

Jack Green, Acting Chief Executive Officer took the Chair.

1. OPENING PRAYER

Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.

AMEN

2. PRESENT

Cr Frank Buchanan
Cr Brian Crook
Cr Stephen Hart
Cr Stuart Hart
Cr Geoff Higgins
Cr Lyn Russell
Cr Chris Smith

Jack Green, Acting Chief Executive Officer

Colin Hayman, General Manager, Corporate & Community Services
Neil Allen, General Manager, Infrastructure & Services

Althea Wright, Executive Officer

3. APOLOGIES

Nil

4. STATEMENT BY ACTING CHIEF EXECUTIVE OFFICER

Colac Otway Shire encourages active community input and participation in Council decisions. Council meetings provide one of these opportunities as members of the community may ask questions relating to matters being considered by Council at the current meeting. Questions not related to current agenda items can be made in writing and will be addressed if received within two days of the Council meeting. Council meetings also enable Councillors to debate matters prior to decisions being taken.

I ask that we all respect each other during this process by:

- being courteous and respectful in the way in which you speak;

- not speaking unless you have been permitted to by me as chairperson;
- respecting the local laws which govern meeting procedure (copies of these are here for your information); and
- understanding that I have a responsibility to ensure proper meeting procedure and the upholding of the local law.

Thank you, now question time. 30 minutes is allowed for question time.

1. Questions received in writing prior to the meeting
2. Questions from the floor

5. QUESTION TIME

Questions Received in Writing Prior to the Meeting

Nil

Questions Received Verbally at the Meeting

Nil

6. DECLARATION OF INTEREST

Nil

OFFICERS' REPORTS

Chief Executive Officer

OM080512-1	ELECTION OF MAYOR
OM080512-2	CREATION OF POSITION OF DEPUTY MAYOR
OM080512-3	ELECTION OF DEPUTY MAYOR
OM080512-4	COUNCIL APPOINTMENT TO INTERNAL COMMITTEES
OM080512-5	COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

OM080512-1 ELECTION OF MAYOR

AUTHOR:	Colin Hayman	ENDORSED:	Jack Green
DEPARTMENT:	Executive	FILE REF:	GEN0460

Recommendation

That pursuant to the provisions of Section 71 of the Local Government Act 1989, the Council elects Councillor to be the Mayor of the Colac Otway Shire Council for the next twelve months.

Jack Green, Acting Chief Executive Officer called for nominations to the position of Mayor.

Resolution

Cr Stuart Hart nominated Cr Brian Crook to the position of Mayor of the Colac Otway Shire for the next twelve months.

Cr Crook accepted the nomination.

Jack Green, Acting Chief Executive Officer called for further nominations.

No further nominations were received.

MOVED Cr Stuart Hart seconded Cr Stephen Hart that pursuant to the provisions of Section 71 of the Local Government Act 1989, the Council elects Cr Brian Crook to be the Mayor of the Colac Otway Shire Council for the next twelve months.

CARRIED 7 : 0

Cr Crook was therefore duly elected unopposed to the position of Mayor of the Colac Otway Shire Council for the next twelve months.

Mayor Crook took the Chair for the remainder of the meeting.

The Mayor thanked his family and the community for their support.

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**OM080512-2 CREATION OF POSITION OF DEPUTY MAYOR****Recommendation**

***That Council create the position of Deputy for the next twelve months for the Colac Otway Shire Council.***

**Resolution**

***MOVED Cr Stephen Hart seconded Cr Stuart Hart that Council create the position of Deputy for the next twelve months for the Colac Otway Shire Council.***

***CARRIED 5 : 2***

***DIVISION called by Cr Stuart Hart***

***For the Motion: Cr Stephen Hart, Cr Russell, Cr Stuart Hart, Cr Higgins, Cr Crook***

***Against the Motion: Cr Smith, Cr Buchanan***

**OM080512-3 ELECTION OF DEPUTY MAYOR**

|             |              |           |            |
|-------------|--------------|-----------|------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Jack Green |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460    |

**Recommendation**

***That Council elect Cr. .... as Deputy Mayor of Colac Otway Shire Council for the next twelve months.***

**Resolution**

***MOVED Cr Stephen Hart seconded Cr Higgins that Council elect Cr Russell as Deputy Mayor of Colac Otway Shire council for the next twelve months.***

**CARRIED 7 : 0**

**OM080512-4 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES**

|             |              |           |            |
|-------------|--------------|-----------|------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Jack Green |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460    |

**Recommendation**

***That Council make the following appointments to the following committees until the next Statutory Meeting of Council in December 2009.***

- (a) That Council appoint Cr Smith and Cr Crook as members of the Contracts Committee.***
- (b) That Council appoint Cr Stephen Hart and Cr Stuart Hart as members of the Audit Committee.***
- (c) That Council appoint Cr Smith, Cr Russell, Cr Buchanan and Cr Crook as members of the Australia Day Advisory Committee.***
- (d) That Council appoint Cr Smith, Cr Buchanan, Cr Crook and Cr Russell as members of the Festival and Events Support Scheme Advisory Committee.***
- (e) That Council appoint Cr Smith, Cr Stephen Hart, Cr Crook and Cr Stuart Hart as members of the Grants/Community Funding Advisory Committee.***
- (f) That Council appoint Cr Russell, Cr Stuart Hart, Cr Smith and Cr Higgins as members of the Small Town Improvement Program Advisory Committee.***

**Resolution**

***MOVED Cr Smith seconded Cr Russell that Council make the following appointments to the following committees until the next Statutory Meeting of Council in December 2009.***

- (a) That Council appoint Cr Smith and Cr Crook as members of the Contracts Committee.***
- (b) That Council appoint Cr Stephen Hart and Cr Stuart Hart as members of the Audit Committee.***
- (c) That Council appoint Cr Smith, Cr Russell, Cr Buchanan and Cr Crook as members of the Australia Day Advisory Committee.***
- (d) That Council appoint Cr Smith, Cr Buchanan, Cr Crook and Cr Russell as members of the Festival and Events Support Scheme Advisory Committee.***
- (e) That Council appoint Cr Smith, Cr Stephen Hart, Cr Crook and Cr Stuart Hart as members of the Grants/Community Funding Advisory Committee.***
- (f) That Council appoint Cr Russell, Cr Stuart Hart, Cr Smith and Cr Higgins as members of the Small Town Improvement Program Advisory Committee.***

**CARRIED 7 : 0**

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OM080512-5 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

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|-------------|--------------|-----------|------------|
| AUTHOR: | Colin Hayman | ENDORSED: | Jack Green |
| DEPARTMENT: | Executive | FILE REF: | GEN0460 |

Recommendation

That Councillor and officer nominations to committees and external bodies be agreed to as set out in Attachment 1 until the appointment of new representatives after the next Statutory Meeting of Council in December 2009.

Resolution

MOVED Cr Russell seconded Cr Stuart Hart that Councillor and officer nominations to committees and external bodies be agreed to as set out in Attachment 1 until the appointment of new representatives after the next Statutory Meeting of Council in December 2009.

CARRIED 7 : 0



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**NOMINATION OF COUNCILLORS TO COMMITTEES AND EXTERNAL BODIES**

| <b>Committee</b>                                                                                                                                                                                 | <b>Representatives</b>                                | <b>Previous Councillor Representation</b>                                                   | <b>Appointment to Dec 09</b>                                                             | <b>Meeting Schedule</b>                                                | <b>Additional Information</b>                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------|
| Apollo Bay Harbour Redevelopment Community Reference Group<br><i>Involvement in the planning of the redevelopment of the harbour precinct.</i>                                                   | (1) Councillor                                        | Cr Joe Di Cecco                                                                             | Cr Frank Buchanan                                                                        | As required                                                            | Meetings at Apollo Bay                                  |
| Apollo Bay Leisure Centre Committee<br><i>Management of the Leisure Centre at Apollo Bay.</i>                                                                                                    | (1) Councillor<br>(1) Officer                         | Cr Joe Di Cecco                                                                             | Cr Frank Buchanan                                                                        | As required                                                            | Meetings at Apollo Bay                                  |
| Australian Local Government Association                                                                                                                                                          | (1) Councillor                                        | Cr Chris Smith                                                                              | Cr Chris Smith                                                                           | Annually in June                                                       | Meetings in Canberra                                    |
| Barnard Trust Committee<br><i>Administer scholarship fund bequeathed to 2 Colac public secondary schools</i>                                                                                     | (1) Councillor                                        | Cr Chris Smith                                                                              | Cr Chris Smith                                                                           | Twice yearly                                                           | Meetings at Colac High School when all results received |
| Barwon Regional Waste Management Committee<br><i>To provide a framework for strategic regional waste management planning.</i>                                                                    | (1) Councillor<br>(1) Officer                         | Cr Peter Mercer                                                                             | Cr Stephen Hart                                                                          | Quarterly<br>Thursday<br>10 am – 2 pm                                  | Regional meetings at various municipalities.            |
| Colac Affordable Housing Strategy<br><i>To provide local input and advice on the implementation of the Housing Strategy.</i>                                                                     | (1) Councillor                                        | Cr Chris Smith<br>Cr Fran Lehmann                                                           | Cr Lyn Russell                                                                           | As required                                                            | Meetings in Colac                                       |
| Colac Livestock Selling Centre Advisory Committee<br><i>Provide advice on the operations of the Centre and make recommendations to Council.</i>                                                  | (1) Councillor<br>(2) Officers                        | Cr Peter Mercer                                                                             | Cr Geoff Higgins                                                                         | Annual budget meeting – others as required<br>Thursday pm or Friday am | Meetings at saleyards.                                  |
| Colac Otway Network of Community Centres<br><i>To participate in the development of community strengthening initiatives, sharing of community information and discussing community planning.</i> | (1) Councillor                                        | Cr Chris Smith                                                                              | Cr Lyn Russell                                                                           | Quarterly<br>Tuesday<br>10 am – 12.30 pm                               | Meetings alternate between centres                      |
| COPACC Trust<br><i>The Trust is an independent committee appointed to accept donations to be used for the development of COPACC facilities and programs.</i>                                     | (2) Councillors<br>(2) Officers<br>(4) Community Reps | Cr Peter Mercer<br>Cr Warren Riches<br>Manager Recreation, Arts & Culture<br>COPACC Manager | Cr Chris Smith<br>Cr Brian Crook<br>Manager Recreation, Arts & Culture<br>COPACC Manager | Quarterly<br>2 <sup>nd</sup> Wednesday<br>8 – 9 am                     | Meetings at COPACC                                      |

| Committee                                                                                                                                                                                                                      | Representatives                                                       | Previous Councillor Representation                                       | Appointment to Dec 09                                                    | Meeting Schedule                                                    | Additional Information                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------|----------------------------------------------|
| Corangamite Regional Library Corp.<br><i>The Corporation determines policy in the delivery of services throughout the region (Warrnambool, Moyne, Corangamite, Colac Otway)</i>                                                | (1) Councillor<br>(1) Officer                                         | Cr Peter Mercer<br>General Manager,<br>Corporate & Community<br>Services | Cr Stephen Hart<br>General Manager,<br>Corporate &<br>Community Services | Quarterly                                                           | Meetings at Terang or<br>Camperdown          |
| Dairy Industry Training Committee<br><i>To assist the Dairy Industry with suggested training.</i>                                                                                                                              | (1) Councillor                                                        | Cr Chris Smith                                                           | Cr Chris Smith                                                           | Monthly or as<br>required                                           | Meetings at Colac Otway<br>Shire Offices     |
| Friends of the Botanic Gardens<br><i>An advisory committee undertaking projects and advising Council on the care and protection of the Gardens.</i>                                                                            | (1) Councillor                                                        | Cr Peter Mercer                                                          | Cr Chris Smith                                                           | Monthly<br>2 <sup>nd</sup> Thursday<br>7.30 pm                      | Meetings at Botanic Gardens<br>Café          |
| Geelong Otway Tourism Board<br><i>To set strategic long term direction and priorities for Geelong Otway Tourism Inc, a well-recognised regional tourism body, incorporating Geelong, Bellarine, Colac Otway and Surfcoast.</i> | (1) Councillor                                                        | Cr Joe Di Cecco<br>Cr Carol Wilmink<br>(Reserve)                         | Cr Lyn Russell                                                           | Monthly<br>Thursday<br>9 am                                         | Meetings at Geelong Otway<br>Tourism Offices |
| G21 Board<br><i>To oversee the management of the company, set the strategic direction of the company, monitor overall performance, financial performance and governance.</i>                                                   | Councillor or<br>Officer                                              | Tracey Slatter<br>Mayor to attend if CEO<br>unavailable                  | Chief Executive<br>Officer<br>Mayor                                      | Monthly<br>Last Friday of month<br>9 – 11 am                        | Meetings at member<br>Councils               |
| Great South Coast Municipalities Group<br><i>To advocate and co-ordinate planning on regional issues (8 municipalities)</i>                                                                                                    | Mayor                                                                 | Cr Chris Smith                                                           | Mayor                                                                    | Quarterly<br>3 <sup>rd</sup> Friday<br>10 am                        | Meetings at member<br>Councils               |
| Lake Colac Co-Ordinating Committee<br><i>To produce a management plan for Lake Colac with environmental, recreational, business &amp; social actions. Assign responsibility to various agencies.</i>                           | (2) Councillors<br>(4) Officers<br>Community/<br>Organisation<br>Reps | Cr Chris Smith<br>Cr Warren Riches                                       | Cr Chris Smith<br>Cr Geoff Higgins                                       | Quarterly<br>2 <sup>nd</sup> Tuesday of<br>month<br>19 am – 12 noon | Meetings at COPACC                           |
| Lavers Hill Swimming Pool Committee of Management<br><i>To monitor and review management of the Lavers Hill Pool.</i>                                                                                                          | (1) Councillor                                                        | Cr Carol Wilmink                                                         | Cr Stephen Hart                                                          | Quarterly                                                           | Meetings at Lavers Hill                      |

| Committee                                                                                                                                                                    | Representatives                                                     | Previous Councillor Representation               | Appointment to Dec 09 | Meeting Schedule                                                       | Additional Information                                  |
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| Municipal Aerodrome Committee – Colac<br><i>Manage day to day operations and maintenance.</i>                                                                                | (1) Councillor<br>(1) Officer                                       | Cr Warren Riches                                 | Cr Geoff Higgins      | As required.                                                           | Meetings at 1 Bromfield St Colac                        |
| Municipal Association of Victoria<br><i>To act as a Victorian Local Government Peak Body.</i>                                                                                | (1) Councillor                                                      | Cr Chris Smith                                   | Cr Chris Smith        | 2 per year                                                             | Meetings in Melbourne                                   |
| Municipal Emergency Management Planning Committee<br><i>Ensure the prevention of, the response to and the recovery from emergencies that could occur within the Shire.</i>   | (1) Councillor                                                      | Cr Peter Mercer                                  | Cr Stuart Hart        | Quarterly – Feb, May, Aug, Nov<br>3 <sup>rd</sup> Thursday<br>2 - 4 pm | Meetings at COPACC                                      |
| Municipal Fire Prevention Committee<br><i>Manage requirements of the Beeac and Corangamite brigade groups.</i>                                                               | (1) Councillor<br>(1) Officer                                       | Cr Peter Mercer                                  | Cr Stuart Hart        | Twice yearly                                                           | Meetings at COPACC                                      |
| Old Beechy Line Committee<br><i>To monitor and review development of the line. Section 86 Committee of Management under Council.</i>                                         | (1) Councillor<br>(1) Officer<br>Community/<br>Organisation<br>Reps | Cr Chris Smith                                   | Cr Chris Smith        | Bi monthly<br>2 <sup>nd</sup> Monday of<br>month<br>10 am – 12 noon    | Meetings at COPACC                                      |
| Ondit Quarry Consultative Committee<br><i>Required by VCAT to manage concerns between landholders and the quarry operations.</i>                                             | (1) Councillor<br>(1) Officer                                       | Cr Peter Mercer                                  | Cr Geoff Higgins      | Quarterly                                                              | Meeting location varies                                 |
| Otways Tourism Inc.<br><i>The Board is an independent body appointed to develop policy and implement strategies facilitating tourism marketing and information services.</i> | (1) Councillor<br>(1) Officer                                       | Cr Joe Di Cecco<br>Cr Carol Wilmink<br>(Reserve) | Cr Lyn Russell        | Monthly<br>3 <sup>rd</sup> Tuesday<br>10 am – 1 pm                     | Alternate meeting venue between Colac and Apollo Bay    |
| Port of Apollo Bay Consultative Group<br><i>To consider issues related to the Port of Apollo Bay.</i>                                                                        | (1) Councillor<br>(2) Officers                                      | Cr Joe Di Cecco                                  | Cr Frank Buchanan     | Quarterly<br>Thursday<br>4.30 pm                                       | Meetings at AB Office.<br>Meeting dates set at meeting. |
| Premier Recreation Reserve Committee<br><i>To monitor and review development of Central Reserve.</i>                                                                         | (1) Councillor<br>(1) Officer                                       | Cr Warren Riches                                 | Cr Brian Crook        | Bi monthly<br>2 <sup>nd</sup> Wednesday<br>6 – 7 pm                    | Meetings at Hockey Club rooms.                          |

| Committee                                                                                                                                                                                                           | Representatives                                          | Previous Councillor Representation | Appointment to Dec 09 | Meeting Schedule                                           | Additional Information                                                                   |
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| Rural Councils Network <i>(Vic) Cooperative grouping of Victoria's rural Councils that acts collectively to influence decision makers and tackle the longer term strategic challenges facing rural communities.</i> | (1) Councillor                                           | Cr Chris Smith                     | Cr Chris Smith        | As required                                                |                                                                                          |
| Rural Financial Counselling Service Vic – Wimmera Southwest (RFC)                                                                                                                                                   | (1) Councillor                                           | Cr Peter Mercer                    | Cr Lyn Russell        | Bi monthly<br>12 – 1pm                                     | Meetings at DPI Office Colac                                                             |
| Timber Towns Committee<br><i>MAV Working Group to further the interest of towns which have timber industries.</i>                                                                                                   | (1) Councillor<br>(1) Officer                            | Cr Peter Mercer                    | Cr Geoff Higgins      | Bi monthly.<br>2 <sup>nd</sup> Friday of month<br>10.00 am | Meetings at MAV Melbourne                                                                |
| Tirrengower Drainage Scheme Committee of Management<br><i>Manage drainage scheme. Discuss maintenance issues etc</i>                                                                                                | (1) Councillor<br>(1) Officer                            | Cr Warren Riches                   | Cr Geoff Higgins      | Monthly<br>1 <sup>st</sup> Wednesday<br>8 pm               | Meetings at Swan Marsh Hall                                                              |
| Transport Connections Local Advisory Group<br><i>To support and monitor the Transport Connections project at a local level</i>                                                                                      | (1) Councillor                                           | Cr Peter Mercer                    | Cr Stuart Hart        | 6 weekly                                                   | Group includes shire staff plus a number of representatives from other community groups. |
| Victoria Regional Botanic Gardens Network Executive and BGANZ Council<br><i>To participate on the Executive and Council.</i>                                                                                        | (1) Councillor                                           | Cr Peter Mercer                    | Cr Chris Smith        | Quarterly                                                  | Meetings at regional venues                                                              |
| Weeds Consultative Committee                                                                                                                                                                                        | (1) Councillor                                           | Cr Peter Mercer                    | Cr Brian Crook        | Quarterly                                                  | Meetings at COPACC                                                                       |
| Youth Council<br><i>To pursue initiatives for young people across the Shire in accordance with mission statement.</i>                                                                                               | (1) Councillor<br>(1) Officer<br>Young People (up to 15) | Cr Chris Smith                     | Cr Chris Smith        | Fortnightly as per charter<br>Monday<br>4 – 5 pm           | Meetings at COPACC<br>Additional commitments<br>ie.overnight Beechy Walk                 |