



Colac Otway
SHIRE

Direct Debit No: _____

RATES DIRECT DEBIT APPLICATION FORM

Name: _____

Property Address: _____

_____ Assessment No: _____

Postal Address: _____

Home No: _____ Mobile No: _____

Email Address: _____

I request the Colac Otway Shire debit my/our account the amount of \$ _____
on the days listed below with debits commencing on: _____ / _____ / _____

<i>Please tick one box only</i>	Thursday	Friday	Monthly
Full 15/2 <input type="checkbox"/>	Weekly <input type="checkbox"/>	Weekly <input type="checkbox"/>	1 st of Month <input type="checkbox"/>
Instalments <input type="checkbox"/> 30/9, 30/11, 28/2, 31/5	Fortnightly <input type="checkbox"/>	Fortnightly <input type="checkbox"/>	15 th of Month <input type="checkbox"/>

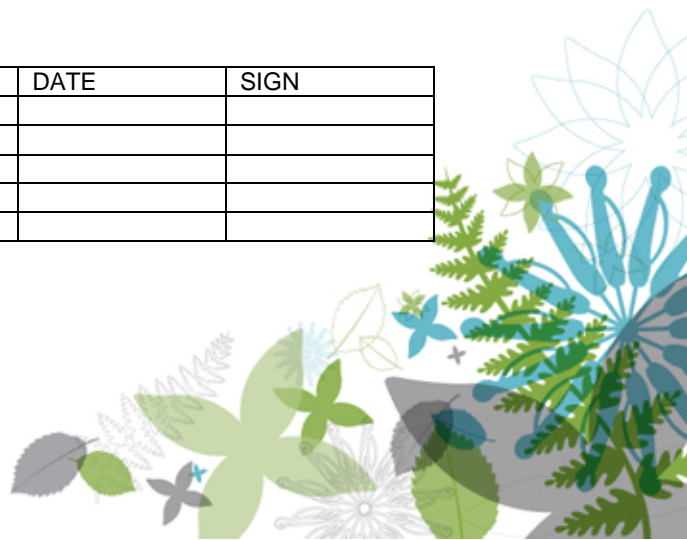
These direct debit amounts will be deducted as requested until Colac Otway Shire receives written authority of any variations. At least three business working days is required, in writing, before any direct debit can be set up or any variations can be made to any existing direct debit.

Rates are due to be paid in full by 31st May each year. Any Balance after that date will accrue interest. Please review your deducted amount annually.

Signed: _____ Date: _____

Office Use Only:

PROGRAM	DATE	SIGN	DATE	SIGN
Access				
Authority				
Diary				
Template				
Cancellation				



<p>Customers Authority</p>	<p>I/We <input type="text" value="Name of Customer(s) giving the DDR"/></p> <p>Authorise you <input type="text" value="Name of Debit User APCA User ID No
Colac Otway Shire"/></p> <p>To arrange for funds to be debited from my/our account at the financial institution identified below and as prescribed below through the Bulk Electronic Clearing System (BECS).</p> <p>This authorisation is to remain in force in accordance with described in:</p> <p style="text-align: center;">Service Agreement</p> <p style="text-align: center;"><input type="text" value="Between Colac Otway Shire & Commonwealth Bank"/></p> <p>Signed _____</p> <p>Signed _____</p>
<p>Details of the Accounts to be Debited (all details must be supplied)</p>	<p><input type="text" value="Name of the Financial Institution"/></p> <p><input type="text" value="Account Name"/></p> <p>BSB Number Account Number</p> <p><input type="text"/> - <input type="text"/> <input type="text"/></p>
<p>Payment Details</p>	<p>The payment is for <input type="text"/></p> <p>Identified by <input type="text" value="Loan Number/Policy Number etc"/></p>
<p>Authorisation</p>	<p>I/We authorize the following:</p> <ol style="list-style-type: none"> The debit user to verify the details of the abovementioned account with my/our financial institution. The financial institution to release information allowing the debit user to verify the abovementioned account details. <p>Signed by Customer(s) _____</p>

DECLARATION:

The Colac Otway Shire Council collects personal information to levy rates, issue permits and licences and provide a variety of community services. The information collected in this form is used only for the purposes contemplated by the form (primary purpose) and is not passed onto third parties. In some instances however, disclosure is required by law or is necessary for the protection of persons or property. Where this occurs, Council will take every reasonable step to ensure your privacy is protected in accordance with the Information Privacy Act 2000 (Vic). Should you need to change or access your personal details or require further information about Council's Privacy Policy contact our Privacy Officer on 5232 9400.