



**FORM 22**  
Building Regulations 2018  
Regulation 147P (1)

**APPLICATION TO REGISTER A  
SWIMMING POOL OR SPA**

Registration No:	_____	
	<b>Fee Amount</b>	<b>Code</b>
Reg.:	\$ 31.80	870
Search:	\$ 47.20	871
Total:	\$ _____	
Receipt No:	_____	

**OWNERSHIP DETAILS:**

Name of owner of the land (the property) on which the swimming pool or spa is located: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Telephone number: \_\_\_\_\_

**PROPERTY DETAILS:** (include title details as and if applicable)

Number: \_\_\_\_\_ Street/Road: \_\_\_\_\_

City/Suburb/Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Lot/s: \_\_\_\_\_ LP/PS: \_\_\_\_\_ Volume: \_\_\_\_\_ Folio: \_\_\_\_\_

Crown allotment/s: \_\_\_\_\_ Section: \_\_\_\_\_ Parish: \_\_\_\_\_ County: \_\_\_\_\_

Municipal District: **Colac-Otway Shire**

**TYPE OF SWIMMING POOL OR SPA:**

- Permanent swimming pool
- Permanent spa
- Relocatable swimming pool
- Relocatable spa

For permanent swimming pools and permanent spas, the approximate date that the swimming pool or spa was constructed: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Please provide copies of any relevant building permit if available and/or any other information or documentation that provides evidence of when the swimming pool or spa was constructed.)

For relocatable swimming pools and relocatable spas, the date that the relocatable swimming pool or spa was erected: \_\_\_\_/\_\_\_\_/\_\_\_\_

Is there any **other building work** that has altered or resulted in changes to the barrier since the swimming pool or spa was constructed or erected? **Yes**  **No**   
(If yes, please provide details and copies of any relevant building permit or other documentation.)

**FEES:**

- Registration fee - \$31.80**
- Search fee – \$47.20** (please tick if the building permit or other information or documentation, to demonstrate the construction / erection date, is not provided with this application to register. In this case, Council will need to conduct a search of its archives to locate the applicable documentation and/or establish the lawfulness of the swimming pool / spa).

**SIGNATURE:**

Signature of owner: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION:**

The Colac Otway Shire Council collects personal information to levy rates, issue permits and licences and provide a variety of community services. The information collected in this form is used only for the purposes contemplated by the form (primary purpose) and is not passed onto third parties. In some instances, however, disclosure is required by law or is necessary for the protection of persons or property. Where this occurs, Council will take every reasonable step to ensure your privacy is protected in accordance with the Information Privacy Act 2000 (Vic). Should you need to change or access your personal details or require further information about Council's Privacy Policy contact our Privacy Officer on 5232 9400.

