



Colac Otway  
SHIRE

MEETING OF SPECIAL COUNCIL

# MINUTES

WEDNESDAY 2 MAY 2018

AT 4PM

COPACC



## COLAC OTWAY SHIRE SPECIAL COUNCIL MEETING

2 MAY 2018

### TABLE OF CONTENTS

OPENING PRAYER.....	3
PRESENT .....	3
APOLOGIES.....	4
WELCOME & ACKNOWLEDGEMENT OF COUNTRY.....	4
QUESTION TIME .....	4
DECLARATIONS OF INTEREST .....	12

### OFFICER REPORTS

SC180205-1	CONSIDERATION OF CONTRACT - CONTRACT 1805 - CONSTRUCTION OF LANDSLIP STABILISATION WORKS, DRAINAGE AND ASSOCIATED ROADWORKS, STANWAY DRIVE, SEPARATION CREEK.....	13
SC180205-2	PROPOSED REDISTRIBUTION OF FEDERAL ELECTORAL DIVISIONS IN VICTORIA .....	15
SC180205-3	QUARTERLY PERFORMANCE REPORT 2017-2018 .....	17
SC180205-4	RATING STRATEGY 2018 - 2020.....	18
SC180205-5	2018/19 DRAFT BUDGET FOR PUBLIC SUBMISSIONS .....	20

## COLAC OTWAY SHIRE COUNCIL SPECIAL MEETING

MINUTES of the MEETING OF SPECIAL COUNCIL OF THE COLAC OTWAY SHIRE held at  
COPACC on 2 May 2018 at 4pm.

### 1. OPENING PRAYER

*Almighty God, we seek your  
blessing and guidance in our  
deliberations on behalf of the  
people of the Colac Otway Shire.  
Enable this Council's decisions to be  
those that contribute to the true  
welfare and betterment of our community.*

**AMEN**

### 2. PRESENT

Cr Kate Hanson  
Cr Stephen Hart  
Cr Joe McCracken (Mayor)  
Cr Chris Potter  
Cr Jason Schram  
Cr Chris Smith  
Cr Terry Woodcroft

Robert Dobrzynski, Acting Chief Executive Officer  
Errol Lawrence, General Manager, Corporate Services  
Tony McGann, General Manager, Infrastructure & Leisure Services  
Doug McNeill, Acting General Manager, Development & Community Services  
Sarah McKew, Manager, Governance & Customer Service  
Lyndal McLean, Acting Governance Officer  
Daniel Fogarty, Manager, Financial Services  
Toni Saunders, Management Accountant  
Nicholas Welsh, Acting Coordinator, Management Accounting  
Paul Carmichael, Revenue Coordinator  
Stewart Anderson, Manager, Environment & Community Safety  
Greg Fletcher, Manager, Community Services  
Sarah Osborne, Acting Communications Coordinator  
Neill Hocking, Contractor, Bushfire & Flood Recovery Officer  
Glen Bernoth, Acting Communications Officer  
Margaret Giudice, Corporate Planning & Reporting Officer  
Melanie Duve, Corporate Planning & Reporting Officer  
Jaymie Coleman, Facilities & Building Maintenance Officer

Tamzin McLennan, Acting COPACC Manager  
Ian Seuren, Manager, Arts & Leisure  
Allan Garrard, Consultant  
Mark McLennan, Contracts Administrator

### **3. APOLOGIES**

Nil

### **4. WELCOME & ACKNOWLEDGEMENT OF COUNTRY**

I would like to start this evening by acknowledging the traditional custodians and law makers of this land, their elders past and present and welcome any descendants here today.

I would also like to advise that all Council meetings are audio recorded, with the exception of confidential matters. This includes the public participation sections of meetings.

Audio recordings of meetings are taken to facilitate the preparation of the minutes of open Council and Committee meetings and to ensure their accuracy.

In some circumstances a recording will be disclosed to a third party. Those circumstances include, but are not limited to, circumstances, such as where Council is compelled to disclose an audio recording because it is required by law, such as the Freedom of Information Act 1982, or by court order, warrant, or subpoena or to assist in an investigation undertaken by the Ombudsman or the Independent Broad-based Anti-corruption Commission.

Council will not use or disclose the recordings for any other purpose. It is an offence to make an unauthorized recording of the meeting.

### **5. QUESTION TIME**

This is a Special Council meeting required under legislation. The sole purpose of the Special Council Meeting is to consider:

- A tender for the construction of landslip stabilisation works, drainage and associated roadworks along Stanway Drive, Separation Creek.
- A decision to make a submission to the Australian Electoral Commission regarding the Report of the Victorian Redistribution Committee regarding the 2018 proposed redistribution of Victoria into electoral divisions.
- The Third Quarterly Performance Report 2017/2018 including the outcome of the mid-year review.
- A decision to release for public exhibition, seeking community feedback, the Draft 2018-2020 Rating Strategy.
- A decision to release for public exhibition, seeking community feedback, the Draft 2018-2019 Colac Otway Shire Annual Budget.



A public question time of thirty minutes is allowed but I need to emphasise to everyone here that Council's meeting procedures in our Local Law do not allow you to ask questions on topics that aren't on the agenda tonight.

If you have general questions about other matters, I encourage you to ask them at the next Ordinary Council meeting.

To ensure that everyone has the opportunity to ask questions, I may need to limit the number of questions from each person to two. Then, once everyone has had an opportunity to ask their initial questions, and if time permits, I will invite further questions.

As I call you to the lectern, please remember this is not a forum for debate or statements; you must ask a question. If you do not ask a question you will be asked to sit down and the next person will be invited to ask a question.

Please note that whilst we will do our best, it may not be possible to answer all questions without notice tonight. If this is the case, they will be answered later.

#### **QUESTIONS RECEIVED IN WRITING PRIOR TO THE MEETING**

##### **James Judd**

- 1. What is the average percentage valuation increase for setting rates for the 2018-2019 financial year? Plus what is the proposed change in rates as cents in the dollar for 2018-2019 rate year on all classifications of properties? Just the average rate charges, not all up charges. Plus have any properties been charged for rates purposes since the 2017-2018 rates set, until rates assessed for 2018-2019 year. What was the total valuation charge used to set 2017-2018 rates, plus that used to access the 2018-2019 rates and charges on?**

##### ***Response from General Manager, Corporate Services***

Some of these items will potentially change in the next little while. They will be referred to in the budget document in the same point. In response to the question please refer to the following sections of the 2018-19 Draft Budget as follows:

- Increase of Capital Improved Value for all categories refer to section 4.1.1(e);
- The breakup of the movement in the rates cents in the dollar - please refer to section 4.1.1(a);
- Regarding if any rates have been charged other than what was set by the 2017-18 budget, yes this has occurred as a part of the annual supplementary rates process; and
- The total valuation used to set the 2017-18 and 2018-19 rates can be found in section 4.1.1(e).

2. Why were the new property valuations not made public prior to Council working out the proposed Council budget for the 2018-2019 financial year, since revenue can only be calculated if any authorised valuation is accepted by Council at a full Council meeting first? New valuations are normally accepted by Council at a full Council meeting no later than March Council meeting. No excuse that the government that changed the system from every second year to each year for revaluations, since Council had notice of this change many months ago, then should have required notice of revaluations made available to Councils no less than four months prior to Council's financial year 30<sup>th</sup> June each year now and this has been for many years.

*Response from General Manager, Corporate Services*

The Valuer-General's requirements are that Councils are provided with new valuations in three stages, with the complete data reviewed and re-submitted by 31 March 2018. Council's contract valuer complied with these requirements, allowing the valuations proposed to be used for 2018-19 to be used in the proposed 2018-19 budget. The timing of when valuations are provided to Council is set by the State Government and apply to all Councils in Victoria.

Notification of the valuations is given to the public when the annual Valuation Rates and Fire Services Property Levy notice is issued in August. By that time, the valuations will have been:

- certified by the Valuer-General as being generally true and correct, and
- approved by Council.

Ratepayers then have a right to object to the valuation.

3. How is the rate cap calculated? Is it:
- a) Limit of actual rate in dollar charge, or
  - b) Limit of actual rate in dollar charges, or
  - c) Based on some other method of calculation?
- If (b) or (c) actual rates could far exceed cap in any revaluations year that is now every year.

*Response from General Manager, Corporate Services*

The rate cap is calculated by taking the 2017/18 budgeted amounts, calculating a forecast of rates expected in 2017/18 relating to supplementary assessments not already included in the 2017/18 budget amount to give you a base rates amount. This is then divided by the forecast total number of properties (2017/18 budget plus supplementary rates) to give you



a base average amount which is then multiplied by 1+ rate cap to give you the maximum allowable rates.

**Joanne Tyler and Paul Greene, Co-Chairs, Wye Sep Kennett Renewal Association.**

**What measures will Colac Otway Shire put in place before the winter rains to ensure that emergency access is available between Wye River and Separation Creek via the Iluka Extension and Stanway Drive to ensure public safety and amenity, while maintaining flora, fauna and the bush landscape?**

***Response from General Manager, Infrastructure & Leisure Services***

The proposed Stanway Drive landslip treatment works to be considered by Council at its meeting today have been designed to address the slope stabilisation issues above and below Stanway Drive. The works also include drainage construction to take water from Iluka Extension through underground pipes and managed overland flow paths into Separation Creek. Council's geotechnical consultants have advised that the works are critical and need to be undertaken before a large rain event.

The works are designed to protect the Stanway Drive road access to properties and to protect the alternate emergency access route from Iluka Avenue in Wye River to Stanway Drive and then the Great Ocean Road in Separation Creek. A number of design options have been considered taking into account the engineered slope stabilisation needs, environmental aspects and aesthetics.

The proposed works have been approved by the Department of Environment, Land, Water and Planning and by the Corangamite Catchment Management Authority. Prior to works commencing the contractor would be required to prepare and have approved a Construction Environment Management Plan that will include permit conditions required by DELWP and the CCMA to protect the waterway, flora and fauna.

Additionally, the project includes revegetation by the planting of over 6,000 indigenous plants after construction is complete. The design has also been adopted to avoid any large tree removal on the upper side of Stanway Drive.

In addition to these proposed works, works are also proposed to commence during the next few weeks at the top end of Iluka Extension to address a landslip there and these works also include drainage to reduce the amount of stormwater permeating down the slope to Stanway Drive. These works are estimated to cost \$200,000 and are also funded under the Commonwealth Disaster Recovery Funding Program.

**Tim Cobb, Skenes Creek**

1. The State government funds the costs of running Apollo Bay Harbour so what precisely makes up the \$485k cost of managing and maintaining the harbour for the enjoyment of the community (page 190 of agenda)?

I note that in answer to my question at the December 2017 Council meeting, the Council stated it could not quantify any shortfall in funding for ancillary services provided to the harbour.

***Response from General Manager, Infrastructure & Leisure Services***

The number in the report for Council on 2 May contains an error for the Port of Apollo Bay on page 10. The figures should be as follows:

Expenditure \$1.110 million and income \$1.001 million leaving a deficit of \$109,000. It is intended that this will be funded from the reserve holdings of accrued revenue from previous years, hence having nil effect on the budget. The services that Council provides with the \$1.110m include but are not limited to:

- Dredging of the harbour entrance
- Administration
- Marine infrastructure maintenance

2. As Councillors are well aware:

- our harbour is in crisis due to a long history of Colac Otway Shire not progressing basic maintenance, dredging and provision of facilities, and
- Council continually tell us they need to apply for funding before they can deliver toilets, fix handrails etc.

In 2017/18 budget (page 212 of agenda), the Council sat on a massive \$1.763m in unspent State funding last year, that is down marginally to \$1.611m in 2018/19. Why is Council not making use of this money to fix the rock walls/boat ramp handrails/provide toilets and so on?

***Response from General Manager, Infrastructure & Leisure Services***

The funds within the Port reserve belong to the State government; they belong to Transport for Victoria which need to approve expenditure of these reserve funds. Applications are periodically made to Transport for Victoria to draw down on the reserve for capital improvements within the port. The most recent application is for handrail replacement, inspecting and repairing the sheet metal under the eastern jetty, repairs to the floating marina structure and feasibility study and testing to support dredging to create safe



navigation within the harbour, port security and facility control, and to investigate new cost recovery options – these works total \$1.1m.

### **QUESTIONS RECEIVED VERBALLY AT THE MEETING**

**Helene Bell, Red Rock District Progress Association and Red Rock Open Space Committee**

- 1. How does the Red Rock District Progress Association explain to the community and the Cororooke Tennis Club that despite the considerable expenditure by the Shire, the State and the Federal government for the Cororooke Tennis Courts, on the land which was donated to the Shire by Fonterra when the factory closed, the Shire has not included toilets at the Cororooke Open Space in its budget? How can the Shire justify not providing this in a sports facility, ie the tennis courts, and providing this in the following year's budget at the completion of the courts? Toilets are necessary, not only for this sports club but also for the visitors and the community needing to use these public toilets.**

***Response from General Manager, Infrastructure & Leisure Services***

Council is today considering its proposed draft budget and part of that budget is the list of capital works that it is proposing to carry out in the 2018/19 financial year. Input as Council has just received from Ms Bell is the sort of thing that Council will take into account during the submission process for the proposed budget.

- 2. Would you please publish this explanation in the Colac Otway Shire newsletter to ratepayers?**

***Response from Acting Chief Executive Officer***

As Mr McGann said, I would really encourage a submission from your association for the toilets. What's being put before the Councillors today is proposing the budget - there is no decision being made on the budget itself. It's a process which will enable the budget to go out for public exhibition and invite submissions from the community. So it is a perfect opportunity for you to write in, indicating the importance of those toilets for your facility and seeking the Council's consideration of incorporating them within its budget when it comes to making a decision on the 2018/19 budget.

**Tim Cobb, on behalf of John Gorman, Apollo Bay Chamber of Commerce**

**In December, Council did some analysis which clearly identified that the 22% share of rates borne by coastal areas far outweighed the 11% of rates that we spend there. Our community has repeatedly asked for this to be updated for the year ahead. Why has Council refused to update this analysis for the strategy and budget papers that the Councillors are considering, so that they are properly informed about the decisions they are making on the spread of rates and spending across the Shire?**

### ***Response from Acting Chief Executive Officer***

The piece of work that I undertook was to give the Council a rudimentary indication of the rate burden and expenditure benefit across three broad descriptors – one, Apollo Bay; two, Colac; and three, the balance of Colac Otway Shire. It also used cost drivers that we could refine a lot more in terms of accuracy. It was also a snapshot in time. It was once only, rather than a trend analysis. The reason why it didn't include a greater degree of science was because the figures just aren't available in a consistent format over the years to be able to undertake that work.

What's being proposed now is that the figures provide a general indication of matters that the Council needs to consider from the policy point of view. It's very difficult to do that in one budget year. What we will do is to continue to provide that – we will refine that document with better financial figures, better cost drivers, perhaps break them down for greater accuracy and then the Council can make some policy decisions as part of its long term financial plan, which is currently under review on how they may address those sorts of issues. One example the Council may wish to consider is that quite clearly there is funding being made available in the budget for an Apollo Bay master plan. There is funding also available for the Otway Coast Committee to do a master plan of their area. We are endeavouring to combine those two projects to undertake a masterplan that engages the Apollo Bay community on what are the important infrastructure requirements there; upgrading the main street, consistent infrastructure, bus bay areas that are away from the beach areas so it retains views, upgrading the foreshore area, etcetera. That can then be formulated - if it is the highest priority - into a project that we see State government funding and Federal government funding for.

It isn't a short term process – it is a longer term process that would be undertaken in the course of the 2018/19 year. The document that I prepared and presented to Council is to provide them with an indication that there is an imbalance here – it's not an imbalance that can be rectified in one year or even two years; it should be part of a long term financial plan.

### **Peter Jacobs, Separation Creek**

- 1. My questions to Council today deal with the issues along Stanway Drive. In motions put by Cr Chris Smith in last week's meeting and at the previous meeting before that – and I quote: "...officers work with the immediate landholders to present their alternatives to Council to address concerns..." - it has over the past six to eight weeks become apparent that the Council officers have no intention to change or alter the original drawings for the works along Stanway Drive, nor would, despite the alternative suggestions that have been presented to them already. The limited consultation between other residents has been Council's way of explaining its position of why these works need to proceed and not to look seriously at the alternative changes proposed. I am presently awaiting some drawings from an expert friend in this field who deals in these scenarios. He is busy at the moment but said he would draw up some alternatives before the 23 May meeting for me. By calling this meeting today I have no chance of right of reply. Will this Council wait until the 23 May meeting for those alternative design drawings? This whole episode to me has**



been nothing more than one big charade and I am fearing that today my Separation Creek will be given its lethal injection prematurely.

*Response from General Manager, Infrastructure & Leisure Services*

My advice to Council would be that on this particular issue of the landslip remediation and prevention on Stanway Drive, it needs to ensure that it gets appropriately qualified expert advice. What officers have done is to source that advice from qualified geotechnical engineers and designers. I am not aware of the sort of work that is being proposed by Mr Jacobs; I am not aware of the qualifications of the people that are preparing those ideas. Certainly the ideas that have been put forward by Mr Jacobs to Council officers - and they have been put forward in some detail - we have taken those ideas and worked with the geotechnical engineers that are advising us as to their appropriateness to address the issues that are faced.

*Mayor*

Do you consider that these works are of an urgent nature at all?

*Response from General Manager, Infrastructure & Leisure Services*

The geotechnical advice that we've got tells us that these works are of an urgent nature; in fact, they are of a critical nature.

2. My second question deals with the actual report to Council on the proposed works in Stanway Drive and again I quote: "...access to properties and disruption to residents is required to be managed by the contractors". Does this mean once the contracts have been signed that all care and responsibility to effected land owners by the Shire is abolished and that geotech industries have to deal with my concerns of access, starting times, noise and dust?

*Response from General Manager, Infrastructure & Leisure Services*

No, it doesn't mean that. Through the consultation that we did with Mr Jacobs, we learnt how critical full-time access to his property was to him and his business. That factor has actually been written in as a special condition in the construction contract and our project managers will ensure that the contractor complies with that condition. In terms of starting times and noise and dust and so forth, the contractor, when appointed to carry out these works, will need to comply with the Wye River and Separation Creek Construction, Traffic and Environment Management Plan that Council has previously adopted for any construction projects, private or public, that happen in Wye River and Separation Creek. The contractor will need to comply with that plan which sets out things like starting times.



**Dominique Little, Cororooke Tennis Club**

As a member of the tennis club, I am just wondering when the Council would think the tennis club would have access to toilets? Last season we hired a portaloo which wasn't particularly satisfactory.

***Response from Acting Chief Executive Officer***

The answer is very similar to my previous one. I would urge your club and the association to put a submission in to the proposed budget. What the Council is doing tonight is not deciding upon the budget – it is deciding to put it out to the public for public submissions. A submission in regard to the toilets is an extremely valid submission. The Councillors will then take all of those submissions and consider them before they make a decision on the budget. So it is not a foregone conclusion – you still have an opportunity to advocate. I understand that you have provided some submissions in the past. I would reenergise those efforts and perhaps hold discussions with your elected members, the Councillors, on the merits of your proposal so that when they come to decide upon the submissions to the proposed budget and ultimately to decide on the budget, which will be in late June, they are fully apprised of the merits of your particular proposal and can make a considered decision on it.

**6. DECLARATIONS OF INTEREST**

Nil

**SPECIAL COUNCIL MEETING**  
**CONSIDERATION OF CONTRACT - CONTRACT 1805 - CONSTRUCTION**  
**OF LANDSLIP STABILISATION WORKS, DRAINAGE AND ASSOCIATED**  
**ROADWORKS, STANWAY DRIVE, SEPARATION CREEK**  
**SC180205-1**

<b>LOCATION / ADDRESS</b>	Stanway Drive, Separation Creek	<b>GENERAL MANAGER</b>	Errol Lawrence
<b>OFFICER</b>	Andrew Kavanagh	<b>DIVISION</b>	Corporate Services
<b>TRIM FILE</b>	F18/1233	<b>CONFIDENTIAL</b>	No
<b>ATTACHMENTS</b>	1. CMW Geosciences Summary Report		
<b>PURPOSE</b>	Council approval is required to award Contract 1805 - Construction of Landslip Stabilisation Works, Drainage and Associated Roadworks, Stanway Drive, Separation Creek.		

## RECOMMENDATION

*That Council:*

1. *Awards Contract 1805 for Construction of Landslip Stabilisation Works, Drainage and Associated Roadworks, Stanway Drive, Separation Creek to Geotech Pty Ltd at the lump sum price of \$1,452,086 (excluding GST).*
2. *Authorises the Acting Chief Executive Officer to sign the contract documents following award of Contract 1805.*

### ALTERNATIVE MOTION

*MOVED Cr Chris Smith*

*That Council defer this item to the Ordinary May meeting, in accord with the resolution of the 18 April 2018 Ordinary Council Meeting.*

*LAPSED due to no seconder*

**ALTERNATIVE MOTION**

**MOVED Cr Kate Hanson seconded Cr Stephen Hart**

***Noting that, at its meeting on 18 April 2018, Council resolved to defer consideration of a contract to carry out works in Stanway Drive, Separation Creek to allow a full discussion with affected community members, understand the alternatives proposed and seek confirmation from certain bodies that no report or permits relating to the proposed works would be required and now noting that unless the works are carried out as a matter of urgency there is a risk to the safety of property in Stanway Drive, Separation Creek, Council now resolves that, notwithstanding its resolution of 18 April 2018:***

- 1. Contract 1805 for the Construction of Landslip Stabilisation Works, Drainage and Associated Roadworks Stanway Drive, Separation Creek, be awarded to Geotech Pty Ltd at the lump sum price of \$1,452,086 plus GST; and***
- 2. The Acting Chief Executive Officer be authorised to execute the Contract Documents on Council's behalf.***

**CARRIED 6 : 1**

**DIVISION**

***For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram***

***Against the Motion: Cr Chris Smith***

Daniel Fogarty left the meeting at 4.37pm.  
Tamzin McLennan left the meeting at 4.37pm.  
Daniel Fogarty returned to the meeting at 4.40pm.  
Tamzin McLennan returned to the meeting at 4.42pm.  
Nicholas Welsh left the meeting at 5.05pm.  
Nicholas Welsh returned to the meeting at 5.07pm.  
Neill Hocking left the meeting at 5.08pm.  
Allan Garrard left the meeting at 5.08pm.



SPECIAL COUNCIL MEETING  
**PROPOSED REDISTRIBUTION OF FEDERAL  
ELECTORAL DIVISIONS IN VICTORIA**

SC180205-2

<b>LOCATION / ADDRESS</b>	Whole of Shire		
<b>ACTING CHIEF EXECUTIVE OFFICER</b>	Robert Dobrzynski	<b>DIVISION</b>	Executive
<b>TRIM FILE</b>	F18/3757	<b>CONFIDENTIAL</b>	No
<b>ATTACHMENTS</b>	1. Public Meeting presentation - 19 April 2018		
<b>PURPOSE</b>	Inform Council Submission		

## RECOMMENDATION

*That the Council makes a submission in response to the Redistribution Committee's report Proposed Redistribution Of Federal Electoral Divisions In Victoria indicating:*

- 1. The Council's strong objection to the transfer of 12,041 electors in Colac and Colac Region from the existing Division of Corangamite to the Division of Wannon.*
- 2. An alternative proposal for consideration by the augmented Electoral Commission indicating the boundaries of the Division of Corangamite which retains Colac and Colac Region and meets the number of electors requirements of the projected enrolment quota within the deviations provided for in the Commonwealth Electoral Act 1918.*
- 3. The Council objects to the name change of the Federation Electoral Division of Corangamite proposed to be re-named Cox and seeks the retention of the Division name of Corangamite as a Federation Division of history and significance.*
- 4. The strong community support as evidenced by media and the Public Meeting held which supported the alternative proposal and retention of the Division name referred to above.*

## ALTERNATIVE MOTION

*MOVED Cr Chris Smith seconded Cr Terry Woodcroft*

*That the Council makes a submission in response to the Redistribution Committee's report Proposed Redistribution Of Federal Electoral Divisions In Victoria indicating:*

- 1. The Council's strong objection to the transfer of 12,041 electors in Colac and Colac Region*

*from the existing Division of Corangamite to the Division of Wannon.*

- 2. An alternative proposal for consideration by the augmented Electoral Commission indicating the boundaries of the Division of Corangamite which retains Colac and Colac Region and meets the number of electors requirements of the projected enrolment quota within the deviations provided for in the Commonwealth Electoral Act 1918.*
- 3. The Council objects to the name change of the Federation Electoral Division of Corangamite proposed to be re-named Cox and seeks the retention of the Division name of Corangamite as a Federation Division of history and significance.*
- 4. The strong community support as evidenced by media and the Public Meeting held which supported the alternative proposal and retention of the Division name referred to above.*
- 5. It seeks that the Australian Electoral Commission convene a Public Hearing in Colac prior to determining a decision on the boundaries of the existing Corangamite electoral division.*

**CARRIED 7 : 0**

Jaymie Coleman left the meeting at 5.10pm.  
Tamzin McLennan left the meeting at 5.34pm.  
Ian Seuren left the meeting at 5.34pm.



SPECIAL COUNCIL MEETING  
**QUARTERLY PERFORMANCE REPORT  
2017-2018**

SC180205-3

<b>LOCATION / ADDRESS</b>	Whole of Municipality	<b>GENERAL MANAGER</b>	Errol Lawrence
<b>OFFICER</b>	Margaret Giudice	<b>DIVISION</b>	Corporate Services
<b>TRIM FILE</b>	F17/12085	<b>CONFIDENTIAL</b>	No
<b>ATTACHMENTS</b>	1. Quarterly Performance Report 2017-2018 - 20180502		
<b>PURPOSE</b>	To endorse the Quarterly Performance Report 2017-2018 for the period 1 January to 31 March 2018.		

## RESOLUTION

*MOVED Cr Terry Woodcroft seconded Cr Chris Potter*

*That Council endorse the Quarterly Performance Report 2017/2018 for the period 1 January to 31 March 2018.*

*CARRIED 6 : 1*

*DIVISION*

*For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter, Cr Jason Schram*

*Against the Motion: Cr Chris Smith*

Ian Seuren returned to the meeting at 5.44pm.  
Robert Dobrzynski left the meeting at 5.47pm.  
Robert Dobrzynski returned to the meeting at 5.49pm.

Margaret Giudice left the meeting at 5.54pm.  
Melanie Duve left the meeting at 5.54pm.

The meeting adjourned for a short break at 5.54pm.  
The meeting resumed at 6.01pm.



SPECIAL COUNCIL MEETING  
**RATING STRATEGY 2018 - 2020**

SC180205-4

<b>LOCATION / ADDRESS</b>	Entire Council	<b>GENERAL MANAGER</b>	Errol Lawrence
<b>OFFICER</b>	Errol Lawrence	<b>DIVISION</b>	Corporate Services
<b>TRIM FILE</b>	F17/11815	<b>CONFIDENTIAL</b>	No
<b>ATTACHMENTS</b>	1. Rating Strategy 2018-2020 2. "From Coastal Communities to Tourist Towns" 3. Rates Modelling Options		
<b>PURPOSE</b>	To present the Draft Rating Strategy 2018-2020 for the consideration of Council for public consultation		

## RECOMMENDATION

*That Council:*

- 1. Endorses the Draft Rating Strategy 2018-2020 (Attachment 1).*
- 2. Authorises the Chief Executive Officer to give public notice, in accordance with section 223 of the Local Government Act 1989, that Council has prepared a Draft Rating Strategy 2018-2020.*
- 3. Appoints a Committee comprising of all Councillors and chaired by the Mayor in accordance with section 223(1)(b)(i) of the Act, to meet on Wednesday 13 June, 2018 at 5pm, and hear any persons who in their written submissions under section 223 of the Act have requested that they be heard in support of their submission.*
- 4. Authorises the Chief Executive Officer to undertake any and all administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.*
- 5. Notes that written submissions will be accepted for a 4 week period closing 5:00pm Friday 1 June 2018.*
- 6. Considers for adoption the Draft Rating Strategy 2018-2020 at the Council Meeting on Wednesday, 27 June 2018 at 4.00pm at COPACC, after consideration of any submissions received by Council at its Special Committee Meeting on Wednesday, 13 June 2018.*

**ALTERNATIVE MOTION**

***MOVED Cr Chris Potter seconded Cr Jason Schram***

***That the Council defers a decision on the revised Colac Otway Shire Rating Strategy in order to undertake further consultation with Councillors and community to determine policy direction for future rating frameworks adopted by the Council.***

**CARRIED 7 : 0**

Mark McLennan attended the meeting at 6.06pm.

SPECIAL COUNCIL MEETING  
**2018/19 DRAFT BUDGET FOR PUBLIC  
SUBMISSIONS**

SC180205-5

<b>LOCATION / ADDRESS</b>	2-6 Rae Street Colac VIC 3250	<b>GENERAL MANAGER</b>	Errol Lawrence
<b>OFFICER</b>	Daniel Fogarty	<b>DIVISION</b>	Corporate Services
<b>TRIM FILE</b>	F17/6554	<b>CONFIDENTIAL</b>	No
<b>ATTACHMENTS</b>	1. Draft Budget for Public Submission		
<b>PURPOSE</b>	To consider endorsement of the Draft Budget 2018/19 and release for public exhibition to seek community feedback		

## RECOMMENDATION

*That Council:*

1. *Endorses the draft budget 2018/19 for the financial year (Attachment 1) for the purposes of Section 127 of the Local Government Act 1989.*
2. *Authorises the Chief Executive Officer to give public notice, in accordance with section 223 of the Local Government Act 1989, that Council has prepared a Draft Budget for the 2018/19 year.*
3. *Appoints a Committee comprising of all Councillors and chaired by the Mayor in accordance with section 223(1)(b)(i) of the Act, to meet on Wednesday 13 June, 2018 at 5pm, and hear any persons who in their written submissions under section 223 of the Act have requested that they be heard in support of their submission.*
4. *Authorises the Chief Executive Officer to undertake any and all administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.*
5. *Notes that written submissions will be accepted for a 4 week period closing 5:00pm Friday 1 June 2018.*
6. *Considers for adoption the draft budget 2018/19 at the Council Meeting on Wednesday, 27 June 2018 at 4.00pm at COPACC, after consideration of any submissions received by Council at its Special Committee Meeting on Wednesday, 13 June 2018.*



**ALTERNATIVE MOTION**

**Moved Cr Chris Potter seconded Cr Kate Hanson**

**That pertinent to the Council proposing the 2018-19 Budget for public consultation prior to further consideration by the Council, the following policy decisions are made by the Council as directions to management:**

- 1. A report be provided to Council within 30 days identifying at least \$500,000 of recurrent savings to be delivered within the 2018-19 Council Budget.**
- 2. A detailed Service Review Program introducing 3 year Department Improvement Plans which deliver audited efficiency and effectiveness improvements as outcomes to meet targets set be presented to the Council for adoption at the August 2018 Ordinary Council Meeting and subsequently reported to Council quarterly.**
- 3. A report on matters raised within public submissions received leading up to the preparation of the 2018-19 Proposed Budget and action on the matters raised be presented to Council at the June meeting.**

**CARRIED 7 : 0**

**ALTERNATIVE MOTION**

**MOVED Cr Chris Potter seconded Cr Kate Hanson**

**That Council:**

- 1. Endorses the proposed budget 2018/19 for the financial year (Attachment 1) for the purposes of Section 127 of the Local Government Act 1989, incorporating the following policy decisions of Council:**
  - a. The average rate increase to fund the 2018/19 Budget is 2.00%**
  - b. The Rural Farm Rate Differential is set at 75% of the Residential Colac Rate.**
  - c. Sets the kerbside collection charge at \$315.00 per annum for weekly collections and \$215.00 per annum for fortnightly collections.**
- 2. Authorises the Chief Executive Officer to give public notice, in accordance with section 223 of the Local Government Act 1989, that Council has prepared a Draft Budget for the 2018/19 year.**
- 3. Appoints a Committee comprising of all Councillors and chaired by the Mayor in accordance with section 223(1)(b)(i) of the Act, to meet on Wednesday 13 June, 2018 at 5pm, and hear any persons who in their written submissions under section 223 of the Act have requested that they be heard in support of their submission.**
- 4. Authorises the Chief Executive Officer to undertake any and all administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.**

5. *Notes that written submissions will be accepted for a 4 week period closing 5:00pm Friday 1 June 2018.*
6. *Considers for adoption the draft budget 2018/19 at the Council Meeting on Wednesday, 27 June 2018 at 4.00pm at COPACC, after consideration of any submissions received by Council at its Special Committee Meeting on Wednesday, 13 June 2018.*

*CARRIED 5 : 2*

*DIVISION*

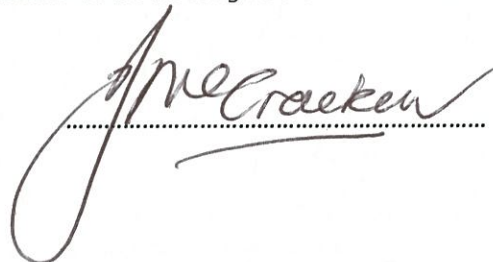
*For the Motion: Cr Stephen Hart, Cr Terry Woodcroft, Cr Kate Hanson, Cr Joe McCracken, Cr Chris Potter*

*Against the Motion: Cr Chris Smith, Cr Jason Schram*

Stewart Anderson left the meeting at 6.54pm.  
Paul Carmichael left the meeting at 7.22pm.  
Tony McGann left the meeting at 7.25pm.  
Tony McGann returned to the meeting at 7.30pm.  
Gary Warrener left the meeting at 7.30pm.

*The meeting was declared closed at 7.46pm*

*CONFIRMED AND SIGNED at the meeting held on 23 MAY 2018.*

A handwritten signature in black ink, appearing to read 'Joe McCracken', is written over a horizontal dotted line. The signature is fluid and cursive, with a large loop on the left side.