



Colac Otway
SHIRE

AGENDA

MEETING OF STATUTORY COUNCIL
OF THE
COLAC-OTWAY SHIRE
COUNCIL

9 DECEMBER 2009

at 4:00 PM

COPACC

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.

COLAC-OTWAY SHIRE STATUTORY COUNCIL MEETING

9 DECEMBER 2009

TABLE OF CONTENTS

OFFICERS' REPORTS

ST090912-1	ELECTION OF MAYOR	5
ST090912-2	CONTINUATION OF POSITION OF DEPUTY MAYOR	7
ST090912-3	ELECTION OF DEPUTY MAYOR	9
ST090912-4	COUNCIL APPOINTMENT TO INTERNAL COMMITTEES	11
ST090912-5	COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES	15

NOTICE is hereby given that the next MEETING OF STATUTORY COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL will be held in COPACC on 9 December 2009 at 4.00pm.

AGENDA

1. OPENING PRAYER

*Almighty God, we seek your
blessing and guidance in our
deliberations on behalf of the
people of the Colac Otway Shire.
Enable this Council's decisions to be
those that contribute to the true
welfare and betterment of our community.*
AMEN

2. PRESENT

3. APOLOGIES

4. MAYORAL STATEMENT

Colac Otway Shire acknowledges the original custodians and law makers of this land, their elders past and present and welcomes any descendents here today.

An audio recording of this meeting is being made for the purpose of verifying the accuracy of the minutes of the meeting. In some circumstances the recording may be disclosed, such as where Council is compelled to do so by court order, warrant, subpoena or by any other law, such as the Freedom of Information Act 1982.'

5. DECLARATION OF INTEREST

OFFICERS' REPORTS

Chief Executive Officer

ST090912-1	ELECTION OF MAYOR
ST090912-2	CONTINUATION OF POSITION OF DEPUTY MAYOR
ST090912-3	ELECTION OF DEPUTY MAYOR
ST090912-4	COUNCIL APPOINTMENT TO INTERNAL COMMITTEES
ST090912-5	COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

Rob Small
Chief Executive Officer

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ST090912-1 ELECTION OF MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Rob Small
DEPARTMENT:	Executive	FILE REF:	GEN0460

Introduction

The purpose of this report is to elect the Mayor of the Colac Otway Shire.

Background

Section 71(1) of the *Local Government Act 1989* provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3)

“The Mayor is to be elected –

- (a) after the last Saturday in November but not later than 31 December in each year; or*
- (b) as soon as possible after any vacancy in the office of Mayor occurs.”*

Following the election the Mayor shall assume the chair to deal with the remaining matters before the meeting.

Election Procedure

Council’s Local Law No 4 2005 – Processes of Municipal Government Part Three provides for the procedure in the election of Mayor.

”14. Procedure for election of Mayor

In determining the election of Mayor the following will apply:

- (a) if there is only one nomination, that Councillor must be declared elected;*
- (b) if there is more than one nomination, the Councillors present at the meeting must vote for one of the candidates by a show of hands (or by such other method as Council determines);*
- (c) where two nominations are received, the Councillor with the majority of the votes will be declared elected;*
- (d) where there are two or more nominations and all votes cast are equally divided between two or more nominees the election must be determined by lot;*
- (e) where there are more than two nominations received and the result has not been determined under paragraphs (c) or (d) the nominee with the fewest number of votes cast must be eliminated (and if more than one of them, the nominee determined by lot) and the names of the remaining nominees must be put to the vote again;*

(f) the procedure in paragraph (e) must be repeated until the circumstances in paragraph (d) apply or until there are only two nominees remaining in which case a further vote must be taken and the nominee with the majority will be declared elected or if there is an equal division of votes, the election must be determined by lot."

Term of Mayor

The *Local Government Act* has been amended to allow a Council to resolve to elect the Mayor for a 2 year term of office.

Attachments

Nil

Recommendation(s)

That pursuant to the provisions of Section 71 of the Local Government Act 1989, the Council elect Councillor..... to be the Mayor of the Colac Otway Shire Council for the next twelve months.

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**ST090912-2                    CONTINUATION OF POSITION OF DEPUTY MAYOR**

|             |              |           |           |
|-------------|--------------|-----------|-----------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Rob Small |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460   |

**Introduction**

The purpose of this report is to consider the continuation of the position of Deputy Mayor for the Colac Otway Shire for the next twelve months.

**Background**

Council should consider the continuation of the position of Deputy Mayor in order that if the Mayor is absent or incapable of acting as Mayor, the Deputy Mayor can preside in the Mayoral duties.

**Proposal**

That Council continue the position of Deputy Mayor for the next twelve months.

**Local Law**

Council's Local Law No 4 2005 – Process of Municipal Government Clause 17 provides for a Deputy Mayor.

*“If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor”.*

**Attachments**

Nil

**Recommendation(s)**

***That Council continue the position of Deputy for the next twelve months for the Colac Otway Shire Council.***

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ST090912-3 ELECTION OF DEPUTY MAYOR

| | | | |
|-------------|--------------|-----------|-----------|
| AUTHOR: | Colin Hayman | ENDORSED: | Rob Small |
| DEPARTMENT: | Executive | FILE REF: | GEN0460 |

Introduction

The purpose of this report is to consider the appointment of a Deputy Mayor for the Colac Otway Shire for the next twelve months.

Background

If there is a vacancy in the office of Mayor or the Mayor is absent or incapable of acting, the Council must appoint one of the Councillors to be the Acting Mayor. An Acting Mayor may perform any function or exercise any power conferred on the Mayor.

At the last statutory meeting held in December 2008, council appointed Cr Lyn Russell as the Deputy Mayor.

The position of Deputy Mayor is not a statutory position and no special allowance is payable.

Local Law

Council's Local Law No 4 2005 – Process of Municipal Government Clause 17 provides for a Deputy Mayor.

“If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor.”

Attachments

Nil

Recommendation(s)

That Council elect Cr..... as Deputy Mayor of Colac Otway Shire Council for the next twelve months.

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**ST090912-4                      COUNCIL APPOINTMENT TO INTERNAL COMMITTEES**

|             |              |           |           |
|-------------|--------------|-----------|-----------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Rob Small |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460   |

**Introduction**

The purpose of this report is to appoint Councillors to Special Internal Committees.

**Background**

The *Local Government Act 1989* acknowledges the need for Special Committees of the Council and Advisory Committees in Part 4 Division 2 of the *Local Government Act 1989* which allows for Committees made up of Councillors, Council staff and other persons and for a Council, by Instrument of Delegation, to delegate any of its functions, duties or powers to a Special Committee. Procedural requirements in respect to these Committees include that whereby a Council may specify in an Instrument of Delegation that a member of a Special Committee, who as a member of the public or of Council staff does not have voting rights on the Special Committee.

The Committees of Council as set out below are recommended in dealing with the business of Council.

In forming the Committees it is recommended that the following guidelines apply to meetings of the Committees to ensure communication and accountability to the full Council.

- Mayor to be ex-officio to all committees;
- Minutes of all meetings to be circulated to full Council;
- All Councillors able to attend but voting rights are for appointed committee members only.

Council has previously established the following committees:

Council Committees

- (a) Planning Committee

Advisory Committees

- (b) Audit Committee  
(c) Australia Day Advisory Committee  
(d) Colac Livestock Selling Centre Advisory Committee  
(e) Festival and Events Support Scheme Advisory Committee  
(f) Friends of the Colac Botanic Gardens Committee  
(g) Grants/Community Funding Advisory Committee  
(h) Lake Colac Community Advisory Committee  
(i) Small Town Improvement Program Advisory Committee

**Proposal**

The following table provides details of each committee.

No changes are proposed to the Planning Committee as all Councillors are members of the committee. The appointment will be until the next Statutory meeting.

**(a) Planning Committee**

|                                                |                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | All Councillors                                                                                                                                                                                                                                                                                                                      |
| Meeting Details                                | Meets on 2 <sup>nd</sup> Wednesday of the month commencing at 10.30 am (except Dec) or more frequently as required.                                                                                                                                                                                                                  |
| Other Information                              | The Planning Committee has been established as a Special Committee under Section 86 of the <i>Local Government Act</i> 1989 and Section 188 of the <i>Planning and Environment Act</i> 1987. The Committee comprises all Councillors and has the power to determine on planning matters as set down in the Instrument of Delegation. |
| Previous Delegates                             | All Councillors                                                                                                                                                                                                                                                                                                                      |
| New Delegates                                  | No change                                                                                                                                                                                                                                                                                                                            |

**(b) Audit Committee**

|                                                |                                                                                                                                                                           |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 2 Councillors                                                                                                                                                             |
| Date Appointed                                 | 5 December 2008                                                                                                                                                           |
| Term of Appointment                            | Until next Statutory Meeting                                                                                                                                              |
| Meeting Details                                | Quarterly or more frequently as determined                                                                                                                                |
| Other Information                              | Made up of 2 Councillors and 2 independent members. An independent member to be chairperson. The committee is an advisory committee of Council. CEO is non-voting member. |
| Previous Delegates                             | Cr Stephen Hart and Cr Stuart Hart                                                                                                                                        |
| New Delegates                                  | Cr Stephen Hart and Cr Stuart Hart                                                                                                                                        |

**(c) Australia Day Advisory Committee**

|                                                |                                                                                                                                  |
|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 4 Councillors                                                                                                                    |
| Date Appointed                                 | 5 December 2008                                                                                                                  |
| Term of Appointment                            | Until next Statutory meeting                                                                                                     |
| Meeting Details                                | Once per year December/January                                                                                                   |
| Other Information                              | Purpose is to review nominations, select Australia Day Award winners in the various categories and discuss location of function. |
| Previous Delegates                             | Cr Buchanan, Cr Crook, Cr Russell, Cr Smith                                                                                      |
| New Delegates                                  | Cr Buchanan, Cr Crook, Cr Russell, Cr Geoff Higgins                                                                              |

**(d) Colac Livestock Selling Centre Advisory Committee**

|                                                |                                                                                                   |
|------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 1 Councillor                                                                                      |
| Date Appointed                                 | 5 December 2008                                                                                   |
| Term of Appointment                            | Until next Statutory meeting                                                                      |
| Meeting Details                                | Annual Budget meeting and others as required                                                      |
| Other Information                              | Purpose is to provide advice on the operations of the Centre and make recommendations to Council. |
| Previous Delegates                             | Cr Higgins                                                                                        |
| New Delegates                                  | Cr Higgins                                                                                        |

**(e) Festival and Events Support Scheme Advisory Committee**

|                                                |                                                                                                                                                                                                        |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 4 Councillors                                                                                                                                                                                          |
| Date Appointed                                 | 5 December 2008                                                                                                                                                                                        |
| Term of Appointment                            | Until next Statutory Meeting                                                                                                                                                                           |
| Meeting Details                                | Once per year May/June                                                                                                                                                                                 |
| Other Information                              | Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific events on the Support Scheme. |
| Previous Delegate                              | Cr Buchanan, Cr Crook, Cr Russell, Cr Smith                                                                                                                                                            |
| New Delegate                                   | Cr Buchanan, Cr Crook, Cr Russell, Cr Stuart Hart                                                                                                                                                      |

**(f) Friends of the Colac Botanic Gardens Committee**

|                                                |                                                                                               |
|------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 1 Councillor                                                                                  |
| Date Appointed                                 | 5 December 2008                                                                               |
| Term of Appointment                            | Until next Statutory Meeting                                                                  |
| Meeting Details                                | Monthly                                                                                       |
| Other Information                              | Purpose is to undertake projects and advise Council on the care and protection of the Gardens |
| Previous Delegate                              | Cr Smith                                                                                      |
| New Delegate                                   | Cr Smith                                                                                      |

**(g) Grants/Community Funding Advisory Committee**

|                                                |                                                                                                                                                                                                  |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 4/5 Councillors                                                                                                                                                                                  |
| Date Appointed                                 | 5 December 2008                                                                                                                                                                                  |
| Term of Appointment                            | Until next Statutory Meeting                                                                                                                                                                     |
| Meeting Details                                | Once per year in May/June and others as required                                                                                                                                                 |
| Other Information                              | Purpose is to consider the applications received for the Community Funding program and make recommendations to Council on any strategic directions for specific projects or the funding program. |
| Previous Delegate                              | Cr Crook, Cr Stephen Hart, Cr Stuart Hart, Cr Smith                                                                                                                                              |
| New Delegate                                   | Cr Crook, Cr Stephen Hart, Cr Stuart Hart, Cr Smith                                                                                                                                              |

**(h) Lake Colac Community Advisory Committee**

|                                                |                                                                                                                                                                             |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 2 Councillors                                                                                                                                                               |
| Date Appointed                                 | 5 December 2008                                                                                                                                                             |
| Term of Appointment                            | Until next Statutory Meeting                                                                                                                                                |
| Meeting Details                                | Quarterly                                                                                                                                                                   |
| Other Information                              | Purpose is to be a forum to implement the Lake Colac Management Plan and the Lake Colac Master Plan. To advise Council on the revitalization and development of Lake Colac. |
| Previous Delegate                              | Cr Higgins, Cr Smith                                                                                                                                                        |
| New Delegate                                   | Cr Higgins, Cr Smith                                                                                                                                                        |

**(i) Small Town Improvement Program Advisory Committee**

|                                                |                                                                                          |
|------------------------------------------------|------------------------------------------------------------------------------------------|
| Number of delegates to be appointed by Council | 4 Councillors                                                                            |
| Date Appointed                                 | 5 December 2008                                                                          |
| Term of Appointment                            | Until next Statutory Meeting                                                             |
| Meeting Details                                | Once per year in May and others as required                                              |
| Other Information                              | Purpose is to consider the applications received for the Small Town Improvement Program. |
| Previous Delegate                              | Cr Stuart Hart, Cr Higgins, Cr Russell, Cr Smith                                         |
| New Delegate                                   | Cr Stuart Hart, Cr Higgins, Cr Russell, Cr Buchanan                                      |

**Attachments**

Nil

**Recommendation(s)**

***That Council make the following appointments to the following committees until the next Statutory Meeting of Council in December 2010.***

- (a) That Council appoint all Councillors as members of the Planning Committee;***
- (b) That Council appoint Cr Stephen Hart and Cr Stuart Hart as members of the Audit Committee;***
- (c) That Council appoint Cr Buchanan, Cr Crook, Cr Russell and Cr Higgins members of the Australia Day Advisory Committee;***
- (d) That Council appoint Cr Higgins as member of the Colac Livestock Selling Centre Advisory Committee.***
- (e) That Council appoint Cr Buchanan, Cr Crook, Cr Russell and Cr Stuart Hart as members of the Festival and Events Support Scheme Advisory Committee.***
- (f) That Council appoint Cr Smith as a member of the Friends of the Colac Botanic Gardens Committee.***
- (g) That Council appoint Cr Crook, Cr Stephen Hart, Cr Stuart Hart and Cr Smith as members of the Grants/Community Funding Advisory Committee.***
- (h) That Council appoint Cr Higgins and Cr Smith as members of the Lake Colac Community Advisory Committee.***
- (i) That Council appoint Cr Stuart Hart, Cr Higgins, Cr Russell and Cr Buchanan as members of the Small Town Improvement Program Advisory Committee.***

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**ST090912-5 COUNCILLOR APPOINTMENTS TO COMMITTEES AND
EXTERNAL BODIES**

| | | | |
|-------------|--------------|-----------|-----------|
| AUTHOR: | Colin Hayman | ENDORSED: | Rob Small |
| DEPARTMENT: | Executive | FILE REF: | GEN0460 |

Purpose

The purpose of this report is to appoint Councillors to various committees and external bodies.

Background

Council has Councillor/Officer representation on a number of committees with varying purposes from managing Council owned or managed facilities, to advising Council on issues and representing Council views on regional and statewide matters.

These committees vary on the number of meetings that are held each year and the role that a Councillor plays on them.

Most of the committees are usually outside the control of Council as they operate under their own charter and determine their procedures, policies and practices. Council involvement is to participate and influence the activities of those external groups where those activities are in the public's interest.

Council has previously appointed Councillors and officers to the various committees at its Statutory Meeting.

If formal representation is not required, Councillors could still attend meetings as specific issues arise or where invited by the committee.

The attached schedule of committees (Attachment 1) provides for the information of Councillors to external committees for the next 12 months.

Proposal

The attached nomination of Councillors to Committees and External Bodies table provides details of each committee.

The table indicates:

- Committee and Purpose
- Representative(s)
- Previous Councillor Representative (Appointed December 2008)
- Appointment to December 2010
- Meeting Schedule
- Additional Information

The appointments will be until the next statutory meeting of Council in December 2010.

Steering Committees

The list does not include Steering Committees where Councillors have been appointed to a Committee for a particular project eg. Birregurra and Forrest Structure Plans and Rural Living Strategy.

Officers

In some cases an officer(s) still needs to be appointed to a Committee on an annual basis.

- COPACC Trust (2) (Manager Recreation Arts & Culture and COPACC Manager);
- Corangamite Regional Library Corporation (1) (General Manager Corporate and Community Services);
- G21 Board (1) (Rob Small current representative) can either be a Councillor or officer;
- Otways Tourism Inc (1) (Manager Economic Development)

Attachments

1. Nomination of Councillors to Committees and External Bodies

Recommendation(s)

That Councillor and officer nominations to committees and external bodies be agreed to as set out in Attachment 1 until the appointment of new representatives after the next Statutory Meeting of Council in December 2010.

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**NOMINATION OF COUNCILLORS TO COMMITTEES AND EXTERNAL BODIES**

| Committee                                                                                                                                                                                        | Representatives                                       | Previous Councillor Representation                                                       | Appointment to Dec 2010                                                                  | Meeting Schedule                                   | Additional Information                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------------|
| Apollo Bay Harbour Redevelopment Community Reference Group<br><i>Involvement in the planning of the redevelopment of the harbour precinct.</i>                                                   | (1) Councillor                                        | Cr Frank Buchanan                                                                        | Cr Frank Buchanan                                                                        | As required                                        | Meetings at Apollo Bay                                  |
| Apollo Bay Leisure Centre Liaison Group<br><i>Management of the Leisure Centre at Apollo Bay.</i>                                                                                                | (1) Councillor<br>(1) Officer                         | Cr Frank Buchanan<br>Bluewater Fitness Centre Manager                                    | Cr Frank Buchanan<br>Bluewater Fitness Centre Manager                                    | As required                                        | Meetings at Apollo Bay                                  |
| Australian Local Government Association                                                                                                                                                          | (1) Councillor                                        | Cr Lyn Russell                                                                           | Cr Lyn Russell                                                                           | Annually in June                                   | Meetings in Canberra                                    |
| Barnard Trust Committee<br><i>Administer scholarship fund bequeathed to 2 Colac public secondary schools</i>                                                                                     | (1) Councillor                                        | Cr Brian Crook                                                                           | Cr Brian Crook                                                                           | Twice yearly                                       | Meetings at Colac High School when all results received |
| Barwon Regional Waste Management Committee<br><i>To provide a framework for strategic regional waste management planning.</i>                                                                    | (1) Councillor<br>(1) Officer                         | Cr Stephen Hart                                                                          | Cr Stephen Hart                                                                          | Quarterly<br>Thursday<br>10 am – 2 pm              | Regional meetings at various municipalities.            |
| Colac Affordable Housing Strategy<br><i>To provide local input and advice on the implementation of the Housing Strategy.</i>                                                                     | (2) Councillors                                       | Cr Lyn Russell                                                                           | Cr Lyn Russell                                                                           | As required                                        | Meetings in Colac                                       |
| Colac Otway Network of Community Centres<br><i>To participate in the development of community strengthening initiatives, sharing of community information and discussing community planning.</i> | (1) Councillor                                        | Cr Lyn Russell                                                                           | Cr Lyn Russell                                                                           | Quarterly<br>Tuesday<br>10 am – 12.30 pm           | Meetings alternate between centres                      |
| COPACC Trust<br><i>The Trust is an independent committee appointed to accept donations to be used for the development of COPACC facilities and programs.</i>                                     | (2) Councillors<br>(2) Officers<br>(4) Community Reps | Cr Chris Smith<br>Cr Brian Crook<br>Manager Recreation, Arts & Culture<br>COPACC Manager | Cr Chris Smith<br>Cr Brian Crook<br>Manager Recreation, Arts & Culture<br>COPACC Manager | Quarterly<br>2 <sup>nd</sup> Wednesday<br>8 – 9 am | Meetings at COPACC                                      |
| Corangamite Regional Library Corp.<br><i>The Corporation determines policy in the delivery of services throughout the region (Warrnambool, Moyne, Corangamite, Colac Otway)</i>                  | (1) Councillor<br>(1) Officer                         | Cr Stephen Hart<br>General Manager<br>Corporate & Community Services                     | Cr Stephen Hart<br>General Manager<br>Corporate & Community Services                     | Quarterly                                          | Meetings at Terang                                      |

| Committee                                                                                                                                                                                                                      | Representatives               | Previous Councillor Representation                  | Appointment to Dec 2010                             | Meeting Schedule                                                          | Additional Information                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------|
| Dairy Industry Training Committee<br><i>To assist the Dairy Industry with suggested training.</i>                                                                                                                              | (1) Councillor                | Cr Chris Smith                                      | Cr Chris Smith                                      | Monthly or as required                                                    | Meetings at Colac Otway Shire Offices     |
| Geelong Otway Tourism Board<br><i>To set strategic long term direction and priorities for Geelong Otway Tourism Inc, a well-recognised regional tourism body, incorporating Geelong, Bellarine, Colac Otway and Surfcoast.</i> | (1) Councillor                | Cr L:yn Russell                                     | Cr L:yn Russell                                     | Monthly<br>Thursday<br>9 am                                               | Meetings at Geelong Otway Tourism Offices |
| G21 Board<br><i>To oversee the management of the company, set the strategic direction of the company, monitor overall performance, financial performance and governance.</i>                                                   | Councillor or Officer         | Chief Executive Officer<br>Mayor                    | Chief Executive Officer<br>Mayor                    | Monthly<br>Last Friday of month<br>9 – 11 am                              | Meetings at member Councils               |
| Great South Coast Municipalities Group<br><i>To advocate and co-ordinate planning on regional issues (8 municipalities)</i>                                                                                                    | Mayor                         | Mayor                                               | Mayor                                               | Quarterly<br>3 <sup>rd</sup> Friday<br>10 am                              | Meetings at member Councils               |
| Lavers Hill Swimming Pool Committee of Management<br><i>To monitor and review management of the Lavers Hill Pool.</i>                                                                                                          | (1) Councillor<br>(1) Officer | Cr Stephen Hart<br>Bluewater Fitness Centre Manager | Cr Stephen Hart<br>Bluewater Fitness Centre Manager | Quarterly                                                                 | Meetings at Lavers Hill                   |
| Municipal Aerodrome Committee – Colac<br><i>Manage day to day operations and maintenance.</i>                                                                                                                                  | (1) Councillor<br>(1) Officer | Cr Geoff Higgins                                    | Cr Geoff Higgins                                    | As required.                                                              | Meetings at 1 Bromfield St Colac          |
| Municipal Association of Victoria<br><i>To act as a Victorian Local Government Peak Body.</i>                                                                                                                                  | (1) Councillor                | Cr Stephen Hart                                     | Cr Stephen Hart                                     | 2 per year                                                                | Meetings in Melbourne                     |
| Municipal Emergency Management Planning Committee<br><i>Ensure the prevention of, the response to and the recovery from emergencies that could occur within the Shire.</i>                                                     | (1) Councillor                | Cr Stuart Hart                                      | Cr Stuart Hart                                      | Quarterly – Feb,<br>May, Aug, Nov<br>3 <sup>rd</sup> Thursday<br>2 - 4 pm | Meetings at COPACC                        |
| Municipal Fire Prevention Committee<br><i>Manage requirements of the Beeac and Corangamite brigade groups.</i>                                                                                                                 | (1) Councillor<br>(1) Officer | Cr Stuart Hart                                      | Cr Stuart Hart                                      | Twice yearly                                                              | Meetings at COPACC                        |

| Committee                                                                                                                                                                                                    | Representatives                                                     | Previous Councillor Representation | Appointment to Dec 2010 | Meeting Schedule                                                    | Additional Information                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------|-------------------------|---------------------------------------------------------------------|---------------------------------------------------------|
| Old Beechy Line Committee<br><i>To monitor and review development of the line. Section 86 Committee of Management under Council.</i>                                                                         | (1) Councillor<br>(1) Officer<br>Community/<br>Organisation<br>Reps | Cr Chris Smith                     | Cr Chris Smith          | Bi monthly<br>2 <sup>nd</sup> Monday of<br>month<br>10 am – 12 noon | Meetings at COPACC                                      |
| Ondit Quarry Consultative Committee<br><i>Required by VCAT to manage concerns between landholders and the quarry operations.</i>                                                                             | (1) Councillor<br>(1) Officer                                       | Cr Geoff Higgins                   | Cr Geoff Higgins        | Quarterly                                                           | Meeting location varies                                 |
| Otways Tourism Inc.<br><i>The Board is an independent body appointed to develop policy and implement strategies facilitating tourism marketing and information services.</i>                                 | (1) Councillor<br>(1) Officer                                       | Cr Lyn Russell                     | Cr Lyn Russell          | Monthly<br>3 <sup>rd</sup> Tuesday<br>10 am – 1 pm                  | Alternate meeting venue between Colac and Apollo Bay    |
| Port of Apollo Bay Consultative Group<br><i>To consider issues related to the Port of Apollo Bay.</i>                                                                                                        | (1) Councillor<br>(2) Officers                                      | Cr Frank Buchanan                  | Cr Frank Buchanan       | Quarterly<br>Thursday<br>4.30 pm                                    | Meetings at AB Office.<br>Meeting dates set at meeting. |
| Premier Recreation Reserve Committee<br><i>To monitor and review development of Central Reserve.</i>                                                                                                         | (1) Councillor<br>(1) Officer                                       | Cr Brian Crook                     | Cr Brian Crook          | Bi monthly<br>2 <sup>nd</sup> Wednesday<br>6 – 7 pm                 | Meetings at Hockey Club rooms.                          |
| Rural Councils Network (Vic) Cooperative grouping of Victoria's rural Councils that acts collectively to influence decision makers and tackle the longer term strategic challenges facing rural communities. | (1) Councillor                                                      | Cr Brian Crook                     | Cr Brian Crook          | As required                                                         |                                                         |
| Rural Financial Counselling Service Vic – Wimmera Southwest (RFC)                                                                                                                                            | (1) Councillor                                                      | Cr Lyn Russell                     | Cr Lyn Russell          | Bi monthly<br>12 – 1pm                                              | Meetings at DPI Office Colac                            |
| Timber Towns Committee<br><i>MAV Working Group to examine the issues of municipalities which have a significant forestry industry.</i>                                                                       | (1) Councillor<br>(1) Officer                                       | Cr Geoff Higgins                   | Cr Geoff Higgins        | Bi monthly.<br>2 <sup>nd</sup> Friday of month<br>10.00 am          | Meetings at MAV Melbourne                               |
| Tirrengower Drainage Scheme Committee of Management<br><i>Manage drainage scheme. Discuss maintenance issues etc</i>                                                                                         | (1) Councillor<br>(1) Officer                                       | Cr Geoff Higgins                   | Cr Geoff Higgins        | Monthly<br>1 <sup>st</sup> Wednesday<br>8 pm                        | Meetings at Swan Marsh Hall                             |

| Committee                                                                                                                      | Representatives                                          | Previous Councillor Representation | Appointment to Dec 2010 | Meeting Schedule                                 | Additional Information                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------------------------------|-------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------|
| Transport Connections Local Advisory Group<br><i>To support and monitor the Transport Connections project at a local level</i> | (1) Councillor                                           | Cr Stuart Hart                     | Cr Stuart Hart          | 6 weekly                                         | Group includes shire staff plus a number of representatives from other community groups. |
| Victoria Regional Botanic Gardens Network Executive and BGANZ Council<br><i>To participate on the Executive and Council.</i>   | Staff member                                             |                                    |                         | Quarterly                                        | Meetings at regional venues                                                              |
| Weeds Consultative Committee                                                                                                   | (1) Councillor                                           | Cr Brian Crook                     | Cr Geoff Higgins        | Quarterly                                        | Meetings at COPACC                                                                       |
| Youth Council<br><i>To pursue initiatives for young people across the Shire in accordance with mission statement.</i>          | (1) Councillor<br>(1) Officer<br>Young People (up to 15) | Cr Chris Smith                     | Cr Chris Smith          | Fortnightly as per charter<br>Monday<br>4 – 5 pm | Meetings at COPACC<br>Additional commitments ie. overnight Beechy Walk                   |
| <b>G21 Pillar Membership</b>                                                                                                   |                                                          |                                    |                         |                                                  |                                                                                          |
| G21 Board                                                                                                                      | CEO                                                      | Cr Brian Crook                     | Cr Brian Crook          | As required                                      |                                                                                          |
| Arts & Culture                                                                                                                 | Karen Patterson                                          |                                    |                         | As required                                      |                                                                                          |
| Economic Development                                                                                                           | Mike Barrow                                              | Cr Frank Buchanan                  | Cr Frank Buchanan       | As required                                      |                                                                                          |
| Environment                                                                                                                    | Stewart Anderson                                         | Cr Stephen Hart                    | Cr Stephen Hart         | As required                                      |                                                                                          |
| Health & Wellbeing                                                                                                             | CEO                                                      | Cr Lyn Russell                     | Cr Lyn Russell          | As required                                      |                                                                                          |
| Planning & Services                                                                                                            | Jack Green<br>Paul Marsden<br>Doug McNeil                | (Cr Stephen Hart)                  | (Cr Stephen Hart)       | As required                                      |                                                                                          |
| Sport & Recreation                                                                                                             | Marg Scanlon                                             |                                    |                         | As required                                      |                                                                                          |
| Transportation                                                                                                                 | Neil Allen<br>Greg Fletcher                              | Cr Stuart Hart                     | Cr Stuart Hart          | As required                                      |                                                                                          |
| Education & Training                                                                                                           |                                                          | Cr Brian Crook                     | Cr Brian Crook          | As required                                      |                                                                                          |

