

**Application for Street Party/Procession/Festivals or Similar Activity**

General Local Law 2 – Part 5 - Section 95

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

PH: (BH) \_\_\_\_\_ (AH) \_\_\_\_\_ (FAX) \_\_\_\_\_

Location: \_\_\_\_\_

Town \_\_\_\_\_

***Please attach a plan of the location drawn to scale, delineating actual section of roadway to be affected***

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Will traffic be affected?    Yes        No

**Please ensure the following information is attached with this application**

- **Applicant's Public Liability Insurance Policy 'Certificate of Currency' noting Colac Otway Shire as an interested party (with proof of a minimum \$10 million Public Liability Insurance\* coverage) attached. Please be advised that it is the applicant's responsibility to ensure that your insurance policy covers the activity or event relevant to the application.**

***(NOTE: event specific policies can be obtained through the Colac Otway Shire)***

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

**Fee Payable: \$135.00**

Receipt No: \_\_\_\_\_

Date Paid: \_\_\_\_\_

**DECLARATION:**

*The Colac Otway Shire Council collects personal information to levy rates, issue permits and licences, and provide a variety of community services. The information collected in this form is used only for the purposes contemplated by the form (primary purpose) and is not passed on to third parties. In some instances however, disclosure is required by law or is necessary for the protection of persons or property. Where this occurs, Council will take every reasonable step to ensure your privacy is protected in accordance with the Information Privacy Act 2000 (Vic). Should you need to change or access your personal details, or require further information about Council's Privacy Policy contact our Privacy Officer on 5232 9400.*