

**Application for Events in Public Places and Consumption of Liquor**  
General Local Law 2 – Part 5 – Section 116.1 & General Local Law 1 – Part 2 – Section 8



Applicant's Name: \_\_\_\_\_ Event: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

PH: (Business) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Location of Event (please specify the **EXACT** location): \_\_\_\_\_

**Requested Date(s) & Times**

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Nature of Event being held:  Wedding  Business Function  Festival  
 Family Function  Sporting Event  Market  
 Other (please specify): \_\_\_\_\_

**Will liquor be consumed at the event?**  Yes\*  No

*\* If yes, then a permit for Consumption of liquor in public places is required which is an additional \$160.00*

Number of People Attending the Event: \_\_\_\_\_

**Will this event involve a road closure?**  Yes  No

**PLEASE NOTE: THAT A REQUIREMENT OF THIS APPLICATION IS TO HAVE PUBLIC LIABILITY INSURANCE COVER IN PLACE**

Applicant's Public Liability Insurance Policy 'Certificate of Currency' noting Colac Otway Shire as an interested party (with proof of a minimum \$20 million Public Liability Insurance\* coverage) attached. Please be advised that it is the applicant's responsibility to ensure that your insurance policy covers the activity or event relevant to the application.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

- \$200.00** Event in Public Places Permit (Charitable organisation – No fee)
- \$160.00** Consumption of Liquor in Public Places Permit

Receipt: \_\_\_\_\_ Date Paid: \_\_\_\_\_

**DECLARATION:**

*The Colac Otway Shire Council collects personal information to levy rates, issue permits and licences, and provide a variety of community services. The information collected in this form is used only for the purposes contemplated by the form (primary purpose) and is not passed on to third parties. In some instances however, disclosure is required by law or is necessary for the protection of persons or property. Where this occurs, Council will take every reasonable step to ensure your privacy is protected in accordance with the Information Privacy Act 2000 (Vic). Should you need to change or access your personal details, or require further information about Council's Privacy Policy contact our Privacy Officer on 5232 9400.*