr Lyn Russell | As required | Meetings in Colac |
| Colac Community Library and Learning Centre Joint Use Advisory Committee
<i>Provide advice and recommendations for the consideration of the College Council and the Shire Council in relation to the operation and use of the facility.</i> | (1) Councillor
(1) Officer | Cr Stephen Hart | Cr Stephen Hart | At least quarterly | Meetings at centre |
| Colac Otway Network of Community Centres
<i>To participate in the development of community strengthening initiatives, sharing of community information and discussing community planning.</i> | (1) Councillor | Cr Lyn Russell | Cr Lyn Russell | Quarterly
Tuesday
10 am – 12.30 pm | Meetings alternate between centres |
| Community Hub Inc.
<i>Community Hub Inc is a Not-for-Profit community organisation whose purpose is to reduce disadvantage by working within the community to support disadvantaged residents of Colac and assists them to gain skills and employment.</i> | (1) Councillor | | Either Cr Brian Crook or Cr Stephen Hart | Monthly | Community Hub Inc. has requested that a Councillor be appointed to their Executive Committee |

| Committee | Representatives | Previous Councillor Representation | Appointment to Dec 11 | Meeting Schedule | Additional Information |
|--|---|--|--|--|---|
| COPACC Trust
<i>The Trust is an independent committee appointed to accept donations to be used for the development of COPACC facilities and programs.</i> | (2) Councillors
(2) Officers
(4) Community Reps | Cr Chris Smith
Cr Brian Crook
Manager Recreation, Arts & Culture
COPACC Manager | Cr Chris Smith
Cr Brian Crook
Manager Recreation, Arts & Culture
COPACC Manager | Quarterly
2 nd Wednesday
8 – 9 am | Meetings at COPACC |
| Corangamite Regional Library Corp.
<i>The Corporation determines policy in the delivery of services throughout the region (Warrnambool, Moyne, Corangamite, Colac Otway)</i> | (1) Councillor
(1) Officer | Cr Stephen Hart
General Manager
Corporate & Community Services | Cr Stephen Hart
General Manager
Corporate & Community Services | Quarterly | Meetings at Terang |
| Dairy Industry Training Committee
<i>To assist the Dairy Industry with suggested training.</i> | (1) Councillor | Cr Chris Smith | Cr Chris Smith | Monthly or as required | Meetings at Colac Otway Shire Offices |
| Geelong Otway Tourism Board
<i>To set strategic long term direction and priorities for Geelong Otway Tourism Inc, a well-recognised regional tourism body, incorporating Geelong, Bellarine, Colac Otway and Surfcoast.</i> | (1) Councillor | Cr L:yn Russell | Cr L:yn Russell | Monthly
Thursday
9 am | Meetings at Geelong Otway Tourism Offices |
| G21 Board
<i>To oversee the management of the company, set the strategic direction of the company, monitor overall performance, financial performance and governance.</i> | Councillor or Officer | Chief Executive Officer
Mayor | Chief Executive Officer
Mayor | Monthly
Last Friday of month
9 – 11 am | Meetings at member Councils |
| Great South Coast Municipalities Group
<i>To advocate and co-ordinate planning on regional issues (8 municipalities)</i> | Mayor | Mayor | Mayor | Quarterly
3 rd Friday
10 am | Meetings at member Councils |
| Lavers Hill Swimming Pool Committee of Management
<i>To monitor and review management of the Lavers Hill Pool.</i> | (1) Councillor
(1) Officer | Cr Stephen Hart
Bluewater Fitness Centre Manager | Cr Stephen Hart
Bluewater Fitness Centre Manager | Quarterly | Meetings at Lavers Hill |
| Municipal Aerodrome Committee – Colac
<i>Manage day to day operations and maintenance.</i> | (1) Councillor
(1) Officer | Cr Geoff Higgins | Cr Geoff Higgins | As required. | Meetings at 1 Bromfield St Colac |
| Municipal Association of Victoria
<i>To act as a Victorian Local Government Peak Body.</i> | (1) Councillor | Cr Stephen Hart | Cr Stephen Hart | 2 per year | Meetings in Melbourne |

| Committee | Representatives | Previous Councillor Representation | Appointment to Dec 11 | Meeting Schedule | Additional Information |
|--|---|---|---|---|--|
| Municipal Fire Prevention Committee
<i>Manage requirements of the Beeac and Corangamite brigade groups.</i> | (1) Councillor
(1) Officer | Cr Stuart Hart | Cr Stuart Hart | Twice yearly | Meetings at COPACC |
| Old Beechy Line Committee
<i>To monitor and review development of the line. Section 86 Committee of Management under Council.</i> | (1) Councillor
(1) Officer
Community/
Organisation
Reps | Cr Chris Smith | Cr Chris Smith | Bi monthly
2 nd Monday of
month
10 am – 12 noon | Meetings at COPACC |
| Ondit Quarry Consultative Committee
<i>Required by VCAT to manage concerns between landholders and the quarry operations.</i> | (1) Councillor
(1) Officer | Cr Geoff Higgins | Cr Geoff Higgins | Quarterly | Meeting location varies |
| Otways Tourism Inc.
<i>The Board is an independent body appointed to develop policy and implement strategies facilitating tourism marketing and information services.</i> | (1) Councillor
(1) Officer | Cr Lyn Russell
Manager Economic
Development | Cr Lyn Russell
Manager Economic
Development | Monthly
3 rd Tuesday
10 am – 1 pm | Alternate meeting venue
between Colac and Apollo
Bay |
| Port of Apollo Bay Consultative Group
<i>To consider issues related to the Port of Apollo Bay.</i> | (1) Councillor
(2) Officers | Cr Frank Buchanan | Cr Frank Buchanan | Quarterly
Thursday
4.30 pm | Meetings at AB Office.
Meeting dates set at meeting. |
| Premier Recreation Reserve Committee
<i>To monitor and review development of Central Reserve.</i> | (1) Councillor
(1) Officer | Cr Brian Crook | Cr Brian Crook | Bi monthly
2 nd Wednesday
6 – 7 pm | Meetings at Hockey Club
rooms. |
| Public Open Space Strategy Steering Committee
<i>To assist Council in understanding the project and contribute to its development through the process.</i> | (1) Councillor
(4) Officers | | Cr Frank Buchanan | 4- 5 times | The project will commence
mid December 2010 and be
completed by 30 June 2011 |
| Rural Financial Counselling Service Vic –
Wimmera Southwest (RFC) | (1) Councillor | Cr Lyn Russell | Cr Lyn Russell | Bi monthly
12 – 1pm | Meetings at DPI Office Colac |
| Timber Towns Committee
<i>MAV Working Group to examine the issues of municipalities which have a significant forestry industry.</i> | (1) Councillor
(1) Officer | Cr Geoff Higgins | Cr Geoff Higgins | Bi monthly.
2 nd Friday of month
10.00 am | Meetings at MAV Melbourne |

| Committee | Representatives | Previous Councillor Representation | Appointment to Dec 11 | Meeting Schedule | Additional Information |
|---|--|------------------------------------|-----------------------|--|--|
| Tirrengower Drainage Scheme Committee of Management
<i>Manage drainage scheme. Discuss maintenance issues etc</i> | (1) Councillor
(1) Officer | Cr Geoff Higgins | Cr Geoff Higgins | Monthly
1 st Wednesday
8 pm | Meetings at Swan Marsh Hall |
| Transport Connections Local Advisory Group
<i>To support and monitor the Transport Connections project at a local level.</i> | (1) Councillor | Cr Stuart Hart | Cr Stuart Hart | 6 weekly | Group includes shire staff plus a number of representatives from other community groups. |
| Victoria Regional Botanic Gardens Network Executive and BGANZ Council
<i>To participate on the Executive and Council.</i> | Staff member | | | Quarterly | Meetings at regional venues |
| Weeds Consultative Committee | (1) Councillor | Cr Geoff Higgins | Cr Geoff Higgins | Quarterly | Meetings at COPACC |
| Youth Council
<i>To pursue initiatives for young people across the Shire in accordance with mission statement.</i> | (1) Councillor
(1) Officer
Young People (up to 15 members) | Cr Chris Smith | Cr Chris Smith | Fortnightly as per charter
Monday
4 – 5 pm | Meetings at COPACC
Additional commitments ie. overnight Beechy Walk |
| G21 Pillar Membership | | | | | |
| G21 Board | CEO | Cr Brian Crook | Cr Brian Crook | As required | |
| Economic Development | Mike Barrow | Cr Frank Buchanan | Cr Frank Buchanan | As required | |
| Environment | Stewart Anderson | Cr Stephen Hart | Cr Stephen Hart | As required | |
| Health & Wellbeing | CEO | Cr Lyn Russell | Cr Lyn Russell | As required | |
| Planning & Services | Jack Green
Paul Marsden
Doug McNeil | Cr Stephen Hart | Cr Stephen Hart | As required | |
| Transportation | Neil Allen
Greg Fletcher | Cr Stuart Hart | Cr Stuart Hart | As required | |
| Education & Training | | Cr Brian Crook | Cr Brian Crook | As required | |

