



**Colac Otway  
SHIRE**

**AGENDA**

**STATUTORY COUNCIL MEETING  
OF THE  
COLAC-OTWAY SHIRE  
COUNCIL**

**5 DECEMBER 2008**

**at 5.00 pm**

**COPACC Meeting Room  
Rae Street, Colac**

**COLAC-OTWAY SHIRE STATUTORY COUNCIL MEETING**

**5 DECEMBER 2008**

**TABLE OF CONTENTS**

**OFFICERS' REPORTS**

**CHIEF EXECUTIVE OFFICER**

<b>OM080512-1</b>	<b>ELECTION OF MAYOR .....</b>	<b>5</b>
<b>OM080512-2</b>	<b>CREATION OF POSITION OF DEPUTY MAYOR .....</b>	<b>7</b>
<b>OM080512-3</b>	<b>ELECTION OF DEPUTY MAYOR.....</b>	<b>8</b>
<b>OM080512-4</b>	<b>COUNCIL APPOINTMENT TO INTERNAL COMMITTEES .....</b>	<b>9</b>
<b>OM080512-5</b>	<b>COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES .....</b>	<b>13</b>

NOTICE is hereby given that the next **STATUTORY COUNCIL MEETING OF THE COLAC-OTWAY SHIRE COUNCIL** will be held in the COPACC Meeting Room, Rae Street, Colac on 5 December 2008 at 5.00 pm.

---

## **AGENDA**

### **1. OPENING PRAYER**

*Almighty God, we seek your blessing and guidance in our deliberations on behalf of the people of the Colac Otway Shire. Enable this Council's decisions to be those that contribute to the true welfare and betterment of our community.*

**AMEN**

### **2. PRESENT**

### **3. APOLOGIES**

### **4. STATEMENT BY ACTING CHIEF EXECUTIVE OFFICER**

Colac Otway Shire encourages active community input and participation in Council decisions. Council meetings provide one of these opportunities as members of the community may ask questions relating to matters being considered by Council at the current meeting. Questions not related to current agenda items can be made in writing and will be addressed if received within two days of the Council meeting. Council meetings also enable Councillors to debate matters prior to decisions being taken.

I ask that we all respect each other during this process by:

- being courteous and respectful in the way in which you speak;
- not speaking unless you have been permitted to by me as chairperson;
- respecting the local laws which govern meeting procedure (copies of these are here for your information); and
- understanding that I have a responsibility to ensure proper meeting procedure and the upholding of the local law.

Thank you, now question time. 30 minutes is allowed for question time.

1. Questions received in writing prior to the meeting
2. Questions from the floor

**5. QUESTION TIME**

**6. DECLARATION OF INTEREST**

**OFFICERS' REPORTS**

**Chief Executive Officer**

OM080512-1	ELECTION OF MAYOR
OM080512-2	CREATION OF POSITION OF DEPUTY MAYOR
OM080512-3	ELECTION OF DEPUTY MAYOR
OM080512-4	COUNCIL APPOINTMENT TO INTERNAL COMMITTEES
OM080512-5	COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

**Jack Green**  
**Acting Chief Executive Officer**

**OM080512-1 ELECTION OF MAYOR**

AUTHOR:	Colin Hayman	ENDORSED:	Jack Green
DEPARTMENT:	Executive	FILE REF:	GEN0460

**Introduction**

The purpose of this report is to elect the Mayor of the Colac Otway Shire.

**Background**

Section 71(1) of the Local Government Act 1989 provides that Councillors must elect a Councillor to be Mayor of the Council.

Section 71(3)

*“The Mayor is to be elected –*

- (a) after the last Saturday in November but not later than 31 December in each year; or*
- (b) as soon as possible after any vacancy in the office of Mayor occurs.”*

The provisions of the Local Government Act 1989 states that the office of Mayor becomes vacant at 6.00 am on the day of the election of the Council. Accordingly as the office of Mayor will be vacant, the Chief Executive shall act as chairperson until the Mayor has been elected.

A new section in the Local Government Act clarifies that the office of Mayor always becomes vacant at 6.00 am on the day of a general election.

Following the election the Mayor shall assume the chair to deal with the remaining matters before the meeting.

**Election Procedure**

Council's Local Law No 4 – Processes of Municipal Government Part Three provides for the procedure in the election of Mayor.

*“14. Procedure for Election of Mayor*

*In determining the election of Mayor the following will apply:*

- (a) If there is only one nomination, that Councillor must be declared elected;*
- (b) If there is more than one nomination, the Councillors present at the meeting must vote for one of the candidates by a show of hands (or by such other method as Council determines);*
- (c) Where two nominations are received, the Councillor with the majority of the votes will be declared elected;*
- (d) Where there are two or more nominations and all votes cast are equally divided between two or more nominees the election must be determined by lot;*
- (e) Where there are more than two nominations received and the result has not been determined under paragraphs (c) or (d) the nominee with the fewest number of votes cast must be eliminated (and if more than one of them, the nominee determined by lot) and the names of the remaining nominees must be put to the vote again;*

- (f) *The procedure in paragraph (e) must be repeated until the circumstances in paragraph (d) apply or until there are only two nominees remaining in which case a further vote must be taken and the nominee with the majority will be declared elected or if there is an equal division of votes, the election must be determined by lot.*

**Term of Mayor**

The Local Government Act has been amended to allow a Council to resolve to elect the Mayor for a 2 year term of office.

**Recommendation**

***That pursuant to the provisions of Section 71 of the Local Government Act 1989, the Council elects Councillor ..... to be the Mayor of the Colac Otway Shire Council for the next twelve months.***

~~~~~\ ~~~~~

**OM080512-2 CREATION OF POSITION OF DEPUTY MAYOR**

|             |              |           |            |
|-------------|--------------|-----------|------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Jack Green |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460    |

**Introduction**

The purpose of this report is to consider the creation of the position of Deputy Mayor for the Colac Otway Shire for the next twelve months.

**Background**

Council should consider the creation of the position of Deputy Mayor in order that if the Mayor is absent or incapable of acting as Mayor, the Deputy Mayor can preside in the Mayoral duties.

**Proposal**

That Council create the position of Deputy Mayor for the next twelve months.

**Local Law**

Council's Local Law No. 4 – Process of Municipal Government Clause 17 provides for a Deputy Mayor.

*“If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor”.*

**Recommendation**

***That Council create the position of Deputy for the next twelve months for the Colac Otway Shire Council.***

**OM080512-3 ELECTION OF DEPUTY MAYOR**

|             |              |           |            |
|-------------|--------------|-----------|------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Jack Green |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460    |

**Introduction**

The purpose of this report is to consider the appointment of a Deputy Mayor for the Colac Otway Shire for the next twelve months.

**Background**

If there is a vacancy in the office of Mayor or the Mayor is absent or incapable of acting, the Council must appoint one of the Councillors to be the Acting Mayor. An Acting Mayor may perform any function or exercise any power conferred on the Mayor.

It has been the practice at Colac Otway Shire to appoint an Acting Mayor on an as required basis. A number of other Councils appoint a Deputy Mayor to act as Mayor if the Mayor is unable to be present at a function/meeting.

The position of Deputy Mayor is not a statutory position and no special allowance is payable.

**Local Law**

Council's Local Law No 4 – Process of Municipal Government Clause 17 provides for a Deputy Mayor.

*“If the Council resolves to appoint a Deputy Mayor the provisions contained in this part for the election of Mayor will apply to the election of the Deputy Mayor.”*

**Recommendation**

***That Council elect Cr. .... as Deputy Mayor of Colac Otway Shire Council for the next twelve months.***

**OM080512-4 COUNCIL APPOINTMENT TO INTERNAL COMMITTEES**

|             |              |           |            |
|-------------|--------------|-----------|------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Jack Green |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460    |

**Introduction**

The purpose of this report is to appoint Councillors to Special Internal Committees

Council has supported the establishment of Council Committees to assist in the achievement of the purposes and objectives of Council.

**Background**

The Local Government Act 1989 acknowledges the need for Special Committees of the Council and Advisory Committees in Part 4 Division 2 of the Local Government Act 1989 which allows for Committees made up of Councillors, Council staff and other persons and for a Council, by Instrument of Delegation, to delegate any of its functions, duties or powers to a Special Committee. Procedural requirements in respect to these Committees include that whereby a Council may specify in an Instrument of Delegation that a member of a Special Committee, who as a member of the public or of Council staff does not have voting rights on the Special Committee.

The Committees of Council as set out below are recommended in dealing with the business of Council.

In forming the Committees it is recommended that the following guidelines apply to meetings of the Committees to ensure communication and accountability to the full Council.

- Mayor to be ex-officio to all committees;
- Minutes of all meetings to be circulated to full Council;
- All Councillors able to attend but voting rights are for appointed committee members only.

Council has previously established the following Committees:

**Council Committees**

- (a) Contracts Committee
- (b) Planning Committee

**Advisory Committees**

- (c) Audit Committee
- (d) Australia Day Advisory Committee
- (e) Chief Executive Officer Appraisal Committee
- (f) Festival and Events Support Scheme Advisory Committee
- (g) Grants/Community Funding Advisory Committee
- (h) Roads Advisory Committee
- (i) Small Town Improvement Advisory Committee

**Proposal**

The following table provides details of each committee.

No changes are proposed to the Planning Committee and Roads Committee as all Councillors are members of the committees.

The appointments will be until the next statutory meeting.

**(a) Contracts Committee**

|                                                |                                                                                                                                                                                         |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | 2 Councillors                                                                                                                                                                           |
| Date Appointed                                 | 22 April 2008                                                                                                                                                                           |
| Terms of Appointment                           | Until November General Election                                                                                                                                                         |
| Meeting Details                                | As required                                                                                                                                                                             |
| Other Information                              | Purpose to evaluate tenders and make recommendations on the awarding of contracts between \$100,000 to \$200,000 outside of the normal Council meeting cycle. CEO is non-voting member. |
| Previous Delegates                             | Cr Graham and Cr Smith                                                                                                                                                                  |
| New Delegates                                  | Cr Smith and Cr Crook                                                                                                                                                                   |

**(b) Planning Committee**

|                                                |                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | All Councillors                                                                                                                                                                                                                                                                                                        |
| Meeting Details                                | Meets on 2 <sup>nd</sup> Tuesday of the month commencing at 10.30 am (except Dec) or more frequently as required.                                                                                                                                                                                                      |
| Other Information                              | The Planning Committee has been established as a Special Committee under Section 86 of the Local Government Act 1989 and Section 188 of the Planning and Environment Act 1987. The Committee comprises all Councillors and has the power to determine on planning matters as set down in the Instrument of Delegation. |
| Previous Delegates                             | All Councillors                                                                                                                                                                                                                                                                                                        |
| New Delegates                                  | No change                                                                                                                                                                                                                                                                                                              |

**(c) Audit Committee**

|                                                |                                                                                                                                                                           |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | 2 Councillors                                                                                                                                                             |
| Date Appointed                                 | 22 April 2008                                                                                                                                                             |
| Term of Appointment                            | Until November General Election                                                                                                                                           |
| Meeting Details                                | Quarterly or more frequently as determined                                                                                                                                |
| Other Information                              | Made up of 2 Councillors and 2 independent members. An independent member to be chairperson. The committee is an advisory committee of Council. CEO is non-voting member. |
| Previous Delegates                             | Cr Mercer and Cr Smith                                                                                                                                                    |
| New Delegates                                  | Cr Stephen Hart and Cr Stuart Hart                                                                                                                                        |

**(d) Australia Day Advisory Committee**

|                                                |                                                                                                    |
|------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | 4 Councillors                                                                                      |
| Date Appointed                                 | 22 April 2008                                                                                      |
| Term of Appointment                            | Until November Council Election                                                                    |
| Meeting Details                                | Once per year December/January                                                                     |
| Other Information                              | Purpose is to review nominations and select Australia Day Award winners in the various categories. |
| Previous Delegates                             | Crs Smith, Di Cecco, Mercer, Riches                                                                |
| New Delegates                                  | Cr Smith, Cr Russell, Cr Buchanan, Cr Crook                                                        |

**(e) Festival and Events Support Scheme Advisory Committee**

|                                                |                                                                                                                                                                                                        |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | 4 Councillors                                                                                                                                                                                          |
| Date Appointed                                 | 22 April 2008                                                                                                                                                                                          |
| Term of Appointment                            | Until November General Election                                                                                                                                                                        |
| Meeting Details                                | Once per year May / June                                                                                                                                                                               |
| Other Information                              | Purpose is to consider the applications received for the Festival and Events Support Scheme and make recommendations to Council on any strategic directions for specific events on the Support Scheme. |
| Previous Delegates                             | Crs Smith, Di Cecco, Mercer, Riches                                                                                                                                                                    |
| New Delegates                                  | Cr Smith, Cr Buchanan, Cr Crook and Cr Russell                                                                                                                                                         |

**(f) Grants/Community Funding Advisory Committee**

|                                                |                                                                                                                                                                                                  |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | 4 Councillors                                                                                                                                                                                    |
| Date Appointed                                 | 22 April 2008                                                                                                                                                                                    |
| Term of Appointment                            | Until November General Election                                                                                                                                                                  |
| Meeting Details                                | Once per year in May / June and others as required                                                                                                                                               |
| Other Information                              | Purpose is to consider the applications received for the Community Funding program and make recommendations to Council on any strategic directions for specific projects or the funding program. |
| Previous Delegates                             | Crs Di Cecco, Mercer, Riches, Smith, Lehmann                                                                                                                                                     |
| New Delegates                                  | Cr Smith, Cr Stephen Hart, Cr Crook and Cr Stuart Hart                                                                                                                                           |

**(g) Roads Advisory Committee**

|                                                |                                                                                                                                                         |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | All Councillors and 4 staff                                                                                                                             |
| Meeting Details                                | Quarterly or more frequently as determined.                                                                                                             |
| Other Information                              | Vic Roads Representation was appointed until November 2008. The Roads Committee has been established as an advisory committee of Council.               |
| Previous Delegates                             | All Councillors<br>Chief Executive Officer<br>GM Infrastructure & Services<br>Manager Cosworks<br>Manager Asset Development<br>Vic Roads Representative |
| New Delegates                                  | No change                                                                                                                                               |

**(h) Small Town Improvement Program Advisory Committee**

|                                                |                                                                                          |
|------------------------------------------------|------------------------------------------------------------------------------------------|
| Number of Delegates to be appointed by Council | 4 Councillors                                                                            |
| Date Appointed                                 | 22 April 2008                                                                            |
| Term of Appointment                            | Until November General Election                                                          |
| Meeting Details                                | Once per year in May and others as required                                              |
| Other Information                              | Purpose is to consider the applications received for the Small Town Improvement Program. |
| Previous Delegates                             | Crs Di Cecco, Mercer, Riches                                                             |
| New Delegates                                  | Cr Russell, Cr Stuart Hart, Cr Smith and Cr Higgins                                      |

**Recommendation**

***That Council make the following appointments to the following committees until the next Statutory Meeting of Council in December 2009.***

- (a) That Council appoint Cr Smith and Cr Crook as members of the Contracts Committee.***
- (b) That Council appoint Cr Stephen Hart and Cr Stuart Hart as members of the Audit Committee.***
- (c) That Council appoint Cr Smith, Cr Russell, Cr Buchanan and Cr Crook as members of the Australia Day Advisory Committee.***
- (d) That Council appoint Cr Smith, Cr Buchanan, Cr Crook and Cr Russell as members of the Festival and Events Support Scheme Advisory Committee.***
- (e) That Council appoint Cr Smith, Cr Stephen Hart, Cr Crook and Cr Stuart Hart as members of the Grants/Community Funding Advisory Committee.***
- (f) That Council appoint Cr Russell, Cr Stuart Hart, Cr Smith and Cr Higgins as members of the Small Town Improvement Program Advisory Committee.***

-----U-----

## OM080512-5 COUNCILLOR APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

|             |              |           |            |
|-------------|--------------|-----------|------------|
| AUTHOR:     | Colin Hayman | ENDORSED: | Jack Green |
| DEPARTMENT: | Executive    | FILE REF: | GEN0460    |

### Purpose

The purpose of this report is to appoint Councillors to various committees and external bodies.

### Background

Council has councillor/officer representation on a number of committees with varying purposes from managing Council owned or managed facilities, to advising Council on issues to representing Council views on regional and statewide matters.

These Committees vary on the number of meetings that are held each year and the role that a Councillor plays on them.

Most of the committees are usually outside the control of Council as they operate under their own charter and determine their procedures, policies and practices. Council involvement is to participate and influence the activities of those external groups where those activities are in the public's interest.

Council has previously appointed Councillors and officers to the various committees at its Statutory Meeting.

If formal representation is not required, Councillors could still attend meetings as specific issues arise or where invited by the committee.

The attached schedule of committees (Attachment 1) provides for the information of Councillors to external committees for the next 12 months.

### Proposal

The attached Nomination of Councillors to Committees and External Bodies table provides details of each committee.

The table indicates:

- Committee and Purpose
- Representative(s)
- Current Councillor Representative (as at Dec 2007)
- Appointment to November 2008
- Meeting Schedule
- Additional Information

The appointments will be until the next statutory meeting of Council in December 2009.

### Changes

Changes have been made to the previous list of "Nominations to Council's External Committees". The following committees are no longer required or a Councillor is not required to be nominated to the committee:

- Region 6 Fire Prevention Committee
- Cliff Young and Community Recreation Centre Committee
- Colac Roadsafe

**Officers**

In some cases an officer(s) still needs to be appointed to a Committee on an annual basis.

- COPACC Trust (2) (Manager Recreation Arts and Culture and COPACC Manager)
- Corangamite Regional Library Corporation (1) (General Manager Corporate and Community Services)
- G21 Board (1) (Tracey Slatter current representative) can either be a Councillor or officer.
- Otways Tourism Inc (1) (Manager Economic Development)

**Attachment**

Nomination of Councillors to Committees and External Bodies

**Recommendation**

***That Councillor and officer nominations to committees and external bodies be agreed to as set out in Attachment 1 until the appointment of new representatives after the next Statutory Meeting of Council in December 2009.***



~~~~~U~~~~~

**NOMINATION OF COUNCILLORS TO COMMITTEES AND EXTERNAL BODIES**

| <b>Committee</b>                                                                                                                                                                                 | <b>Representatives</b>                                | <b>Previous Councillor Representation</b>                                                   | <b>Appointment to Dec 09</b>                                                             | <b>Meeting Schedule</b>                                                | <b>Additional Information</b>                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------|
| Apollo Bay Harbour Redevelopment Community Reference Group<br><i>Involvement in the planning of the redevelopment of the harbour precinct.</i>                                                   | (1) Councillor                                        | Cr Joe Di Cecco                                                                             | Cr Frank Buchanan                                                                        | As required                                                            | Meetings at Apollo Bay                                  |
| Apollo Bay Leisure Centre Committee<br><i>Management of the Leisure Centre at Apollo Bay.</i>                                                                                                    | (1) Councillor<br>(1) Officer                         | Cr Joe Di Cecco                                                                             | Cr Frank Buchanan                                                                        | As required                                                            | Meetings at Apollo Bay                                  |
| Australian Local Government Association                                                                                                                                                          | (1) Councillor                                        | Cr Chris Smith                                                                              | Cr Chris Smith                                                                           | Annually in June                                                       | Meetings in Canberra                                    |
| Barnard Trust Committee<br><i>Administer scholarship fund bequeathed to 2 Colac public secondary schools</i>                                                                                     | (1) Councillor                                        | Cr Chris Smith                                                                              | Cr Chris Smith                                                                           | Twice yearly                                                           | Meetings at Colac High School when all results received |
| Barwon Regional Waste Management Committee<br><i>To provide a framework for strategic regional waste management planning.</i>                                                                    | (1) Councillor<br>(1) Officer                         | Cr Peter Mercer                                                                             | Cr Stephen Hart                                                                          | Quarterly<br>Thursday<br>10 am – 2 pm                                  | Regional meetings at various municipalities.            |
| Colac Affordable Housing Strategy<br><i>To provide local input and advice on the implementation of the Housing Strategy.</i>                                                                     | (1) Councillor                                        | Cr Chris Smith<br>Cr Fran Lehmann                                                           | Cr Lyn Russell                                                                           | As required                                                            | Meetings in Colac                                       |
| Colac Livestock Selling Centre Advisory Committee<br><i>Provide advice on the operations of the Centre and make recommendations to Council.</i>                                                  | (1) Councillor<br>(2) Officers                        | Cr Peter Mercer                                                                             | Cr Geoff Higgins                                                                         | Annual budget meeting – others as required<br>Thursday pm or Friday am | Meetings at saleyards.                                  |
| Colac Otway Network of Community Centres<br><i>To participate in the development of community strengthening initiatives, sharing of community information and discussing community planning.</i> | (1) Councillor                                        | Cr Chris Smith                                                                              | Cr Lyn Russell                                                                           | Quarterly<br>Tuesday<br>10 am – 12.30 pm                               | Meetings alternate between centres                      |
| COPACC Trust<br><i>The Trust is an independent committee appointed to accept donations to be used for the development of COPACC facilities and programs.</i>                                     | (2) Councillors<br>(2) Officers<br>(4) Community Reps | Cr Peter Mercer<br>Cr Warren Riches<br>Manager Recreation, Arts & Culture<br>COPACC Manager | Cr Chris Smith<br>Cr Brian Crook<br>Manager Recreation, Arts & Culture<br>COPACC Manager | Quarterly<br>2 <sup>nd</sup> Wednesday<br>8 – 9 am                     | Meetings at COPACC                                      |

| Committee                                                                                                                                                                                                                      | Representatives                                                       | Previous Councillor Representation                                    | Appointment to Dec 09                                                 | Meeting Schedule                                                 | Additional Information                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------|
| Corangamite Regional Library Corp.<br><i>The Corporation determines policy in the delivery of services throughout the region (Warrnambool, Moyne, Corangamite, Colac Otway)</i>                                                | (1) Councillor<br>(1) Officer                                         | Cr Peter Mercer<br>General Manager,<br>Corporate & Community Services | Cr Stephen Hart<br>General Manager,<br>Corporate & Community Services | Quarterly                                                        | Meetings at Terang or Camperdown          |
| Dairy Industry Training Committee<br><i>To assist the Dairy Industry with suggested training.</i>                                                                                                                              | (1) Councillor                                                        | Cr Chris Smith                                                        | Cr Chris Smith                                                        | Monthly or as required                                           | Meetings at Colac Otway Shire Offices     |
| Friends of the Botanic Gardens<br><i>An advisory committee undertaking projects and advising Council on the care and protection of the Gardens.</i>                                                                            | (1) Councillor                                                        | Cr Peter Mercer                                                       | Cr Chris Smith                                                        | Monthly<br>2 <sup>nd</sup> Thursday<br>7.30 pm                   | Meetings at Botanic Gardens Café          |
| Geelong Otway Tourism Board<br><i>To set strategic long term direction and priorities for Geelong Otway Tourism Inc, a well-recognised regional tourism body, incorporating Geelong, Bellarine, Colac Otway and Surfcoast.</i> | (1) Councillor                                                        | Cr Joe Di Cecco<br>Cr Carol Wilmink<br>(Reserve)                      | Cr Lyn Russell                                                        | Monthly<br>Thursday<br>9 am                                      | Meetings at Geelong Otway Tourism Offices |
| G21 Board<br><i>To oversee the management of the company, set the strategic direction of the company, monitor overall performance, financial performance and governance.</i>                                                   | Councillor or Officer                                                 | Tracey Slatter<br>Mayor to attend if CEO unavailable                  | Chief Executive Officer<br>Mayor                                      | Monthly<br>Last Friday of month<br>9 – 11 am                     | Meetings at member Councils               |
| Great South Coast Municipalities Group<br><i>To advocate and co-ordinate planning on regional issues (8 municipalities)</i>                                                                                                    | Mayor                                                                 | Cr Chris Smith                                                        | Mayor                                                                 | Quarterly<br>3 <sup>rd</sup> Friday<br>10 am                     | Meetings at member Councils               |
| Lake Colac Co-Ordinating Committee<br><i>To produce a management plan for Lake Colac with environmental, recreational, business &amp; social actions. Assign responsibility to various agencies.</i>                           | (2) Councillors<br>(4) Officers<br>Community/<br>Organisation<br>Reps | Cr Chris Smith<br>Cr Warren Riches                                    | Cr Chris Smith                                                        | Quarterly<br>2 <sup>nd</sup> Tuesday of month<br>19 am – 12 noon | Meetings at COPACC                        |
| Lavers Hill Swimming Pool Committee of Management<br><i>To monitor and review management of the Lavers Hill Pool.</i>                                                                                                          | (1) Councillor                                                        | Cr Carol Wilmink                                                      | Cr Stephen Hart                                                       | Quarterly                                                        | Meetings at Lavers Hill                   |

| Committee                                                                                                                                                                    | Representatives                                                     | Previous Councillor Representation               | Appointment to Dec 09 | Meeting Schedule                                                       | Additional Information                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|--------------------------------------------------|-----------------------|------------------------------------------------------------------------|---------------------------------------------------------|
| Municipal Aerodrome Committee – Colac<br><i>Manage day to day operations and maintenance.</i>                                                                                | (1) Councillor<br>(1) Officer                                       | Cr Warren Riches                                 | Cr Geoff Higgins      | As required.                                                           | Meetings at 1 Bromfield St Colac                        |
| Municipal Association of Victoria<br><i>To act as a Victorian Local Government Peak Body.</i>                                                                                | (1) Councillor                                                      | Cr Chris Smith                                   | Cr Chris Smith        | 2 per year                                                             | Meetings in Melbourne                                   |
| Municipal Emergency Management Planning Committee<br><i>Ensure the prevention of, the response to and the recovery from emergencies that could occur within the Shire.</i>   | (1) Councillor                                                      | Cr Peter Mercer                                  | Cr Stuart Hart        | Quarterly – Feb, May, Aug, Nov<br>3 <sup>rd</sup> Thursday<br>2 - 4 pm | Meetings at COPACC                                      |
| Municipal Fire Prevention Committee<br><i>Manage requirements of the Beeac and Corangamite brigade groups.</i>                                                               | (1) Councillor<br>(1) Officer                                       | Cr Peter Mercer                                  | Cr Stuart Hart        | Twice yearly                                                           | Meetings at COPACC                                      |
| Old Beechy Line Committee<br><i>To monitor and review development of the line. Section 86 Committee of Management under Council.</i>                                         | (1) Councillor<br>(1) Officer<br>Community/<br>Organisation<br>Reps | Cr Chris Smith                                   | Cr Chris Smith        | Bi monthly<br>2 <sup>nd</sup> Monday of<br>month<br>10 am – 12 noon    | Meetings at COPACC                                      |
| Ondit Quarry Consultative Committee<br><i>Required by VCAT to manage concerns between landholders and the quarry operations.</i>                                             | (1) Councillor<br>(1) Officer                                       | Cr Peter Mercer                                  | Cr Geoff Higgins      | Quarterly                                                              | Meeting location varies                                 |
| Otways Tourism Inc.<br><i>The Board is an independent body appointed to develop policy and implement strategies facilitating tourism marketing and information services.</i> | (1) Councillor<br>(1) Officer                                       | Cr Joe Di Cecco<br>Cr Carol Wilmink<br>(Reserve) | Cr Lyn Russell        | Monthly<br>3 <sup>rd</sup> Tuesday<br>10 am – 1 pm                     | Alternate meeting venue between Colac and Apollo Bay    |
| Port of Apollo Bay Consultative Group<br><i>To consider issues related to the Port of Apollo Bay.</i>                                                                        | (1) Councillor<br>(2) Officers                                      | Cr Joe Di Cecco                                  | Cr Frank Buchanan     | Quarterly<br>Thursday<br>4.30 pm                                       | Meetings at AB Office.<br>Meeting dates set at meeting. |
| Premier Recreation Reserve Committee<br><i>To monitor and review development of Central Reserve.</i>                                                                         | (1) Councillor<br>(1) Officer                                       | Cr Warren Riches                                 | Cr Brian Crook        | Bi monthly<br>2 <sup>nd</sup> Wednesday<br>6 – 7 pm                    | Meetings at Hockey Club rooms.                          |

| Committee                                                                                                                                                                                                           | Representatives                                          | Previous Councillor Representation | Appointment to Dec 09 | Meeting Schedule                                           | Additional Information                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------------------------------|-----------------------|------------------------------------------------------------|------------------------------------------------------------------------------------------|
| Rural Councils Network <i>(Vic) Cooperative grouping of Victoria's rural Councils that acts collectively to influence decision makers and tackle the longer term strategic challenges facing rural communities.</i> | (1) Councillor                                           | Cr Chris Smith                     | Cr Chris Smith        | As required                                                |                                                                                          |
| Rural Financial Counselling Service Vic – Wimmera Southwest (RFC)                                                                                                                                                   | (1) Councillor                                           | Cr Peter Mercer                    | Cr Lyn Russell        | Bi monthly<br>12 – 1pm                                     | Meetings at DPI Office Colac                                                             |
| Timber Towns Committee<br><i>MAV Working Group to further the interest of towns which have timber industries.</i>                                                                                                   | (1) Councillor<br>(1) Officer                            | Cr Peter Mercer                    | Cr Geoff Higgins      | Bi monthly.<br>2 <sup>nd</sup> Friday of month<br>10.00 am | Meetings at MAV Melbourne                                                                |
| Tirrengower Drainage Scheme Committee of Management<br><i>Manage drainage scheme. Discuss maintenance issues etc</i>                                                                                                | (1) Councillor<br>(1) Officer                            | Cr Warren Riches                   | Cr Geoff Higgins      | Monthly<br>1 <sup>st</sup> Wednesday<br>8 pm               | Meetings at Swan Marsh Hall                                                              |
| Transport Connections Local Advisory Group<br><i>To support and monitor the Transport Connections project at a local level</i>                                                                                      | (1) Councillor                                           | Cr Peter Mercer                    | Cr Stuart Hart        | 6 weekly                                                   | Group includes shire staff plus a number of representatives from other community groups. |
| Victoria Regional Botanic Gardens Network Executive and BGANZ Council<br><i>To participate on the Executive and Council.</i>                                                                                        | (1) Councillor                                           | Cr Peter Mercer                    | Cr Chris Smith        | Quarterly                                                  | Meetings at regional venues                                                              |
| Weeds Consultative Committee                                                                                                                                                                                        | (1) Councillor                                           | Cr Peter Mercer                    | Cr Brian Crook        | Quarterly                                                  | Meetings at COPACC                                                                       |
| Youth Council<br><i>To pursue initiatives for young people across the Shire in accordance with mission statement.</i>                                                                                               | (1) Councillor<br>(1) Officer<br>Young People (up to 15) | Cr Chris Smith                     | Cr Chris Smith        | Fortnightly as per charter<br>Monday<br>4 – 5 pm           | Meetings at COPACC<br>Additional commitments<br>ie.overnight Beechy Walk                 |